

POLICE & FIRE COMMISSION
700 SHIOCTON ST.
NEW LONDON, WI 54961-1160

President: Al Grumann
Secretary: Joel Kable

December 15, 2008

Police & Fire Commission meeting on Monday, December 15, 2008 was called to order at 6:00PM by President Grumann. Members present were: Al Grumann, Joel Kable, Lund Cooley, Tom Schmude, Jane Ruckdashel, Police Chief Wilkinson and Fire Chief Roloff. Also in attendance was Jim Mullarkey.

- Public Comment: Jim Mullarkey talked about incident he had in early September on a Saturday where he and his wife were walking by a house on Parkview Ct. when a big black dog came out running towards them. The dog was barking and drooling. As it approached Jim and his wife, his wife ran away down the street. A woman came out and yelled at the dog but the dog did not listen. Jim felt very threatened. Then the woman came and dragged the dog away. When Jim and his wife returned home his heart rate was still high so he decided to talk to the police. He went down to the Police Department around 12:30 p.m. He talked to the dispatcher at the front desk and told her what happened and she said that at this time she did not know how to fill out the complaint and that she or an investigator would get back with him. Jim said that never happened. Then about 6 weeks ago Jim had a conversation with Chief Wilkinson about the incident and so far nothing has happened. Jim has asked that the Police and Fire Commission to look into this. Chief Wilkinson will look into this and get back with Jim.
- Motion made to approve minutes from November 17, 2008, made by Al Grumann, seconded by Jane Ruckdashel, and carried unanimously.
- The Police and Fire Commission recognize the service anniversaries for the Police Department:
Darrell Brennecke-29 years, Cheri Johnson-16 years.
- The Police and Fire Commission recognize the service anniversaries for the Fire Department:
Bruce Davis-27 years.
- Report of the Fire Department from Fire Chief Roloff:
 - Review/approve payment of bills. Motion to pay the November, 2008 Fire Department bills as presented, made by Lund Cooley, seconded by Al Grumann, and carried unanimously.
 - Review budget as of 11-30-08.
 - Bart noted that there is \$1,400 left in the training budget and the house burn they had with FVTC will be paid out of it.
 - Bart asked if he could purchase a laptop for the Fire Departments use at meetings and etc. The commission said he would have to contact the city for information about that. It was noted the computer that Paul Hanlon uses was purchased out of the Fire Department budget.
 - Bart had questions on what purchases need approval before going through with it. Bart will have a list of items that he will put together for approval in Januarys meeting. This needs to be on the agenda for January.
 - Review of recent fires and calls. There were 15 calls for service in November.
 - The commission questioned about the multiple calls for the silo fire (Run #106,109,110). Bart explained that he would be preparing a bill for the Shiocton Fire Department.
 - The commission also questioned run #102.
 - Review of staffing and training issues.

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- Still waiting for 1 fireman. He hasn't brought back the permission slip to do a background check on him. Bart said they would move on to another applicant.
 - Bart went through some promotions: Don Gorges-Lieutenant, Brian Mytton-engineer and Ted Coppersmith-engineer. Bart explained that Brian is about 90% trained and Ted is about 80% trained.
 - Motion to approve the promotion of Don Gorges from engineer to Lieutenant made by Al Grumann, seconded by Lund Cooley, and carried unanimously.
 - Review of monthly attendance report.
 - Review of fire inspector's notes / reports.
 - The commission went through the inspection reports from the October Police and Fire meeting. There were no present reports for the December meeting.
 - The commission again questioned why the Fire Inspector was not present. He is being considered unexcused. Please refer to the September 15, 2008 minutes: The commission has asked that the Fire Inspector be present at future Police and Fire meetings per agenda.
 - The commission is asking for the Fire Inspector to be at the January Police and Fire meeting. The commission is also asking that the Fire Inspector have information on all inspections that were done in 2006, 2007, and 2008 with the total time spent on inspections and have goals set for 2009. This needs to be on the agenda for January's Police and Fire meeting.
 - Review of Fire Inspector job / duty status
 - The commission reviewed the inspector's job description. The commission had a question on COMM14. The commission also questioned if they are getting 20 hours of his time. This needs to be on the agenda for January's Police and Fire meeting.
 - Compensation for extra duties. Al is still working on this with Jim Villiesse and will hope to have an update at the January's Police and Fire Meeting.
 - Equipment requests. Motion to approve the items listed from Oshkosh Fire and Police equipment for the amount of \$8,084.00 made by Jane Ruckdassel. After discussion Jane amended her motion to not exceed \$8,500.00 instead of for the amount of \$8,084.00, seconded by Joel Kable, and carried unanimously.
 - Other.
 - Bart questioned the commission on hiring a Fireman that is also a First Responder. The commission stated there reasoning why this is not allowed and explained that at this time the Police and Fire Commission is not willing to amend that policy.
 - Bart asked if being a Hazmat member would also be a problem. The commission said that being a Hazmat member would not pose a problem
 - Bart talked about some training being offered in February for chiefs and asked if he should attend. The commission said he should attend.
 - Bart said Dick Muskevitsch was wondering if they could have a one night exception to have beer at a training meeting that they will have with the Hortonville Fire Department. The commission told Bart that he would have to take this up with the City of New London.
- Fire Chief Roloff dismissed at 7:30PM.
- Report of the Police Department from Chief Wilkinson
- Review/approve payment of bills. Motion to pay the November, 2008 Police Department bills as presented, made by Al Grumann, seconded by Tom Schmude, and carried unanimously.
 - Review of budget as of 11-30-08. Noted that budget should be at 91.3% and the budget is at 86.46%.
 - Review crime activity report. No report available at time of meeting. Chief Wilkinson said he would have an end of year report for the commission.
 - Review draft Use of Force policy. Chief Wilkinson asked to have this topic on January's agenda. At this time he wasn't ready to push it forward.

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- Review / approve Dispatcher manual. Motion to approve New London Police Department Dispatcher handbook as presented made by Jane Ruckdashel, seconded by Joel Kable, and carried unanimously.
 - Review / approve Supervisor manual. Motion to approve the New London Supervisor Handbook as presented with changes to Education Reimbursement, Residency and Pay Grades made by Al Grumann, seconded by Jane Ruckdashel. After discussion Al amended his motion not to include Pay Grades, seconded by Jane Ruckdashel, carried unanimously.
 - Review / Approve Supervisor manual. Motion to approve the following pay grades for 2009, Sergeant-14H, Lieutenant-17F and Chief of Police-20E made by Lund Colley, seconded by Tom Schmude, and carried unanimously.
 - Update on current activities/investigations.
- Police Chief Wilkinson dismissed at 9:11PM
- Meeting was adjourned at 9:11PM.

Respectfully submitted,
Joel Kable
Secretary