

Police & Fire Commission
700 Shiocton Street
New London, WI 54961-1160

Monday, May 18th, 2015

Commission Present: Al Grumann (Pres), Joe Kable (Sec), Tom Schmude, Lund
Cooley, John Lee

Police Chief: Jeffrey Schlueter

Fire Chief: Bart Roloff

Meeting called to order at 5:03PM by Grumann.

- Public Comment
 - None

- Motion to approve prior minutes: Lee 2nd Schmude Carried 5-0

- The Commission recognizes service anniversaries.
Fire Department:

Police Department:

- Report of the Fire Department by Chief Roloff
 - Motion to approve the bills as presented for April in the amount of: \$424.68: Schmude 2nd Lee ; Carried 5-0

 - Budget as of April 30th, 2015 reviewed. Currently 32.91%

 - Discuss Fire Department Technology

 - Fire runs and service calls reviewed

 - Staffing & Training reviewed;
 - Fully Staffed, and the new guys are doing good.
 - Working on basic training and will be doing aerial training on Monday night.
 - The new fire truck is ahead of schedule.

 - Chief compensation study
 - Chief Roloff worked 66 hours in April.

 - Monthly attendance report reviewed.

 - Fire inspection notes/reports reviewed.

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- Chief Roloff and Chief Schlueter were asked to find out some information on charging for Water Rescues. Chief Schlueter said he would contact Winnebago County.
- Chief Roloff was dismissed at 5:27 pm.
- Report of the Police Department by Chief Schlueter
 - Motion to approve bills for April in the amount of \$47,439.24: Grumann 2nd Lee; Carried. 5-0
 - Budget as of April 30th, 2015 was reviewed. Currently 32.90%.
 - Chief Schlueter explained that the 101.52101.196 account for retirements will continue to go up throughout the year because of a payout for a resignation. This account will be funded by money that is put aside for retirements. Chief Schlueter also expects to be over this year on the line items for uniforms and consultants due to the hiring of the new officer.
 - Crime and activity report reviewed.
 - Incident count for April was 521.
 - Chief Schlueter updated the PFC on Armed Robbery at Jernegans.
 - Current staffing and training update.
 - Erickson will be done with his Field Training by the end of May.
 - Discussed a summer intern/Community Service Officer
 - The intern will be used to help around the office, enforce ordinances, and parking violations. Chief Schlueter will be putting together a policy for this position. During the summer the intern/CSO will work 40 hour weeks and help out during the rest of the year when needed.
 - A motion to hire a intern/community service officer to help year round. The intern/community service officer will be paid \$8.50 per hour. Motion by Lee, 2nd by Cooley - Carried 5-0
 - Update on current activities/investigations
 - Update on current projects
 - The radios to communicate with Outagamie County have been installed in the squads.

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- All of the new squads are switched over
- The PD is looking at the MACH system which places a GPS on our vehicles and works with our TRACS system. This system will allow us to see all law enforcement in our area including our own squads.

- Motion to go to closed session per WI SS 19.85(1)c by Grumann, 2nd Lee – Carried 5-0

- Motion to return to open session Lee, 2nd Grumann
 - Motion to proceed with the background of the top candidate and continue with the hiring process/hiring of the top candidate. Motion by Lee, 2nd Grumann.

- Chief Schlueter was dismissed at 8:22 pm.

Meeting was adjourned at 8:22 pm.

Respectfully submitted,
Chief Jeff Schlueter