

Police & Fire Commission
700 Shiocton Street
New London, WI 54961-1160

Monday June 19th, 2017

Commission Present: John Lee (Pres), Tom Schmude (Sec), Joe Kable,
Al Grumann, Lund Cooley
Police Chief: Jeffrey Schlueter
Fire Chief: Mark Wilfuer
Others Present: Scott Bellile

Meeting called to order at 6:00PM by Lee.

- Public Comment : None
 - Motion to approve prior minutes from 05/15/2017: Schmude 2nd
Cooley Carried 5-0
 - The Commission recognizes service anniversaries.

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| Police Department: | Ryan Gloe | 2 years |
| | Todd Sarazin | 16 years |
 - Report of the Fire Department by Chief mark Wilfuer
 - Motion to approve the bills as presented for May in the amount of:
\$4,149.79: Grumann 2nd Kable; Carried 5-0
 - Budget as of May 31st, 2017 reviewed. Currently 37.86%
 - Discussion about the air tank filling stations: Chief Wilfuer presented the PFC with 3 quotes for the Fill Station at the FD and 3 quotes for the Fill Station on the truck. All the quotes were reviewed by the PFC and discussed. The quotes were as follows:

| | |
|--|-------------|
| Fill station for at the Fire Department: | |
| Jefferson Fire Safety | \$45,454.00 |
| Feld Fire | \$64,842.00 |
| Alex Air Apparatus | \$65,442.00 |
| Fill Station for the Truck: | |
| Emergency Vehicle Services | \$21,123.66 |
| Jefferson Fire Safety | \$22,690.00 |
| Marion | \$22,027.00 |
- A motion was made Grumann, 2nd by Schmude to approve the quote from Jefferson Fire Safety for \$45,454.00 for the purchase of the Fill Station for the Fire Department. Carried 5-0

A Motion by Grumann, 2nd by Kable to approve the quote from Emergency Vehicle Services for \$21,123.66 for the purchase of the Fill Station for the Fire Truck. Carried 5-0

- Discuss Fire Department Equipment/Technology
 - Chief Wilfuer reported 953 was checked for some frame cracking. There was some found, and it will continued to be monitored by Marion. Marion will eventually replace part of the frame, as it is covered by warranty.
 - Chief Wilfuer reported that the SUV has the new decals and is ready for use.
- Discuss the 10 year capital plan – Chief Wilfuer reported that the Fire Department will start looking at some smaller items to put on the future 10 year capital plans. Some of these items will be items that should be put on a regular rotation.
- Fire runs and service calls reviewed
 - The PFC recommended that Chief Wilfuer also send a copy of press releases to the PFC when he sends them to the Press.
- Discuss Recruitment:
 - Chief Wilfuer reported that he received a couple more applications over the past couple of weeks.
- Staffing & Training reviewed;
 - Test for the driver/operator is being taken by a couple of people tonight.
- Discuss Chief hours
 - Chief Wilfuer reported that he worked 22 hours in the month of May
- Discussion about qualifications and certification for NLFD members:
 - Chief Wilfuer discussed his concerns about the fire department paying for classes like Firefighter A,B,C and people dropping out of them or they are not being finished. The PFC recommend that Chief Wilfuer bring a policy back to the July meeting with the following information in the policy:
 1. The fire department will pay for the class the first time.
 2. If the class has to be taken or more times it will be paid for by the firefighter and upon completion the firefighter may ask for reimbursement from the PFC.

3. If certification is not completed within 2 years, this could result in termination.

- Monthly attendance report reviewed.
Chief reported everything is going good.
- New Business
None

Chief Wilfuer was dismissed at 6:45PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for May in the amount of \$30,571.02; Cooley 2nd Schmude; Carried. 5-0
- Budget as of May 31st, 2017 was reviewed. Currently 41.04%.
- Discuss CAD/RMS cost for 2019: Chief Schlueter reported that Outagamie County has decided to purchase a new CAD/RMS system. The PD will be responsible for some maintenance fees in 2019. It is estimated that the addition cost to the PD will be about \$6,000-\$7,000 a year.
- Crime and activity report reviewed.
 - Incident count for May was 569 calls for service
- Current staffing and training update.
Chief Schlueter reported that CSO Curtis has started with the PD for the summer.

Officer Kamba received a Best Badge Award for is investigation into the death of Brandon Shaddock

- Update on current activities/investigations
- Update on current projects and new business
Chief Schlueter reported that he received permission from the historical society to dispose of some old paper reports that will be put into Laser Fiche.
- Chief Schlueter reported that he met with the person conducting the wage study for the city. The job classifications involved for the PD are:

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Dispatch, Staff Sergeants, Assistant Chief and Chief. Once the study is completed, Chief Schlueter will report back to the PFC.

- Discuss/Approve Narcan Policy and MOU with Gold Cross.

Chief Schlueter discussed the Narcan policy and MOU with the PFC. Some questions came up about keeping the Narcan at the correct temp between 59-86 degrees during the summer and winter months if the Narcan is stored in the vehicles. Chief Schlueter reported that he will check into this and will report back to the PFC. Chief Schlueter reported that the Narcan will cost about \$25 a dose. Gold Cross will provide all the training free of charge. The Narcan will not be carried until all the officers have been trained.

A motion by Kable, 2nd by Grumann to approve policy 2-17 for the use of Narcan as presented. Carried 5-0

A motion by Grumann, 2nd by Kable to approve the signing of the MOU with Gold Cross Ambulance for administering Naloxone (Narcan). Carried 5-0

- Chief Schlueter was dismissed at 7:30 pm.

Meeting was adjourned at 7:30 pm.

Respectfully submitted,

Chief Jeff Schlueter