

Police & Fire Commission  
700 Shiocton Street  
New London, WI 54961-1160

**Monday December 18<sup>th</sup>, 2017**

Commission Present: John Lee (Pres), Tom Schmude (Sec), Joe Kable  
(Excused), Al Grumann, Lund Cooley  
Police Chief: Jeffrey Schlueter  
Fire Chief: Mark Wilfuer  
Others Present:

Meeting called to order at 6:00PM by Lee.

- Public Comment : **The PFC on January 15<sup>th</sup> 2018 will begin at 5pm because of interviews for a new officer.**
- Motion to approve prior minutes from 11/20/2017: Grumann 2<sup>nd</sup> Schmude Carried 4-0
- The Commission recognizes service anniversaries.

Fire Department:	Dick Muskevitsch	44 years
	Jarid McKeever	1 year
Police Department	Cheri Johnson	25 years
- Report of the Fire Department by Chief mark Wilfuer
  - Motion to approve the bills as presented for November in the amount of: \$559.26 : Grumann 2<sup>nd</sup> Schmude ; Carried 4-0
  - Budget as of November 30<sup>th</sup>, 2017 reviewed. Currently 77.15%
  - Discuss Fire Department Equipment/Technology
    - Chief Wilfuer reported that 953 is back in service, and the new tanker will be going in for warranty work on the paint soon.
  - Fire runs and service calls reviewed  
The Fire Department has responded to 158 calls so far this year.
  - Discuss Recruitment:  
Nothing new – Fully staffed
  - Staffing & Training reviewed;
    - Fire Department Officers will be attending classes in January for first officers on the scene training.
    - Some of the staff will be attending classes at FVTC in January

- Discuss Chief hours  
Chief Wilfuer reported that he worked 18 hours in the month of November
- Monthly attendance report reviewed.  
Chief reported everything is going good. Chief and Assistant Chief spoke to people that have not made 50% of the calls.
- Fire Inspection Note  
Continue to work on the inspections
- New Business  
Chief Wilfuer reported that they are looking at bringing back the smelt fry.

Chief Wilfuer was dismissed at 6:09PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for November in the amount of \$48,502.87:  
Schmude 2<sup>nd</sup> Grumann; Carried. 4-0
- Budget as of November 30<sup>th</sup>, 2017 was reviewed. Currently 87.22%.  
Chief Schlueter reported that e was notified that our Cellbrite equipment for downloading cell phones is going to be discontinued soon. The upgraded equipment is going to cost about \$6700. Chief Schlueter requested that he be able to put ½ the cost on the 2017 budget and ½ the cost on the 2018 budget. A motion by Schmude, 2<sup>nd</sup> by Grumann to allow overspending of line item 101.52101.207 by \$2500 to replace the Cellbrite equipment. Carried 4-0

Chief Schlueter reported that he ordered some training guns and targets on the training budget.

Chief Schlueter reported that we recently received the invoices for the squad radios from the 2017 squad switch over. This was just under \$9000.

The squads for 2018 have been ordered. We are not expecting them for a couple of months.

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- Crime and activity report reviewed.
    - Incident count for November was 427 calls for service
  - Current staffing and training update.  
Chief Schlueter will be talking to Sheriff Hardel about having Waupaca County dispatch on the weekends starting sometime after the first of the year. Chief Schlueter will report back to the PFC on this matter in January.
  - Motion by Lee, 2<sup>nd</sup> by Cooley to move to closed session per WI SS 19.85(1)c to consider employment, promotion, compensation, or evaluation under the PFC jurisdiction- Carried 4-0
  - Motion to move to open session. Grumann, 2<sup>nd</sup> Schmude – Carried 4-0
  - Update on current activities/investigations
  - Update on current projects and new business
- Chief Schlueter was dismissed at 6:57 pm.

Meeting was adjourned at 6:57 pm.

Respectfully submitted,  
Chief Jeff Schlueter