

Police & Fire Commission  
700 Shiocton Street  
New London, WI 54961-1160

**Monday September 17<sup>th</sup>, 2018**

Commission Present: Tom Schmude (Pres), Al Grumann(Sec), Lund Cooley,  
John Lee, April Kopitzke  
Police Chief: Jeffrey Schlueter  
Fire Chief: Mark Wilfuer  
Others Present:

Meeting called to order at 6:00 PM by Schmude.

- Public Comment: Chief Schlueter reported that Jack Algiers was given a certificate identifying that the PFC recognized that badge #33 was retired in 1987. Jack told Chief Schlueter that he should thank the PFC for him and if the PD ever wanted to use the badge number again they could.
- Motion to approve prior minutes from 08/27/2018: Lee 2<sup>nd</sup> Grumann  
Carried 5-0
- The Commission recognizes service anniversaries.
  - Fire Department: Ryan Bednarowski 8 years (2<sup>nd</sup> hire)
  - Police Department:
- Report of the Fire Department by Chief mark Wilfuer
  - Motion to approve the bills as presented for August in the amount of: \$4,308.16: Grumann 2<sup>nd</sup> Lee; Carried 5-0
  - Budget as of August 31<sup>st</sup> reviewed. Currently 61.55%
  - Discuss Fire Department Equipment/Technology
    - Chief Wilfuer reported he ordered the nozzles and 4 ballistic helmets for the fire department.
  - Fire runs and service calls reviewed
  - Staffing & Training reviewed;
    - The fire department is currently fully staffed
    - The fire department is going to be doing some training tonight with Weyauwega FD and in the near future will be burning a house for training with Weyauwega FD.
    - The Fire Department recently trained with law enforcement on rescue evacuation.

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- Discuss Chief hours  
Chief Wilfuer reported that he worked 24 hours in the month of August.
- Monthly attendance report reviewed.  
The fire department has responded to 163 calls so far this year.  
They responded to 165 all of last year.
- Fire Inspection Note  
Chief Wilfuer reported that everything is going good. They completed Rawhide this last month.

Chief Wilfuer was dismissed at 6:14PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for August in the amount of \$46,133.09: Cooley 2<sup>nd</sup> Grumann; Carried. 5-0
- Budget as of August 31<sup>st</sup>, 2018 was reviewed. Currently 68.14%.
- Discuss/Approve computers for Spillman – Chief Schlueter reported that as they switch over to Waupaca County for dispatch from midnight to 8am and on weekends that there is a chance that we may have to purchase up to 6 PCs for the county so that they can run our Spillman CAD/RMS system. Chief Schlueter reported that he estimates the cost will be about \$6000 and he would like to go over in the 101.52101.207 line item to purchase the computers once he has more information on the number of computers needed and an accurate estimated cost for the computers. The 6 computers may be needed because they have 6 work stations which 4 are usually used but during big events and emergencies all 6 may be used from time to time. Chief Schlueter will report back to the PFC next month on what was needed to be purchased.

A motion to approve Chief Schlueter to negotiate the number of PCs needed to be purchased for Waupaca County Dispatch to run the NLPD Spillman CAD/RMS. By Lee, 2<sup>nd</sup> by Grumann: Carried 5-0

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- Discuss/Approve the revised 2019 budget – Chief Schlueter reported that after talking to Finance Director Radke that we would remove the money in line 101.52101.196 for 1 year as there are no expected retirements at the PD. We would also add \$8000 to the fringe benefit as there is a chance that one employee may pick up the insurance part way through the year.

Motion to approve the revised 2019 budget for the police department in the amount of \$2,239,856. By Lee, 2<sup>nd</sup> Schmude:  
Carried 5-0

- Chief Schlueter Discussed the 2019 Supervisor and Dispatch Handbooks. There are no changes other than % of pay increases. Motion by Lee, 2<sup>nd</sup> Kopitzke to approve the 2019 Dispatcher and Supervisor Handbooks. Carried 5-0
- Crime and activity report reviewed.
  - Incident count for August was 491 calls for service
- Current staffing and training update.  
Chief Schlueter reported that the PD is still short 2 officers due to injuries or surgeries. He is expecting to have another officer go out at the end of September for FMLA.

On Wednesday the PD and the City will be doing a table top exercise on a flood at city hall.

- Motion to move to closed session per WI 19.85(1)c to consider a promotion by Grumann, 2<sup>nd</sup> by Lee carried 5-0
- Motion to return to open session by Grumann, 2<sup>nd</sup> Lee carried 5-0
- Motion to approve the top Staff Sergeant Candidate which will take effect January 1, 2019 By Lee, 2<sup>nd</sup> Cooley carried 5-0
  - Update on current activities/investigations
  - Update on current projects

Tom Algiers will be sworn in tomorrow and will be starting as the 2<sup>nd</sup> part-time SRO later this week.

- Chief Schlueter was dismissed at 7.13PM.

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Meeting was adjourned at 7:13PM.  
Respectfully submitted,  
Chief Jeff Schlueter