

Police & Fire Commission
700 Shiocton Street
New London, WI 54961-1160

Monday October 19th, 2015

Commission Present: Joe Kable (Pres), Lund Cooley (Sec), Al Grumann, Tom
Schmude, John Lee
Police Chief: Jeffrey Schlueter
Fire Chief: Dick Muskevitsch
Mark Wilfuer

Meeting called to order at 5:00PM by Kable.

- Public Comment
 - None
- Motion to approve prior minutes from 9/21/2015: Lee 2nd Schmude
Carried 5-0
- The Commission recognizes service anniversaries.

Fire Department:	Jake Dishno	7 years
	Tyler Strey	7 years
Police Department:	Earl Ruckdashel	25 years
- Report of the Fire Department by Chief Muskevitsch
 - Motion to move to closed session per WI SS 19.85(1)c by Lee, 2nd Kable
carried 5-0
 - Motion to move to open session by Lee, 2nd by Kable: Carried 5-0
 - Motion to start accepting applications for the position of Fire Chief.
The position will be posted internally and applications will be due by
December 1st 2015 and should be handed into Jill Maus. By Lee, 2nd
Kable: Carried 5-0
 - Motion to approve the bills as presented for September in the amount
of: \$3,215.82: Lee 2nd Grumann ; Carried 5-0
 - Budget as of September 30th, 2015 reviewed. Currently 71.03%
 - Chief Muskevitsch reported that he expects to spend about \$3230
for new equipment on the new truck yet.

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- Chief Muskevitsch also reported that they did some testing on the Mask and PPE, and they will have to replace some seals and straps.
- Chief Muskevitsch said that they will be doing some pump and aerial testing in the near future.
- The PFC recommended to Chief Muskevitsch to keep an eye on the inspection budget.
- Discuss Fire Department Technology
 - Working with Missy to get everything on the laptops. Mark also has a hotspot now so that he can do a lot of this inspection work on the computer while he is out in the field.
 - Chief Muskevitsch has the Officers doing the reports on Mark's old computer on the day of the calls.
- Fire runs and service calls reviewed
 - Chief Muskevitsch reported that they are going to start tracking how many fire calls people actually make on the attendance forms in the future.
- Staffing & Training reviewed;
 - Chief Muskevitsch reported that he is having some of the Officers take on more duties like: Bernie Ritchie being responsible for the radios and some training of the firefighters, Don Conat training engineers, dealing with the Media and handling billing to the insurance companies for cleanup
 - Chief Muskevitsch will be checking into some training that James Olsen got in Illinois.
 - Reviewed the current training schedule and upcoming events. Spoke about the raffle on October 10th and the Fire Prevention night.
- Chief compensation study
 - Chief Muskevitsch reported that he is putting in about 15 hours per week.
- Monthly attendance report reviewed.
- Fire inspection notes/reports reviewed.
 - Mark Wilfuer went over an inspection on Rawhide with the PFC.
- Chief Muskevitsch was dismissed at 6:39 pm.

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- Report of the Police Department by Chief Schlueter
 - Motion to approve bills for September in the amount of \$32,123.62 and \$781.50: Schmude 2nd Lee; Carried. 5-0
 - Budget as of September 30th, 2015 was reviewed. Currently 70.31%.
 - Chief Schlueter reported that the budget for the year is looking good and that he is going to have some of the part-time dispatcher put in extra hour to get all of the old reports put into Laser Fische.
 - Discussed the 2016 non-union wages.
 - Motion to approve a 2% pay increase for non-union PD employees for 2016. Lee, 2nd by Grumann: Carried 5-0
 - Crime and activity report reviewed.
 - Incident count for September was 555
 - Current staffing and training update.
 - Chief Schlueter reported that he and Captain Gregory will be attending the International Chiefs of Police Conference in Chicago
 - Update on current activities/investigations
 - Chief Schlueter informed the PFC of an update of the John Bush case and Anthony Trentlage case- both subjects were held over for trial.
 - Update on current projects
 - Chief Schlueter reported that he has completed the new policy book for 2016.
 - On 10/20/2016 the PD will be audited by the state for the TIME System.
 - Chief Schlueter has been working a putting together a guideline to clarify the contract for new employees.
 - Chief Schlueter reported that with the new promotion new duties were assigned to the new supervisors.
 - Chief Schlueter was dismissed at 7:05 pm.

Meeting was adjourned at 7:05 pm.

Respectfully submitted,
Chief Jeff Schlueter