

Police & Fire Commission
700 Shiocton Street
New London, WI 54961-1160

Monday December 19th, 2016

Commission Present: Lund Cooley (Pres), John Lee (Sec), Joe Kable (excused),
Al Grumann, Tom Schmude,
Police Chief: Jeffrey Schlueter
Fire Chief: Mark Wilfuer
Others Present:

Meeting called to order at 6:00PM by Cooley.

- Public Comment : None
- Motion to approve prior minutes from 11/14/2016: Lee 2nd Schmude
Carried 4-0
- The Commission recognizes service anniversaries.
Fire Department: Dick Muskevitsch 43 year (longest firefighter
in New London)

Police Department: Cheri Johnson 24 years
- Report of the Fire Department by Chief Wilfuer
 - Motion to approve the bills as presented for November in the amount
of: \$4080.85: Lee 2nd Grumann; Carried 4-0
 - Budget as of November 30th, 2016 reviewed. Currently 77.60%

Chief Wilfuer discussed the fire department purchasing more uniform long sleeve shirts. The PFC agreed that would be a good idea.

Chief Wilfuer discussed the purchase of a new gas meter that was purchased to detect the CO and oxygen levels in a confined space

Chief Wilfuer discussed that they will need to purchase a new cascade system to fill the new oxygen bottles as the one that the fire department currently has will not be large enough to fill the new oxygen bottles. The cost will be about \$8000.

Chief Wilfuer also discussed that in the future there will be a need to replace the thermal imaging, as the one that they have is currently about 20 years old.

- Discuss Fire Department Equipment/Technology

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- Chief Wilfuer talked about at one of the last accidents that the Jaws would not start, and that it appears it was due to some bad gas.
- Fire runs and service calls reviewed
- Discuss Recruitment:
No updates
- Motion to move to closed session per WI SS 19.85(1)c to consider employment. Lee, 2nd Cooley carried 4-0
- Motion to move to open session by Lee, 2nd Cooley, Carried 4-0

Motion to hire Matt Bennett based on the successful completion of the physical/medical screen. By Cooley, 2nd Lee, Carried 4-0
- Staffing & Training reviewed;
 - Chief Wilfuer and the PFC discussed the requirements for future promotions. The PFC recommended that the Chief revise the policy and put in required certifications for the promotions and bring it back to the PFC.
 - The fire department will be starting a driver operator course in January
- Discuss Chief hours
Chief Wilfuer reported that he worked 14 hours in the month of November
- Monthly attendance report reviewed.
- Fire inspection notes/reports reviewed
- New Business
- Chief Wilfuer was dismissed at 6:45 pm.
- Report of the Police Department by Chief Schlueter
 - Motion to approve bills for November in the amount of \$32,529.51: Schmude 2nd Lee; Carried. 4-0
 - Budget as of November 30th, 2016 was reviewed. Currently 87.24%.

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- Chief Schlueter reported that the PD purchased a evidence trailer for \$4200. Some of the remaining budget will be used to put equipment in the trailer.
- Discuss/Approve the 2017 wages for CSO and Administrative Assistant
Chief Schlueter reported that the current pay rates are \$8.50 for the CSO and \$11.68 for the Administrative Assistant
Motion by Cooley, 2nd Schmude to approve the 2017 wages for the CSO at \$9.00/hr and the Administrative Assistant at \$12.50/hr. Carried 4-0
- Crime and activity report reviewed.
 - Incident count for November was 431
- Current staffing and training update.

Chief Schlueter reported that 2 of the part-time dispatcher will be starting the law enforcement academy and they may not be able to work as many hours at dispatch.

- Chief Schlueter reported that the PD may look at closing or reducing the hours for dispatch on Sundays. It is getting hard to find and train new dispatcher to work part-time. Chief Schlueter will be talking to the Waupaca County Sheriff to see what some of the options might be.
- Update on current activities/investigations
Chief Schlueter gave an update on the run away that was located in Michigan.
- Update on current projects
Last week Captain Gregory and Chief Schlueter assisted Bemis with a safety plan and tour of the buildings.
- Discussion on new business: None
- Chief Schlueter was dismissed at 7:37 pm.

Meeting was adjourned at 7:37 pm.

Respectfully submitted,
Chief Jeff Schlueter