

Police & Fire Commission
700 Shiocton Street
New London, WI 54961-1160

Monday October 19th, 2020

Commission Present: April Kopitzke (Pres), John Lee (Sec), Tom Schmude
(Zoom), Travis Kloehn, Lund Cooley

Police Chief: Jeffrey Schlueter

Fire Chief: Mark Wilfuer

Others Present:

Meeting called to order at 5:30 PM by Kopitzke.

- Adoption of Agenda – Lee, 2nd Kloehn – carried 5-0
- Public Comment: None
- Motion to approve prior minutes from 9/21/2020: Lee 2nd Kloehn
Carried 5-0
- The Commission recognizes service anniversaries.

Fire Department:	Ted Coppersmith	5 years – 16 total
	Jake Dishno	12 years
	Tyler Stray	12 years
Police Department:	Earl Ruckdashel	30 years
- Report of the Fire Department by Chief Mark Wilfuer
 - Motion to approve the bills as presented for September in the amount of: \$4693.25: Cooley, 2nd Lee; Carried 5-0
 - Budget as of September 30th, 62.45% reviewed.
 - Discuss/ Approve 2021 Budget. Chief Wilfuer presented the 2021 budget. He comment that just about everything was held steady except for wages and fringe. There was a motion to approve the 2021 Fire Department budget as presented by Chief Wilfuer. By Kloehn, 2nd by Lee Carried 5-0
 - Discuss Fire Department Equipment/Technology
 - Chief Wilfuer reported that they have ordered some of the new extraction tools. Some of the equipment may not be in until after the first of the year.
 - Fire runs and service calls reviewed
The FD has responded to 117 calls so far this year.

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- Staffing and Training reviewed
Nothing new to report
- Discuss Chief hours
Chief Wilfuer reported that he worked 15 hours in the month of September.
- Monthly attendance report reviewed.
- Fire Inspection Note
Chief Wilfuer reported they have finished up the inspection on Rawhide and continue working to get caught up for the year.

Chief Wilfuer was dismissed at 5:42 PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for September in the amount of \$53,164.91 and \$1570.33 by Cooley, 2nd Lee Carried 5-0:
Chief Schlueter reported that the PD will receive 50% of the \$1570.33 back from a bullet proof vest grant.
- Budget as of September was reviewed. Currently 74.30%
- 2021 budget discussed/approval: Chief Schlueter reported that he submitted the 2021 budget based on the guidance of Finance Director Radke. In this budget the insurance is based off 2020 numbers. It has come to Chief Schlueter's attention that one of the bids came back as high as 20.5% higher for 2021 and this increase is not reflected in the current budget. So depending on the increase for insurance the budget being presented could be \$10,000-\$80,000 below possible insurance increases. Chief Schlueter will keep President Kopitzke update on these changes.
After reviewing the budget and capital projects; there was a motion to approve the PD's 2021 budget and capital projects as presented by Chief Schlueter. By Lee 2nd by Kloehn Carried 5-0
The amount of the 2021 budget was \$2,361,938 (101.5210.xxx accounts) and \$19,565 for 101.52102.xxx accounts. Total amount \$2,381,503.

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- Discuss/Approval of drone for the PD/FD: Chief Schlueter reported that he has received \$15,027 so far in donations for the purchase of the drone. The PD will be moving forward with the purchase soon.
- Crime and activity report reviewed.
 - Incident count for September was 601 calls for service.
- Current staffing and training update.

Chief Schlueter received a letter of resignation from Brody Erickson today. Brody is taking a job with Marshfield PD which is his hometown. His last day will be November 6th.
One of the dispatchers is out on FMLA until around the 1st week of November.
Chief Schlueter posted a job vacancy description on WILENET today to start filling for Brody's spot.
Chief Schlueter will be going to FVTC next week to talk to the recruits for recruiting purposes.
- Update on current activities/investigations
- Update on Current Projects:

➤ Chief Schlueter was dismissed at 6:32 PM.
Meeting was adjourned at 6:32 PM.
Respectfully submitted,
Chief Jeff Schlueter