

Police & Fire Commission  
700 Shiocton Street  
New London, WI 54961-1160

**Monday January 15<sup>th</sup>, 2018**

Commission Present: John Lee (Pres), Tom Schmude (Sec)(Excused), Joe Kable, Al Grumann (arrived at 6:10PM), Lund Cooley  
Police Chief: Jeffrey Schlueter  
Fire Chief: Mark Wilfuer  
Others Present:

Meeting called to order at 5:00PM by Lee.

- Public Comment : None
- Motion to approve prior minutes from 12/18/2017: Cooley 2<sup>nd</sup> Kable  
Carried 3-0
- The Commission recognizes service anniversaries.
  - Fire Department:
    - Bernie Ritchie 33 years
    - Greg Stilen 28 years
    - Joe Kosmerchock 14 years
    - Troy Herter 9 years
    - Joe Nutter 6 years
    - Ryan Ritchie 6 years
    - Joe Obertin 6 years
    - Matt Bennett 1 year
  - Police Department
    - Brent Seavecki 3 years
    - Chris Gregory 24 years
    - Chris Dearth 6 years
    - Chase Schroeder 7 years
    - Nick Kamba 8 years
    - Jeff Schlueter 22 years
- Report of the Fire Department by Chief mark Wilfuer
  - Motion to approve the bills as presented for December in the amount of: \$1,811.75 : Kable 2<sup>nd</sup> Cooley ; Carried 3-0
  - Budget as of November 30<sup>th</sup>, 2017 reviewed. Currently 77.15%
  - Discuss Fire Department Equipment/Technology
    - Chief Wilfuer reported that the 2 new tablets will be set up once Keith gets back from vacation. They are also looking at some new fire inspection software.

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- Fire runs and service calls reviewed  
The Fire Department has responded to 167 calls in 2017. This number has continued to go up over the past couple of years.
- Discuss Recruitment:  
Nothing new – Fully staffed
- Staffing & Training reviewed;
  - Fire Department Officers will start initial response classes on Wednesday nights that are funded through FEMA.
- Discuss Chief hours  
Chief Wilfuer reported that he worked 19 hours in the month of December
- Monthly attendance report reviewed.
- Fire Inspection Note  
On Friday they started the inspections of the schools.
- New Business

Chief Wilfuer was dismissed at 5:13PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for December in the amount of \$46,861.90 and \$414.00: Cooley 2<sup>nd</sup> Kable; Carried. 3-0
- Budget as of December 31<sup>st</sup>, 2017 was reviewed. Currently 94.82%.  
Chief Schlueter reported that there will be a little bit more coming out of the 2017 budget as bills continue to come in but for the most part it should be done.
- Crime and activity report reviewed.
  - Incident count for December was 438 calls for service
- Current staffing and training update.  
Chief Schlueter spoke with Sheriff Hardel about having the Sheriff's department dispatch for NLPD on the weekend. He said that the Sheriff's Department would be willing to dispatch from Midnight on Friday to 8am on Monday morning for NLPD. Chief Schlueter will be

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getting back to Sheriff Hardel for a better time frame. Chief Schlueter reported that he would still have NLPD dispatchers working on weekends for events like St. Patrick's Day.

- Reviewed changes to the 2018 Policy Book. Motion by Kable, 2<sup>nd</sup> Lee to approve the 2018 Policy Book. Carried 3-0
- Update on current activities/investigations
- Update on current projects and new business
- Motion by Lee, 2<sup>nd</sup> by Cooley to move to closed session per WI SS 19.85(1)c to consider employment, promotion, compensation, or evaluation under the PFC jurisdiction- Carried 3-0
- Motion to move to open session. Lee, 2<sup>nd</sup> Kable – Carried 4-0
- Motion by Lee, 2<sup>nd</sup> Grumann to start the background check on the top candidate. Make a conditional offer once the background is successfully completed, based on the successful completion of the medical, psychological and polygraph test. The starting date will be determined based on the pending retirement date. Carried 4-0

➤ Chief Schlueter was dismissed at 7:24 pm.

Meeting was adjourned at 7:24 pm.  
Respectfully submitted,  
Chief Jeff Schlueter