

Planning Commission Minutes January 26, 2017

Call to Order:

The January 26, 2017 Planning Commission meeting was called to order at 5:00 PM by Chairman Steinhorst.

Adopt Agenda:

Motion by Henke, second by Gabert to adopt the agenda. Motion carried. 6/0

Roll Call:

Those in attendance were Steinhorst, Gabert, Noel, Goller, Spilman and Henke. Thompson excused.

Others in attendance: Paul Hanlon – Zoning Administrator, Gerald and Charlene Magolski, Bob Besaw (Alderman) and Scott Bellile (Press Star).

Approval of the October 6, 2016 Minutes:

Motion by Goller, second by Noel to approve the October 6, 2016 meeting minutes as distributed. Motion carried. 6/0

Public Hearing – Plach Inc – Variance request to reduce setback on Jeanne Street:

Chairman Steinhorst opened the public hearing at 5:03 pm. There was no one representing Plach, Inc at the meeting. The public hearing was closed at 5:04 pm.

Action on above, if any:

Hanlon explained the request was to reduce the required setback on the Jeanne Street side from 25 feet to 16 feet. A site map of the proposed addition was shared with the members.

Motion by Gabert, second by Noel to reduce the street setback on Jeanne Street to 16 feet. Motion carried. 6/0

Martinson & Eisele, Inc. – Contract for Tiny Homes Zoning:

Hanlon advised funding for creating Tiny House Zoning was approved in the 2017 Budget. A copy of the contract from Martinson & Eisele was included in the packets. Goller asked if there was a cap on the cost of the billable items in the contract? Hanlon stated the contract was for \$2850.00 + any billable items per the attached schedule. Goller suggested capping the total cost at \$3500. Motion by Gabert, second by Goller to approve the contract with a cap of \$3500. Motion carried 6/0

Temporary Use of Campers on Vacant Lots Along Wolf River – Discussion:

The discussion on the request for placement of a camper on a vacant lot on Wood Lane was continued from the October meeting. Hanlon stated current zoning does not allow for temporary structures or accessory structures to be placed on a lot prior to the principal structure being built. If this was something members want to consider, there are two changes that would have to be made. First, the Zoning Code would have to be amended to allow for a camper to be placed on lot without a principle structure as a Conditional Use. Secondly, a list of conditions that would be required for this use would need to be drafted and approved. Hanlon will work on these issues for the next meeting. No action taken.

Other Matters:

Hanlon updated the members on current projects at Steel King, Northland Electric and ThedaCare. The upcoming project at St. Joseph's Residence was also discussed.

In addition, there was short discussion about whether or not the City should consider a rental inspection program. This will be discussed at a future meeting.

The next meeting is tentatively scheduled for March 2, 2017.

Adjournment:

Motion by Gabert, second by Henke to adjourn. Motion carried. 6/0
Meeting adjourned at 5:52 PM.