

## **Planning Commission Minutes January 27, 2010**

### **Call to Order:**

The January 27, 2010 Planning Commission meeting was called to order at 5:00 PM by Mayor Henke in the absence of Chairman Herminath.

### **Adopt Agenda:**

Motion by Gabert, second by Renning to adopt the agenda as presented. Motion carried. 7/0

### **Roll Call:**

Those in attendance were Henke, Renning, Gabert, Spilman, Thompson, Gruetzmacher and Noel. Herminath - excused.

Others in attendance: Hanlon and Tom O'Connell (2<sup>nd</sup> District Alderman).

### **Approval of Minutes from 11/12/09:**

Motion by Thompson, second by Noel to approve the minutes of 11/12/09 meeting as presented. Motion carried. 7/0

### **Discussion of the Downtown Development Guidelines:**

Members discussed the draft of the Downtown Development Guidelines, which would apply to buildings located on S. Pearl Street and North Water Street. The focus of the guidelines is to maintain the original character of the buildings located in the downtown area when there is new construction, alterations or additions. Some minor wording changes were recommended and the draft will be updated to reflect them.

### **Action on Downtown Development Guidelines:**

Motion by Renning, second by Noel to make the changes suggested by Planning Commission and then send "Draft" copies to Forward New London and the Economic Development Committee for their review and comments. Motion carried. 7/0

### **Discussion of the 2030 Comprehensive Plan:**

New copies of the 2030 Comprehensive Plan were given to all of the members of the Planning Commission. Hanlon gave a short overview of the Comprehensive Plans development and purpose and stated the implementation process of the plan will be a major focus of the Planning Commission for 2010. Discussion on the implementation process as outlined in the memo to the Planning Commission was then discussed. The official city map from 1980 was reviewed and Hanlon explained that creating an updated map was going to take some time and would be done by dividing the City into sections with the Planning Commission reviewing each section as it is completed. Establishing a rental property inspection program is listed as part of the implementation process, however; Thompson stated this had been attempted several years ago and the landlords were against it. Thompson also suggested a landlord association be encouraged to bring the landlords together. Hanlon stated that rental inspections now are done on a complaint only basis and specifying that method in the implementation process for now would be better than skipping the issue completely.

At the end of the memo, there were five recommendations on what projects the Planning should start the implementation process with. Renning suggested that everyone take time before the next meeting and look at all of the tasks in the memo and list them in the order they would like to see them addressed and then compare notes at the next meeting. No action taken.

**Letter to Town of Hortonia Regarding Land Use:**

Henke and Hanlon went over the letter that was sent to the Town of Hortonia for the public hearing on changes to there future land use plan. Hanlon had also received a letter from Andrew Hogan, Town Clerk, that stated the letter had brought a mapping mistake to the Towns attention and the land in question would remain industrial.

**Other Matters:**

The Mayor reported on a meeting he had with the Waupaca County Mayors group. They are going to meet quarterly to discuss sharing of personnel, equipment and joint projects.

**Adjournment:**

Motion by Noel, second by Renning to adjourn. The meeting was adjourned at 6:15 pm by Mayor Henke.