

**City of New London
Planning Commission Minutes
Thursday, November 19, 2020**

Call to Order:

The November 19th, 2020 Planning Commission meeting was called to order by Chairman Besaw at 5:01 PM.

Roll Call:

Those in attendance were Chairman Besaw, Bessette, Gabert, Noel, Steingraber, Walbruck, and Mayor Herter.

Excused Members: Spilman

Others in attendance: City Administrator Hoerth, Dr. Brian Van Hoozen – Valley Family Medicine

Adopt Agenda:

Motion by Gabert, second by Noel to adopt the agenda. Motion carried 7/0.

Approval of the October 22nd, 2020 Planning Commission Minutes:

Motion by Herter, second by Steingraber to approve the October 22nd, 2020 meeting minutes as presented. Motion carried 7/0.

Request for sign variances

Dr. Brian Van Hoozen from Valley Family Medicine was present to request two variances to install a second sign on his property. Per the municipal code, a second sign on the property would need to be 200 feet from the first sign. Dr. Van Hoozen requested a variance from this regulation as the frontage on the property is not long enough to allow the specified distance in the ordinance. In reviewing the request, staff also determined that the original sign may be in the Right of Way which conflicts with 17.09-11 (2) of the municipal code. Dr. Van Hoozen requested a variance to allow the existing sign to remain at its current location. Before making a decision on the second request, the Commission requested a legal opinion of the city's liability in allowing the existing sign to stay in the Right of Way if someone would hit it with a vehicle; and to have the property line surveyed to ensure that the sign was in fact in the Right of Way.

Motion by Mayor Herter, second by Gabert to approve a variance of installing a second sign within 200 feet of an existing sign. Motion carried 7/0.

Update on Planning Issues and other Agenda Items:

Administrator Hoerth mentioned a situation that he's working on with a property owner who completed a driveway expansion and storm sewer inlet modification without a permit.

The open full time Building Inspector position has been posted and the city is accepting applications until November 30th.

Due to the Christmas Holiday, the next Planning Commission meeting is expected to be held on Thursday, December 17th, 2020.

Adjournment:

Motion to adjourn by Mayor Herter second by Bassette.

Meeting adjourned by Chairman Besaw at 5:41 pm.

Chad R. Hoerth
City Administrator