

**City of New London  
Planning Commission Minutes  
Wednesday, Sept. 15, 2021**

**Roll Call**

Those in attendance were Chairman Bob Besaw, Dona Gabert, Mayor Mark Herter, Susie Steingraber and Jamie Walbruck. Jason Bessette had an excused absence. Brandi Buss was not in attendance.

Others in attendance: City Administrator Chad Hoerth, Building Inspector/Zoning Administrator David Vincent, Billie Olson, and Steve Groat (via zoom at 05:03 p.m.) and Jeffrey Bergum

The meeting was called to order by Chairman Besaw at 4:53 p.m.

A motion was made Gabert to “Adopt the Agenda” and seconded by Steingraber, carried by all.

The August 26, 2021 minutes were reviewed. A motion to accept the minutes was made by Gabert and seconded by Steingraber, carried by all.

The site plan review for the Retzlaff, Beckert road Development was provided to the board for consideration and approval to move the project forward. A landscape plan and a photo-voltaic plan are required to complete the site plan application. A motion was made to approve the site plan with the understanding that the two other items will be included in the final packet for implementation. The motion to approve was made by Mayor Herter and seconded by Walbruck, carried by all.

The site plan review for the S.C. Swiderski, House Road Development and the supporting documentation was provided to the board for consideration and approval to move the project forward. A motion was made to approve the site plan was made by Gabert and seconded by Steingraber, carried by all.

A request for a **Conditional Use** for a property located at 421 S. Pearl Street was proposed by the owner. The Zoning Administrator provided Code language that had provisions to allow this activity based on the current Zoning Ordinance. The **Conditional Use** was to allow for Automobile sales inside the garage portion of the business. A motion to approve the conditional use was made by Gabert and seconded by Mayor Herter, carried by all.

The Zoning Administrator provided copies of the 2015 International Property Maintenance Code to all parties requesting same. A discussion about considering adopting the Code in whole or in part to provide an additional tool for the Code Enforcement Officer to deal with substandard properties. The Zoning Administrator provided an overview what the Code would entail and the ability to amend the Code to fit the needs of the community. The scope of ordinance change would be to implement the overall direction the administration would like to see to move the city toward having an aesthetically pleasing, safe and healthy environment. The board members and administration will review the code and make recommendations on changes they would like to see or to move in another direction entirely. The proposal could or would replace chapter 15 and/or chapter 10 in the current ordinances we have adopted.

A review of future agenda items was discussed. The next Planning Commission meeting is scheduled for Thursday, October 28<sup>th</sup> at 5:00pm.

A motion was made to adjourn by Gabert, seconded by Mayor Herter, carried by all. Meeting adjourned by Chairman Besaw at 05:35 pm.

Respectively submitted by David Vincent-Zoning Administrator