

POLICE & FIRE COMMISSION

700 SHIOCTON ST.

NEW LONDON, WI 54961-1160

President: Jean Denzel April 21, 2008

Secretary: Al Grumann

Police & Fire Commission meeting on Monday, March 21, 2008 was called to order at 6:00PM by President Denzel.

Members present were: Jean Denzel, Al Grumann, Jane Ruckdashel, Joel Kable, Lund Cooley, and Acting Fire Chief

Hoffman and Assistant Police Chief Zempel.

➤ Public Comment: Mayor Gary Henke was present to introduce himself to the Police and Fire Commission and

to observe the proceedings.

➤ Motion made to approve minutes of the previous meetings made by Jean Denzel, second by Joel

Kable, carried.

➤ The Police and Fire Commission recognizes the Fire Department anniversaries of; Curt Hatfield - 14

years, and Joe Kosmerchock - 4 years.

➤ The Police and Fire Commission recognizes the Police Department anniversary of; Ben Schmidt - 2

years.

➤ Report of the Police Department by Assistant Chief Zempel:

- Review of bills. Motion to pay the March 2008 Police Department bills as presented made by Al Grumann, second by Jane Ruckdashel, carried.

- Review of budget as of 3/31/08.

- Review of crime and activity report.

- Review first draft of dispatcher handbook. No update on this topic.

- Updates to current activities/investigations.

➤ Assistant Chief Zempel dismissed at 6:16PM

➤ Report of the Fire Department from Chief Wilfuer:

- Review of bills. Motion to pay the March 2008 Fire Department bills as presented, made by Jane Ruckdashel, second by Al Grumann, carried.

- Review of the budget.

- Review of recent fires and calls to service.

- Review of staffing and training issues.

- Review monthly attendance report.

- Review fire run sheets. Run sheets were prepared, but the Commission would like future run sheets added to the meeting information packets.

- Review Fire Inspector staff notes. There was one set of staff notes prepared for review.

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were no Fire Inspection reports prepared for the meeting. This information needs to be prepared for future meetings.

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- Fire Department residency limits. Motion made by Al Grumann to be effective April 22, 2008, all Fire Department personnel must live within a 3.0 mile radius of the intersection of North Water St. and Shawano St.; a grandfather clause will be in effect for Fire Department personnel

currently living outside of the 3.0 mile radius unless they make any position change within the department or change their place of residence, then the 3.0 mile radius would apply; the Fire Chief must live within the City Limits. Second by Jean Denzel, motion carried.

- Fire Chief job description and hiring time line. Motion made to approve the New London Fire Chief job description as amended by Lund Cooley, second by Jane Ruckdashel, carried.

Motion made by Joel Kable to recommend that Interim Chief Hoffman be compensated as the Chief effective April 1, 2008, until the position of Fire Chief is filled, second by Jane Ruckdashel, carried. A brief meeting will be held, tentatively, at 7:00PM on Monday, April 28, to finalize the cover letter and the advertisement for the position of Fire Chief.

- Consideration of changes to Fire Department organizational structure.

- Review memo received by Interim Chief Hoffman at the April 9th meeting.

➤ Meeting was adjourned at 8:03PM.

Respectfully submitted,

Al Grumann

Secretary