

Police & Fire Commission
700 Shiocton Street
New London, WI 54961-1160

Monday August 21st, 2017

Commission Present: John Lee (Pres), Tom Schmude (Sec)(Excused), Joe Kable, Al Grumann (Excused), Lund Cooley
Police Chief: Jeffrey Schlueter
Fire Chief: Mark Wilfuer
Others Present:

Meeting called to order at 6:00PM by Lee.

- Public Comment : None
- Motion to approve prior minutes from 07/17/2017: Cooley 2nd Kable
Carried 3-0
- The Commission recognizes service anniversaries.

Fire Department:	Brandon Wittig	5 years
	Cale Wilfuer	1 year
	Tyler Guyette	1 year
- Report of the Fire Department by Chief mark Wilfuer
 - Motion to approve the bills as presented for July in the amount of: \$1,141.38 : Kable 2nd Cooley ; Carried 3-0
 - Budget as of July 31st, 2017 reviewed. Currently 55.69%
 - Discuss Fire Department Equipment/Technology
 - Chief Wilfuer reported that the pagers were delivered but they were the wrong ones. The new ones should be here soon.
 - Chief Wilfuer has been talking to Missy about getting some tablet put into the 2018 budget.
 - Chief Wilfuer reported that one of the thermos imaging cameras died. He ordered a new one for \$650. Chief Wilfuer would like to purchase 8 more. This will be brought to the PFC during the September meeting for approval.
 - Fire runs and service calls reviewed
 - Discuss Recruitment:
Chief Wilfuer reported there are no new updates.
 - Staffing & Training reviewed;

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- Fire Department is currently fully staffed
- Review Policy and Procedures
Nothing at this time
- Discuss/Approve policy for qualification and certification for NLFD
Nothing discussed at this time.
- Discuss Chief hours
Chief Wilfuer reported that he worked 19 hours in the month of July
- Monthly attendance report reviewed.
Chief reported everything is going good.
- Fire Inspection Note
The fire inspections continue to get completed. No further update.
- New Business

Chief Wilfuer was dismissed at 6:34PM

➤ Report of the Police Department by Chief Schlueter

- Motion to approve bills for July in the amount of \$32,371.86 and \$648.00; Kable 2nd Cooley; Carried. 3-0
- Budget as of July 31st, 2017 was reviewed. Currently 55.80%.
Chief Schlueter report that the capital budget appears to be fully spent for the year because of items purchased on a grant (new radar sign, new Laser, new PBT) The original cost of these items were taken out of this account. Chief Schlueter has received the \$9,000 from the state and it was turned into Judy. The money from the grants do not go directly back into the PD line items for capital purchases.

Chief Schlueter reported that he has not yet purchased the new radios for the squads when they were purchased this year to make sure that he remains within budget. 2 new radios may be purchased this year for about \$8000. The PD will still be under budget for the 2017 capital purchases.

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- Discuss 2018 Budget
Chief Schlueter reported that he is currently working on the budget and getting estimates for the 2018 capital projects. There have not been any updates on the budget study. Chief Schlueter will be completing the budget based on the email sent out by Finance Director Radke for salaries and insurance. Chief Schlueter will present the budget at the September PFC meeting.
- Crime and activity report reviewed.
 - Incident count for July was 515 calls for service
- Current staffing and training update.
Chief Schlueter reported that Sgt. Tom Algiers is planning on retiring in the beginning of 2018.
- Discuss hiring process
Chief Schlueter discussed the hiring process and proposed that we post the position for officer to fill Sgt. Algiers spot. Chief Schlueter explained that the hiring process can take 4-6 months for a patrol officer position because of testing, interviews, background checks, and fit for duty exams. Chief Schlueter will be posting the position this week on WILENET.
- Update on current activities/investigations
Chief Schlueter reported that the National night out was a success. The PD served about 150 hotdogs and popsicles
- Update on current projects and new business
Chief Schlueter reported the New London Police Department completed Narcan training at the end of July and that all the squads are equipped with Narcan.

➤ Chief Schlueter was dismissed at 7:24 pm.

Meeting was adjourned at 7:24 pm.
Respectfully submitted,
Chief Jeff Schlueter

