

Police & Fire Commission
700 Shiocton Street
New London, WI 54961-1160

Monday September 17th, 2019

Commission Present: Lund Cooley (Pres), John Lee (Sec), Tom Schmude,
Travis Kloehn, April Kopitzke
Police Chief: Jeffrey Schlueter
Fire Chief: Mark Wilfuer
Others Present:

Meeting called to order at 5:30 PM by Cooley.

- Public Comment: None
- Motion to approve prior minutes from 08/19/2019: Lee 2nd Kloehn
Carried 5-0
- The Commission recognizes service anniversaries.
Fire Department: Ryan Bednarowski 9 years

Police Department:
- Report of the Fire Department by Chief Mark Wilfuer
 - Motion to approve the bills as presented for July in the amount of:
\$4765.71: Schmude 2nd Kopitzke; Carried 5-0
 - Budget as of August 31st reviewed. Currently 52.59%
 - The 2020 Budget was discussed: Motion by Cooley, 2nd by Lee to
approve the 2020 budget as presented by Chief Wilfuer. Carried 5-0
The PFC would like for Chief Wilfuer to check with Judy about the
fact that there was no increase in the fringe line item.
 - Discuss Fire Department Equipment/Technology
 - Chief Wilfuer reported that the ladder truck was taken in for repair
of a computer glitch. It will be out of service for a couple of days.
 - Fire runs and service calls reviewed
 - Motion to move to closed session per WI SS 19.85(1)c to consider
employment. By Schmude, 2nd Lee – Carried 5-0
 - Motion to move to open session by Cooley, 2nd by Lee
 - Motion to offer employment to Travis Heiting, Logan Langel, and
Anthony Romberg based on the successful completion of the

background check and medical screen. By Lee, 2nd Cooley – Carried 5-0

- Staffing and Training reviewed
Fire Department just completed some training with Chief Keisow on traffic control.
- Discuss Chief hours
Chief Wilfuer reported that he worked 17 hours in the month of August.
- Monthly attendance report reviewed.
- Fire Inspection Note
Chief Wilfuer reported that everything is going good. Rawhide's inspections have been completed.

Chief Wilfuer was dismissed at 5:55 PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for May in the amount of \$25,423.93 and 169.90: Schmude 2nd Lee; Carried. 5-0
- Budget as of August 31st was reviewed. Currently 66.10%.

For the Month of August the PD received state grants for overtime spent on OWI enforcement in the amount of \$810.41 and Meth investigations in the amount of \$847.07.

- The PFC discussed the police department 2020 budget and 2020 capital budget. A motion was made to approve the 2020 police department budget in the amount of \$2,345,677 and the 2020 in police department capital budget as presented by Chief Schlueter. By Kloehn, 2nd Schmude – Carried 5-0
Chief Schlueter explained the extra increases in the budget above and beyond salary increases this year is due to the PD adding 3 health insurances, increase cost in health insurance, and increase in retirement for law enforcement.

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- Move to closed session per WI SS 19.85(1)b for considering dismissal, demotion, or discipline. Motion by Cooley, 2nd Lee to move to closed session. Carried 5-0
- Motion by Lee, 2nd by Kloehn to move to open session. Carried 5-0
No action needed to be taken.
- Crime and activity report reviewed.
 - Incident count for August was 516 calls for service
- Current staffing and training update.
Chief Schlueter reported that this week and next the police department will be conducting their yearly firearms qualification course.
In October the police department will be training “stop the bleed” and qualifying with the non-lethal shotguns.
- Chief Schlueter discussed the likely hood of Officer Johnson retiring next spring. Due to the process for hiring can take 4-6 months and then the officer spends 3 months on field training, Chief Schlueter recommended posting for the position and will keep the PFC updated on the process. Actual hire date would be decided at a later time depending on when Officer Johnson retires.
Motion to approve Chief Schlueter to post for the position of patrol officer. By Lee, 2nd Kopitzke – Carried 5-0
- Chief Schlueter presented the job descriptions for Chief, Assistant Chief, Captain, Lieutenant, and Staff Sergeant to the PFC for review. A motion was made to approve the job descriptions as presented for the policy book. By Lee, 2nd by Cooley – Carried 5-0
- Update on current activities/investigations
Chief Schlueter reported that he will be attending a meeting tomorrow about the HWY 15 project.
- Update on current projects
Chief Schlueter that the PD had the NLPD patch and names painted on the wall bring created by the New London Art Club.

➤ Chief Schlueter was dismissed at 7:10 PM.

Meeting was adjourned at 7:10 PM.

Respectfully submitted,
Chief Jeff Schlueter