

Police & Fire Commission
700 Shiocton Street
New London, WI 54961-1160

Monday November 16th, 2020

Commission Present: April Kopitzke (Pres), John Lee (Sec), Tom Schmude
(Zoom), Travis Kloehn (Zoom), Lund Cooley (Zoom)

Police Chief: Jeffrey Schlueter

Fire Chief: Mark Wilfuer

Others Present:

Meeting called to order at 5:30 PM by Kopitzke.

- Adoption of Agenda – Lee, 2nd Schmude – carried 5-0
- Public Comment: Chief Schlueter requested the PFC to come up with some possible names to give to Mayor Herter to replace Lund Cooley on the PFC when he decides to retire from the PFC. He has been serving for 15 years.
- Motion to approve prior minutes from 10/19/20: Lee, 2nd Schmude
Carried 5-0
- The Commission recognizes service anniversaries.

Fire Department:	Anthony Romberg	1 year
	Logan Langel	1 year
Police Department:	Cathy Martins	13 years
	Josh Wilson	19 years
- Report of the Fire Department by Chief Mark Wilfuer
 - Motion to approve the bills as presented for October in the amount of: \$10,582.41: Lee, 2nd Kloehn; Carried 5-0
 - Budget as of October 31st, 67.36% reviewed.
 - Discuss Fire Department Equipment/Technology
 - Chief Wilfuer reported that over the past 6-7 years they have fund raised and collected donations for a UTV. The collected about \$60,000 and have enough money now. They just purchased the UTV from Eberts and will be buying the trailer soon. The UTV should be ready to go by spring.
 - Fire runs and service calls reviewed
The FD has responded to 123 calls so far this year.

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- Staffing and Training reviewed
Nothing new to report
- Discuss Chief hours
Chief Wilfuer reported that he worked 14 hours in the month of October.
- Monthly attendance report reviewed.
- Fire Inspection Note
Chief Wilfuer reported Ted Coppersmith is going to be retiring this year from his primary job. He would like to start doing fire inspections.

Chief Wilfuer was dismissed at 5:47 PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for October in the amount of \$45,221.42 by Cooley, 2nd Lee Carried 5-0:
- Budget as of October was reviewed. Currently 81.55%

Chief Schlueter reported that due the increase in insurance cost for 2021 the PD has been requested to try to save \$25,000 in the 2021 budget. Chief Schlueter said this should be possible since Officer Erickson left and Sgt. Ruckdashel will be retiring. Due to having to save money in 2021 and the 2020 budget being on track, Chief Schlueter is going to be making a couple of extra purchases this year that he may have made in 2021. Chief Schlueter informed the PFC that he may have to go slightly over in a couple of the line items but will stay within budget.

- Review the 2021 Dispatcher and Supervisor Handbook and non-union raises for 2021. Chief Schlueter reported that there were no changes from the 2020 handbooks. He also reported that the city recommended a 2% pay increase and that is what was budgeted for.

Motion to approve the 2021 Dispatcher and Supervisor Handbook and 2% pay increase for non-union employees. By Lee, 2nd Kloehn Carried 5-0

- Chief Schlueter informed the PFC that \$15,227 was collected for the drone in the form of donations. Chief Schlueter has been able to

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purchase the drone using the donations and money from the patrol line item. The PD should be receiving the drone soon.

- Crime and activity report reviewed.
 - Incident count for October was 445 calls for service.
- Current staffing and training update.

The PD received 25 applications for the open officer position. Chief Schlueter hopes to have the interviews with the PFC in December of January.
Lisa Taylor will be back to work next week
- Update on current activities/investigations
Chief Schlueter met with the Shamrock Club on Sunday about St. Patrick's week 2021. Everything is on hold for now and will be re-evaluated in January due to Covid-19.
- Update on Current Projects:
Chief Schlueter applied for a \$10,000 Covid-19 grant to purchase computers, air purifiers, and PPE.

➤ Chief Schlueter was dismissed at 6:22 PM.

Meeting was adjourned at 6:22 PM.

Respectfully submitted,

Chief Jeff Schlueter