

POLICE & FIRE COMMISSION
700 SHIOCTON ST.
NEW LONDON, WI 54961-1160

President: Jean Denzel November 26, 2007

Secretary: Al Grumann

Police & Fire Commission meeting on Monday, November 26, 2007 was called to order at 5:59PM by President

Denzel. Members present were: Jean Denzel, Al Grumann, Jane Ruckdashel, Joel Kable, Lund Cooley, Chief Wilfuer, and Chief Wilkinson. Also in attendance were; Jim Hoffman, Kevin Kloehn, Brian Mytton, and Don Gorges.

➤ No Public Comment.

➤ Motion to approve the minutes from the October 15, 2007 meeting made by Jean Denzel, second by

Joel Kable, carried unanimously.

➤ The Police and Fire Commission recognizes the anniversaries of; Casey Fields- 10 years, Lisa

Gorman - 7 years, Josh Wilson - 6 years.

➤ Discussion and agreement on increasing the frequency of Commission meetings to two each month

beginning in January. The PFC will tentatively meet on Wednesday January 9, as well as on the

regular date of Monday January 21.

➤ Report of the Fire Department from Chief Wilfuer:

- Review of bills and budget. Motion to pay the October 2007 Fire Department bills as presented, made by Joel Kable, second by Al Grumann, carried unanimously.

- Review of recent fires and calls to service.

- Review of staffing and training issues. Chief Wilfuer and Ass't Chief Hoffman interviewed three candidates for the NLFD vacancy. Motion to accept Chief Wilfuer's recommendation of the top candidate on the list, and approve the Chief to go forward with an offer, made by Al Grumann, second by Lund Cooley, passed unanimously.

- Noted NLFD's acceptance of the FEMA grant for turnout gear, and the Radio Inoperability Grant for 4 portable radios and 1 mobile radio.

- Review of monthly attendance report.

- Review the existing fire run sheet. This was completed in October meeting.

- Review Fire Inspector's Staff Notes. Chief Wilfuer will prepare a list of inspections completed in 2007. This will be reviewed in the December meeting.

- Discussion on Chief Wilfuer's new retirement date. Motion made to approve Chief Wilfuer's retirement date of March 31, 2008, made by Joel Kable, second by Jane Ruckdashel, carried unanimously.

- Assignment of Fire Inspector's performance review by the Fire Chief. This review will be discussed in the December meeting.

- Review officer responses regarding job descriptions and future of the department.

- Request of the Fire Inspector to attend the December and all future PFC meetings. It was noted that the Fire Inspector has conflicting meetings on Mondays.

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➤ Chief Wilfuer dismissed at 6:44PM.

➤ Report of the Police Department by Chief Wilkinson:

- Review of bills. Motion to pay the October 2007 Police Department bills as presented made by

Jean Denzel, second by Jane Ruckdashel, carried unanimously.

- Review of budget as of 10/31/07.

- Review of crime and activity report. Noted reduction in Burglaries in 2007.

- Update on new squads. Two new vehicles put into service with no problems.

- Discussion on purchase of new undercover vehicle. Motion made to approve the purchase of the proposed undercover vehicle for \$5200 plus applicable taxes, fees, and license, made by Jane Ruckdashel, second by Joel Kable, carried unanimously.

- Discussion on the process for hiring a new officer. Motion made to approve the process as proposed, made by Jean Denzel, second by Joel Kable, carried.

- Updates to current investigations.

➤ Meeting was adjourned at 7:42PM.

Respectfully submitted,

Al Grumann

Secretary