

Police & Fire Commission
700 Shiocton Street
New London, WI 54961-1160

Monday April 15th, 2019

Commission Present: Tom Schmude (Pres), Al Grumann(Sec), Lund Cooley,
John Lee, April Kopitzke
Police Chief: Jeffrey Schlueter
Fire Chief: Mark Wilfuer
Others Present:

Meeting called to order at 6:00 PM by Schmude.

- Public Comment: None
- Motion to approve prior minutes from 03/31/2019: Lee 2nd Cooley
Carried 5-0
- The Commission recognizes service anniversaries.
 - Fire Department:
 - Eric Sager 10 years
 - Michael Nash 5 years
 - Aaron Ott 5 years
 - Andy Burns 5 years
 - Joe Kicherer 3 years
 - Ren Scott 1 year
 - Jason Flease 3 years
 - Zac Dunbar 10 years
 - Police Department:
 - Jeremy Mulroy 5years
 - Ben Schmidt 13 years
- Report of the Fire Department by Chief Mark Wilfuer
 - Motion to approve the bills as presented for March in the amount of:
\$848.87 : Cooley 2nd Lee ; Carried 5-0
 - Budget as of March 31st reviewed. Currently 31.75%
 - Discuss Fire Department Equipment/Technology
 - Chief Wilfuer reported that they are going to be getting some tablet mounts for the tablets put into the trucks.
 - Around May 1st the new SCBA gear will be put into use.
 - Discuss the DSPS (Department of Safety and Professional Services) audit of the Fire Department: Chief Wilfuer reported that overall everything went good but a few changes will need to be made. Chief Wilfuer touched on a couple of key points:

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The last audit of the Fire Department was done in 1982, but it should be completed every 5 years.

The Fire Chief needs to be sworn in by the city and all the townships.

All the townships should be turning over their 2% fire dues to the City of New London.

The dues received from the townships should be kept in a designated fund and can only be spent on certain items.

Fire inspections for the businesses need to be done 2 times a year.

Personnel files need to be kept updated with training files

Firefighters should be receiving 2 hours of training per month and have the instructor sign off on the training sheets.

Certain training like driver operator, ladder operations, blood borne pathogens, etc. need to be done 1 time a year.

- Fire runs and service calls reviewed
- Non-Fire Emergencies: Chief Wilfuer reported that he was not going to be invoicing the Bear Creek Fire Department as was discussed last month. Chief Wilfuer said the Bear Creek Fire Department now wanted him to invoice the individual instead of the fire department. Chief Wilfuer said he felt this was not right since NLFD was dispatched for an emergency by Bear Creek FD. The PFC then discussed briefly about charging for non-emergencies like clearing snow off a roof. Chief Wilfuer will look for a good policy to adopt, that references the responding and charging for non-emergencies services of the fire department.
- Staffing and Training reviewed
 - Some of the members of NLFD attended "Bail Out" Training at Fox Crossings
- Discuss Chief hours
 - Chief Wilfuer reported that he worked 17 hours in the month of March.
- Monthly attendance report reviewed.
- Fire Inspection Note
 - Chief Wilfuer reported that after May 15th they will start doing inspections 2 times a year.

Chief Wilfuer was dismissed at 6:40 PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for March in the amount of \$18,633.34 and \$238.75: Lee 2nd Cooley; Carried. 5-0
- Budget as of March 31st was reviewed. Currently 27.23%.
- Crime and activity report reviewed.
 - Incident count for March was 522 calls for service
- Current staffing and training update.

Chief Schlueter reported that a couple of officers will be attending SART Training (Sexual Assault Response Team) in the beginning of May
- Update on current activities/investigations

Chief Schlueter reported that the PD has started going paperless and has put together a “Drop Box” system to share videos and pictures with the DA.

Overall we had a good St. Patrick’s Day festival. We handled about 40 calls that day. We continue to have problems with animals at the parade, kids going into the street, and open intoxicants during the parade.

SRO Elliott has started spending more time in the elementary schools and talking to classes.

In March the PD recovered \$882.77 in overtime through a Meth grant. In March the PD recovered \$416.40 in overtime through a OWI grant. A couple of weeks ago the PD arrested 2 subject for the opioid death of Shane Heuer.
- Update on current projects

Chief Schlueter gave a short update on the new jail being built outside of New London. As of right now it is not in our jurisdiction but if that changes Chief Schlueter will stay in contact with the DOC.

Chief Schlueter did speak to the Lincoln County Detective assigned to Lincoln Hills. He suggested that if the juvenile detention center is built in the city that we should assign a liaison to the building as he expected that we would be called there a couple times a week. He also mentioned that he believes Lincoln County is reimbursed for his

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time spent on cases there. Chief Schlueter contacted the DOC to check on reimbursement but has not gotten a response yet.

➤ Chief Schlueter was dismissed at 7:16 PM.
Meeting was adjourned at 7:16 PM.
Respectfully submitted,
Chief Jeff Schlueter