

Police & Fire Commission
700 Shiocton Street
New London, WI 54961-1160

Monday, March 17, 2014

Commission Present: Lund Cooley(Pres.), Al Grumann(Sec.), Tom Schmude,
Joe Kable
Police Chief: Jeffrey Schlueter
Fire Chief: Bart Roloff

Meeting called to order at 6:00PM by Cooley.

- No Public Comment
- Motion to approve prior minutes: Grumann 2nd Cooley Carried.
- The Commission recognizes service anniversaries.
 - Fire Dept:
 - Mark Handschke 28 years
 - Bart Roloff 29 years
 - Richard Elsner 20 years
 - Police Dept:
 - Tom Algiers 27 years
 - Brady Peterson 11 years
- Report of the Fire Department by Chief Roloff
 - Motion to approve the bills as presented for February in the amount of: \$5,429.85: Grumann 2nd Schmude ; Carried.
 - Budget as of February 28th, 2014 reviewed. Currently 15.87%
 - Fire runs and service calls reviewed.
 - Discussed a call at Americas Best Value Inn. They did not have their fire alarm certificate. They were given a date and time to have it by. They received the certificate by the deadline.
 - Staffing & Training;
 - Discuss/ Approved hiring process for Aaron Ott, Andy Burns, and Michael Nash. Motion by Grumann, 2nd by Kable: carried
 - Discussed "RIT" training (Rapid Intervention Training). Chief Roloff and the training officer will be attending the training.
 - Chief compensation study
 - Chief Roloff worked 58 hours in February.

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- Monthly attendance report reviewed.
- Fire inspection notes/reports reviewed.
 - Schmude reported that the PFC Sub Committee met with the City Officials to discuss the fire inspector's hours. It was originally thought that the inspector could only work 600 hours before the inspector had to be included into the retirement system. It was found that the actual number of hours worked are 1200 before enrollment into the retirement system is required.
 - At 1200 hours it does not appear the fire inspector would go over this amount in a year based upon the average hours worked in the past. The Commission agreed that 1200 hours a year is the limit for the fire inspector and that Chief Roloff would need to monitor the fire inspector's hours so he does not go over.
- The Commission spoke to Chief Roloff about communication with other city departments and personnel.
- The Commission discussed that if there are questions dealing with issues such as workers comp or hours, the city representatives with the answers should be invited to the commission meeting so everyone can get the answers and the issues/changes can be explained and discussed.
- Chief Roloff and Inspector Wilfuer were dismissed at 7:02 pm.
- Report of the Police Department by Chief Schlueter
 - Motion to approve bills for February in the amount of \$28,249.82 : Kable 2nd Schmude ; Carried.
 - Budget as of February 28th, 2014 was reviewed. Currently 16.41%.
 - Crime and activity report reviewed.
 - Incident count for February 2014 was 526 .
 - Current staffing and training update.
 - Chief Schlueter gave an update to the PFC on Officer Johnson.
 - Chief Schlueter discussed future possible retirement s for the beginning of 2015 or sooner. If there is an announcement of a

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retirement prior to the next meeting, Chief Schlueter will notify the Commission and post the new position to establish an eligibility list.

- Current activities & investigations update.
 - Discussed the drug case at 519 E. Pine St and the seizure of drugs, money and vehicles.
 - Discussed the upcoming St. Patrick's Day parade.
- Current projects update.
 - Discussed the upgrading of computers at the PD because XP will no longer be supported by Microsoft as of sometime in April.
- Chief Schlueter was dismissed at 7:30 pm.

Meeting was adjourned at 7:30 pm.

Respectfully submitted,
Al Grumann
Secretary