

Police & Fire Commission  
700 Shiocton Street  
New London, WI 54961-1160

**Monday November 14<sup>th</sup>, 2016**

Commission Present: Lund Cooley (Pres), John Lee (Sec), Joe Kable, Al  
Grumann, Tom Schmude,  
Police Chief: Jeffrey Schlueter  
Fire Chief: Mark Wilfuer  
Others Present:

Meeting called to order at 6:00PM by Cooley.

- Public Comment : None
- Motion to approve prior minutes from 10/17/2016: Schmude 2<sup>nd</sup> Lee  
Carried 5-0
- The Commission recognizes service anniversaries.  
Fire Department:  

Police Department:	Lisa Gorman	16 years
	Cathy Martins	9 years
	Josh Wilson	15 years
- Report of the Fire Department by Chief Wilfuer
  - Motion to approve the bills as presented for October in the amount of:  
\$2,356.75: Kable 2<sup>nd</sup> Lee ; Carried 5-0
  - Budget as of October 31<sup>st</sup>, 2016 reviewed. Currently 74.42%
  - Discuss Fire Department Equipment/Technology
    - Chief Wilfuer talked about the need to replace the air-packs and bottles in 2018. The ones they currently have are outdated.
  - Fire runs and service calls reviewed
  - Discuss Recruitment:  
Chief Wilfuer reported that he will soon be interviewing another person for the open fire fighter position.
  - Motion to move to closed session per WI SS 19.85(1)c to consider employment. Cooley, 2<sup>nd</sup> Lee carried 5-0
  - Motion to move to open session by Lee, 2<sup>nd</sup> Grumann, Carried 5-0

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Motion to hire Jarid McKeever based on the successful completion of the physical/medical screen. By Schmude, 2<sup>nd</sup> Lee, Carried 5-0

- Staffing & Training reviewed;
  - Chief Wilfuer and the PFC discussed the yearly points earned for meetings/attendance by firefighters and officer. Procedures were discussed about how firefighters and officer call in if they can't attend a meeting. Chief Wilfuer will be coming up with a procedure.
  - Dave Bellile is resigning from the fire department.
- Discuss Chief hours  
Chief Wilfuer reported that he worked 19 hours in the month of September
- Monthly attendance report reviewed.
- Fire inspection notes/reports reviewed
- New Business
- Chief Wilfuer was dismissed at 6:34 pm.
- Report of the Police Department by Chief Schlueter
  - Motion to approve bills for October in the amount of \$35,656.70: Lee 2<sup>nd</sup> Grumann; Carried. 5-0
  - Budget as of October 31<sup>st</sup>, 2016 was reviewed. Currently 80.12%.
    - Chief Schlueter requested that if the budget for 2016 is looking ok that he pays the 5 years of the maintenance for Veripic (photo evidence software). The yearly cost is \$700/ year or \$2450/ 5 years. This would save \$1050. The PFC agreed.
  - Discuss/Approve the 2017 Handbooks  
Motion by Lee, 2<sup>nd</sup> Schmude to approve the 2017 Dispatcher Handbook as presented. Carried 5-0  
Motion by Kable, 2<sup>nd</sup> Cooley to approve the 2017 Supervisor handbook as presented. Carried 5-0
  - Crime and activity report reviewed.
    - Incident count for October was 441

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- Motion to move to closed session per WI SS 19.85(1)f to discuss personnel matters: By Lee, 2<sup>nd</sup> Grumann, Carried 5-0
- Motion to move to open session, no action necessary: by Grumann, 2<sup>nd</sup> Schmude; carried 5-0
- Current staffing and training update.

The PD is currently at full staff.

- Update on current activities/investigations  
Chief Schlueter gave an update to the PD on the shooting on Shawano St and on the vehicle vs pedestrian accident on 11/14/16
- Update on current projects  
The Shamrock Club has offered to purchase “New Dublin” badges for the PD for St. Patrick’s week. The cost of the badges will be about \$2000. Chief Schlueter showed the PFC some of the possible badges. The badges will be worn by the PD during the St. Patrick’s week celebration.
- Discussion on new business: None
- Chief Schlueter was dismissed at 7:56 pm.

Meeting was adjourned at 7:56 pm.

Respectfully submitted,  
Chief Jeff Schlueter