

Employment Opportunity

**PUBLIC SERVICES
SEASONAL LABORER**



Village of Milford
1100 Atlantic Street
Milford, MI 48381

www.villageofmilford.org/jobs

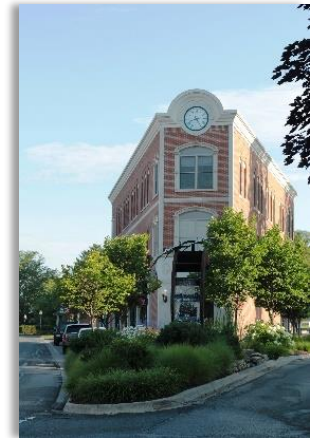
Open Until Filled

The Village of Milford is an equal opportunity employer, seeking applicants without regard to race, gender, or other protected status.

ABOUT THE VILLAGE

The Village of Milford is 2.5 square miles nestled in southwest Oakland County and is easily accessed from both I-96 and M-59. With a population of approximately 6,500, the Village serves as the central business district for approximately 25,000 people in the surrounding areas. The thriving downtown district draws visitors from communities such as Ann Arbor and Dearborn, while retaining its small-town charm.

The Village boasts six parks within its boundaries. Central Park, located on the banks of the Huron River, is a favorite with the children and teens who enjoy the playscape, basketball courts, tennis court, volleyball court, and ice rink. Fairgrounds Park is adjacent to the Senior Center for easy access to a picnic area and shuffleboard courts. Hubbell Pond Park is the site of the YMCA and Library, and a trail system that runs from Commerce Road all the way to Kensington Park on South Milford Road. The Village is part of the Huron Valley School District with two elementary schools and one middle school located within the Village.



The Village has 75 part-time and full-time employees and a total budget of approximately \$17.8 million in fiscal year 2022-2023.

ABOUT THE DEPARTMENT

The Department of Public Services (DPS) is responsible for a wide variety of tasks within the Village. Employees of the department maintain the Village's six parks, approximately 27 miles of roads, parking lots in the downtown district, the water supply and distribution system, the sanitary sewer collection and wastewater treatment systems, the storm sewer collection system, and the civic center site. The DPS also maintains the Department's vehicles and equipment, as well as Police Department, Fire Department, and Township vehicles.

ABOUT THE POSITION

The Village of Milford is seeking creative and hard-working individuals for a seasonal Laborer position within the Department of Public Services. This position completes a variety of tasks and projects to assist the Department in maintaining the physical infrastructure within the Village, including streets, utilities, parks, and more. The position is anticipated to run from approximately early May – August 31st.

The primary responsibilities of this position include the operation of various equipment in the completing assignments related to landscaping, forestry, and parks maintenance functions to help keep the community looking great. Additional responsibilities pertaining to the maintenance and repair of Village infrastructure and facilities may be assigned.

MINIMUM QUALIFICATIONS

Applicants for this position should possess the following minimum qualifications at the time of application. Equivalent combinations of experience and training may be considered.

- A minimum of the High School Diploma, or its equivalent.
- Must possess a valid State of Michigan Driver's License.
- Excellent written and verbal communication skills.

PREFERRED QUALIFICATIONS

The following qualifications are not required for this position, but have been identified by the Village as being desirable to the department.

- Prior experience working in landscaping, irrigation or plumbing, forestry, or construction or skilled trades.
- Experience using a variety of tools, machinery, and equipment.



The work environment for this position includes working outdoors in extreme weather conditions & requires employees to have a strong emphasis on safety and demonstrate good judgement, initiative, and resourcefulness in carrying out the assigned duties.

WAGES & SCHEDULE

This position offers a starting wage of \$18.34 per hour, with an anticipated schedule of 40 hours per week.

TO APPLY

Please submit a completed Village of Milford Employment Application. Application materials must be submitted via postal mail or in person to the *Village Clerk, Village of Milford, 1100 Atlantic Street, Milford, MI 48381*

Applications will be accepted until the position is filled.