

POLICE & FIRE COMMISSION
700 SHIOCTON ST.
NEW LONDON, WI 54961-1160

President: Jean Denzel September 17, 2007

Secretary: Al Grumann

Police & Fire Commission meeting on Monday, September 17, 2007 was called to order at 6:00PM by President

Denzel. Members present were: Jean Denzel, Al Grumann, Jane Ruckdashel, Joel Kable, Lund Cooley, Chief Wilfuer, and Chief Wilkinson. Also in attendance were; Paul Hanlon, Jim Hoffman, Bill Jaeger, Kevin Kloehn, Brian Mytton, Don Gorges.

➤ No Public Comment.

➤ Motion to approve the minutes from the August 20, 2007 meeting made by Jean Denzel, second by Joel Kable, carried unanimously.

➤ Report of the Fire Department from Chief Wilfuer:

- Review of bills and budget. Motion to pay the August 2007 Fire Department bills as presented, pending the explanation of the three entries for 'Retirement 93', made by Jane Ruckdashel, second by Jean Denzel, carried unanimously.

- Review of recent fires and calls to service

- Review of staffing and training issues. Chief Wilfuer informed the Commission that Brett Roloff will resign effective September 30. The Police and Fire Commission would like to thank him for his 19 years of service to the community.

- Review of monthly attendance report. It was requested that this report be included in the pre-meeting packets in the future.

- Review of the Policy/Procedures manual sign-offs will take place in the October meeting.

- Discussion on selection/timing of interim Fire Chief. More discussion in future meetings.

- Discussion on possible changes to job descriptions for Fire Inspector and other Fire Department positions lead to the following:

- The PFC would like to review the Fire Run Sheet in the October meeting.

- Jane Ruckdashel noted that the PFC has not received Fire Inspection Reports since March 2006, and that they have received less than 12 Staff Notes to date in 2007.

- Al Grumann will set up times to meet with the Officers to discuss their views on the roll of the Chief, the roll of other positions, and their vision for the Fire Department. This will be reviewed in the next meeting.

- Review of the proposed Fire Department budget. Motion made to approve the budget as proposed with the addition of 1 additional license for Firehouse software, and the request for two computers, two monitors, and two printers from the city computer budget, made by Al Grumann, second by Jean Denzel, carried unanimously.

- Latest opinion regarding legal implications of mandatory retirement age in the Fire Department

was noted. This will be taken under consideration, and there will be discussion in future meetings.

➤ Chief Wilfuer dismissed at 7:18PM.

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- Report of the Police Department by Chief Wilkinson:
 - Review of bills. Motion to pay the August 2007 Police Department bills as presented made by Jean Denzel, second by Al Grumann, carried unanimously.
 - Review of budget as of 8/31/07.
 - Review of crime and activity report.
 - Review of Mike Harlow's end of probation evaluation. Motion made to approve the completion of probation for Officer Mike Harlow made by Joel Kable, second by Jane Ruckdashel, carried.
 - Discussion on the details for the replacement of 3 squads. Motion made to approve the purchase of 3 new squads, not to exceed \$68,193, made by Al Gramann, second by Jean Denzel, carried.
 - Review of proposed Police Department budget. Motion made to approve the budget as written:
School Patrol - \$3983; Uniforms - \$10,500; Non-wage - \$102,309; Personnel - \$1,475,410; Capital Equipment and Projects - \$91,488; made by Lund Cooley, second by Joel Kable, carried unanimously.
 - Updates to current investigations.
 - The Police & Fire Commission recognizes the anniversaries of Dave Bellile - 25 years; Bret Roloff 19 years; and Jeff Wockenfus -16 years.
 - Meeting was adjourned at 8:34PM.
- Respectfully submitted,
Al Grumann
Secretary