

Police & Fire Commission  
700 Shiocton Street  
New London, WI 54961-1160

**Monday October 16<sup>th</sup>, 2017**

Commission Present: John Lee (Pres), Tom Schmude (Sec), Joe Kable  
(Excused), Al Grumann, Lund Cooley  
Police Chief: Jeffrey Schlueter  
Fire Chief: Mark Wilfuer  
Others Present:

Meeting called to order at 6:00PM by Lee.

- Public Comment : The Police and Fire Commission would like to thank the Lions Club for the donation of 2 thermal cameras for the Fire Department.
- Motion to approve prior minutes from 09/18/2017: Schmude 2<sup>nd</sup>  
Cooley Carried 4-0
- The Commission recognizes service anniversaries.

Fire Department:	Jake Dishno	9 years
	Ted Coppersmith	2yrs/13yrs total
	Tyler Strey	9 years
Police Department	Earl Ruckdashel	27 years
- Report of the Fire Department by Chief mark Wilfuer
  - Motion to approve the bills as presented for September in the amount of: \$8,684.94 : Cooley 2<sup>nd</sup> Schmude ; Carried 4-0
  - Budget as of September 30<sup>th</sup>, 2017 reviewed. Currently 74.94%
  - Discuss Fire Department Equipment/Technology
    - Chief Wilfuer is currently researching to find the value of the old compressor before he puts it up for sale.
  - Fire runs and service calls reviewed
  - Discuss Recruitment:  
Nothing new
  - Staffing & Training reviewed;
    - Fire Department is currently fully staffed
    - The Fire Department trained on a fire drill at the HUD Building

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- Discuss Chief hours  
Chief Wilfuer reported that he worked 23 hours in the month of September
- Monthly attendance report reviewed.  
Chief reported everything is going good.
- Fire Inspection Note  
They just finished up RE&D and Bemis Graphics
- New Business  
  
Chief Wilfuer was dismissed at 6:20PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for September in the amount of \$21,731.16: Schmude 2<sup>nd</sup> Grumann; Carried. 4-0
- Budget as of September 30<sup>th</sup> 2017 was reviewed. Currently 72.16%.  
Chief Schlueter reported that the budget appears to be on track for 2017. The Holiday pay appears to be high due to not as many people placing it in their comp bank and taking it as time off or pay later that would come out of the overtime budget.  
Chief Schlueter discussed the changes to the PD parking lot. There was \$5000 budgeted for the repairs. It has been recognized that a retaining wall may have to be added and the \$5000 would not be enough to cover that. It was suggested that Chief Schlueter talk to Finance Director Radke and see what account it is best that the extra amount come out of.
- Motion by Grumann, 2<sup>nd</sup> by Schmude to move to closed session per WI SS 19.85(1)c to consider employment, promotion, compensation, or evaluation under the PFC jurisdiction- Carried 4-0
- Motion to move to open session. Grumann, 2<sup>nd</sup> Cooley – Carried 4-0  
No action necessary at this time.
- The 2018 Supervisor and Dispatcher handbooks were discussed.  
Motion by Schmude, 2<sup>nd</sup> by Cooley to approve the 2018 Supervisor handbook as presented. Carried 4-0

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Motion by Grumann, 2<sup>nd</sup> by Schmude to approve the 2018 Dispatcher handbook ad presented. Carried 4-0

- Chief Schlueter discussed the changed to the 2018 Wolf River Vet Clinic contract. The main changes were the increase for the Euthanasia and Cremation to go to 0-35lbs \$146, 36-74lbs \$171, 75-100lbs \$183, 101-151lbs \$187. Chief Schlueter met with Dr. Ziegler about the increases. Dr. Ziegler said that they have been undercharging us since about 2008 and they were losing money. These changes will bring it up to what their cost is.

A motion by Grumann, 2<sup>nd</sup> by Schmude to approve the 2018 Wolf River Vet contract for stray dogs and cats. Carried 4-0

- Crime and activity report reviewed.
  - Incident count for September was 493 calls for service
- Current staffing and training update.

Chief Schlueter reported that he has been keeping track of the number of calls and people that come into the Police Department on Saturdays and Sundays to see if it is worth keeping the lobby open. Chief Schlueter has researched this and found that a lot of agencies only have the lobby open Monday-Friday. Chief Schlueter stated that during the weekend hours citizen would still be able to talk to an officer at anytime. The PD has a phone in the entry way that directly connects to Waupaca County Dispatch and they could dispatch our officers to respond back to the PD.
- Discuss hiring process

Chief Schlueter reported that the PD has received 48 applications for patrol officer. The first testing will be on November 1<sup>st</sup>
- Update on current activities/investigations
- Update on current projects and new business

➤ Chief Schlueter was dismissed at 7:41 pm.

Meeting was adjourned at 7:41 pm.  
Respectfully submitted,  
Chief Jeff Schlueter