

Planning Commission Minutes
April 27, 2017

Call to Order:

The April 27, 2017 Planning Commission meeting was called to order at 5:00 PM by Chairman Steinhorst.

Adopt Agenda:

Motion by Thompson, second by Goller to adopt the agenda as presented. Motion carried. 5/0

Roll Call:

Those in attendance were Steinhorst, Noel, Goller, Spilman and Thompson. Gabert absent, Henke excused.

Others in attendance: Paul Hanlon – Zoning Administrator, Ken Kraase (CR Meyer), Rich Mayer (Bemis) and Scott Bellile (Press Star).

Approval of the March 2, 2017 Minutes:

Motion by Noel, second by Spilman to approve the March 2, 2017 meeting minutes as distributed. Motion carried. 5/0

Public Hearing – Variance Request by Bemis North America – Reduce the setback on High Street to less than 25 feet:

Stienhorst opened the Public Hearing at 5:03 pm. Ken Kraase (CR Meyer) and Rich Mayer (Bemis) were present to discuss the variance request. The proposed addition will encroach approximately 21 feet into the setback, however; the right of way for High Street is exceptionally wide and the encroachment did not appear to be an issue. This addition will accommodate two additional presses.

Hearing closed at 5:08 pm.

Action on Above, if Any:

Motion by Thompson, second by Spilman to grant the request for the variance with a setback of 3'-11" from the property line. Motion carried. 5/0

Approval of Certified Survey Map – Starlight Dr:

A certified survey map transferring Starlight Drive from the Town of Mukwa to the City of New London. Motion by Spilman, second by Goller to approve. Motion carried 5/0

Discussion of Memo on Tiny Houses and Small Homes with a Recommendation on How to Proceed:

Hanlon discussed the memo on Tiny Houses and Small Homes with the members. He explained the reasoning for breaking this up into Tiny Houses and Small Homes. Members thought it was a good idea and agreed with the concept. Some discussion on accessory building sizes also took place. Motion by Thompson, second by Noel to recommend Hanlon to work with Ken Jaworski (Martenson & Eisele) to move forward and prepare a draft of the ordinance for review. Motion carried 5/0

Other Matters:

Hanlon updated the members on the following:

1. Building #1 of the Beacon Ave. Apartments – ready for insulation, Building #2 being framed
2. Water and sewer extension on Starlight Drive
3. St. Joseph's Residence
4. Steel King
5. New single family dwellings

Thompson updated the members on the new electrical loop installed along Hwy 45 and an upcoming project at the substation on River Road.

Adjournment:

Motion by Goller, second by Thompson to adjourn. Motion carried. 5/0

Meeting adjourned at 5:40 PM.