

POLICE & FIRE COMMISSION
700 SHIOCTON ST.
NEW LONDON, WI 54961-1160

President: Al Grumann
Secretary: Joel Kable

October 20, 2008

Police & Fire Commission meeting on Monday, October 20, 2008 was called to order at 6:02PM by President Grumann. Members present were: Al Grumann, Joel Kable, Lund Cooley, Tom Schmude, Police Chief Wilkinson and Fire Chief Roloff. Also in attendance were Mayor Henke, Kevin Kloehn and Don Gorges. Excused was Jane Ruckdashel.

- Public Comment: Don Gorges and Kevin Kloehn. Don Gorges read a statement concerning recent events. Attached is a copy of what was read.
- The Police and Fire Commission would like to thank Jean Denzel for the time she spent with the commission. Jean resigned on October 8, 2008.
- Motion made to approve minutes from September 9, 2008 and September 15, 2008, made by Al Grumann, seconded by Lund Cooley, carried unanimously.
- The Police and Fire Commission recognize the service anniversaries for the Police Department:
Earl Ruckdashel-18 years.
- The Police and Fire Commission recognize the service anniversaries for the Fire Department:
Don Gorges-25 years; Frank Radtke-10 years.
- Bart Roloff was sworn in as Fire Chief.
- Tom Schmude was sworn in as Police and Fire Commissioner.
- Report of the Fire Department from Fire Chief Roloff:
 - Review / approve payment of bills. Motion to pay the September 2008 fire department bills as presented, made by Al Grumann, seconded by Joel Kable, carried unanimously.
 - Review budget as of 09-30-08.
 - Review of recent fires and calls. There were no reports available at time of meeting.
 - Review of staffing and training issues. Bart reported that 3 of the 4 new fire fighters have been trained and the 4TH one has a little training left.
 - Review of monthly attendance report. No report available at time of meeting.
 - Review of fire inspector's notes / reports.
 - Review of fire inspector's job / duty status. Listed below are the duties that will be handled by Chief Roloff.
 - Sorting of fire department mail and distributing to officers.
 - Opening all invoices and coding them for payment.
 - Obtaining prices on maintenance of equipment.
 - Sending in pagers and radios for repairs.
 - Ordering department supplies.
 - Contacting insurance companies to obtain claim adjuster and claim information for invoicing of rescue and spill clean-ups.

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- Assisting claim adjusters with property information.
 - Assisting with fire investigations performed by the insurance companies.
 - Monitoring the non-emergency phone line and handling all messages.
 - Processing the annual Length of Service Award paperwork.
 - Writing grants for equipment.
- Chief Roloff dismissed at 7:11PM.
- Report of the Police Department from Chief Wilkinson
- Review / approve payment of bills. Motion to pay the September, 2008 Police Department bills as presented, made by Al Grumann, seconded by Lund Cooley, carried unanimously.
 - Review of budget as of 09-30-08.
 - Review crime activity report. No report available at time of meeting. Kirk Merrill will be working on this in the future.
 - Review / approve request to purchase unmarked squad. Motion made to approve the purchase of the unmarked Crown Victoria, not to exceed the amount of 21,498.00, made by Al Grumann, seconded by Joel Kable, carried unanimously.
 - Review of staffing and personnel updates. Kirk Merrill was awarded the full time dispatcher job.
 - Update on current activities/investigations.
- Police Chief Wilkinson dismissed at 7:50PM
- Meeting was adjourned at 7:51PM.

Respectfully submitted,
Joel Kable
Secretary