

Planning Commission Minutes January 22, 2015

Call to Order:

The January 22, 2015 Planning Commission meeting was called to order at 5:00 pm by Chairman Steinhorst.

Adopt Agenda:

Motion by Gabert and seconded by Noel to adopt the agenda as presented. Motion carried. 4/0

Roll Call:

Those in attendance were, Steinhorst, Gabert, Thompson and Noel. Gruetzmacher and Henke excused. Spilman – absent.

Others in attendance: Paul Hanlon – Zoning Administrator, Tom Wood – Harris and Associates

Approval of the 11-10-14 Minutes:

Motion by Gabert and second by Thompson to approve the minutes of the 11-10-14 meeting as presented. Motion carried. 4/0

Certified Survey Map Approval – Darwin Handschke / Premier Real Estate – Partridge Drive:

A Certified Survey Map for approximately 4 acres of land at the West end of Partridge Drive was presented to the Planning Commission for approval. This parcel will be the location of 3 – 12 unit apartment buildings.

Motion by Thompson, second by Noel to approve the Certified Survey Map as presented. Carried 4/0

Site Plan Review – Premier Real Estate for 3 – 12 Unit Apartment Buildings – Partridge Drive:

Tom Wood, Harris & Associates, presented the site plan information for the the 3 – 12 unit apartment buildings to the Planning Commission. Each unit will have an attached garage along with enough space to park a vehicle outside of the garage. There is an additional 10 more parking spaces at each building to accommodate visitors. Currently applications for storm water retention pond and the Notice of Intent, for disturbing more than 1 acre of land have been submitted to the DNR for approval. Additional approvals for the private sewer and water mains and building construction will be submitted in the near future. All three buildings will be constructed consecutively. It takes approximately 55 days to complete each building from start to finish.

Motion by Gabert, second by Noel to approve the site plan as presented. Motion carried. 4/0

Discussion of 2015 Planning Commission Projects:

A discussion was held to determine what projects the Planning Commission would be undertaking during 2015. Steinhorst stated we need to follow through on the comparison between the Zoning Code and the Comprehensive Plan with East Central Wisconsin Regional Planning Commission. Thompson talked about the upcoming changes in the utility disconnect policy and suggested the Planning Commission get information on what it takes for a tenant / landlord association to be formed and try to facilitate it.

Other Matters:

The status of the Curt's Barber Shop building was discussed. Currently the building is winterized and remains vacant.

Next meeting date is 02/26/15

Adjournment:

Motion by Thompson, second by Noel to adjourn. Motion carried 4/0. Meeting adjourned at 5:40 PM