

**Planning Commission Minutes
September 22, 2011**

Call to Order:

The September 22, 2011 Planning Commission meeting was called to order at 5:00 PM by Chairman Steinhorst.

Adopt Agenda:

Motion by Henke and seconded by Spilman to adopt the agenda as presented.
Motion carried. 6/0

Roll Call:

Those in attendance were Steinhorst, Spilman, Renning, Gabert, Henke and Noel.
Thompson and Gruetzmacher excused,

Others in attendance: Paul Hanlon – Zoning Administrator, Shawn Mueller –
Bayland Buildings and Dan Krznarich – Pallet One.

Approval of the 07-28-11 Minutes:

Motion by Renning and seconded by Gabert to approve the minutes of the 07-28-11 meeting as presented. Motion carried. 6/0

Site Plan Review – Pallet One / Open Sided Storage Building:

Shawn Mueller – Bayland Buildings explained the proposed structure to the members. The building will meet all setback requirements of the Manufacturing zoning designation of the property. Motion by Henke, second by Renning to approve. Motion carried. 6/0

Letter of Map Revision (LOMR) for Buskirk / Woodlane Dr:

Hanlon presented the information of the map revision to the members and explained this change corrected an issue that was wrong on the last maps, which were from 1977. The process for approving this is for the Planning Commission to approve the map change and make a recommendation to Council to hold a public hearing to adopt the map and add it to Section 16-1.5 (2) of the Floodplain Ordinance. Motion by Spilman, second by Noel to approve the map and recommend adoption by the Council. Motion carried. 6/0

Farmland Preservation Maps from Outagamie County:

The Farmland Preservation Maps for Hortonia and Liberty were distributed as information only. Hanlon told the members that even if the land were in Farmland Preservation it would not affect it being annexed to the City. That designation would go away upon annexation. No Action

Other Matters:

A short update on current projects was given by Henke and Hanlon. The next meeting is scheduled for Thursday, October 27th at 5:00 PM.

Adjournment:

Motion made by Gabert and seconded by Renning to adjourn.

The meeting was adjourned at 5:30 pm by Chairman Steinhorst.