

**POLICE & FIRE COMMISSION**  
**700 SHIOCTON ST.**  
**NEW LONDON, WI 54961-1160**

President: Jean Denzel  
Secretary: Al Grumann

March 17, 2008

Police & Fire Commission meeting on Monday, March 17, 2008 was called to order at 6:02PM by President Denzel. Members present were: Jean Denzel, Al Grumann, Jane Ruckdashel, Joel Kable, Lund Cooley, Chief Wilfuer, and Chief Wilkinson. Also in attendance were; Jim Hoffman, Brian Mytton, and Bruce Davis.

- Public Comment delayed until after the NLPD report.
- Motion made to approve minutes of the February 24 meetings made by Jean Denzel, second by Joel Kable, carried.
- The Police and Fire Commission recognizes the Fire Department anniversaries of; Gary Tate – 33 years, Cliff Schmidt – 23 years, Bart Roloff – 23 years, Dave Ostermeier – 39 years, Mark Handschke – 22 years, Bruce Handschke – 21 years, Rick LeNoble – 17 years, and Rich Elsner – 14 years.
- The Police and Fire Commission recognizes the Police Department anniversaries of; Tom Algiers – 21 years, and Brady Peterson – 5 years.
- Report of the Police Department by Chief Wilkinson:
  - Review of bills. Motion to pay the February 2008 Police Department bills as presented made by Jane Ruckdashel, second by Al Grumann, carried.
  - Review of budget as of 2/29/08.
  - Review of crime and activity report. Noted St. Patrick's day went well.
  - Review first draft of dispatcher handbook.
  - Updates to current investigations.
- The Police and Fire Commission expressed their gratitude for the support of both NLPD and NLFD during the St. Patrick's day parade and festivities.
- Chief Wilkinson dismissed at 6:18PM
- Public comment: Bruce Davis had the following questions regarding Length of Service Award Program.
  - How much benefit has accumulated?
  - Is it possible to get an annual report?
  - How is payout of the award initiated?
  - Is it possible to get an annual review of death benefits/beneficiaries?

The PFC will draft a letter to the city asking the city, or a representative of the Laub Group, for information regarding this program.

Bruce Davis also presented the book 'Population 485' by Michael Perry to the PFC. 'Population 485' is a book about the experiences of a volunteer firefighter in a small Wisconsin town.

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- Report of the Fire Department from Chief Wilfuer:
  - Review of bills. Motion to pay the February 2008 Fire Department bills as presented, made by Jean Denzel, second by Joel Kable, carried.
  - Review of the budget. Noted that it is unclear where the salary of the Fire Inspector are accounted for.
  - Review of recent fires and calls to service. 12 total calls in February; 1 fire extinguisher released with no fire, 2 fires, 2 mutual aid calls (Royalton/Maple Creek), 3 false alarms, 2 natural gas leaks, 1 CO, and 1 small chemical spill.
  - Review of staffing and training issues, nothing to report.
  - Review monthly attendance report.
  - Review fire run sheets. The run sheets were not prepared for review.
  - Review Fire Inspector staff notes. No staff notes were prepared for review.
  
- President Jean Denzel excused herself at 6:50.
  - Discussion on Fire Chief job description. Al Grumann will work on a 2<sup>nd</sup> draft for review at the next meeting.
  
- Meeting was adjourned at 7:34PM.

Respectfully submitted,  
Al Grumann  
Secretary