

Police & Fire Commission  
700 Shiocton Street  
New London, WI 54961-1160

**Monday May 20<sup>th</sup>, 2019**

Commission Present: Tom Schmude (Pres), Travis Kloehn, Lund Cooley, John Lee, April Kopitzke  
Police Chief: Jeffrey Schlueter  
Fire Chief: Mark Wilfuer  
Others Present:

Meeting called to order at 6:00 PM by Schmude.

- Public Comment: The PFC would like to welcome Travis Kloehn to the Police and Fire Commission.
- Motion to approve prior minutes from 04/15/2019: Lee 2<sup>nd</sup> Cooley  
Carried 5-0
- Election of Officers:  
Motion by Lee 2<sup>nd</sup> by Schmude to nominate Lund Cooley as President and John Lee as Secretary. Motion carried 5-0  
All PFC members signed the oath of office. This will be turned into the City Clerk.
- The Commission recognizes service anniversaries.  
Fire Department:  
  
Police Department:
- Report of the Fire Department by Chief Mark Wilfuer
  - Motion to approve the bills as presented for April in the amount of: \$571.43: Lee 2<sup>nd</sup> Kopitzke; Carried 5-0
  - Budget as of April 30<sup>th</sup> reviewed. Currently 32.50%
  - Discuss Fire Department Equipment/Technology
    - Chief Wilfuer reported that they are getting the new lights for the truck and the cost will be about \$16,000. This was approved as a capital budget item.
    - Chief Wilfuer reported that they are up and running with the new SCBA equipment.
  - Fire runs and service calls reviewed

- Staffing and Training reviewed  
NLFD is currently 2 firefighters short as Joel Kicherer turned in his resignation.
- Discuss Chief hours  
Chief Wilfuer reported that he worked 15 hours in the month of April.
- Monthly attendance report reviewed.
- Fire Inspection Note  
Chief Wilfuer reported that after May 15<sup>th</sup> they will start doing inspections 2 times a year on each public facility within our jurisdiction that we are required to inspect per state requirement for NLFD to receive the 2% dues. This past Wednesday night a class was put on for fire inspections. 12 NLFD personnel attended and are interested in doing the inspections. Chief Wilfuer said he may want to review pay rates for the inspectors in the future.

Chief Wilfuer was dismissed at 6:33 PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for April in the amount of \$35,797.44: Lee 2<sup>nd</sup> Schmude; Carried. 5-0
- Budget as of April 30<sup>th</sup> was reviewed. Currently 34.60%.  
Chief Schlueter reported that there will be extra money (\$1,500-\$2,000) taken out of 101.52101.250 for the background check for the City Administrator.  
In April the PD received \$690.92 and \$416.40 for an OWI grant and \$70.47 for a heroin grant to pay for overtime.  
5 officers were measured for new bullet proof vest. The PD has received a grant to cover the cost of 50% of the vest.
- Crime and activity report reviewed.
  - Incident count for April was 472 calls for service
- Current staffing and training update.  
Chief Schlueter reported he believes there could be 1 retirement at the PD in the spring of 2020. Chief Schlueter would like to start the hiring

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process in the late summer as hiring takes about 6 months for a patrol officer.

The PD posted the SRO position as Officer Dearth is ending his 4 year term in the schools.

- 2019-2020 Part-time SROs – Chief Schlueter received letters of interest from Officer Algiers and Officer Elliott to be the 2019-2020 school year part-time SROs. Motion by Lee 2<sup>nd</sup> by Kopitzke to approve Algiers and Elliott as the 2019-2020 school year part-time SROs. Carried 5-0
- Update on current activities/investigations  
Chief Schlueter reported that he purchased Leads Online as an investigative tool for the PD
- Update on current projects  
Chief Schlueter gave a short update on the new jail being built outside of New London. This will be a secure facility (not like Rawhide). Chief Schlueter attended the Hortonia Town Hall meeting in April. At this time it is still unknown if it will end up in Hortonia's or New London's jurisdiction.  
The PD is in the process of purchasing a firewall for Waupaca County Dispatch (about \$1000) so that Spillman can be installed for dispatching New London PD.  
Chief Schlueter purchase 4 less lethal shotguns for the 4 main patrol squads. The cost was about \$1100. 2 of our firearms instructors will be sent to instructor training in June and the rest of the PD will be trained this summer. Once the PD has been trained they will be put into the squads.  
Chief Schlueter changed the Narcan policy to have officers search a subject for weapons before administering Narcan for officer safety reasons.  
All of Waupaca County Law Enforcement is working with the Victim Crisis Response Team to get them in Waupaca County by this fall. Chief Schlueter is working on a policy for the Police and Fire Commission. This will be presented at the next meeting. It will be placed in the Police Department Policy Book.

➤ Chief Schlueter was dismissed at 7:35 PM.

Meeting was adjourned at 7:35 PM.

Respectfully submitted,  
Chief Jeff Schlueter