



# BUDGET

## 2020-2021

*Village of Milford*

Jerry Aubry, *President*  
James Kovach, *President Pro-tem*

*Council Members*  
Steven Burke  
Jennifer Frankford  
Harley Maxwell  
David Pehrson  
Kevin Ziegler

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May 4, 2020

Dear Council President Aubry and Members of the Village Council,

I am pleased to submit the fiscal year (FY) 2020-2021 Budget for the Village of Milford. This budget is the result of careful analysis by Village Department Heads and discussion between Village Council and staff at the April 15, 2020 budget workshop. This budget represents our collective effort to maintain a high quality of life for Village residents and businesses while continuing to work within existing fiscal constraints.

The proposed Fiscal Year 2020-2021 Budget is the result of several months of planning and discussions amongst the Village Department Heads, Village Treasurer Penny Ray, and me. I consider myself fortunate to work with a staff which not only understands the responsibilities of the Village to continue providing a high level of service, but one that also understands the long-term fiscal implications of actions taken, or not taken, in the present. The proposed budget represents our collective effort to maintain a high quality of life for Village residents and businesses while also being mindful of both current and potential future challenges and needs.

Given the developments with respect to the COVID-19 pandemic and related financial trends, it is likely that we are in the midst of a recession – though it is unknown what the length or full impact will be as the situation continues to evolve. It is highly likely that budget amendments beyond the typical year-end adjustments will need to be considered during the upcoming fiscal year. I am hesitant to recommend cutting back on necessary capital projects and infrastructure replacement in the recommended budget, but as discussed with Council we will be delaying some of these projects until later in the fiscal year, in order to more fully understand where things are headed.

Overall, the proposed budget totals \$14.2 million, which represents a decrease of 5.8% from the current fiscal year. Proposed capital projects total just over \$4 million and represent approximately 29% of the total budget.

The only format change within the proposed budget is the separation of the Water Fund and the Sewer Fund. This change has been made to better depict the actual revenues and expenditures of each of these utilities. Of note, as proprietary funds, the “Fund Balance” for both of these funds is different from the governmental funds (i.e. the General Fund) in that the figures shown include the value of assets, less depreciation.

### **Revenue Assumptions**

With the current health crisis and the corresponding economic impacts, predicting revenues for the upcoming fiscal year is incredibly difficult as there are no reliable projections available for state revenue sharing or Act 51 funds. As the result of what looks to be a recession in progress, other sources of revenue

such as water/sewer billing and permit fees are also difficult to project. The budget was developed with the best available information, with some data being more concrete than others. As the fiscal year progresses, we will continue to monitor both projections for revenues and expenditures and expect to have ongoing dialogue with Village Council regarding amendments to the budget throughout the year.

Oakland County Equalization has reported an increase in the total Taxable Value within the Village of 6.2% over the prior fiscal year. The increase is largely due to new construction and a rising housing market as of December 31, 2019.

Within the General Fund, the two main sources of revenue for the Village are property taxes and state shared revenues. Property taxes are expected to rise by 6.47% over the current fiscal year, though it is worth noting that collections in the current fiscal year are currently \$17,200 higher than originally budgeted. In light of the uncertainty with the economic environment, the proposed budget keeps state revenue sharing at current levels. A line item for \$265,000 is included as a placeholder for revenues related to the financing of the purchase of a new street sweeper.

For the Major Street and Local Street Funds, the primary source of revenue is Act 51 funding from the State Transportation Fund. Based upon prior legislative actions, this revenue was initially projected to increase, but we have held it at current levels as a starting point given the current situation. For the Municipal Street Fund, the source of revenue is the road millage which was initially approved by voters in 2012. Based upon the lower (but extended) millage rate approved by voters in 2018, revenues in this fund are projected to increase \$48,000 over the FY 2019-2020 budget.

Revenues for the Refuse Fund are projected to increase slightly, although the millage rate itself will be rolled back slightly. The revenues for the other minor funds, which are funded via dedicated funding sources or transfers from the General Fund, are largely projected to remain flat. The exception to this is the Sidewalk Fund, which will have an additional \$10,000 (for a total of \$25,000) transferred from the General Fund pursuant to prior Village Council direction to increase funding for the Village portion of the residential sidewalk repair program in order to repair an increased amount of sidewalk in the FY 2020-2021 budget.

An increase of about \$200,000 in property tax revenues is projected for the Police Fund, based upon the millage levied by Milford Township.

Slight increases in water and sewer rates are proposed to ensure funding for planned capital projects and compliance with State of Michigan Mandates such as the revised Lead & Copper Rule, which requires the Village water system to replace private water service leads which either contain lead or previously contained lead.

### **Proposed Expenditures**

Overall, proposed expenditures largely mirror the changes in revenues for each of the funds and overall continue to be based upon providing a high level of services and well-maintained infrastructure to the community.

Staffing levels are proposed to remain the same and wage increases are budgeted to reflect the amounts within the collective bargaining agreements with POAM, & COAM. The AFSCME contract expires in June 2020 and is still being negotiated and no wage adjustments have yet been requested for management and administrative employees.

Within the General Fund, \$30,000 is proposed for a comprehensive audit, update, and reformatting of the Village's Zoning Ordinance. Within the Municipal Street Fund, the construction of Peters Rd. will be split over two proposed fiscal years (FY19-20 and FY20-21), so only a portion of the project is shown below.

Major capital expenditures in each fund are listed below.

**General Fund**

Civic Center Repairs/Updates	\$25,000
Server, Computer, & Software Upgrades	\$6,000
DPS Mower Replacement	\$14,000
DPS Snow Pusher	\$10,000
Finance Payments for Loader & Tractor	\$70,000
Finance Payment for Sweeper	\$50,000
Fleet Maintenance Tools & Equipment	\$5,000
Parks & Recreation Capital Improvements	\$50,000

**Municipal Street Fund**

Major Road Projects	\$45,000
Local Road Projects	\$870,000

**Police Fund**

Vehicle Replacement	\$170,000
Building Repairs/Upgrades	\$15,000
Computer Upgrades	\$20,000

**Sidewalk Fund**

Sidewalk Repairs	\$70,000
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**Sewer Fund**

Lift Station Upgrade	\$27,000
Building Surge Protection	\$25,000
Replace Samplers	\$10,000
Oxidation Ditch/Storage Tank	\$60,000
Reserve for Future Capital (Various Projects)	\$345,000

**Water Fund**

Purchase Meters, Equipment, & Hydrants	\$26,000
Clean Water Towers	\$85,000
High Service Pump Cleaning	\$20,000
Water Study/Plan	\$45,000
Reserve for Future Capital	\$125,000

**Summary**

The Village continues to budget in a manner which is sustainable and addresses both current and future needs of the community. While the current financial position of the Village is strong, and the Village is positioned to weather a period of uncertainty, Village Council and staff must remain vigilant in addressing the ongoing infrastructure and service needs of the.

I would like to thank the Village Council and staff for their assistance in the development of the fiscal year 2020-2021 budget. I look forward to working with Village Council in the coming fiscal year to continue our efforts to strengthen our community and plan for the road ahead.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. Wuerth', with a stylized, cursive script.

Christian Wuerth  
Village Manager

## VILLAGE OF MILFORD

### 2020-2021 BUDGET

#### ABOUT THE VILLAGE

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The Huron River, with its ability to provide water power, attracted the first settlers of Milford. Elizur and Stanley Ruggles built the first sawmill in 1831, and in 1832 Milford Township was established. The Village of Milford was incorporated in 1869 and served as the central commercial district for the area. The Village is a Home Rule Village with a Council-Manager form of government. Council appoints the Manager who serves as the Chief Administrative Officer and is responsible for supervising and managing the services of the Village and for enforcing the Village charter, ordinances and applicable state laws.



Milford Village is 2.5 square miles nestled in southwest Oakland County and is easily accessed from both I-96 and M-59. With a population of approximately 6,588,<sup>1</sup> the Village still serves as the central business district for over 50,000 people in the surrounding areas. The thriving downtown district draws visitors from communities such as Ann Arbor and Dearborn, while retaining its small-town charm.



The Village boasts six parks within its boundaries. Central Park, located on the banks of the Huron River, is a favorite with the children and teens who enjoy the playscape, basketball courts, tennis court, volleyball court, and ice rink. The LaFontaine Family Amphitheater is host to the summer concert series and community events. Fairgrounds Park is adjacent to the Senior Center for easy access to a picnic area. Hubbell Pond Park is the site of the YMCA and Library, and a trail system that runs from Commerce Road all the way to Kensington Park on South Milford Road. During the summer months folks can be seen kayaking and canoeing down the Huron River which has been designated as part of the National Water Trails System.



The Village is part of the Huron Valley School District with two elementary schools and one middle school located within the Village.

Milford Village offices are located at 1100 Atlantic Street, Milford, Michigan 48381. Offices are open from 8:00 a.m. to 5:00 p.m., Monday through Thursday and 8:00 a.m. to 4:00 p.m. on Friday. You can reach us by phone at (248) 684-1515 or by email at [info@villageofmilford.org](mailto:info@villageofmilford.org). You can also visit the Village on the web [www.villageofmilford.org](http://www.villageofmilford.org) or [www.facebook.com/VillageOfMilfordMI](https://www.facebook.com/VillageOfMilfordMI).

photos courtesy of Milford DDA

1. Source SEMCOG, July 2019

VILLAGE OF MILFORD  
2020-2021 BUDGET

**VILLAGE GOVERNMENT & ADMINISTRATION**

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The Village is organized under the Council/Manager form of government, with all powers divided into two general divisions; legislative/policy forming and administrative. The legislative/policy forming duties are carried out by the Council while the Manager is responsible for administrative duties. Council appoints the Manager, Clerk and Treasurer, while the Manager selects all other administrative officers of the Village.

The Village Council consists of seven members, one of which serves as President. Three Council members are elected every even year to a four-year term, the President serves a two-year term.

	<u>Term Expires:</u>	
Council President - Jerry Aubry	2020	<a href="mailto:jerryaubry@villageofmilford.org">jerryaubry@villageofmilford.org</a>
President Pro-Tem - James Kovach	2020	<a href="mailto:jameskovach@villageofmilford.org">jameskovach@villageofmilford.org</a>

Council Members:

Steven Burke	2020	<a href="mailto:sburke@villageofmilford.org">sburke@villageofmilford.org</a>
Jennifer Frankford	2022	<a href="mailto:jenniferfrankford@villageofmilford.org">jenniferfrankford@villageofmilford.org</a>
Harley Maxwell	2022	<a href="mailto:hmaxwell@villageofmilford.org">hmaxwell@villageofmilford.org</a>
Dave Pehrson	2022	<a href="mailto:dpehrson@villageofmilford.org">dpehrson@villageofmilford.org</a>
Kevin Ziegler	2020	<a href="mailto:kevinziegler@villageofmilford.org">kevinziegler@villageofmilford.org</a>

Administration:

Manager - Christian Wuerth	<a href="mailto:cwuerth@villageofmilford.org">cwuerth@villageofmilford.org</a>
Assistant Manager/Clerk - Deborah Frazer	<a href="mailto:dfrazer@villageofmilford.org">dfrazer@villageofmilford.org</a>
Treasurer/Finance Director - Penny Ray	<a href="mailto:pennyr@villageofmilford.org">pennyr@villageofmilford.org</a>
Department of Public Services Director - Mike Karll	<a href="mailto:mkarll@villageofmilford.org">mkarll@villageofmilford.org</a>
Building Official - Randy Sapelak	<a href="mailto:rsapelak@villageofmilford.org">rsapelak@villageofmilford.org</a>
Police Chief - Thomas Lindberg	<a href="mailto:tlindberg@milfordpolice.com">tlindberg@milfordpolice.com</a>
DDA Director - Ann Barnette	<a href="mailto:abarnette@villageofmilford.org">abarnette@villageofmilford.org</a>

The Village contracts with the Charter Township of Milford to provide Fire services and with Oakland County for Police Dispatch Services.



VILLAGE OF MILFORD  
2020-2021 BUDGET

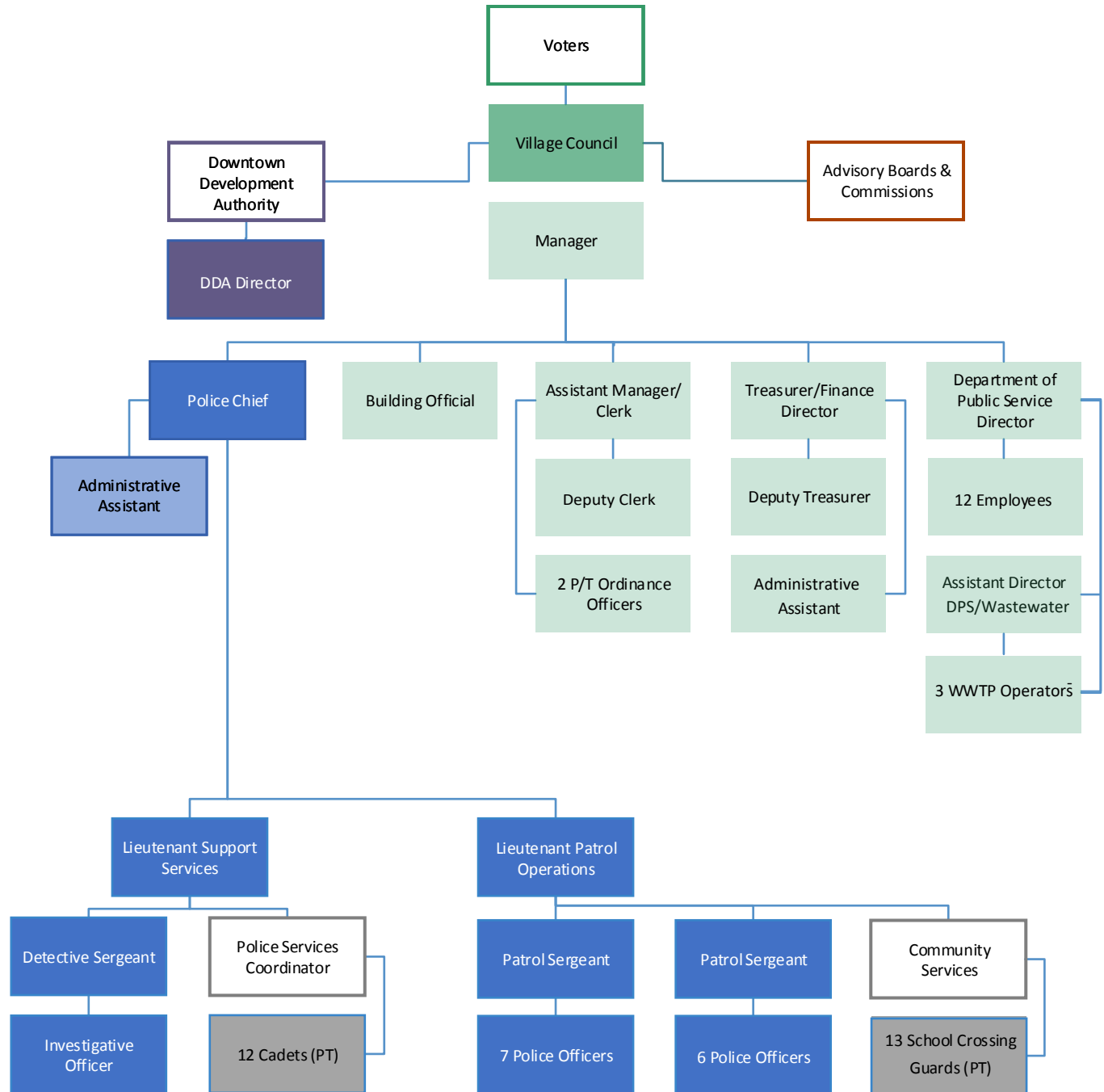
**VILLAGE STAFFING LEVELS (actual)**

	<u><b>2019-20</b></u>		<u><b>2020-21</b></u>	
	*FTE		*FTE	
Manager's Office	1	1.0	1	1.0
Clerk's Office	2	2.0	2	2.0
Treasurer's Office	3	3.0	3	3.0
Ordinance Enforcement	2	0.9	2	0.9
Building Department	1	1.0	1	1.0
Downtown Development Authority	1	1.0	1	1.0
Police Chief	1	1.0	1	1.0
Lieutenants	2	2.0	2	2.0
Sergeants	3	3.0	3	3.0
Police Officers	14	14.0	14	14.0
Reserve Officers	0	0.0	0	0.0
Police Cadets	12	4.1	12	4.1
Police Clerical	2	2.0	2	2.0
Crossing Guards	13	1.9	13	1.9
DPS Superintendent	1	1.0	1	1.0
Assistant Superintendent	1	1.0	0	1.0
Maintenance Operators II	3	3.0	3	3.0
Maintenance Operator I	6	6.0	6	6.0
Mechanic	1	1.0	1	1.0
Water Plant Operator	1	1.0	1	1.0
Meter Reader	1	1.0	1	1.0
Maintenance - DPS	0	0.0	0	0.0
Wastewater Superintendent	0	0.0	0	0.0
Assistant Superintendent - WWTP	1	1.0	1	1.0
Licensed Operators	3	3.0	3	3.0
Maintenance - WWTP	0	0.0	0	0.0
<b>Total</b>	<b>75</b>	<b>54.9</b>	<b>74</b>	<b>54.9</b>

\*Full-Time Equivalent

VILLAGE OF MILFORD  
2020-2021 BUDGET

ORGANIZATIONAL CHART



VILLAGE OF MILFORD

2020-2021 BUDGET

INDEX OF FUNDS

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FUND	DESCRIPTION	
101	General	This is the primary operating fund of the Village. It accounts for all financial resources of the general government. The majority of funding comes from property taxes and State revenue.
Special Revenue Funds:		Special revenue funds are used to account for the proceeds of earmarked revenue or financing activities requiring separate accounting because of legal or regulatory provisions.
202	Major Street	The Major Street Fund is used to account for the proceeds of funds earmarked for use on the principal roadways within the Village. Funding from State ACT 51 is the sole source of revenue.
203	Local Street	The Local Street Fund is used to account for the proceeds of funds earmarked for use on the lesser used streets in the Village, such as those within a subdivision. Funding is provided by State ACT 51 as well as transfers in from the General Fund and Major Street Fund.
204	Municipal Street	The Municipal Street Fund accounts for revenue from the dedicated road millage which can be used on both Major and Local streets.
207	Police	The Police Fund accounts for the activities of the Police Department. It is a special revenue fund, rather than being included in the General Fund, as funding is from a Township-wide millage.
226	Refuse	The Refuse Fund receives funding from a dedicated levy on the tax bill. Weekly curb-side pickup, membership in RRRASOC, Hazardous Waste and pick-up of street sweeping material is part of the costs covered by this fund. A small portion for DPS wages is also included.
231	Parking Authority	The Parking Authority oversees parking issues in the downtown district. Their primary funding is from a special assessment and parking meter receipts.
265	Forfeiture	The Forfeiture Fund accounts for the proceeds of cash and other items forfeited due to violation of the controlled substances code.
402	Sidewalk	Funds the maintenance and installation of new sidewalks. The General Fund and Capital Project Fund as well as resident participation provides the necessary revenue.

VILLAGE OF MILFORD

2020-2021 BUDGET

**INDEX OF FUNDS**

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FUND	DESCRIPTION	
405	Transportation	Transportation for all residents is accounted for in this fund. Revenue comes from a SMART Grant.
Capital Project Fund:		Capital Project Funds are used to account for and provide financial resources that are restricted, committed or assigned for expenditure capital outlays including the acquisition or construction of capital facilities and other capital assets.
401	Capital Project	The Capital Projects Fund was created as a holding account to fund capital needs of the Village.
Fiduciary Funds:		Fiduciary Funds are used to account for the assets held in trust by the government for the benefit of individuals or other entities.
250	Retiree Health Care	The Retiree Health Care Fund was established to fund current and future expenses for retiree health care benefits.
Debt Service Funds:		Debt Service Funds are a reserve that is established to service interest and principal payments on short and long-term debt.
352	2015 DDA Bonds Debt Retirement	Debt was issued by the DDA for the purchase of property to establish a public/private partnership for redevelopment.
Enterprise Funds:		Enterprise Funds account for business-type activities. These funds are solely operated from user fees.
590	Wastewater	The Wastewater Fund accounts for the activities of the sewage collection and treatment system.
591	Water	The Water Fund accounts for the activities of the water treatment and distribution system. Activities such as reading water meters and maintaining fire hydrants are also included.

## 2020-2021 BUDGET

FUND	DESCRIPTION
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246 Downtown Development Authority The DDA is dedicated to improving the economic viability, beauty, and historic significance of the commercial district.

Example: **101**-171-702

- 101 - Identifies the fund (General)
- 171 - Identifies the activity (Manager)
- 702 - Identifies the line item (Salaries)

VILLAGE OF MILFORD  
2020-2021 BUDGET

**INDEX OF ACTIVITIES - GENERAL FUND**

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<u>Activity Number</u>	<u>Description</u>
<b>101</b>	LEGISLATIVE
<b>171</b>	MANAGER
<b>210</b>	ATTORNEY
<b>214</b>	CIVIC CENTER
<b>215</b>	CLERK
<b>253</b>	TREASURER
<b>258</b>	INFORMATION TECHNOLOGY
<b>371</b>	BUILDING DEPARTMENT
<b>428</b>	ORDINANCE ENFORCEMENT
<b>441</b>	PUBLIC SERVICES
<b>448</b>	STREET LIGHTING
<b>526</b>	LANDFILL
<b>553</b>	FLEET MAINTENANCE
<b>690</b>	PARKS AND RECREATION
<b>801</b>	PLANNING COMMISSION
<b>805</b>	ZONING BOARD OF APPEALS
<b>961</b>	GENERAL ADMINISTRATION
<b>964</b>	COMMUNITY DEVELOPMENT BLOCK GRANT
<b>965</b>	TRANSFERS TO OTHER FUNDS
<b>990</b>	DEBT

*An activity is an office, department, or program to which specific expenses are to be allocated and is identified by the second set of numbers in the numerical grouping - 101- **171** -702 (Manager).*

VILLAGE OF MILFORD  
2020-2021 BUDGET

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**HEADLEE CALCULATION**

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The Headlee rollback is calculated each year using the following formula:

Prior year Taxable Value (TV) minus losses in TV, multiplied by the current year Consumer Price Index (CPI). Divide this by the current year TV, less additions in TV. The answer is the millage reduction fraction. If the fraction is 1.0 or less, multiply the prior year allowable millage rate to get the current year rate. If the fraction is greater than 1.0, the maximum millage rate is the same as the prior year.

2019 Taxable Value (TV)	\$ 285,511,380	<b>General Operating</b>	<b>3.1942</b>
Less Losses	<u>\$ 833,944</u>	Factor	<u>0.9861</u>
	\$ 284,677,436	<b>Maximum Levy</b>	<b>3.149801</b>
CPI	<u>1.0190</u>		
Adjusted 2018 TV	\$ 290,086,307		
		<b>Refuse Collection</b>	<b>2.7432</b>
		Factor	<u>0.9861</u>
2020 Taxable Value (TV)	\$ 303,369,930	<b>Maximum Levy</b>	<b>2.705070</b>
Less Additions	<u>\$ 9,184,350</u>	Note:2.0000 mills actual	
Adjusted 2019 TV	\$ 294,185,580	levy	
Millage Reduction Factor:		<b>Street</b>	<b>2.8541</b>
<u>\$290,086,307</u>		Factor	<u>0.9861</u>
\$294,185,580	0.9861	<b>Maximum Levy</b>	<b>2.814428</b>

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**TRUTH IN TAXATION**

Truth in Taxation requires municipalities to advertise any increase in the dollar amount of taxes from the prior year. However, the legislature passed the Truth in Budgeting Act in May 1995, which states that if advertising provisions of the Truth in Budgeting Act are met, Truth in Taxation advertising is not required.

VILLAGE OF MILFORD  
2020-2021 BUDGET

**MILLAGE RATE HISTORY**

YEAR	TAXABLE VALUE (in millions)	GENERAL OPERATING	REFUSE COLLECTION	STREET	TOTAL	DDA DISTRICT*
<b>2020</b>	<b>303.3</b>	<b>3.1498</b>	<b>1.9700</b>	<b>2.8144</b>	<b>7.9342</b>	<b>1.6578</b>
2019	285.5	3.1942	2.0000	2.8541	8.0483	1.6637
2018	265.8	3.2455	1.9000	3.2519	8.3974	1.6637
2017	251.7	3.3000	1.9000	3.3065	8.5065	1.6751
2016	243.1	3.3677	2.3500	3.3744	9.0921	1.6751
2015	235.4	3.4382	2.3500	3.4451	9.2333	1.7471
2014	225.0	3.4857	2.3500	3.4926	9.3283	1.7433
2013	219.7	3.4931	2.3500	3.5000	9.3431	1.7470
2012	218.7	3.4931	2.5000	-	5.9931	1.7470
2011	225.4	3.4931	2.8210	-	6.3141	1.7470
2010	232.5	3.4931	2.0029	-	5.4960	1.7470
2009	270.2	3.4931	2.0029	-	5.4960	1.7470
2008	276.5	3.4931	2.0029	-	5.4960	1.7470
2007	276.8	3.4931	2.0029	-	5.4960	1.7470
2006	270.0	3.4931	2.0029	-	5.4960	1.7470
2005	248.7	3.5674	2.0455	-	5.6129	1.7714
2004	233.3	3.5674	2.0455	-	5.6129	1.7714
2003	213.4	3.6306	2.0818	3.2124	8.9248	1.8028
2002	199.2	3.7195	2.1328	3.2911	9.1434	1.9128
2001	193.1	3.7674	1.8000	3.3335	8.9009	1.9128
2000	177.9	3.8377	1.8469	3.3957	9.0803	2.0000
1999	166.3	3.8934	1.8091	3.4450	9.1475	1.9552
1998	156.9	0.6000	1.8695	-	2.4695	1.9778
1997	144.7	9.5574	1.9200	3.9652	15.4426	2.0000
1996	134.1	9.6413	2.1400	4.0000	15.7813	1.9640
1995	127.2	9.6413	2.3139	4.0000	15.9552	1.9640
1994	118.8	9.5025	2.2806	-	11.7831	1.9360
1993	108.8	9.7738	2.3457	-	12.1195	1.9296

\* Additional millage levied on properties in the Downtown Development Authority District.



## FUND BALANCE POLICY

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### PURPOSE

The Village of Milford believes that sound financial management principles require that sufficient funds be retained by the Village to provide a stable financial base at all times. To retain this stable financial base, the organization needs to maintain a fund balance in the General Fund that is sufficient to fund all cash flows of the organization, to provide financial reserves for unanticipated expenditures and/or revenue shortfalls of an emergency nature, and to provide funds for all existing encumbrances.

The purpose of this policy is to establish a key element of the financial stability of the Village of Milford by setting guidelines for fund balance. Fund balance is an important measure of economic stability. It is essential that the Village maintain adequate levels of fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance also provides cash flow liquidity for the general operations of the Village of Milford.

In addition, this policy addresses the Village's requirements under GASB 54 surrounding the composition of fund balance, including the establishment and use of the various components of fund balance.

### DEFINITIONS

**Fund Balance** - A governmental fund's fund balance is the difference between its assets, deferred outflows and its liabilities and deferred inflows.

**Fund Balance Components** - An accounting distinction is made between the portions of fund equity that are spendable and nonspendable. Under GASB 54, these are broken up into five categories:

- 1) **Nonspendable fund balance** - Amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund).
- 2) **Restricted fund balance** - Amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and dedicated millages.
- 3) **Committed fund balance** - Amounts constrained to specific purposes by a government itself using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.
- 4) **Assigned fund balance** - Amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
- 5) **Unassigned fund balance** - is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

VILLAGE OF MILFORD  
2020-2021 BUDGET

**FUND BALANCE POLICY**

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Unrestricted fund balance - Unrestricted fund balance includes committed, assigned and unassigned fund balance categories. Governments may deem it appropriate to exclude from consideration resources that have been committed or assigned to some other purpose and focus on unassigned fund balance rather than on unrestricted fund balance.

**POLICIES**

**Minimum Unrestricted Fund Balance - General Fund**

The fund balance of the Village of Milford's General Fund has been accumulated to provide stability and flexibility to respond to unexpected adversity and/or opportunities. The Village's basic goal is to limit expenditures to anticipated revenue in order to maintain a balanced budget.

It is the goal of the Village of Milford to achieve and maintain an unrestricted fund balance in the general fund equal to a minimum of three (3) months of expenditures. The use of fund balance in excess of this minimum shall be mindful of current economic trends and the fact that such funds are a one-time source of revenue and are therefore best utilized to offset one-time expenditures. To the extent funds are recommended for expenditure from the fund balance, either as part of the annual budget adoption process or following the completion of the annual audit, they shall be primarily used to offset capital improvement costs, pay down future liabilities, or otherwise reduce current or future costs to taxpayers.

If unassigned fund balance falls below the goal or has a deficiency, the Village Manager shall prepare an action plan to restore the appropriate level of reserves, which shall be reviewed for adoption by Village Council. Any such plan shall endeavor to preserve existing services and planned infrastructure improvements over other projects and expenditures.

**Committed Fund Balance**

The Village Council is the Village of Milford's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Village Council at a regular council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

**Order of Expenditure of Funds (Spending Prioritization)**

When multiple components of fund balance are available for the same expenditure (for example, a project has both restricted and unrestricted funds available for it), spending will occur in this order – restricted, committed, assigned, and unassigned.

*Adopted May 2, 2016*

VILLAGE OF MILFORD  
2020-2021 BUDGET

**FIVE-YEAR FUND BALANCE HISTORY**

	6/30/2016	6/30/2017	6/30/2018	6/30/2019	6/30/2020
<b>Governmental Funds:</b>					
General Fund	\$ 1,114,481	\$ 1,249,297	\$ 1,145,764	\$ 1,239,336	\$ 1,250,000
Major Street Fund	\$ 178,800	\$ 225,504	\$ 286,095	\$ 345,803	\$ 350,000
Local Street Fund	\$ 219,227	\$ 311,443	\$ 308,452	\$ 355,806	\$ 322,000
Municipal Street Fund	\$ (218,484)	\$ 34,107	\$ 232,049	\$ 3,229,950	\$ 2,000,000
Police Fund	\$ 2,846,925	\$ 3,081,364	\$ 3,301,057	\$ 3,540,590	\$ 3,800,000
Refuse Fund		\$ 318,418	\$ 276,716	\$ 263,645	\$ 280,000
Parking Fund	\$ 124,758	\$ 174,733	\$ 219,191	\$ 263,300	\$ 307,000
Forfeiture Fund	\$ 47,314	\$ 31,478	\$ 28,783	\$ 4,100	\$ 3,700
Capital Projects Fund	\$ 15,090	\$ 15,090	\$ 15,090	\$ 15,090	\$ -
Sidewalk Fund	\$ 30,432	\$ 39,077	\$ 32,392	\$ 31,900	\$ 49,000
Transportation Fund	<u>\$ 61,734</u>	<u>\$ 22,402</u>	<u>\$ 22,402</u>	<u>\$ 22,402</u>	<u>\$ 22,402</u>
<b>Sub-Total</b>	<b>\$ 4,420,277</b>	<b>\$ 5,502,913</b>	<b>\$ 5,867,991</b>	<b>\$ 9,311,922</b>	<b>\$ 8,384,102</b>
<b>Enterprise Funds:</b>					
Cash and Equivalents					
Wastewater & Water Fund	\$ 418,146	\$ 1,185,792	\$ 2,349,417	\$ -	\$ -
Wastewater Fund	\$ -	\$ -	\$ -	\$ 3,198,335	\$ 2,592,492
Water Fund	\$ -	\$ -	\$ -	\$ 701,765	\$ 904,090
<b>Component Units:</b>					
Brownfield Authority	\$ 4,533	\$ 2,606	\$ 2,995	\$ 3,400	\$ 3,400
DDA	<u>\$ 173,014</u>	<u>\$ 134,377</u>	<u>\$ (12,070)</u>	<u>\$ 523,980</u>	<u>\$ 610,000</u>
<b>Sub-Total</b>	<b>\$ 177,547</b>	<b>\$ 136,983</b>	<b>\$ (9,075)</b>	<b>\$ 527,380</b>	<b>\$ 613,400</b>
<b>GRAND TOTAL</b>	<b>\$ 5,015,970</b>	<b>\$ 6,825,688</b>	<b>\$ 8,208,333</b>	<b>\$ 13,739,402</b>	<b>\$ 12,494,084</b>

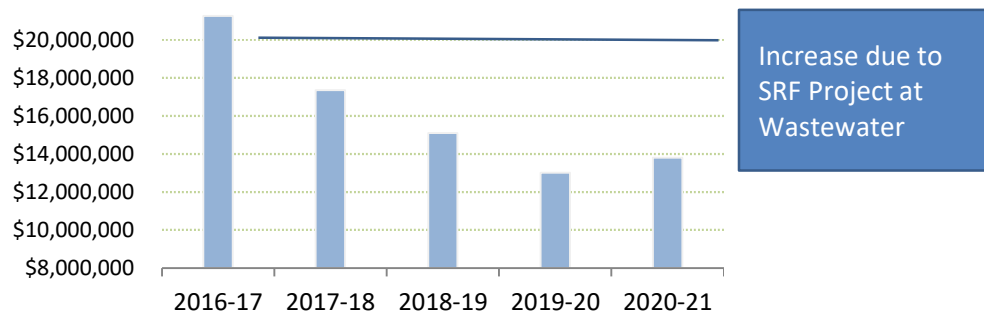
VILLAGE OF MILFORD  
2020-2021 BUDGET

**BUDGET SUMMARY**

**GENERAL FUND**

Legislative	\$ 14,200	Municipal Street Fund	\$ 1,264,700
Manager	\$ 104,845		
Attorney	\$ 65,000	Police Department Fund	\$ 4,058,750
Civic Center	\$ 96,450		
Clerk	\$ 90,300	Refuse Fund	\$ 543,800
Treasurer	\$ 142,345		
Information Technology	\$ 32,100	Parking Fund	\$ 70,000
Building Department	\$ 197,185		
Ordinance Enforcement	\$ 19,495	Capital Project Fund	\$ -
Department of Public Services	\$ 572,741		
Street Lighting	\$ 65,500	Sidewalk Fund	\$ 70,000
Landfill	\$ 20,000		
Fleet Maintenance	\$ 231,050	Transportation Fund	\$ 6,080
Parks and Recreation	\$ 248,450		
Planning Commission	\$ 100,479	Retiree Health Care Fund	\$ 96,700
Zoning Board of Appeals	\$ 22,060		
General Administration	\$ 115,200	2015 DDA Bond Fund	\$ 85,578
Community Development Block Grant	\$ 15,570		
Transfer to Other Funds	\$ 56,850	Wastewater Fund	\$ 2,199,650
Debt	\$ 150,250		
		Water Fund	\$ 1,186,375
<b>TOTAL GENERAL FUND</b>	<b>\$ 2,360,070</b>		
		Brownfield Fund	\$ 450
Major Street Fund	\$ 457,800	DDA	\$ 1,040,233
Local Street Fund	\$ 356,550		
		<b>GRAND TOTAL ALL FUNDS</b>	<b>\$ 13,796,736</b>

**BUDGET SUMMARY 5-YEAR HISTORY**



VILLAGE OF MILFORD  
2020-2021 BUDGET

**CAPITAL OUTLAY SUMMARY**

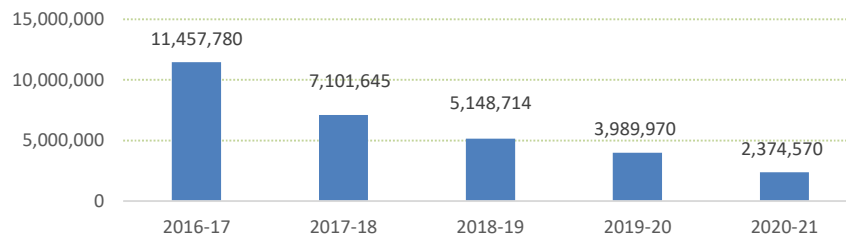
Department	Project/Purpose	FY 2020-21 Budget	Effect on Annual Operating Costs	Funding Source
GENERAL FUND				
Civic Center	Building repairs	\$ 25,000	Reduction in annual maintenance costs by an undetermined amount.	General
IT	Computers and software	\$ 6,000	No effect on annual operating costs.	General
Building	Future vehicle replacement	\$ 5,000	Reduction in annual maintenance costs by an undetermined amount.	General
DPS	Lease payment (loader)	\$ 35,000	Reduction in annual maintenance costs by an undetermined amount.	General
DPS	Lease payment (tractor)	\$ 35,000	Reduction in annual maintenance costs by an undetermined amount.	General
DPS	Zero turn mower	\$ 14,000	Reduction in annual maintenance costs by an undetermined amount.	General
DPS	Snow pusher	\$ 10,000	Reduction in annual maintenance costs by an undetermined amount.	General
DPS	Sweeper	\$ 265,000	Reduction in annual maintenance costs by an undetermined amount.	General
Fleet	Equipment	\$ 5,000	No effect on annual operating costs.	General
Parks & Rec. (DPS)	Park equipment	\$ 10,000	No effect on annual operating costs.	General
Parks & Rec.	Park improvements	\$ 50,000	No effect on annual operating costs.	General
Parks & Rec. (Dog Park)	Park equipment	\$ 1,500	Increase to annual operating costs.	General
CDBG	Architectural barriers	\$ 15,570	No effect on annual operating costs.	General
		\$ 477,070		
STREET FUND				
Street Fund	Millage work, asphalt and concrete repairs	\$ 915,000	Reduction in annual maintenance costs by an undetermined amount.	Millage
POLICE FUND				
Police	Vehicles	\$ 170,000	Reduction in annual maintenance costs by an undetermined amount.	PD Millage
Police	Firearms	\$ 1,500	No effect on annual operating costs.	PD Millage
Police	Computers	\$ 20,000	No effect on annual operating costs.	PD Millage
		\$ 191,500		
PARKING FUND				
Parking	Parking lot repairs	\$ 5,000	Reduction in annual maintenance costs by an undetermined amount.	Parking revenue

VILLAGE OF MILFORD  
2020-2021 BUDGET

**CAPITAL OUTLAY SUMMARY**

Department	Project/Purpose	FY 2020-21 Budget	Effect on Annual Operating Costs	Funding Source
SIDEWALK FUND				
Sidewalks	Repair and install new sidewalks	\$ 70,000	No effect on annual operating costs.	Capital
WASTEWATER FUND				
Wastewater	Surge protection-building	\$ 25,000	Reduction in annual maintenance costs by an undetermined amount.	Wastewater revenue
Wastewater	Lift station upgrade	\$ 27,000	Reduction in annual maintenance costs by an undetermined amount.	Wastewater revenue
Wastewater	Samplers	\$ 10,000	Reduction in annual maintenance costs by an undetermined amount.	Wastewater revenue
Wastewater	Storage tank hatch	\$ 15,000	No effect on annual operating costs.	Wastewater revenue
Wastewater	Oxidation ditch	\$ 45,000	No effect on annual operating costs.	Wastewater revenue
Wastewater	Capital reserve	\$ 283,000	No effect on annual operating costs.	Wastewater revenue
		\$ 405,000		
WATER FUND				
Water	Water meters for new construction and inventory	\$ 10,000	Increase in revenue.	Water Revenue
Water	Service pump, inspection & cleaning	\$ 20,000	No effect on annual operating costs.	Water Revenue
Water	Clean water towers	\$ 85,000	No effect on annual operating costs.	Water Revenue
Water	Pump & motor	\$ 5,000	No effect on annual operating costs.	Water Revenue
Water	Update meter reading equipment	\$ 15,000	Increase in annual operating costs.	Water Revenue
Water	New Hydrants	\$ 6,000	Reduction in annual maintenance costs by an undetermined amount.	Water Revenue
Water	Reliability study	\$ 45,000	Reduction in annual maintenance costs by an undetermined amount.	Water Revenue
Water	Capital reserve	\$ 125,000	Increase in annual operating costs.	Water Revenue
		\$ 311,000		
TOTAL CAPITAL INVESTMENT		\$ 2,374,570		

**5-Year Capital History**



VILLAGE OF MILFORD  
2020-2021 BUDGET

**DEBT SUMMARY**

DESCRIPTION OF DEBT	FUND SERVICING DEBT	DEBT OUTSTANDING 6/30/20	PRINCIPAL DUE 2020-2021	INTEREST DUE 2020-2021
<b>GENERAL FUND</b>				
2010 Capital Improvement Bond	General	\$ 255,645	\$ 19,665	\$ 10,581
<b>TOTAL GENERAL FUND</b>		<b>\$ 255,645</b>	<b>\$ 19,665</b>	<b>\$ 10,581</b>
<b>MUNICIPAL STREET FUND</b>				
2019 Municipal Street Fund Bond	Street	\$ 2,310,000	\$ 235,000	\$ 54,362
<b>TOTAL STREET FUND</b>		<b>\$ 2,310,000</b>	<b>\$ 235,000</b>	<b>\$ 54,362</b>
<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>				
2010 Capital Improvement Bond	DDA	\$ 155,122	\$ 11,933	\$ 6,421
<b>TOTAL DDA FUND</b>		<b>\$ 155,122</b>	<b>\$ 11,933</b>	<b>\$ 6,421</b>
<b>2015 DDA BONDS DEBT RETIREMENT FUND</b>				
2015 DDA Bonds Debt Retirement	DDA	\$ 408,000	\$ 68,000	\$ 17,578
<b>TOTAL 2015 DDA BOND DEBT RET. FUND</b>		<b>\$ 408,000</b>	<b>\$ 68,000</b>	<b>\$ 17,578</b>
<b>WASTEWATER FUND</b>				
2010 Capital Improvement Bond	Sewer	\$ 382,687	\$ 29,438	\$ 15,831
State Revolving Fund (SRF)	Sewer	\$ 8,828,155	\$ 395,000	\$ 215,765
<b>TOTAL WASTEWATER FUND</b>		<b>\$ 9,210,842</b>	<b>\$ 424,438</b>	<b>\$ 231,596</b>
<b>WATER FUND</b>				
Drinking Water Revolving Fund 2001	Water	\$ 235,000	\$ 115,000	\$ 4,438
Drinking Water Revolving Fund 2002	Water	\$ 220,000	\$ 110,000	\$ 5,500
Drinking Water Revolving Fund 2008	Water	\$ 810,000	\$ 80,000	\$ 20,250
2010 Capital Improvement Bond	Water	\$ 181,545	\$ 13,965	\$ 7,512
<b>TOTAL WATER FUND</b>		<b>\$ 1,446,545</b>	<b>\$ 318,965</b>	<b>\$ 37,700</b>
<b>GRAND TOTAL DEBT</b>		<b>\$ 13,786,154</b>	<b>\$ 1,078,000</b>	<b>\$ 358,238</b>

The Village's legal debt limit is approximately \$303,369,930 which is based on 10% of our State Equalized Value (SEV). The current level of debt is 4.5% of our SEV.

## VILLAGE OF MILFORD

### 2020-2021 BUDGET

#### DEBT SUMMARY

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**Capital Improvement Bond** - The Village issued a Capital Improvement Bond in 2010 with proceeds split between four funds, Water/Sewer Fund, DDA Fund, Major Road Fund, and General Fund. The General and Major Road portions of the proceeds are for equipment including traffic lights, street lights, and equipment. The bonds were issued for a 20-year period and the General Fund and Major Road portion of the debt payments are made from general revenues of the Village.

**Municipal Street Bond** - In 2019 the Village issued bonds to expedite the paving of Peters Road and to fund other maintenance projects. The debt service is being paid by the Street levy.

**DDA Bonds** - A portion of the 2010 Capital Improvement Bond was used to purchase property within the DDA district. Bonds are paid from revenue captured from other taxing jurisdictions based on the incremental increase in taxable value in the DDA district since the TIF plan was approved in 1997.

**2015 DDA Bond** - In 2015 bonds were issued for the purchase of property for redevelopment. These bonds are for ten-years, at a cost of \$475,000. The bonds will be paid from TIF revenues that are captured by the DDA.

**Water Bonds** - The Village's three Revenue Bonds were issued through the State of Michigan's Drinking Water Revolving Fund Program, these bonds are for twenty years and are due to expire between 2022-2029. In 2010, a Capital Improvement Bond was sold which benefits four funds; the Water portion was for \$296,000. Bond payments are made from user fees levied on water and sewer customers. The overall rate charged on the quarterly water/sewer bills to make debt payments varies slightly as the interest and principal payments change from year to year.

**Sewer Bonds** - In 2010, a Capital Improvement Bond was sold which benefits four funds; the Sewer portion was for \$530,000. Bond payments are made from user fees levied on water and sewer customers. The overall rate charged on the quarterly water/sewer bills to make debt payments varies slightly as the interest and principal payments change from year to year. In 2015 twenty-year bonds were issued for the renovation of the WasteWater Treatment Plant. At this time \$9,900,000 has been drawn on the \$10,735,000 issue amount. The bonds are issued by the State of Michigan's State Revolving Fund. Bond payments are made from a separate base fee levied on sewer customers.



VILLAGE OF MILFORD  
2020-2021 BUDGET

**WAGE AND FRINGE BENEFITS**

**Wages**

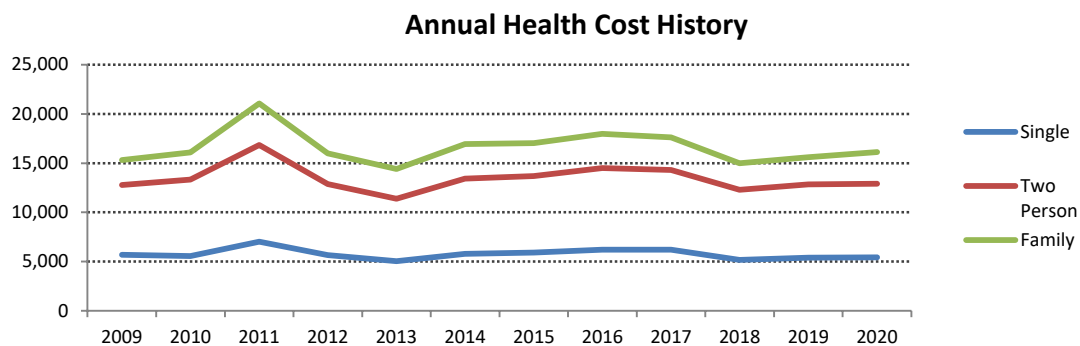
The Village has three bargaining units; The Department of Public Services, Patrol, and Command Officers.

Upon ratification of the AFSCME contract, effective July 1, 2017, the Department of Public Services (DPS) and the Wastewater Treatment Plant (WWTP) are now covered under one contract. The contract covers twelve employees in the DPS and three in the WWTP. The DPS Director, DPS Assistant and WWTP Assistant Director are not covered under the contract. The contract runs through 2020.

Police Department employees belong to two bargaining units; Patrol and Command Officers. There are five Command Officers, thirteen Patrol Officers and one Investigative Officer covered under the contracts which run through June 30, 2022. Both units are scheduled to receive an increase of 1.5%. Non-union employees consist of the Police Chief, Administrative Assistant, and Public Services Coordinator. Also included are Police Cadets and Crossing Guards. Non-Union employees are budgeted to receive a 2% increase but due to COVID-19 it has been put on hold.

**Fringe Benefits**

The two largest components of fringe benefits costs are medical insurance and pension contributions. In an effort to keep costs contained, the Village offers an HMO health care plan with an HSA that both the Village and employees contribute to. Premiums for the 2020-21 fiscal year are expecting a slight increase but are still lower than in previous years. A payment in lieu of coverage is offered to employees who have insurance coverage through a spouse.



Full-time employees also receive dental insurance, vision, life insurance, and both short-term and long-term disability coverage. The amount of life insurance varies depending on an employee's classification.

VILLAGE OF MILFORD  
2020-2021 BUDGET

**WAGE AND FRINGE BENEFITS**

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The Village offers both Defined Benefit and Defined Contribution pension plans. Non-union employees are covered by the Defined Contribution plan and the Village pays 4% with an optional 3% match for employees who hired in after January 1, 2008 and 10% for all other non-union employees. DPS and WWTP (AFSCME) employees are covered under the Defined Benefit and Defined Contribution plans. The Defined Benefit plan applies to employees hired prior to 2000 and is closed to new hires. The Village pays a flat dollar amount as determined by the retirement system to fund the plan. AFSCME employees hired before 2007 that are covered under the Defined Contribution plan receive a contribution of 12%, those hired after 2007 receive a 9% contribution in addition to contributing 5% on their own. Police department union members participate in the Defined Benefit plan with the Village contributing approximately 17% of wages for patrol and 19% for command officers. These amounts vary from year to year based on the actuarial assumptions. Police Department new hires participate in a Hybrid pension plan through MERS. The Defined Benefit plan was 75% funded as of December 31, 2019, down from 76% the previous year. According to the latest MERS valuation (dated December 2019) the Valuation Assets are \$12,267,000 while the unfunded liability is \$4,129,000. The Village expects to be fully funded in 2038.

Longevity payments are based on an employee's years of service and the amount varies based on union contracts and personnel rules. DPS and WWTP employees who hire in after June 4, 2007, and Patrol employees who hire in after July 2, 2007 are not eligible for longevity payments.

**Other Post-Employment Benefits (OPEB)**

Over the last few years the Village has made an effort to reduce the legacy costs for employee's retiree health care. The employee's hire date and bargaining unit determine their benefits. Benefits range from a flat monthly payment after 20/25 years of service to enrollment into a Retiree Healthcare Savings Plan. In 2009 the Village adopted the MERS Retiree Health Funding Vehicle to help with future retiree health benefits. In 2017 the Village contracted to have a full actuarial valuation done of its OPEB liabilities. Based on the information provided the results show that the Village has fully funded its OPEB obligation of \$1,400,000. In accordance with The Governmental Accounting Standards Board, valuations will have to be done biennially.

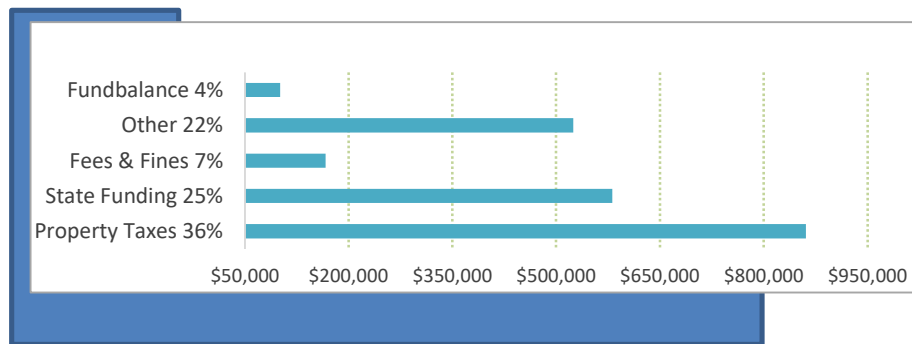
## TOP 20 TAXPAYERS 2020

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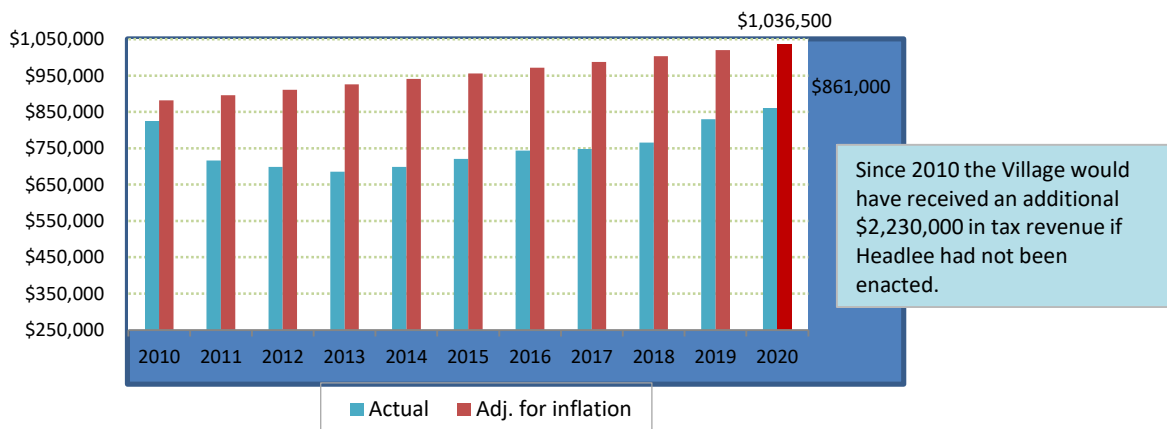
VILLAGE OF MILFORD  
2020-2021 BUDGET

FUND 101: GENERAL FUND

**Revenue Summary:** The General Fund receives revenue from a variety of sources, primarily property taxes and state revenues. While COVID-19 had a dramatic impact on the economy property values have remained intact. Delinquent taxes are turned over to Oakland County for collection as the county reimburses the Village for the delinquent roll. State revenues are expected to take a hit, the exact amount remains unknown although some estimate a decrease of approximately 12 percent. Other revenues and fees such as the cable television franchise fee are expected to remain level throughout the year. An appropriation of Fund Balance is being used to offset capital expenditures.



**Property Tax Revenue:** The General Fund receives approximately 40% of its revenue from property taxes which is based on the Village's taxable value (TV). This year the TV of the Village has surpassed \$303,000,000. Although the value has increased revenues have remained flat. Due to the limitations of Proposal A and Headlee the increase in revenue over the last ten years is \$36,000. Without the amendments the Village would have received \$1,036,500 in tax revenue for 2020.



VILLAGE OF MILFORD  
2020-2021 BUDGET

**FUND 101: GENERAL FUND**

**State of Michigan Revenue:** State revenues are the second largest source of income for the General Fund. They include Constitutional Revenue Sharing, Statutory Revenue Sharing for City, Village, Township (CVTRS) and Liquor License Fees. The constitutional portion of revenue sharing is calculated by the State and is based on a percentage of sales tax collections and distributed by population. As these revenues are based on the overall economic condition of the State amounts for the 2020-2021 fiscal year have been conservatively budgeted. Initially Governor Whitmer had recommended a 1.9 percent increase in revenues; a decrease is most likely but how much is not actually known due to the uncertainty of the impact from COVID-19.

**Per Capita Monthly Distributions**

**Actual and Estimated**

	October	December	February	April	June	August
2018-2019	\$15.2618	\$15.2102	\$14.2231	\$13.2171	\$13.4677	\$15.0215
2019-2020	\$15.5685	\$16.2481	\$15.0973	\$14.4393	\$12.5581	\$10.8114
2020-2021	\$13.7278	\$13.3962	\$13.9208	\$12.8252	\$12.8122	\$13.8148

**Totals by Fiscal Years**

Jan 2019-Dec 2019	\$87.75	
Jan 2020-Dec 2020	\$80.03	-8.8%
April 2019-March 2020	\$88.62	
April 2020-March 2021	\$78.85	-11.0%
July 2019-July 2020	\$88.93	
July 2020-June 2021	\$77.49	-12.9%
Oct 2019 - Sept 2020	\$84.72	
Oct 2020 - Sept 2021	\$80.50	-5.0%

According to the Southeast Michigan Council of Governments (SEMCOG) State revenues are expected to decline by 11% resulting in a revenue sharing reduction of 5.0 - 12.9%.

**License & Permit Fees:** Building department activity experienced a slowdown during the spring of 2020 due to the pandemic but is expected to pick back up as the economy opens up.

**Fees & Fines:** This includes fees charged to other funds for administrative expenses, planning & zoning and rental inspections. Funds collected for ordinance violations are included in this category. Citations are issued for expired meters, parking on streets, snow and ice removal and lawn mowing.

VILLAGE OF MILFORD  
2020-2021 BUDGET

**FUND 101: GENERAL FUND**

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**Other Revenue:** This category contains funding from various sources. Reimbursement for utilities and administrative fees charged to other funds are recorded here. In addition, reimbursements from Milford Township and Fire Department for vehicle maintenance and fuel are in this category. The Village receives a cable television franchise fee that is based on 5% of gross annual revenue that is earned by Comcast from Village residents. The franchise agreement expires in 2024. Rental income is received from Metro PCS for space that is rented on the Village's cell tower and from the YMCA for lease of the Hubbell Pond Park property. Revenue from the sale of equipment and vehicles is also included. A small amount is budgeted for rental fees from the pavilion and the LaFontaine Family Amphitheater.

**FUND BALANCE**

The fund balance represents the difference between assets and liabilities that have accumulated from all prior fiscal years since the Village was incorporated.

Fund Balance 6-30-19	\$	1,240,250
Projected Activity 2019-20	\$	<u>(25,000)</u>
Projected Fund Balance 6-30-20	\$	1,215,250
Projected Activity 2020-21	\$	<u>(101,200)</u>
Projected Fund Balance 6-30-21	\$	1,114,050

VILLAGE OF MILFORD

2020-2021 BUDGET

GENERAL FUND REVENUE

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-000-403.000	PROPERTY TAX	\$ 791,853	\$ 830,000	\$ 861,000
101-000-409.000	PAYMENT IN LIEU OF TAXES	\$ 4,846	\$ 4,900	\$ 4,900
101-000-420.000	DELINQUENT TAXES	\$ 708	\$ 350	\$ 500
101-000-445.000	PENALTY & INTEREST-TAXES	\$ 1,749	\$ 2,000	\$ 2,000
101-000-451.000	CABLE TELEVISION FEE	\$ 133,905	\$ 138,000	\$ 138,000
101-000-451.001	PEG FEES	\$ 13,591	\$ 13,200	\$ 15,000
101-000-477.000	LICENSES-PERMITS	\$ 126,503	\$ 120,000	\$ 125,000
101-000-478.000	ZONING/PLANNING FEES	\$ 9,373	\$ 44,000	\$ 10,000
101-000-479.000	RENTAL FEES	\$ 13,678	\$ 13,000	\$ 3,000
101-000-503.000	COVID -19 GRANT	\$ -	\$ 10,000	\$ -
101-000-566.000	STATE GRANT	\$ 46,202	\$ -	\$ -
101-000-573.000	LOCAL COMMUNITY STABILIZATION APPR	\$ 2,934	\$ 2,710	\$ 2,500
101-000-574.000	REVENUE SHARING-CONSTITUTIONAL	\$ 533,103	\$ 530,000	\$ 538,400
101-000-574.002	LIQUOR LICENSE FEES	\$ 7,854	\$ 9,000	\$ 9,000
101-000-574.003	REVENUE SHARING-EVIP	\$ 43,604	\$ 43,600	\$ 43,600
101-000-582.000	POLICE DEPT ADMINISTRATIVE FEE	\$ 25,550	\$ 25,550	\$ 25,550
101-000-622.000	MAINTENANCE/UTILITY REIMBURSEMENT	\$ 12,500	\$ 13,000	\$ 12,500
101-000-626.000	ENGINEERING ADMINISTRATION FEE	\$ 11,527	\$ 12,000	\$ 10,000
101-000-628.000	DATA PROCESSING FEE	\$ 7,400	\$ 7,400	\$ 7,500
101-000-631.000	FLEET MAINTENANCE FEE	\$ 150	\$ -	\$ 1,000
101-000-632.000	OTHER FEES	\$ 3,311	\$ 19,000	\$ 15,000
101-000-651.000	EQUIPMENT RENTAL	\$ 77,617	\$ 95,000	\$ 75,000
101-000-656.000	ORDINANCE VIOLATION	\$ 9,445	\$ 7,500	\$ 9,000
101-000-660.000	OTHER FINANCING SOURCES	\$ 107,176	\$ -	\$ -
101-000-665.000	INTEREST ON INVESTMENTS	\$ 25,923	\$ 20,000	\$ 13,000
101-000-666.000	INSURANCE DIVIDEND	\$ 13,501	\$ 13,500	\$ 14,000
101-000-667.000	RENTAL INCOME	\$ 6,878	\$ 6,900	\$ 6,900
101-000-670.000	RENTAL INCOME-RADIO TOWER	\$ 22,218	\$ 22,000	\$ 22,200
101-000-673.000	SALE OF FIXED ASSETS	\$ 14,000	\$ 1,000	\$ 1,000
101-000-677.000	COMMUNITY DEVELOP. BLOCK GRANT	\$ 18,945	\$ 18,945	\$ 15,570
101-000-690.000	OTHER FINANCING SOURCES	\$ -	\$ -	\$ 265,000
101-000-695.000	MISCELLANEOUS	\$ (2,056)	\$ 38,000	\$ 10,000
101-000-695.002	RESIDENTIAL CHARGES	\$ 580	\$ -	\$ 500
101-000-695.005	PAVILION RENTAL	\$ 1,150	\$ 1,400	\$ 1,500
101-000-695.006	LAFONTAINE AMP RENTAL	\$ 1,175	\$ -	\$ 750
	SUB-TOTAL REVENUE	\$ 2,086,893	\$ 2,061,955	\$ 2,258,870
101-000-699.000	APPROPRIATION FUND BALANCE	\$ -	\$ 25,000	\$ 101,200
			\$ 3	
TOTAL REVENUE		\$ 2,086,893	\$ 2,086,955	\$ 2,360,070

VILLAGE OF MILFORD  
2020-2021 BUDGET

**LEGISLATIVE**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-101-702.000	SALARY/WAGES	\$ 1,132	\$ 1,400	\$ 1,500
101-101-713.000	FRINGE BENEFITS	\$ 87	\$ 125	\$ 200
101-101-873.000	CONFERENCE/WORKSHOPS	\$ 1,937	\$ 1,400	\$ 6,000
101-101-885.000	COMMUNITY RELATIONS	\$ -	\$ -	\$ -
101-101-958.000	MEMBERSHIPS	\$ 4,762	\$ 6,500	\$ 6,500
<b>TOTAL EXPENSE</b>		<b>\$ 7,918</b>	<b>\$ 9,425</b>	<b>\$ 14,200</b>

The Legislative activity accounts for the costs associated with the Village Council, which holds all legislative and policy forming powers of the Village. The Council President is elected for a two-year term and Council Members serve four-year terms.

The seven-member Council is composed of:

Council President: Jerry Aubry

Council President

Pro-Tem: James Kovach

Council Members: Steven Burke

Jennifer Frankford

Harley Maxwell

Dave Pehrson

Kevin Ziegler

Expenses include the Councilmembers' salaries based on \$7.50 per meeting, with a maximum payment of \$375.00 per year. The Membership line item pays for membership in the Michigan Municipal League (MML), Southeast Michigan Council of Governments (SEMCOG), Huron Valley Chamber of Commerce and the Huron River Watershed Council.



VILLAGE OF MILFORD  
2020-2021 BUDGET

**MANAGER**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-171-702.000	SALARY/WAGES	\$ 90,117	\$ 91,000	\$ 99,000
101-171-713.000	FRINGE BENEFITS	\$ 19,023	\$ 20,500	\$ 27,400
101-171-725.000	SALARY DISTRIBUTION	\$ (16,467)	\$ (17,000)	\$ (22,125)
101-171-725.001	FRINGE BENEFITS DISTRIBUTION	\$ (4,603)	\$ (3,800)	\$ (8,250)
101-171-728.000	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-171-820.000	CONTRACT SERVICES	\$ -	\$ -	\$ -
101-171-853.000	TELEPHONE	\$ -	\$ 240	\$ 720
101-171-863.001	VEHICLE ALLOWANCE	\$ 3,000	\$ 3,600	\$ 3,600
101-171-873.000	CONFERENCE/WORKSHOPS	\$ 2,805	\$ 1,900	\$ 3,000
101-171-885.000	COMMUNITY RELATIONS	\$ 250	\$ -	\$ 250
101-171-958.000	MEMBERSHIPS	\$ 960	\$ 950	\$ 1,250
101-171-982.000	CAPITAL OUTLAY	\$ -	\$ -	\$ -
<b>TOTAL EXPENSE</b>		<b>\$ 95,085</b>	<b>\$ 97,390</b>	<b>\$ 104,845</b>

The Village Manager serves as the chief administrative officer of the Village and carries out the policies formulated by the Village Council. He is charged with the responsibility of supervision and management of all of the services of the Village but has no voting rights. The Manager is elected by the Village Council.

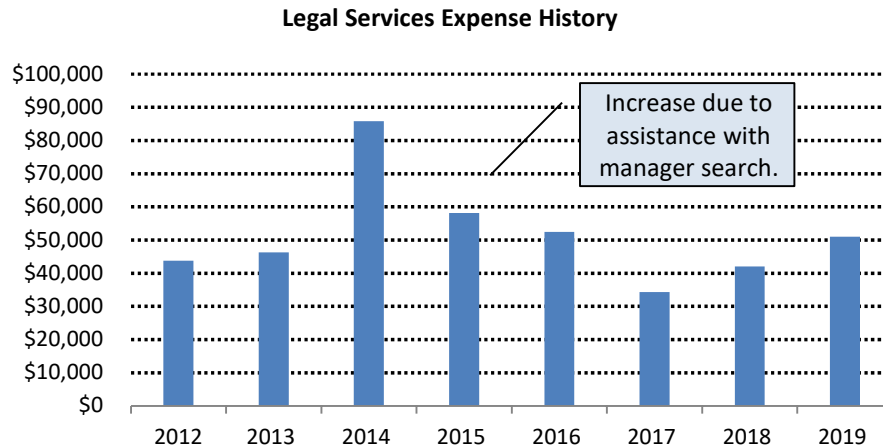
This activity pays a portion of the Manager's salary and fringe benefits, as well as a portion of the wages and fringe benefits for the Clerk. Reimbursement is provided by the Major, Local, Sewer and Water Funds for the Manager as a portion of his salary is charged to those funds. The Vehicle Allowance line item includes an annual reimbursement of \$3,600 plus reimbursement for mileage for travel to destinations outside a 50-mile radius of the Village. Other expenses include memberships in the International City/County Management Association (ICMA) and attendance at the ICMA conference.

VILLAGE OF MILFORD  
2020-2021 BUDGET

**ATTORNEY**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-210-804.000	LEGAL SERVICES	\$ 51,321	\$ 40,000	\$ 60,000
101-210-805.000	LABOR ATTORNEY	\$ 2,260	\$ 2,000	\$ 5,000
<b>TOTAL EXPENSE</b>		<b>\$ 53,581</b>	<b>\$ 42,000</b>	<b>\$ 65,000</b>

Legal expenses relating to police activities are paid from the Police Fund. Expenses relating to the landfill are accounted for in a separate activity within the General Fund. The Labor Attorney line item pays for assistance with union contract negotiations as well as ongoing personnel issues.



VILLAGE OF MILFORD

2020-2021 BUDGET

**CIVIC CENTER**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-214-725.002	SALARY DISTRIBUTION DPS	\$ 19,737	\$ 19,500	\$ 19,100
101-214-725.003	FRINGE BENEFITS DISTRIBUTION DPS	\$ 13,645	\$ 16,500	\$ 15,300
101-214-757.000	OPERATING SUPPLIES	\$ 2,711	\$ 2,100	\$ 1,800
101-214-758.000	COVID-19 EXPENDITURES	\$ -	\$ 3,000	\$ -
101-214-775.000	UNIFORMS/MAT RENTAL	\$ 1,351	\$ 1,300	\$ 1,550
101-214-820.000	CONTRACT SERVICES	\$ 6,966	\$ 7,000	\$ 8,000
101-214-921.000	ELECTRIC	\$ 7,489	\$ 12,000	\$ 15,000
101-214-923.000	NATURAL GAS	\$ 6,459	\$ 6,850	\$ 6,500
101-214-927.000	SEWER & WATER	\$ 462	\$ 1,000	\$ 1,700
101-214-931.000	BUILDING MAINTENANCE	\$ 3,293	\$ 500	\$ 2,500
101-214-982.000	CAPITAL OUTLAY	\$ 26,998	\$ 11,000	\$ 25,000
<b>TOTAL EXPENSE</b>		<b>\$ 89,111</b>	<b>\$ 80,750</b>	<b>\$ 96,450</b>

The Civic Center complex takes in the Village administrative offices, Police Department, Department of Public Services, Senior Center, and the Charter Township of Milford offices. Costs associated with the operation and maintenance of the Civic Center are contained within this activity. The Department of Public Services (DPS) performs the day to day maintenance of the property such as snow removal and lawn mowing. Each office is responsible for maintaining their own building except for the Village and DPS offices which are the responsibility of the DPS. Items such as elevator inspections, the heating and cooling system, window washing and cleaning of the lobby restrooms are covered under contract services.

Capital Outlay is requested for interior/exterior improvements and repairs.

VILLAGE OF MILFORD  
2020-2021 BUDGET

**CLERK**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-215-702.000	SALARY/WAGES	\$ 107,940	\$ 112,000	\$ 114,000
101-215-713.000	FRINGE BENEFITS	\$ 37,087	\$ 38,000	\$ 61,700
101-215-725.000	SALARY DISTRIBUTION	\$ (52,025)	\$ (55,000)	\$ (60,650)
101-215-725.001	FRINGE BENEFITS DISTRIBUTION	\$ (31,704)	\$ (33,000)	\$ (35,500)
101-215-820.000	CONTRACT SERVICES	\$ 5,000	\$ 450	\$ 4,500
101-215-873.000	CONFERENCE/WORKSHOPS	\$ 996	\$ 100	\$ 1,500
101-215-905.000	PUBLISHING	\$ 4,850	\$ 2,500	\$ 3,500
101-215-958.000	MEMBERSHIPS	\$ 375	\$ 365	\$ 400
101-215-960.000	EDUCATION/TRAINING	\$ 1,181	\$ 650	\$ 850
101-215-982.000	CAPITAL OUTLAY	\$ -	\$ -	\$ -
<b>TOTAL EXPENSE</b>		<b>\$ 73,700</b>	<b>\$ 66,065</b>	<b>\$ 90,300</b>

The Clerk is an administrative officer of the Village and is elected by the Village Council. The Clerk's office is responsible for preparing packets and minutes for the Village Council, Planning Commission, Zoning Board of Appeals, Parks and Recreation Commission, and Parcel Division Board. The Clerk's office also handles other tasks as directed by Council and works closely with the Manager in responding to daily situations and correspondence with residents.

Other duties include:

- Accounts payable and miscellaneous receivables
- Employee relations and benefit administration
- Maintains the official records of the Village and the Village web-site
- Maintains office equipment

This activity contains a portion of the cost of wages and fringe benefits for the Clerk and Deputy Clerk.

Reimbursement is provided by the Major, Local, Sewer and Water Funds for the Clerk as a portion of their salary is charged to those funds. Contract Services covers ordinance amendment codification and indexing of Council minutes. The publishing line item provides for newspaper publishing for legal notices.

VILLAGE OF MILFORD

2020-2021 BUDGET

**TREASURER**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-253-702.000	SALARY/WAGES	\$ 139,242	\$ 144,000	\$ 150,000
101-253-713.000	FRINGE BENEFITS	\$ 56,859	\$ 59,000	\$ 79,500
101-253-725.000	SALARY DISTRIBUTION	\$ (81,858)	\$ (70,000)	\$ (74,090)
101-253-725.001	FRINGE BENEFITS DISTRIBUTION	\$ (37,156)	\$ (30,000)	\$ (36,065)
101-253-728.000	OFFICE SUPPLIES	\$ 381	\$ 250	\$ 200
101-253-801.000	CONSULTANT-AUDIT	\$ 15,403	\$ 17,400	\$ 17,500
101-253-873.000	CONFERENCES/WORKSHOPS	\$ 3,190	\$ 2,760	\$ 4,800
101-253-958.000	MEMBERSHIP/DUES	\$ 530	\$ 455	\$ 500
101-253-982.000	CAPITAL OUTLAY	\$ -	\$ -	\$ -
<b>TOTAL EXPENSE</b>		<b>\$ 96,591</b>	<b>\$ 123,865</b>	<b>\$ 142,345</b>

The Treasurer's office is responsible for all aspects of property taxes for 3,200 parcels, from billing to settlement with Oakland County, including work associated with the TIF district tax capture, Brownfield capture, and preparation of special assessment rolls.

Other activities performed by this office include:

- Budget preparation
- Investing Village funds
- Cash receipting
- Payroll preparation for approximately 82 full and part-time employees (including Council Members)
- Accounting for twenty-one funds
- Preparing the year-end closing of the financial records and audit schedules
- Water/wastewater billing for approximately 2,900 accounts
- Purchasing and maintenance of computer equipment
- Preparation of the newsletter and updating the Village web-site

The Treasurer is an administrative officer of the Village and is elected by the Council. They are an active member of the Michigan Government Finance Officers Association and the Michigan Municipal Treasurers Association. This activity contains a portion of the cost of wages and fringe benefits for the Treasurer/Finance Director, Deputy Treasurer and Administrative Assistant. Reimbursement is provided by the Major, Local, Sewer and Water Funds for the Treasurer as a portion of their salary is charged to those funds. The Office Supplies line item is for blank tax bill forms and other small supplies specific to the Treasurer's office. The General Fund's share of the audit cost is budgeted in this activity.

VILLAGE OF MILFORD  
2020-2021 BUDGET

**INFORMATION TECHNOLOGY**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-258-728.000	OFFICE SUPPLIES		\$ -	\$ -
101-258-757.000	OPERATING SUPPLIES	\$ 2,315	\$ 1,650	\$ 2,000
101-258-808.000	INTERNET SERVICE PROVIDER	\$ 4,309	\$ 5,400	\$ 6,100
101-258-933.000	MAINTENANCE/REPAIR	\$ 17,683	\$ 17,700	\$ 18,000
101-258-960.000	EDUCATION/TRAINING	\$ -	\$ -	\$ -
101-258-982.000	CAPITAL OUTLAY	\$ 5,692	\$ 11,000	\$ 6,000
<b>TOTAL EXPENSE</b>		<b>\$ 29,999</b>	<b>\$ 35,750</b>	<b>\$ 32,100</b>

The Information Technology activity contains costs for the administrative and Department of Public Services (DPS) computer systems. The Downtown Development Authority (DDA) uses the administrative file server and printers. The administrative office utilizes a local area network (lan) consisting of fifteen workstations and eight printers, which includes three of the five DPS computers.

The maintenance line item includes software support for accounts payable, cash receipts, general ledger, payroll, utility billing, miscellaneous receivables, fixed assets, records retention, human resources and building department, as well as maintenance of the network. Costs relating to the website include support, a hosting fee, and a fee paid to provide online access to the charter and ordinances.

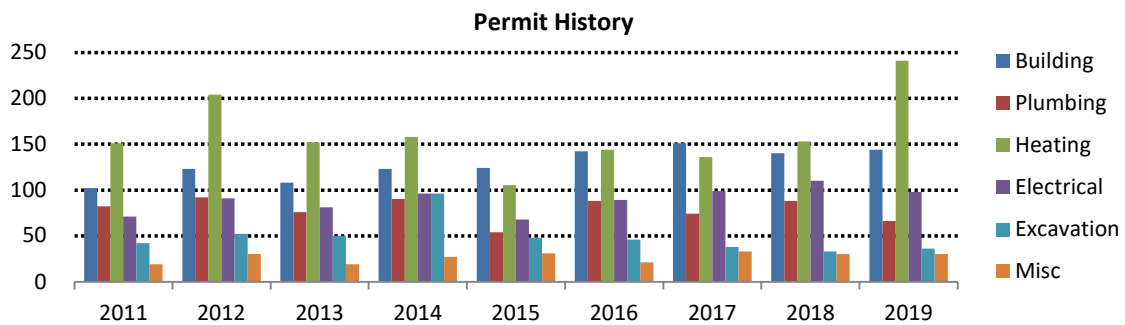
Capital Outlay is requested for the replacement and addition of computers.

VILLAGE OF MILFORD  
2020-2021 BUDGET

**BUILDING DEPARTMENT**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-371-702.000	SALARY/WAGES	\$ 76,816	\$ 79,000	\$ 80,750
101-371-713.000	FRINGE BENEFITS	\$ 29,689	\$ 20,000	\$ 48,000
101-371-725.000	SALARY DISTRIBUTION	\$ (6,038)	\$ (7,500)	\$ (7,875)
101-371-725.001	FRINGE BENEFITS DISTRIBUTION	\$ 3,223	\$ 2,000	\$ (950)
101-371-728.000	OFFICE SUPPLIES	\$ 628	\$ 300	\$ 1,300
101-371-751.000	GAS & OIL	\$ 658	\$ 500	\$ 1,000
101-371-818.000	PART-TIME INSPECTIONS	\$ 79,262	\$ 33,000	\$ 65,000
101-371-820.000	CONTRACT SERVICES	\$ (15,769)	\$ -	\$ -
101-371-853.000	TELEPHONE	\$ 820	\$ 775	\$ 800
101-371-863.000	VEHICLE MAINTENANCE	\$ 890	\$ 450	\$ 800
101-371-873.000	CONFERENCE/WORKSHOPS	\$ 2,142	\$ 1,270	\$ 2,400
101-371-958.000	MEMBERSHIPS	\$ 495	\$ 275	\$ 460
101-371-960.000	EDUCATION/TRAINING	\$ -	\$ 70	\$ 500
101-371-982.000	CAPITAL OUTLAY	\$ -	\$ 5,000	\$ 5,000
<b>TOTAL EXPENSE</b>		<b>\$ 172,816</b>	<b>\$ 135,140</b>	<b>\$ 197,185</b>

The Building Department activity contains a portion of the salaries and fringe benefits of the Building Official and clerical staff. The Building Official reviews plans, makes inspections, and acts as the Zoning and Planning Administrator. Also included in this activity are inspection fees paid to part-time electrical and plumbing/heating inspectors. The budget reflects a decrease in building activity for the Village although several projects are on the horizon. Funds are being allocated for a future new vehicle.

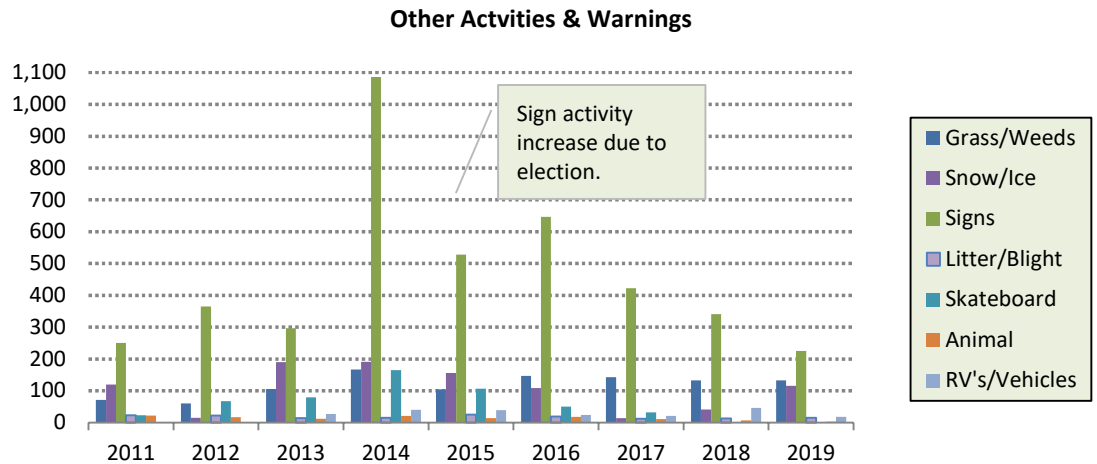


VILLAGE OF MILFORD  
2020-2021 BUDGET

**ORDINANCE ENFORCEMENT**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-428-702.000	SALARY/WAGES	\$ 11,665	\$ 11,000	\$ 15,000
101-428-713.000	FRINGE BENEFITS	\$ 892	\$ 1,000	\$ 1,800
101-428-728.000	OFFICE SUPPLIES	\$ 12	\$ 20	\$ 200
101-428-751.000	GAS/OIL	\$ 428	\$ 350	\$ 450
101-428-757.000	OPERATING SUPPLIES	\$ 687	\$ 700	\$ 600
101-428-775.000	UNIFORMS	\$ 104	\$ 150	\$ 400
101-428-853.000	TELEPHONE	\$ 625	\$ 650	\$ 720
101-428-873.000	CONFERENCE/WORKSHOPS	\$ 40	\$ 50	\$ 175
101-428-958.000	MEMBERSHIPS	\$ 120	\$ 120	\$ 150
101-428-982.000	CAPITAL OUTLAY	\$ -	\$ -	\$ -
<b>TOTAL EXPENSE</b>		<b>\$ 14,573</b>	<b>\$ 14,040</b>	<b>\$ 19,495</b>

Two part-time ordinance enforcement officers provide 42-hour per week coverage. A portion of their wages and fringe benefits are paid from this activity, with the balance paid by the Parking Fund. In addition to parking enforcement, the officers patrol the Village to identify violations and initiate corrective action. They respond to violation complaints such as blight, derelict vehicles, sidewalks, weeds and dogs. The ordinances for garage sales and signs are also enforced. The officers represent the Village in court for matters relating to ordinance violations when necessary.





VILLAGE OF MILFORD  
2020-2021 BUDGET

**DEPARTMENT OF PUBLIC SERVICES**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-441-702.000	SALARY/WAGES	\$ 790,639	\$ 750,000	\$ 797,100
101-441-713.000	FRINGE BENEFITS	\$ 476,674	\$ 480,000	\$ 600,300
101-441-725.000	SALARY DISTRIBUTION	\$ (42,962)	\$ (42,000)	\$ (40,500)
101-441-725.001	FRINGE BENEFITS DISTRIBUTION	\$ (13,590)	\$ (13,500)	\$ (14,609)
101-441-725.002	SALARY DISTRIBUTION DPS	\$ (607,845)	\$ (525,000)	\$ (645,200)
101-441-725.003	FRINGE BENEFITS DISTRIBUTION DPS	\$ (414,343)	\$ (450,000)	\$ (518,000)
101-441-725.008	COVID-19 SALARIES	\$ -	\$ 10,000	\$ -
101-441-728.000	OFFICE SUPPLIES	\$ 926	\$ 1,000	\$ 1,200
101-441-757.000	OPERATING SUPPLIES	\$ 9,929	\$ 7,500	\$ 8,000
101-441-758.000	COVID-19 EXPENDITURES	\$ -	\$ 1,000	\$ -
101-441-775.000	UNIFORMS/MAT RENTAL	\$ 4,652	\$ 5,300	\$ 6,200
101-441-817.000	CONSULTANT	\$ 17,799	\$ 7,000	\$ 7,000
101-441-820.000	CONTRACT SERVICE	\$ 2,477	\$ 37,000	\$ 3,500
101-441-851.000	RADIO MAINTENANCE	\$ -	\$ 100	\$ 200
101-441-853.000	TELEPHONE	\$ 1,991	\$ 2,100	\$ 2,000
101-441-873.000	CONFERENCE/WORKSHOPS	\$ -	\$ -	\$ 350
101-441-880.000	TREE MAINTENANCE	\$ 23,119	\$ 22,000	\$ 30,000
101-441-921.000	ELECTRIC	\$ 17,000	\$ 12,000	\$ 10,000
101-441-923.000	NATURAL GAS	\$ 6,603	\$ 6,000	\$ 6,000
101-441-927.000	SEWER & WATER	\$ 2,271	\$ 2,600	\$ 1,800
101-441-931.000	BUILDING MAINTENANCE	\$ 3,497	\$ 2,000	\$ 4,000
101-441-933.000	EQUIPMENT MAINTENANCE	\$ 2,137	\$ 2,100	\$ 4,000
101-441-955.000	DOWNTOWN MAINENANCE	\$ 15,628	\$ 6,000	\$ 16,000
101-441-958.000	MEMBERSHIPS	\$ -	\$ 200	\$ 900
101-441-960.000	EDUCATION/TRAINING	\$ 1,616	\$ 1,800	\$ 3,500
101-441-982.000	CAPITAL OUTLAY	\$ 256,842	\$ 28,000	\$ 289,000
<b>TOTAL EXPENSE</b>		<b>\$ 555,060</b>	<b>\$ 353,200</b>	<b>\$ 572,741</b>

The budget includes funding for thirteen full-time Department of Public Services (DPS) employees who maintain the Village's 24.6 miles of roads, parking lots throughout the Village, six parks and two ballfields, building and grounds, fleet maintenance, downtown maintenance, as well as the water and sewer system.

This activity contains the costs for the DPS employees and their building. The total amount of salary and fringes is recorded as well as the reimbursement from the funds that employ them. Operating supplies such as tools, safety equipment, cleaning supplies and holiday decorations are accounted for in this activity. A portion of tree maintenance is budgeted here, with the balance in the Local Street Fund.

Capital Outlay includes two lease payments, replacement of equipment.

VILLAGE OF MILFORD  
2020-2021 BUDGET

**STREET LIGHTING**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-446-820.000	CONTRACT SERVICES	\$ 59,170	\$ 65,000	\$ <b>61,000</b>
101-446-933.000	EQUIPMENT MAINTENANCE	\$ <u>3,751</u>	\$ <u>5,000</u>	\$ <u><b>4,500</b></u>
<b>TOTAL EXPENSE</b>		<b>\$ 62,921</b>	<b>\$ 70,000</b>	<b>\$ 65,500</b>

Street lighting within the Village of Milford is provided by DTE Energy. The Village owns the equipment and DTE provides routine maintenance that includes cleaning, lamp replacement, and inspection, except for the decorative street light poles throughout the downtown area, which are maintained by the DPS. Major replacement of equipment such as damaged fixtures are at the expense of the Village. The 209 streetlights throughout the Village provide our community a vital service in respect to traffic and safety, from sunset to sunrise.

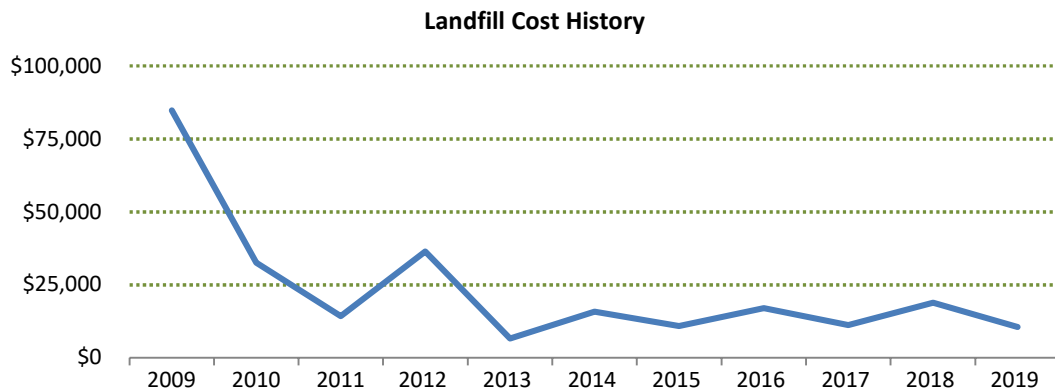
VILLAGE OF MILFORD  
2020-2021 BUDGET

**LANDFILL**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-526-804.000	LEGAL SERVICES	\$ 2,111	\$ 5,000	\$ 5,000
101-526-804.001	LITIGATION	\$ -	\$ -	\$ -
101-526-820.000	CONTRACT SERVICES	\$ 8,425	\$ 7,000	\$ 15,000
<b>TOTAL EXPENSE</b>		<b>\$ 10,536</b>	<b>\$ 12,000</b>	<b>\$ 20,000</b>

The Landfill activity tracks expenses associated with contamination issues relating to the former landfill located on Old Plank Road. Attorney expenses as well as investigation and remediation expenses are accounted for under this activity. Costs relating to the landfill are shared with Milford Township. From July 2002 through June 2019, the Village's portion of landfill activity has totaled \$1,085,400.

In 2011, the Village finalized an administrative order with Michigan Department of Environmental Quality (MDEQ) which established the shared responsibilities of the Village, Milford Township and CSX Railroad. There will be ongoing expenses for monitoring water quality and gas production.



VILLAGE OF MILFORD  
2020-2021 BUDGET

**FLEET MAINTENANCE**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-553-725.002	SALARY DISTRIBUTION DPS	\$ 77,347	\$ 67,000	\$ 84,100
101-553-725.003	FRINGE BENEFITS DISTRIBUTION DPS	\$ 55,067	\$ 60,000	\$ 67,500
101-553-751.000	GAS/OIL	\$ 26,187	\$ 21,000	\$ 37,000
101-553-757.000	OPERATING SUPPLIES	\$ 8,154	\$ 7,500	\$ 6,000
101-553-775.000	UNIFORMS/MAT RENTAL	\$ 804	\$ 900	\$ 1,200
101-553-933.000	EQUIPMENT MAINTENANCE	\$ 43,119	\$ 54,000	\$ 30,000
101-553-960.000	EDUCATION/TRAINING	\$ -	\$ 200	\$ 250
101-553-982.000	CAPITAL OUTLAY	\$ -	\$ 4,000	\$ 5,000
<b>TOTAL EXPENSE</b>		<b>\$ 210,678</b>	<b>\$ 214,600</b>	<b>\$ 231,050</b>

The Department of Public Services has one mechanic on staff who is assisted by all DPS employees. The Fleet Maintenance activity is reimbursed for labor and operating supplies for work performed by the DPS mechanic on Township and Fire Department vehicles.

Tools and equipment account for the expenditures for Capital Outlay.

VILLAGE OF MILFORD  
2020-2021 BUDGET

**PARKS AND RECREATION**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-690-725.002	SALARY DISTRIBUTION DPS	\$ 69,572	\$ 62,000	\$ 81,300
101-690-725.003	FRINGE BENEFITS DISTRIBUTION DPS	\$ 45,930	\$ 51,000	\$ 65,200
101-690-757.000	OPERATING SUPPLIES-DPS	\$ 3,310	\$ 6,000	\$ 8,000
101-690-757.001	OPERATING SUPPLIES-P&R	\$ -	\$ -	\$ -
101-690-820.000	CONTRACT SERVICES-DPS	\$ 4,312	\$ 10,000	\$ 14,500
101-690-881.000	SPECIAL EVENTS-P&R	\$ -	\$ -	\$ -
101-690-901.000	ADVERTISING	\$ -	\$ -	\$ -
101-690-921.000	ELECTRIC	\$ 5,088	\$ 5,500	\$ 6,000
101-690-927.000	SEWER & WATER	\$ 336	\$ 500	\$ 1,200
101-690-955.000	AMP & RESTROOM MAINTENANCE	\$ 9,670	\$ 8,500	\$ 10,000
101-690-958.000	MEMBERSHIPS	\$ 755	\$ 800	\$ 750
101-690-982.000	CAPITAL OUTLAY-DPS	\$ 16,932	\$ 6,000	\$ 10,000
101-690-982.001	CAPITAL OUTLAY-P&R	\$ 4,562	\$ 13,000	\$ 50,000
101-690-982.013	DOG PARK	\$ -	\$ 36,000	\$ 1,500
<b>TOTAL EXPENSE</b>		<b>\$ 160,467</b>	<b>\$ 199,300</b>	<b>\$ 248,450</b>

This activity contains expenses for both the Parks and Recreation Commission and for park maintenance performed by the DPS at Central Park, Southside Park, Fairgrounds Park, Arthur's Park, Center Street Park, Hubbell Pond Park and the Milford Trail. The maintenance costs for all these parks, two ballfields, the playscape and all other playground equipment, the tennis and basketball courts, pavilion, and an ice rink/volleyball court are included in this activity. A separate line item is included for the LaFontaine Family Amphitheater and restrooms to help track maintenance costs.

The Contract Services line item includes irrigation system maintenance, porta-jon rental, flag and flag pole maintenance, flower bed maintenance, and repairs to the playscape.

The Capital Outlay line item is to replace several picnic tables and grills and provide other park improvements.

VILLAGE OF MILFORD  
2020-2021 BUDGET

**PLANNING COMMISSION**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-801-725.000	SALARY DISTRIBUTION	\$ 23,500	\$ 23,500	\$ 25,075
101-801-725.001	FRINGE BENEFITS DISTRIBUTION	\$ 13,446	\$ 13,500	\$ 15,729
101-801-728.000	OFFICE SUPPLIES	\$ -	\$ -	\$ 200
101-801-729.000	PRINTING	\$ -	\$ -	\$ 100
101-801-731.000	PUBLICATIONS	\$ 190	\$ 200	\$ 225
101-801-809.000	PROFESSIONAL SERVICES	\$ 1,125	\$ 700	\$ 1,200
101-801-817.000	CONSULTANT	\$ 21,318	\$ 8,500	\$ 43,200
101-801-819.000	SITE PLAN REVIEWS	\$ -	\$ -	\$ 6,800
101-801-820.000	CONTRACT SERVICES	\$ 3,978	\$ 2,200	\$ 1,500
101-801-822.000	ENGINEERING REVIEW	\$ -	\$ 20,740	\$ 5,000
101-801-873.000	CONFERENCES/WORKSHOPS	\$ 816	\$ 360	\$ 900
101-801-958.000	MEMBERSHIPS	\$ 500	\$ 500	\$ 550
<b>TOTAL EXPENSE</b>		<b>\$ 64,873</b>	<b>\$ 70,200</b>	<b>\$ 100,479</b>

The Planning Commission is composed of nine Village residents who serve as a recommending body to Council on matters such as rezoning, special use requests, and zoning ordinance amendments. The Commission also performs site plan review and approval for new developments. An outside consultant is retained to assist with site plan review and provide other professional planning services. The distribution line items takes into account a portion of the salaries and fringe benefits for the Building Official and Deputy Clerk.

Commissioners receive \$25.00 per meeting.

VILLAGE OF MILFORD  
2020-2021 BUDGET

**ZONING BOARD OF APPEALS**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-805-725.000	SALARY DISTRIBUTION	\$ 10,855	\$ 10,855	\$ 11,563
101-805-725.001	FRINGE BENEFITS DISTRIBUTION	\$ 6,091	\$ 6,230	\$ 7,122
101-805-728.000	OFFICE SUPPLIES	\$ -	\$ -	\$ 200
101-805-731.000	PUBLICATIONS	\$ 230	\$ 250	\$ 275
101-805-809.000	PROFESSIONAL SERVICES	\$ 550	\$ 650	\$ 800
101-805-820.000	CONTRACT SERVICES	\$ -	\$ -	\$ 800
101-805-873.000	CONFERENCES/WORKSHOPS	\$ 303	\$ 120	\$ 800
101-805-958.000	MEMBERSHIPS/DUES	\$ 425	\$ 425	\$ 500
<b>TOTAL EXPENSE</b>		<b>\$ 18,454</b>	<b>\$ 18,530</b>	<b>\$ 22,060</b>

The Zoning Board of Appeals is the last resort within the Village to resolve zoning issues. It is a quasi-judicial body established by state enabling law and charged with the responsibility of hearing and ruling on zoning interpretations, variances, and special approvals. Individual cases must be measured by the Board against a standard criteria in order to render a decision. The Board consists of seven members and two alternates.

A portion of the salary and fringe benefits for the Building Official and Deputy Clerk are allocated to this activity under the distribution line items.

Commissioners receive \$25.00 per meeting.

VILLAGE OF MILFORD  
2020-2021 BUDGET

**GENERAL ADMINISTRATION**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-961-728.000	OFFICE SUPPLIES	\$ 3,232	\$ 3,000	\$ 3,500
101-961-729.000	PRINTING	\$ 2,120	\$ 2,500	\$ 3,000
101-961-730.000	POSTAGE	\$ 7,263	\$ 3,500	\$ 9,000
101-961-758.000	COVID-19 EXPENDITURES	\$ -	\$ 2,000	\$ -
101-961-820.000	CONTRACT SERVICES	\$ 2,768	\$ 500	\$ 6,500
101-961-853.000	TELEPHONE	\$ 4,587	\$ 3,200	\$ 2,400
101-961-858.000	CONTINGENCY	\$ 16,942	\$ 9,100	\$ -
101-961-886.000	COMMUNITY NEWSLETTER	\$ 3,678	\$ 1,950	\$ 4,000
101-961-914.000	LIABILITY & PROPERTY INSURANCE	\$ 42,509	\$ 77,780	\$ 80,000
101-961-933.000	EQUIPMENT MAINTENANCE	\$ 1,725	\$ 2,100	\$ 2,500
101-961-943.000	EQUIPMENT RENTAL	\$ 1,680	\$ 1,780	\$ 1,800
101-961-960.000	EDUCATION/TRAINING	\$ -	\$ -	\$ 1,000
101-961-965.000	MISCELLANEOUS	\$ 2,828	\$ 1,550	\$ 1,000
101-961-965.005	SNOW AND GRASS	\$ 655	\$ 45	\$ 500
101-961-982.000	CAPITAL OUTLAY	\$ -	\$ -	\$ -
<b>TOTAL EXPENSE</b>		<b>\$ 89,987</b>	<b>\$ 109,005</b>	<b>\$ 115,200</b>

This activity contains general expenses which are shared by many activities and cannot be effectively allocated to individual activities. By far, the largest ongoing expense is the General Fund's share of liability and property insurance. Costs relating to the storm water program are accounted for in Contract Services. The Community Newsletter line-item covers the cost of printing two annual newsletters which are mailed to all residents in the Village and Township, (Milford Township provides reimbursement for their portion of the newsletter under Revenue). Equipment Maintenance covers maintenance of the copier, phone system and postage machine. Snow and grass are costs associated with the shoveling and mowing of unkept properties in the Village and billed to the property owners.



VILLAGE OF MILFORD  
2020-2021 BUDGET

**COMMUNITY DEVELOPMENT BLOCK GRANT**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-964-982.005	PUBLIC SERVICE	\$ -	\$ -	\$ -
101-964-982.007	ARCHITECTURAL BARRIERS	\$ 18,945	\$ -	\$ 15,570
101-964-982.008	SIDEWALKS	\$ -	\$ -	\$ -
101-964-982.011	TRANSPORTATION	\$ -	\$ -	\$ -
<b>TOTAL EXPENSE</b>		<b>\$ 18,945</b>	<b>\$ -</b>	<b>\$ 15,570</b>

CDBG funds are allocated by the federal government and administered through Oakland County. Funds can be used in low-to-moderate income areas, and for certain public service activities. Funds not used in one year are rolled over into the following year.

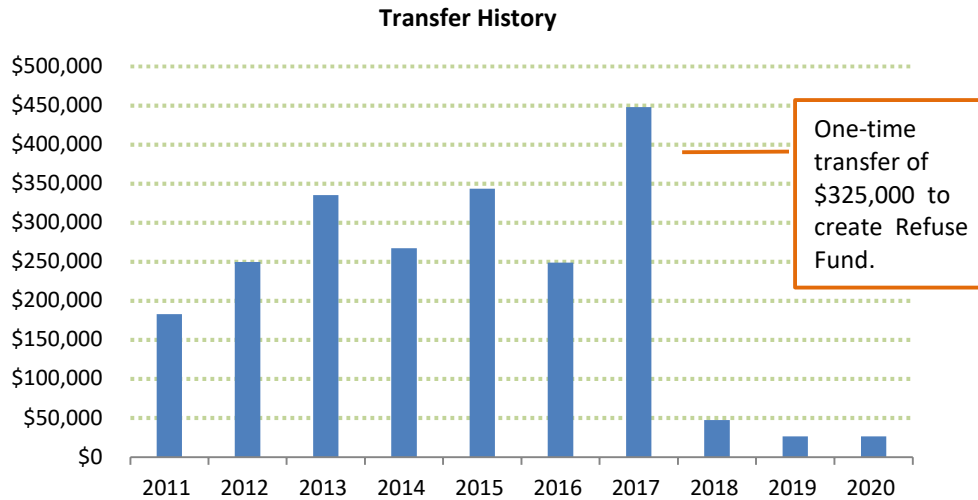
VILLAGE OF MILFORD  
2020-2021 BUDGET

**TRANSFERS TO OTHER FUNDS**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-965-990.202	TRANSFER TO MAJOR STREET FUND	\$ -	\$ -	\$ -
101-965-990.203	TRANSFER TO LOCAL STREET FUND	\$ 18,750	\$ -	\$ -
101-965-990.226	TRANSFER TO REFUSE FUND	\$ -	\$ -	\$ -
101-965-990.250	TRANSFER TO RETIREE HEALTH CARE FUND	\$ 22,800	\$ 26,400	\$ 31,850
101-965-990.402	TRANSFER TO SIDEWALK FUND	\$ 15,000	\$ -	\$ 25,000
101-965-990.410	TRANSFER TO CAPITAL PROJECTS FUND	\$ -	\$ -	\$ -
<b>TOTAL TRANSFERS</b>		<b>\$ 56,550</b>	<b>\$ 26,400</b>	<b>\$ 56,850</b>

The transfer to the Retiree Health Care Fund is made to provide for both current and future health-care benefits to retirees. No amounts have been allocated to the Major and Local Street Funds as they will be utilizing Fund Balance. The Sidewalk Fund is receiving a transfer from the Capital Projects Fund.

Over the last ten years the General Fund has provided over \$2.3M in funding to other funds!



VILLAGE OF MILFORD  
2020-2021 BUDGET

**DEBT**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
101-990-992.000	PRINCIPAL	\$ 76,991	\$ 66,770	\$ 120,000
101-990-992.003	2010 CAP. IMP. PRINCIPAL	\$ 19,665	\$ 19,665	\$ 19,665
101-990-995.000	Interest	\$ 1,767	\$ -	
101-990-995.003	2010 CAP. IMP. INTEREST	\$ 12,138	\$ 11,375	\$ 10,585
<b>TOTAL EXPENSE</b>		<b>\$ 110,561</b>	<b>\$ 97,810</b>	<b>\$ 150,250</b>

The only bonded debt the General Fund carries is for a portion of the 2010 Capital Improvement Bond.

# VILLAGE OF MILFORD

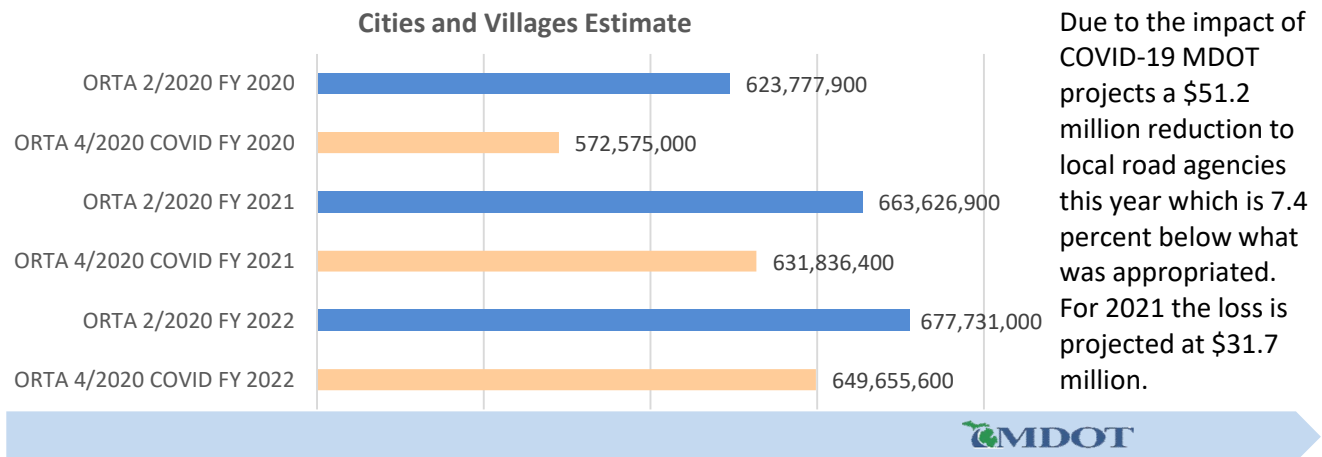
## 2020-2021 BUDGET

### FUND 202: MAJOR STREET FUND

### FUND 203: LOCAL STREET FUND

#### REVENUE

The Village maintains its 7.3 miles of Major Streets and 17.3 miles of Local Streets with revenue received from the State of Michigan, under Act 51 of Public Acts of 1951 and a small transfer from the Municipal Street Fund. The State uses a formula based on population, miles of roads, and a State-assigned factor to determine the amount of Act 51 payments. Revenue is comprised of gas and weight taxes, income tax and the newly created marijuana tax.



#### EXPENSE

The Major and Local Street Funds are divided into multiple departments. All departments cover a portion of salary and fringes which are based on the time allocated to that expense. A budget for operating supplies and equipment rental is also included. Capital Outlay is budgeted in the Municipal Street Fund.

The following is a summary of the activities charged to each department.

Administration:	Administrative salaries Audit and IT fees Utilities
Storm Sewers:	Maintenance underground lines, manholes and catch basins
Traffic Control:	Traffic signal maintenance by Road Commission for Oakland County Sign and guardrail maintenance
Snow and Ice:	Plowing and salting Village roads
Street Maintenance:	Street sweeping Road patching Road grading and chloriding Grass mowing Line painting Tree maintenance

VILLAGE OF MILFORD  
2020-2021 BUDGET

**FUND 202: MAJOR STREET FUND**  
**FUND 203: LOCAL STREET FUND**

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**FUND BALANCE**

**Major Street**

Fund Balance 6-30-19	\$	345,800
Projected Activity 2019-20	\$	<u>-</u>
Projected Fund Balance 6-30-20	\$	345,800
Projected Activity 2020-21	\$	<u>(40,800)</u>
Projected Fund Balance 6-30-21	\$	305,000

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**Local Street**

Fund Balance 6-30-19	\$	355,800
Projected Activity 2019-20	\$	<u>(14,000)</u>
Projected Fund Balance 6-30-20	\$	341,800
Projected Activity 2020-21	\$	<u>(51,000)</u>
Projected Fund Balance 6-30-21	\$	290,800

VILLAGE OF MILFORD

2020-2021 BUDGET

MAJOR STREET FUND

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
<b>Revenue</b>				
202-000-510.000	FEDERAL GRANT	\$ -	\$ -	\$ -
202-000-546.000	STATE SHARED - ACT 51	\$ 417,710	\$ 415,200	\$ 415,200
202-000-632.000	OTHER FEES	\$ 1,034	\$ 1,200	\$ -
202-000-664.000	INTEREST ON INVESTMENTS	\$ 4,630	\$ 3,500	\$ 1,800
202-000-698.000	APPROPRIATION FUND BALANCE	\$ -	\$ -	\$ 40,800
		\$ 423,374	\$ 419,900	\$ 457,800
<b>TOTAL REVENUE</b>		<b>\$ 423,374</b>	<b>\$ 419,900</b>	<b>\$ 457,800</b>
<b>Expense</b>				
MAJOR STREET-GENERAL ADMINISTRATION				
202-440-725.000	SALARY DISTRIBUTION	\$ 18,858	\$ 18,800	\$ 19,450
202-440-725.001	FRINGE BENEFITS DISTRIBUTION	\$ 6,349	\$ 6,500	\$ 7,900
202-440-801.000	AUDIT	\$ 5,029	\$ 1,550	\$ 1,600
202-440-802.000	GENERAL ADMINISTRATIVE FEE	\$ 1,200	\$ 1,200	\$ 1,200
202-440-924.000	UTILITY REIMBURSEMENT	\$ 3,000	\$ 3,000	\$ 3,000
	TOTAL ADMINISTRATION	\$ 34,436	\$ 31,050	\$ 33,150
MAJOR STREET-STORM SEWERS				
202-442-725.002	SALARY DISTRIBUTION DPS	\$ 5,933	\$ 5,000	\$ 6,900
202-442-725.003	FRINGE BENEFITS DISTR. DPS	\$ 3,746	\$ 3,500	\$ 5,500
202-442-757.000	OPERATING SUPPLIES	\$ 509	\$ 2,500	\$ 3,500
202-442-806.000	FEES	\$ 1,000	\$ 1,000	\$ 1,200
202-442-820.000	CONTRACT SERVICES	\$ -	\$ -	\$ 750
202-442-943.000	EQUIPMENT RENTAL	\$ 2,423	\$ 4,000	\$ 3,200
	TOTAL STORM SEWERS	\$ 13,611	\$ 16,000	\$ 21,050
MAJOR STREET-TRAFFIC CONTROL				
202-443-725.002	SALARY DISTRIBUTION DPS	\$ 4,008	\$ 3,000	\$ 4,100
202-443-725.003	FRINGE BENEFITS DISTR. DPS	\$ 2,885	\$ 2,500	\$ 3,300
202-443-757.000	OPERATING SUPPLIES	\$ 4,003	\$ 5,000	\$ 7,500
202-443-817.000	CONSULTANT-TIA	\$ 700	\$ 700	\$ 800
202-443-820.000	CONTRACT SERVICE	\$ 31,127	\$ 15,000	\$ 35,000
202-443-943.000	EQUIPMENT RENTAL	\$ 1,373	\$ 1,000	\$ 2,000
	TOTAL TRAFFIC CONTROL	\$ 44,096	\$ 27,200	\$ 52,700

VILLAGE OF MILFORD

2020-2021 BUDGET

**MAJOR STREET FUND**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
MAJOR STREET-SNOW & ICE				
202-444-725.002	SALARY DISTRIBUTION DPS	\$ 15,793	\$ 11,700	\$ 22,500
202-444-725.003	FRINGE BENEFITS DISTR. DPS	\$ 10,480	\$ 9,500	\$ 18,000
202-444-757.000	OPERATING SUPPLIES	\$ 17,344	\$ 21,500	\$ 20,000
202-444-943.000	EQUIPMENT RENTAL	\$ 6,369	\$ 8,900	\$ 12,000
	TOTAL SNOW & ICE	\$ 49,986	\$ 51,600	\$ 72,500
MAJOR STREET MAINTENANCE				
202-445-725.002	SALARY DISTRIBUTION DPS	\$ 88,615	\$ 68,000	\$ 82,900
202-445-725.003	FRINGE BENEFITS DISTR. DPS	\$ 62,002	\$ 55,000	\$ 66,500
202-445-757.000	OPERATING SUPPLIES	\$ 13,214	\$ 15,500	\$ 16,000
202-445-817.000	CONSULTANT	\$ 1,841	\$ 2,000	\$ 7,500
202-445-820.000	CONTRACT SERVICE	\$ 50	\$ 15,000	\$ 14,500
202-445-943.000	EQUIPMENT RENTAL	\$ 25,415	\$ 30,000	\$ 21,000
	TOTAL MAINTENANCE	\$ 191,137	\$ 185,500	\$ 208,400
MAJOR STREET CAPITAL OUTLAY				
202-447-982.000	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TRANSFERS				
202-965-990.203	TRANSFER TO LOCAL STREET	\$ 30,000	\$ 70,000	\$ 70,000
<b>TOTAL EXPENSE</b>		<b>\$ 363,266</b>	<b>\$ 381,350</b>	<b>\$ 457,800</b>

VILLAGE OF MILFORD

2020-2021 BUDGET

**LOCAL STREET FUND**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
<b>Revenue</b>				
203-000-452.000	ROW FEE-METRO ACT	\$ 19,602	\$ 21,700	\$ 19,000
203-000-510.000	FEDERAL GRANT	\$ -	\$ -	\$ -
203-000-546.000	STATE SHARED-ACT 51	\$ 168,653	\$ 175,000	\$ 155,000
203-000-569.000	OTHER STATE GRANTS	\$ 68,874	\$ -	\$ -
203-000-632.000	OTHER FEES	\$ 3,103	\$ 3,750	\$ -
203-000-664.000	INTEREST ON INVESTMENTS	\$ 5,003	\$ 3,000	\$ 1,350
203-000-695.000	MISCELLANEOUS	\$ 20,000	\$ -	\$ -
	SUB-TOTAL REVENUE	\$ 285,235	\$ 203,450	\$ 175,350
203-000-581.101	TRANSFER FROM GENERAL	\$ 18,750	\$ -	\$ -
203-000-581.202	TRANSFER FROM MAJOR STREET	\$ 30,000	\$ 70,000	\$ 70,000
203-000-581.204	TRANSFER FROM MUNICIPAL STREET	\$ 18,800	\$ 15,000	\$ 60,200
203-000-698.000	APPROPRIATION FUND BALANCE	\$ -	\$ 14,000	\$ 51,000
		\$ 67,550	\$ 99,000	\$ 181,200
<b>TOTAL REVENUE</b>		<b>\$ 352,785</b>	<b>\$ 302,450</b>	<b>\$ 356,550</b>
<b>Expense</b>				
LOCAL STREET GENERAL ADMINISTRATION				
203-440-725.000	SALARY DISTRIBUTION	\$ 18,858	\$ 18,800	\$ 19,450
203-440-725.001	FRINGE BENEFITS DISTRIBUTION	\$ 6,349	\$ 7,200	\$ 7,900
203-440-801.000	AUDIT	\$ 5,029	\$ 1,545	\$ 1,600
203-440-802.000	GENERAL ADMINISTRATIVE FEE	\$ 1,200	\$ 1,200	\$ 1,200
203-440-924.000	UTILITIES REIMBURSEMENT	\$ 3,000	\$ 3,000	\$ 3,000
	TOTAL ADMINISTRATION	\$ 34,436	\$ 31,745	\$ 33,150
LOCAL STREET STORM SEWERS				
203-442-725.002	SALARY DISTRIBUTION DPS	\$ 11,522	\$ 10,000	\$ 8,800
203-442-725.003	FRINGE BENEFITS DISTRIBUTION DPS	\$ 7,411	\$ 8,000	\$ 7,100
203-442-757.000	OPERATING SUPPLIES	\$ 698	\$ 3,000	\$ 4,500
203-442-806.000	FEES	\$ 1,000	\$ 1,000	\$ 1,000
203-442-820.000	CONTRACT SERVICE	\$ 1,391	\$ 500	\$ 1,400
203-442-943.000	EQUIPMENT RENTAL	\$ 2,642	\$ 8,000	\$ 3,500
	TOTAL STORM SEWERS	\$ 24,664	\$ 30,500	\$ 26,300



VILLAGE OF MILFORD

2020-2021 BUDGET

**LOCAL STREET FUND**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
LOCAL STREET TRAFFIC CONTROL				
203-443-725.002	SALARY DISTRIBUTION DPS	\$ 4,670	\$ 2,000	\$ 4,300
203-443-725.003	FRINGE BENEFITS DISTRIBUTION DPS	\$ 3,221	\$ 1,500	\$ 3,400
203-443-757.000	OPERATING SUPPLIES	\$ 3,511	\$ 3,000	\$ 4,500
203-443-817.000	CONSULTANT-TIA	\$ 700	\$ 700	\$ 750
203-443-820.000	CONTRACT SERVICE	\$ 3,455	\$ 5,000	\$ 6,000
203-443-943.000	EQUIPMENT RENTAL	\$ 1,144	\$ 700	\$ 1,050
	TOTAL TRAFFIC CONTROL	\$ 16,701	\$ 12,900	\$ 20,000
LOCAL STREET SNOW & ICE				
203-444-725.002	SALARY DISTRIBUTION DPS	\$ 16,933	\$ 15,100	\$ 18,600
203-444-725.003	FRINGE BENEFITS DISTRIBUTION DPS	\$ 11,209	\$ 12,700	\$ 15,000
203-444-757.000	OPERATING SUPPLIES	\$ 11,376	\$ 16,350	\$ 21,000
203-444-943.000	EQUIPMENT RENTAL	\$ 6,955	\$ 7,300	\$ 13,000
	TOTAL SNOW & ICE	\$ 46,473	\$ 51,450	\$ 67,600
LOCAL STREET MAINTENANCE				
203-445-725.002	SALARY DISTRIBUTION DPS	\$ 68,563	\$ 54,000	\$ 71,300
203-445-725.003	FRINGE BENEFITS DISTRIBUTION DPS	\$ 46,020	\$ 45,000	\$ 57,200
203-445-757.000	OPERATING SUPPLIES	\$ 9,720	\$ 9,500	\$ 12,000
203-445-820.000	CONTRACT SERVICE	\$ 9,866	\$ 17,000	\$ 19,000
203-445-880.000	TREE MAINTENANCE	\$ 28,244	\$ 20,000	\$ 29,000
203-445-943.000	EQUIPMENT RENTAL	\$ 20,746	\$ 30,000	\$ 21,000
	TOTAL MAINTENANCE	\$ 183,159	\$ 175,500	\$ 209,500
LOCAL STREET CAPITAL OUTLAY				
203-447-982.000	CAPITAL OUTLAY	\$ -	\$ -	\$ -
<b>TOTAL EXPENSE</b>		<b>\$ 305,433</b>	<b>\$ 302,095</b>	<b>\$ 356,550</b>

VILLAGE OF MILFORD  
2020-2021 BUDGET

**FUND 204: MUNICIPAL STREET FUND**

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The Municipal Street Fund accounts for the funds generated by a road millage that was originally approved by voters in 2012. In November 2018, the millage was amended. While the millage rate was lowered it was also extended to provide income for a longer period of time.

The Village sold bonds to expedite the paving of Peters Road. Debt service payments are paid from the annual Street Levy of 2.8144 mills. Paving began in May 2020 and is expected to wrap up by the fall. Total cost of the project is approximately \$1.2M.



The Village is currently discussing a Capital Improvement Plan for the roads and will utilize the PASER rating to best determine which roads to do next. Concrete and asphalt patching projects are also accounted for in the Street Fund.

**FUND BALANCE**

Fund Balance 6-30-19	\$	3,230,375
Projected Activity 2019-20	\$	<u>(1,043,000)</u>
Projected Fund Balance 6-30-20	\$	2,187,375
Projected Activity 2020-21	\$	<u>(464,800)</u>
Projected Fund Balance 6-30-21	\$	1,722,575

VILLAGE OF MILFORD

2020-2021 BUDGET

MUNICIPAL STREET FUND

ACCOUNT		2018-19	2019-20	2020-21
NUMBER	DESCRIPTION	Actual	Year-End Estimate	Adopted Budget
<b>Revenue</b>				
204-000-403.000	TAX LEVY	\$ 793,432	\$ 743,300	\$ 769,000
204-000-409.000	PILOT	\$ 4,856	\$ 4,855	\$ 4,900
204-000-420.000	DELINQUENT TAXES	\$ -	\$ -	\$ -
204-000-573.000	LOCAL COMMUNITY STABILIZATION	\$ 6,148	\$ 1,500	\$ 1,000.00
204-000-664.000	INTEREST	\$ 40,937	\$ 12,000	\$ 10,000
204-000-664.001	BOND INTEREST	\$ -	\$ 35,000	\$ 15,000
204-000-696.000	SALE OF BONDS	\$ 2,545,000	\$ -	\$ -
	SUB-TOTAL REVENUE	\$ 3,390,373	\$ 796,655	\$ 799,900
204-000-581.246	TRANSFER IN FROM DDA	\$ -	\$ -	\$ -
204-000-698.000	APPROPRIATION FUND BALANCE	\$ -	\$ 1,043,345	\$ 464,800
<b>TOTAL REVENUE</b>		<b>\$ 3,390,373</b>	<b>\$ 1,840,000</b>	<b>\$ 1,264,700</b>
<b>Expense</b>				
204-965-858.000	RESERVE FOR FUTURE PROJECTS		\$ -	\$ -
204-447-982.002	CAPITAL IMPROVEMENTS MAJOR ST.	\$ 138,558	\$ 625,000	\$ 45,000
204-447-982.004	CAPITAL IMPROVEMENTS LOCAL ST.	\$ 234,600	\$ 1,200,000	\$ 870,000
204-447-985.000	CAPITAL RESERVE	\$ -	\$ -	\$ -
204-965-990.203	TRANSFER TO LOCAL STREET	\$ 18,800	\$ 15,000	\$ 60,200
		\$ 391,958	\$ 1,840,000	\$ 975,200
<b>Debt</b>				
204-990-992.000	PRINCIPAL	\$ -	\$ -	\$ 235,000
204-990-995.000	INTEREST	\$ -	\$ -	\$ 54,500
		\$ -	\$ -	\$ 289,500
<b>TOTAL EXPENSE</b>		<b>\$ 391,958</b>	<b>\$ 1,840,000</b>	<b>\$ 1,264,700</b>

VILLAGE OF MILFORD  
2020-2021 BUDGET

**2019 MUNICIPAL STREET FUND BOND DEBT SCHEDULE**

<u>FISCAL</u> <u>YEAR</u>	<u>INTEREST</u> <u>DUE 10-1</u>	<u>INTEREST</u> <u>DUE 4-1</u>	<u>PRINCIPAL</u> <u>DUE 4-1</u>	<u>TOTAL</u> <u>DUE 4-1</u>	<u>GRAND</u> <u>TOTAL</u>
2019-20	\$ 25,664.03	\$ 29,237.50	\$ 235,000.00	\$ 264,237.50	\$ 289,901.53
<b>2020-21</b>	<b>\$ 27,181.25</b>	<b>\$ 27,181.25</b>	<b>\$ 235,000.00</b>	<b>\$ 262,181.25</b>	<b>\$ 289,362.50</b>
2021-22	\$ 25,007.50	\$ 25,007.50	\$ 240,000.00	\$ 265,007.50	\$ 290,015.00
2022-23	\$ 22,667.50	\$ 22,667.50	\$ 245,000.00	\$ 267,667.50	\$ 290,335.00
2023-24	\$ 20,156.25	\$ 20,156.25	\$ 250,000.00	\$ 270,156.25	\$ 290,312.50
2024-25	\$ 17,468.75	\$ 17,468.75	\$ 255,000.00	\$ 272,468.75	\$ 289,937.50
2025-26	\$ 14,536.25	\$ 14,536.25	\$ 260,000.00	\$ 274,536.25	\$ 289,072.50
2026-27	\$ 11,351.25	\$ 11,351.25	\$ 270,000.00	\$ 281,351.25	\$ 292,702.50
2027-28	\$ 7,841.25	\$ 7,841.25	\$ 275,000.00	\$ 282,841.25	\$ 290,682.50
2028-29	<u>\$ 4,060.00</u>	<u>\$ 4,060.00</u>	<u>\$ 280,000.00</u>	<u>\$ 284,060.00</u>	<u>\$ 288,120.00</u>
	\$ 175,934.03	\$ 179,507.50	\$ 2,545,000.00	\$ 2,724,507.50	\$ 2,900,441.53

VILLAGE OF MILFORD  
2020-2021 BUDGET

**FUND 207: POLICE FUND**

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The Milford Police are a department of Milford Village government. The department has contracted services with the Charter Township of Milford for many years. Since 1997, the Township is the taxing authority with respect to police services for both the Village and Township of Milford. The Department provides full services to both communities (combined population of approximately 16,698<sup>1</sup>) at a cost of \$243 per capita.

The budget includes funding for 19 officers, under the direction of a Police Chief, to provide 24-hour, 365 day service and response. The officers are well-equipped and well trained, and are held to the highest standards of the police profession. The culture of the Milford Police Department has transitioned into a "customer-service based" philosophy. That is, each staff member is dedicated to not only enforcing all the laws and local ordinances, but also maintaining the high quality of life that is already established in the community. As a result, each person encountered will be treated with the dignity and respect with which they would expect to be treated.



During the 19/20 fiscal year we were able to create a position within the department which allowed us to reprogram some responsibilities. A road patrol officer was transferred into the Investigative Section and a significant portion of his work tasks had him doubling as a School Resource Officer (SRO) for all schools located in both the Village and Township of Milford. When he is not conducting SRO duties, he maintains a healthy investigative work load.

One full-time civilian Administrative Assistant maintains records and informational services and acts as liaison to the public. The Administrative Assistant also prepares permit and employment applications, and official department correspondence. Under Lieutenant supervision, one full-time civilian Police Service Coordinator supervises 12 part-time Police Cadets. In September 2015, the Milford Police Department began contracting emergency dispatch services to the Oakland County Sheriff's Department. The Cadets provide Milford with 24 hour a day coverage. They answer calls, conduct PBT testing, process reports, fill-in for crossing guards, issue burn permits, maintain the impound vehicle lot and other tasks as needed.

In essence, the department is committed to take advantage of all modern-day technology that can improve the efficiencies of the organization, as well as reduce liabilities.

<sup>1</sup> Source SEMCOG, July 2019

VILLAGE OF MILFORD  
2020-2021 BUDGET

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**FUND 207: POLICE FUND**

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**CAPITAL OUTLAY**

Patrol/Admin Vehicles	\$	170,000
Computers	\$	20,000
Firearms	\$	<u>1,500</u>
	\$	191,500

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**FUND BALANCE**

Fund Balance 6-30-19	\$	3,301,055
Projected Activity 2019-20	\$	<u>200,000</u>
Projected Fund Balance 6-30-20	\$	3,501,055
Projected Activity 2020-21	\$	<u>-</u>
Projected Fund Balance 6-30-21	\$	3,501,055



VILLAGE OF MILFORD  
2020-2021 BUDGET

**FUND 207: POLICE FUND**

**Traffic Enforcement**

Some of the most significant issues residents have are directly related to traffic concerns. The Police Department has listened to the public and addressed these concerns through directed enforcement. Officers continue their efforts to educate the public on traffic safety issues through the use of verbal warnings, written warnings and citations. This table illustrates some of the common violations encountered in their enforcement activities over the past five years.

VILLAGE & TOWNSHIP	Violations	2015	2016	2017	2018	2019	2019	
							<i>Village</i>	<i>Township</i>
	SPEED: RADAR	438	406	720	586	382	144	238
	SEAT BELT VIOLATIONS	18	9	16	3	6	3	3
	OVERTAKING & PASSING	13	14	11	5	7	2	5
	LICENSE & REGISTRATION	249	213	333	242	259	86	173
	STOP SIGN / TRAFFIC SIGNAL	43	55	79	64	74	56	18
	PROHIBITED TURN *	45	30	46	37	65	65	0
	ZERO TOLERANCE	3	1	1	1	0	0	0
	OWI OFFENSES	49	37	55	79	62	22	40
	TRAFFIC WARNING	3,094	2,620	3,087	2,598	2,558	1,222	1,336
	TOTAL VIOLATIONS**	1,277	1,167	1,747	1,420	1,721	692	1,029

\*Primarily Huron & Peters 4pm-7pm

\*\* All violations issued (mostly traffic related)

**Selected Police Activity**

The following is a five-year comparison table for Index Crimes and other police activities as reported to the State Police and compiled nationwide by the FBI.

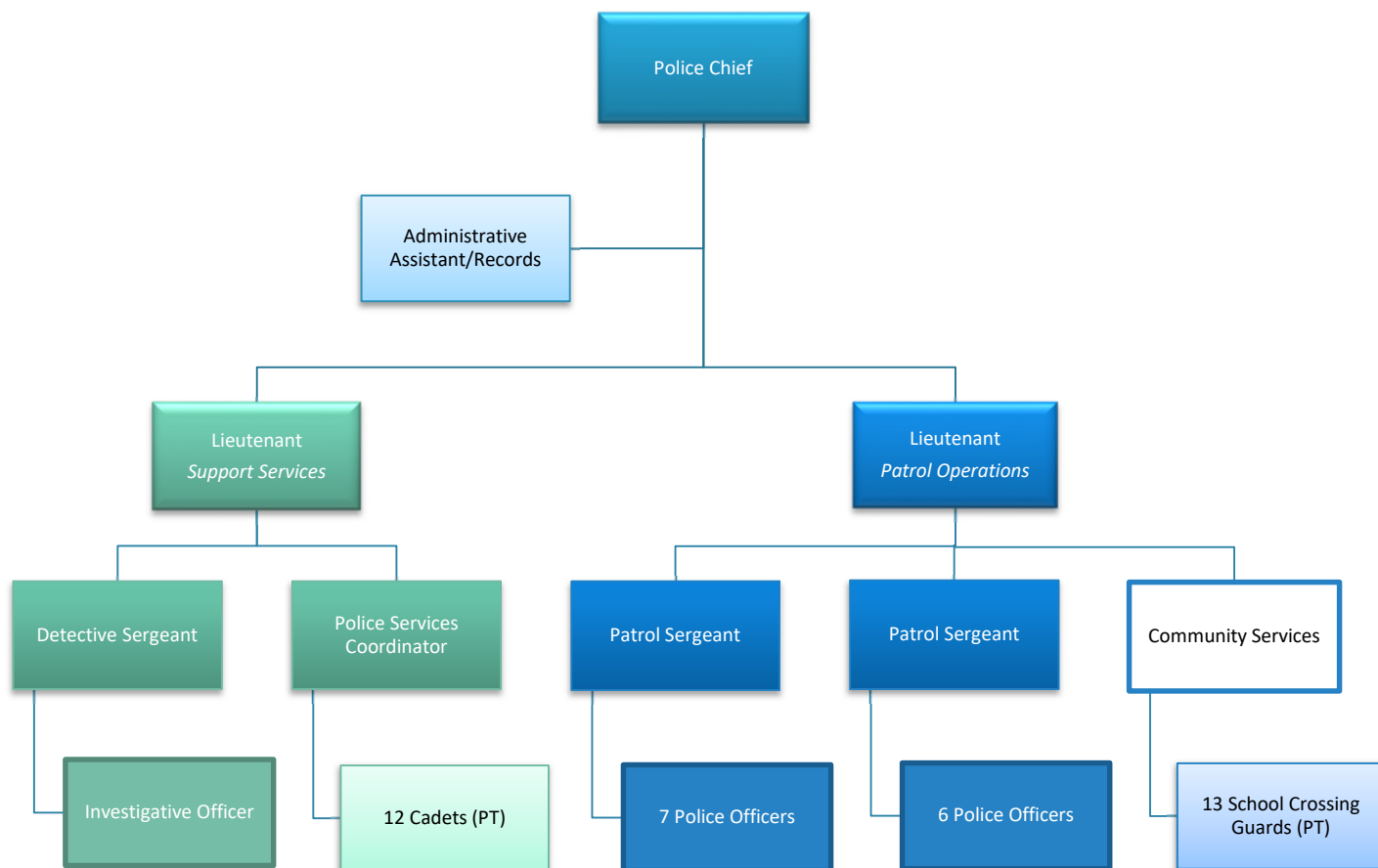
VILLAGE & TOWNSHIP	Index Crimes	2015	2016	2017	2018	2019	2019	
							<i>Village</i>	<i>Township</i>
	INDEX CRIMES	115	104	83	92	75	27	48
	ADULT ARRESTS	336	287	372	397	111	39	72
	JUVENILE ARRESTS	7	2	6	2	1	0	1
	CAR/DEER CRASHES	46	47	47	59	57	6	51
	INJURY CRASHES	57	55	49	43	46	16	30
	TOTAL CRASHES	368	444	454	480	414	194	220
	FATAL CRASHES	1	1	1	0	1	0	1



MILFORD POLICE DEPARTMENT  
2020-2021 BUDGET

**ORGANIZATIONAL CHART**

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**Staffing**

Lieutenants: 2  
Sergeants: 3  
Officers: 14  
Total Sworn: 19 (plus Chief)



VILLAGE OF MILFORD

2020-2021 BUDGET

**POLICE FUND**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
<b>Revenue</b>				
207-000-409.000	PILOT	\$ 11,263	\$ 5,500	\$ 5,750
207-000-441.000	LOCAL COMMUNITY STABILIZATION	\$ 76,175	\$ 49,000	\$ 35,000
207-000-503.000	COVID-19 GRANT	\$ -	\$ 5,000	\$ -
207-000-543.000	302 TRAINING FUNDS	\$ 3,098	\$ 5,000	\$ 5,000
207-000-607.000	DISTRICT COURT	\$ 76,652	\$ 60,000	\$ 60,000
207-000-630.000	TOWNSHIP POLICE CONTRACT	\$ 3,468,296	\$ 3,720,000	\$ 3,900,000
207-000-632.000	OTHER FEES	\$ 20,710	\$ 32,000	\$ 25,000
207-000-664.000	INTEREST	\$ 53,155	\$ 32,000	\$ 13,000
207-000-673.000	SALE OF FIXED ASSETS	\$ -	\$ -	\$ 5,000
207-000-675.010	SLOW DOWN DONATIONS	\$ -	\$ -	\$ -
207-000-695.000	MISCELLANEOUS	\$ 39,550	\$ 12,000	\$ 10,000
	SUB-TOTAL REVENUE	\$ 3,748,899	\$ 3,920,500	\$ 4,058,750
207-000-698.000	APPROPRIATION FUND BAL.	\$ -	\$ -	\$ -
<b>TOTAL REVENUE</b>		<b>\$ 3,748,899</b>	<b>\$ 3,920,500</b>	<b>\$ 4,058,750</b>
<b>Expense</b>				
207-301-702.000	WAGES-POLICE OFFICERS	\$ 1,595,974	\$ 1,700,000	\$ 1,817,000
207-301-703.000	WAGES-CADETS	\$ 158,606	\$ 150,000	\$ 222,000
207-301-703.001	WAGES-CLERICAL	\$ 87,380	\$ 87,000	\$ 88,000
207-301-705.000	WAGES-CROSSING GUARDS	\$ 33,929	\$ 33,000	\$ 32,000
207-301-706.000	WAGES-RESERVES	\$ 1,750	\$ -	\$ -
207-301-713.000	FRINGE BENEFITS	\$ 874,970	\$ 925,000	\$ 1,030,000
207-301-714.000	CLOTHING	\$ 31,877	\$ 30,000	\$ 30,000
	TOTAL PERSONNEL	\$ 2,784,486	\$ 2,925,000	\$ 3,219,000
207-301-728.000	OFFICE SUPPLIES	\$ 4,603	\$ 5,000	\$ 5,000
207-301-729.000	PRINTING	\$ 884	\$ 100	\$ 1,000
207-301-730.000	POSTAGE	\$ 674	\$ 500	\$ 1,000
207-301-731.000	PUBLICATIONS	\$ -	\$ -	\$ -
207-301-732.000	AWARDS & TROPHIES	\$ -	\$ -	\$ 500
207-301-751.000	GAS & OIL	\$ 42,660	\$ 40,000	\$ 45,000
207-301-757.000	OPERATING SUPPLIES	\$ 23,183	\$ 15,000	\$ 18,000
207-301-758.000	COVID-19 EXPENDITURES	\$ -	\$ 5,000	\$ -
207-301-801.000	AUDIT	\$ 3,697	\$ 1,545	\$ 1,600
207-301-804.000	LEGAL SERVICES	\$ 36,060	\$ 40,000	\$ 40,000
207-301-805.000	LABOR ATTORNEY	\$ 3,205	\$ 10,000	\$ 10,000
207-301-806.000	CLEMIS FEES	\$ 19,572	\$ 34,000	\$ 35,000

VILLAGE OF MILFORD

2020-2021 BUDGET

**POLICE FUND**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
207-301-820.000	CONTRACT SERVICES	\$ 19,842	\$ 25,000	\$ 25,000
207-301-823.000	CUSTODIAL SERVICES	\$ 10,930	\$ 12,000	\$ 10,000
207-301-824.000	SHERIFF DISPATCH SERVICES	\$ 116,244	\$ 119,500	\$ 123,950
207-301-851.000	RADIO MAINTENANCE	\$ 2,845	\$ 1,000	\$ 2,000
207-301-853.000	TELEPHONE	\$ 12,566	\$ 10,000	\$ 10,000
207-301-858.000	CONTINGENCY	\$ -	\$ -	\$ 24,250
207-301-863.000	VEHICLE MAINTENANCE	\$ 37,030	\$ 30,000	\$ 35,750
207-301-873.000	CONFERENCES/WORKSHOPS	\$ 1,256	\$ 2,000	\$ 4,000
207-301-885.000	COMMUNITY RELATIONS	\$ 2,895	\$ 1,000	\$ 3,000
207-301-914.000	LIABILITY/PROPERTY INS	\$ 75,311	\$ 57,500	\$ 65,000
207-301-921.000	ELECTRIC	\$ 22,746	\$ 21,000	\$ 25,000
207-301-923.000	GAS	\$ 5,081	\$ 3,500	\$ 7,000
207-301-927.000	SEWER & WATER	\$ 2,278	\$ 1,700	\$ 2,200
207-301-931.000	BUILDING MAINTENANCE	\$ 10,506	\$ 8,500	\$ 15,000
207-301-932.000	AMMUNITION & CARTRIDGES	\$ 6,643	\$ 7,500	\$ 11,000
207-301-933.000	EQUIPMENT MAINTENANCE	\$ 15,030	\$ 12,000	\$ 15,000
207-301-958.000	MEMBERSHIPS	\$ 3,460	\$ 3,000	\$ 2,500
207-301-960.000	EDUCATION/TRAINING	\$ 19,772	\$ 5,000	\$ 20,000
207-301-961.000	302 TRAINING FUNDS	\$ 3,132	\$ 5,000	\$ 5,000
207-301-962.000	DISPATCH TRAINING FUNDS	\$ -	\$ -	\$ -
207-301-965.000	MISCELLANEOUS	\$ -	\$ -	\$ -
	TOTAL OPERATING	\$ 502,105	\$ 476,345	\$ 562,750
207-301-982.000	CAPITAL OUTLAY	\$ 117,317	\$ 125,000	\$ 170,000
207-301-982.040	CAPITAL OUTLAY FIREARMS	\$ -	\$ 500	\$ 1,500
207-301-982.050	CAPITAL OUTLAY IT	\$ 19,385	\$ 17,000	\$ 20,000
207-301-985.000	CAPITAL RESERVE	\$ -	\$ -	\$ -
	TOTAL CAPITAL	\$ 136,702	\$ 142,500	\$ 191,500
207-965-990.000	TRANSFER TO GENERAL FUND	\$ 25,550	\$ 25,550	\$ 25,550
207-965-990.000	TRANSFER TO RETIREE HEALTH	\$ 60,000	\$ 60,000	\$ 59,950
	TOTAL TRANSFERS	\$ 85,550	\$ 85,550	\$ 85,500
<b>TOTAL EXPENSE</b>		<b>\$ 3,508,843</b>	<b>\$ 3,629,395</b>	<b>\$ 4,058,750</b>

**FUND 226: REFUSE**

The Village began providing curbside collection to our residents in June, 1956. Refuse collection is provided through a contractual agreement with Green For Life (GFL) and is funded through an ad-valorem tax levied against all property in the Village. The Village provides trash pickup, curbside recycling and composting, and household hazardous waste (HHW) collection. In addition to the 2,700 homes provided with curbside collection, dumpsters are placed in the downtown area for use by the businesses. In 2015 the Village joined the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC) to provide residents with additional recycling opportunities.

**RRRASOC THE RE-SOURCE GUIDE | Municipal Solid Waste and Recycling Guidelines from The Recycling Authority**
**HOW WELL IS MICHIGAN RECYCLING?**

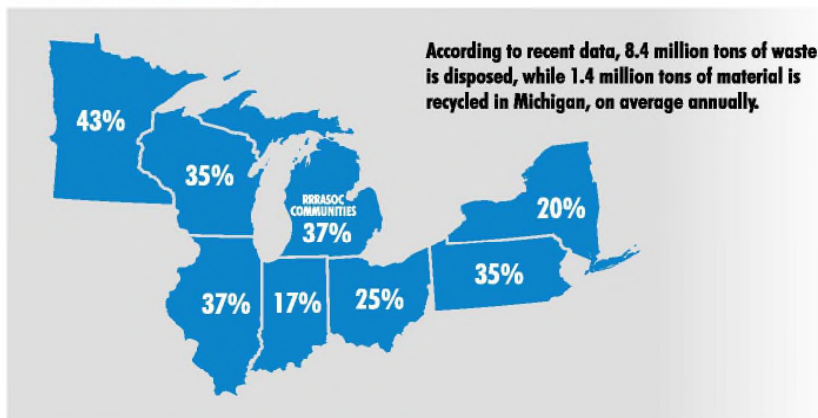
Michigan's 15% recycling rate is one of the lowest in the region and well below the 35% national recycling average. For recycling to work, each of us must commit to recycling where we live, work and play.

We can make a difference by reducing, reusing, and recycling materials at home, school, work and in our communities.

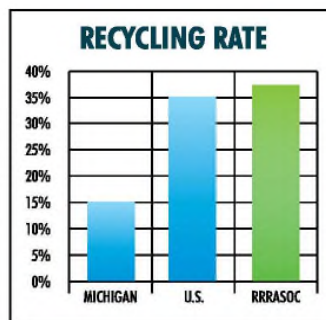
Encourage your family, friends, neighbors and co-workers to do the same. If recycling isn't available, take the initiative to make it happen.

**Recycling is Important because...**

- ✓ Much of our waste can be used to create new products instead of being buried and lost in a landfill.
- ✓ Recycling supports our local and state economy.
- ✓ Recycling conserves natural resources, reduces greenhouse gas emissions, and reduces air and water pollution.

**REGIONAL RECYCLING RATES**

**HOW DOES OUR RATE COMPARE?**

The RRRASOC member communities collectively have a recycling rate of approximately 37%, and consistently divert more than 35,000 tons annually from landfill disposal through recycling, composting, Simple Recycling textile program and household hazardous waste collection events.



VILLAGE OF MILFORD

2020-2021 BUDGET

**FUND 226: REFUSE**

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**VILLAGE OF MILFORD  
2019 SOLID WASTE AND RECYCLING DASHBOARD METRICS**

<b>Resource Utilization by Disposal Method</b>	
Materials Recycled (tons)	454.88
Materials Reused (tons)	6.06
Household Hazardous Waste (tons)	18.55
Yard Waste (tons)	1,250.07
Total Tons Utilized	1,729.56
Utilization Rate, i.e. Total Recycling Rate	40.9%
Landfilled (tons)	2,496.86
<b>Total Solid Waste (tons)</b>	<b>4,226.42</b>

<b>Rubbish and Recycling Expenditures (per capita)</b>	
Village of Milford	\$84.15
Regional Average for Southeast Michigan	\$91.74

<b>Environmental Impact</b>	
Energy Saved (million Btu)	4,757
Energy Saved (annual household equivalents)	47
Reduced Airborne Pollution Emissions (tons)	533
Reduced Waterborne Pollution Emissions (tons)	2
Mined Resource Savings (tons)	29
Number of Trees Saved	3,562

According to the State of Michigan, Villages are authorized to levy 3 mills for the collection and disposal of refuse. Due to the Headlee Rollback the 3 mills has been reduced to 2.7050 mills. For the purpose of the FY2020-21 budget 1.9700 mills are to be levied.

**FUND BALANCE**

Fund Balance 6-30-19	\$	265,330
Projected Activity 2019-20	\$	<u>(12,000)</u>
Projected Fund Balance 6-30-20	\$	253,330
Projected Activity 2020-21	\$	<u>-</u>
Projected Fund Balance 6-30-21	\$	253,330

VILLAGE OF MILFORD

2020-2021 BUDGET

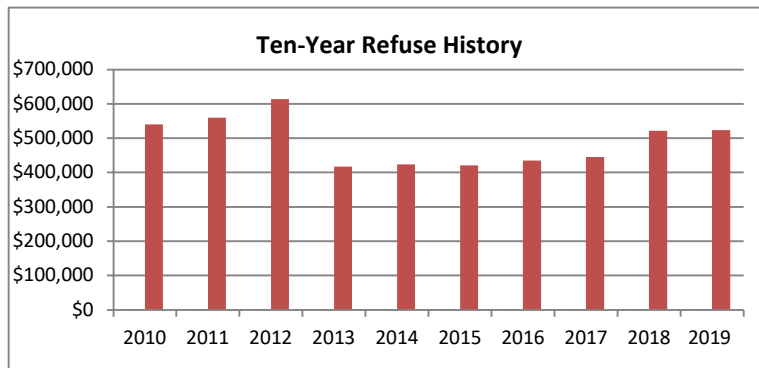
**REFUSE FUND**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
<b>Revenue</b>				
226-000-404.000	REFUSE TAXES	\$ 463,581	\$ 519,000	\$ 535,000
226-000-409.000	PILOT	\$ 2,837	\$ 2,830	\$ 2,800
226-000-573.000	LOCAL COMMUNITY STABILIZATION	\$ 1,689	\$ 2,714	\$ 2,000
226-000-581.101	TRANSFER IN FROM GENERAL	\$ -	\$ -	\$ -
226-000-664.000	INTEREST	\$ 8,444	\$ 7,500	\$ 4,000
226-000-695.000	MISCELLANEOUS	\$ 1,778	\$ -	\$ -
226-000-698.000	APPROPRIATION FUND BALANCE	\$ -	\$ -	\$ -
	SUB-TOTAL REVENUE	\$ 478,329	\$ 532,044	\$ 543,800
226-000-581.101	TRANSFER IN FROM GENERAL	\$ -	\$ -	\$ -

<b>TOTAL REVENUE</b>	<b>\$ 478,329</b>	<b>\$ 532,044</b>	<b>\$ 543,800</b>
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<b>Expense</b>				
226-531-725.002	SALARY DISTRIBUTION DPS	\$ 36,906	\$ 43,000	\$ 51,325
226-531-725.003	FRINGE BENEFITS DISTRIBUTION DPS	\$ 25,441	\$ 35,000	\$ 41,000
226-531-757.000	OPERATING SUPPLIES	\$ -	\$ 750	\$ 1,500
226-531-820.000	CONTRACT SERVICES	\$ 427,356	\$ 430,000	\$ 434,975
226-531-858.000	CONTINGENCY	\$ -	\$ -	\$ 15,000
226-531-982.000	CAPITAL OUTLAY	\$ -	\$ -	\$ -
226-531-985.000	CAPITAL RESERVE	\$ -	\$ -	\$ -
		\$ 489,703	\$ 508,750	\$ 543,800

<b>TOTAL EXPENSE</b>	<b>\$ 489,703</b>	<b>\$ 508,750</b>	<b>\$ 543,800</b>
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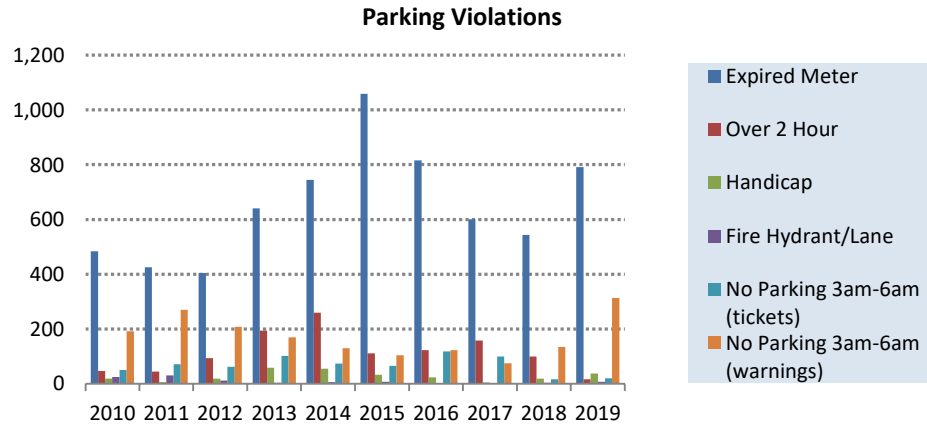


# VILLAGE OF MILFORD

## 2020-2021 BUDGET

### FUND 231: PARKING FUND

A Parking Authority was formed in fiscal year 1991-92 to oversee parking issues in the downtown district. The Authority is composed of seven members; three business owners or spouse, three property owners or spouse, and the Village Manager. Under this structure, a portion of the operating costs for maintaining downtown parking lots are paid from meter receipts, with the balance paid by special assessments levied against property owners in the district. The proposed budget includes a base fee of \$140.00 per parcel and a per-deficiency fee of \$55.00 per space.



The fund pays for approximately 50% of two part-time ordinance officers' wages, fringe benefits and vehicle costs. Ordinance officers are responsible for all aspects of parking enforcement. Department of Public Services' labor, fringes, and equipment rental costs for maintaining the lots (sweeping, striping, snow removal, etc.) are also paid from this fund.

### FUND BALANCE

Fund Balance 6-30-19	\$	263,325
Projected Activity 2019-20	\$	<u>45,000</u>
Projected Fund Balance 6-30-20	\$	308,325
Projected Activity 2020-21	\$	<u>40,000</u>
Projected Fund Balance 6-30-21	\$	348,325

VILLAGE OF MILFORD

2020-2021 BUDGET

**PARKING FUND**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
<b>Revenue</b>				
231-000-405.000	SPECIAL ASSESS.-MAINT.	\$ 27,267	\$ 26,500	\$ 27,000
231-000-611.000	METER RECEIPTS	\$ 39,106	\$ 27,800	\$ 40,000
231-000-612.000	PARKMOBILE RECEIPTS	\$ 1,355	\$ 1,200	\$ 1,000
231-000-616.000	PARKING DEFICIENCY FEE	\$ -	\$ 3,500	\$ -
231-000-664.000	INTEREST ON INVESTMENTS	\$ 4,532	\$ 3,500	\$ 2,000
231-000-671.001	CHARGEPOINT	\$ 428	\$ 75	\$ -
231-000-695.000	MISCELLANEOUS	\$ -	\$ 12,500	\$ -
	SUB-TOTAL REVENUE	\$ 72,688	\$ 75,075	\$ 70,000
231-000-698.000	APPROPRIATION FUND BAL.	\$ -	\$ -	\$ -
<b>TOTAL REVENUE</b>		<b>\$ 72,688</b>	<b>\$ 75,075</b>	<b>\$ 70,000</b>
<b>Expense</b>				
OPERATING/MAINTENANCE				
231-294-702.000	WAGES-ORDINANCE ENF.	\$ 12,263	\$ 10,500	\$ 16,000
231-294-713.000	FRINGE BENEFITS	\$ 938	\$ 900	\$ 1,800
231-294-725.002	SALARY DISTRIBUTION DPS	\$ 3,268	\$ 2,600	\$ 4,700
231-294-725.003	FRINGE BENEFITS DISTRIBUTION DPS	\$ 2,098	\$ 2,200	\$ 3,700
231-294-751.000	GAS & OIL	\$ 507	\$ 450	\$ 1,000
231-294-757.000	OPERATING SUPPLIES	\$ 2,114	\$ 400	\$ 2,500
231-294-820.000	CONTRACT SERVICES	\$ 12	\$ 2,500	\$ 7,000
231-294-858.000	CONTINGENCY	\$ -	\$ -	\$ 22,800
231-294-863.000	VEHICLE MAINTENANCE	\$ 2,511	\$ 650	\$ 2,000
231-294-914.000	LIABILITY/PROPERTY INSURANCE	\$ -	\$ -	\$ -
231-294-921.000	ELECTRIC	\$ 380	\$ 350	\$ 500
231-294-943.000	EQUIPMENT RENTAL	\$ 4,461	\$ 1,000	\$ 3,000
	TOTAL OPERATING/MAINT.	\$ 28,552	\$ 21,550	\$ 65,000
CAPITAL OUTLAY				
231-294-982.000	CAPITAL OUTLAY	\$ -	\$ 9,600	\$ 5,000
<b>TOTAL EXPENSE</b>		<b>\$ 28,552</b>	<b>\$ 31,150</b>	<b>\$ 70,000</b>

VILLAGE OF MILFORD  
2020-2021 BUDGET

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**FUND 402: SIDEWALK FUND**

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The Residential Sidewalk Program was established to provide funding for the installation and repair of sidewalks throughout the Village. A transfer from the General Fund and resident participation provides the necessary funding.

**FUND BALANCE**

Fund Balance 6-30-2019	\$	31,910
Projected Activity 2019-20	\$	<u>18,000</u>
Projected Fund Balance 6-30-20	\$	49,910
Projected Activity 2020-21	\$	<u>(10,000)</u>
Projected Fund balance 6-30-21	\$	39,910



VILLAGE OF MILFORD

2020-2021 BUDGET

**SIDEWALK FUND**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
<b><u>Revenue</u></b>				
402-000-581.101	TRANSFER IN FROM GENERAL	\$ 15,000	\$ -	\$ 25,000
402-000-581.401	TRANSFER IN FROM CAPITAL	\$ -	\$ 15,090	\$ -
402-000-581.701	TRANSFER IN FROM ESCROW	\$ -	\$ -	\$ -
402-000-678.000	SIDEWALK REVENUES	\$ 12,193	\$ 25,709	\$ 35,000
402-000-679.000	SIDEWALK CONSTRUCTION	\$ -	\$ 17,455	\$ -
	SUB-TOTAL REVENUE	\$ 27,193	\$ 58,254	\$ 60,000
402-000-698.000	APPROPRIATION FUND BALANCE	\$ 475	\$ -	\$ 10,000
<b>TOTAL REVENUE</b>		<b>\$ 27,668</b>	<b>\$ 58,254</b>	<b>\$ 70,000</b>
<b><u>Expense</u></b>				
402-901-982.008	CAPITAL IMPROVEMENTS SIDEWALKS	\$ 27,667	\$ 40,500	\$ 70,000
<b>TOTAL EXPENSE</b>		<b>\$ 27,667</b>	<b>\$ 40,500</b>	<b>\$ 70,000</b>

VILLAGE OF MILFORD  
2020-2021 BUDGET

**FUND 405: TRANSPORTATION FUND**

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Effective July 1, 2016 the Village of Milford and Milford Township launched a new transportation program open to ALL residents of the community. The program is operated by Peoples Express. As a benefit, persons (age 55+) or those with disabilities receive half-priced fares.

Residents are able to utilize low cost transportation to help get them to work, shopping or medical appointments. Fares for seniors and disabled begin at \$2.00 per one-way trip, all others are \$4.00 each way. There is an additional fee for trips that are outside the boundaries. In addition to these fares, both the Village of Milford and Milford Township provide financial assistance.

Vehicles are lift-equipped and meet ADA requirements. Drivers are qualified, licensed and have received appropriate safety training.

**FUND BALANCE**

Fund Balance 6-30-19	\$	22,402
Projected Activity 2019-20	\$	<u>(10,000)</u>
Projected Fund Balance 6-30-20	\$	12,402
Projected Activity 2020-21	\$	<u>-</u>
Projected Fund Balance 6-30-21	\$	12,402

VILLAGE OF MILFORD  
2020-2021 BUDGET

**TRANSPORTATION FUND**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
<b>Revenue</b>				
405-000-549.000	S.M.A.R.T. CREDITS	\$ 5,735	\$ 6,080	\$ 6,080
405-000-550.000	M.D.O.T. FUNDING	\$ -	\$ -	\$ -
405-400-588.000	DUE FROM LOCAL GOVERNMENT	\$ -	\$ -	\$ -
405-400-589.000	IN-KIND DONATIONS	\$ -	\$ -	\$ -
405-000-664.000	INTEREST	\$ -	\$ -	\$ -
405-000-675.000	FARES	\$ -	\$ -	\$ -
405-000-675.005	DONATIONS	\$ -	\$ -	\$ -
405-000-695.000	MISCELLANEOUS	\$ -	\$ -	\$ -
	SUB-TOTAL REVENUE	\$ 5,735	\$ 6,080	\$ 6,080
405-000-698.000	APPROPRIATION FUND BALANCE	\$ -	\$ 10,000	\$ -
<b>TOTAL REVENUES</b>		<b>\$ 5,735</b>	<b>\$ 16,080</b>	<b>\$ 6,080</b>
<b>Expense</b>				
405-672-702.000	SALARY/WAGES	\$ -	\$ -	\$ -
405-672-702.007	ADMINISTRATIVE COSTS	\$ -	\$ -	\$ -
405-672-703.000	SALARY/DISPATCH	\$ -	\$ -	\$ -
405-672-713.000	FRINGE BENEFITS	\$ -	\$ -	\$ -
405-672-728.000	OFFICE SUPPLIES	\$ -	\$ -	\$ -
405-672-751.000	GAS/OIL	\$ -	\$ -	\$ -
405-672-800.000	OTHER CHARGES	\$ -	\$ -	\$ -
405-672-820.000	PEOPLES EXPRESS	\$ 5,735	\$ 16,080	\$ 6,080
405-672-853.000	TELEPHONE	\$ -	\$ -	\$ -
405-672-858.000	CONTINGENCY	\$ -	\$ -	\$ -
405-672-863.000	VEHICLE MAINTENANCE	\$ -	\$ -	\$ -
405-672-914.000	INSURANCE	\$ -	\$ -	\$ -
405-672-921.000	UTILITIES	\$ -	\$ -	\$ -
405-673-931.000	BUILDING MAINT	\$ -	\$ -	\$ -
405-672-960.000	EDUCATION/TRAINING	\$ -	\$ -	\$ -
405-672-965.000	MISCELLANEOUS	\$ -	\$ -	\$ -
<b>TOTAL EXPENSE</b>		<b>\$ 5,735</b>	<b>\$ 16,080</b>	<b>\$ 6,080</b>

VILLAGE OF MILFORD  
2020-2021 BUDGET

**FUND 250: RETIREE HEALTH CARE FUND**

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The Retiree Health Care Fund provides a way to fund both current and future expenses for retiree health care benefits. The fund was established in fiscal year 2002-2003. In fiscal year 2008-2009, Council approved participation in the Municipal Employees' Retirement System (MERS) Retiree Health Funding Vehicle. Since then the Village has made annual required contributions (ARC) to the trust.

The Retiree Health Care Fund, otherwise known as Other Postemployment Benefits (OPEB) has to follow the accounting rules as dictated by the Governmental Accounting Standards Board (GASB) 75. The OPEB liability has to be determined by an actuarial valuation. Since the Village has less than 100 employees who are eligible for this benefit the valuation only needs to be performed every two years.

The Village has fully funded its retiree health care obligations. As of June 30, 2020 the total liability for the benefit was approximately \$1,300,000 while the balance in the RHFV was \$1,666,300 creating an asset of over \$300,000. Due to the funding status the Village has discontinued the contributions to the trust but continues to budget for the monthly expense.

**FUND BALANCE**

Fund Balance 6-30-19	\$	60,165
Projected Activity 2019-20	\$	<u>(6,000)</u>
Projected Fund Balance 6-30-20	\$	54,165
Projected Activity 2020-21	\$	<u>-</u>
Projected Fund Balance 6-30-21	\$	54,165

VILLAGE OF MILFORD

2020-2021 BUDGET

**RETIREE HEALTH CARE FUND**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
<b><u>Revenue</u></b>				
250-000-581.101	TRANSFER IN FROM GENERAL FUND	\$ 22,800	\$ 26,400	\$ 31,850
250-000-581.207	TRANSFER IN FROM POLICE FUND	\$ 60,000	\$ 58,700	\$ 59,950
250-000-581.246	TRANSFER IN FROM DDA	\$ -	\$ -	\$ -
250-000-581.590	TRANSFER IN FROM SEWER	\$ 4,400	\$ 4,800	\$ 4,900
250-000-581.591	TRANSFER IN FROM WATER	\$ 1,600	\$ -	\$ -
250-000-664.000	INTEREST ON INVESTMENTS	\$ 925	\$ 500	\$ -
250-000-699.000	APPROPRIATION FUND BALANCE	\$ -	\$ 6,000	\$ -
<b>TOTAL REVENUE</b>		<b>\$ 89,725</b>	<b>\$ 96,400</b>	<b>\$ 96,700</b>
<b><u>Expense</u></b>				
250-236-713.101	GENERAL BENEFITS	\$ 19,320	\$ 26,400	\$ 31,200
250-236-713.207	POLICE FUND BENEFITS	\$ 59,340	\$ 58,700	\$ 58,700
250-236-713.590	SEWER BENEFITS	\$ 4,400	\$ 4,800	\$ 4,800
250-236-713.591	WATER BENEFITS	\$ 1,570	\$ -	\$ -
250-236-817.000	CONSULTANT	\$ -	\$ 6,000	\$ 2,000
250-235-985.000	CAPITAL RESERVE	\$ -	\$ -	\$ -
	SUB-TOTAL EXPENSE	\$ 84,630	\$ 95,900	\$ 96,700
250-965-990.000	TRANSFER TO MERS	\$ -	\$ -	\$ -
<b>TOTAL EXPENSE</b>		<b>\$ 84,630</b>	<b>\$ 95,900</b>	<b>\$ 96,700</b>

VILLAGE OF MILFORD  
2020-2021 BUDGET

**FUND 352: 2015 DDA BONDS DEBT RETIREMENT FUND**

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In 2015 bonds were issued for the purchase of property for redevelopment. These bonds are for a ten-year period at a cost of \$475,000. The bonds will be paid from TIF revenues that are captured by the DDA.

**FUND BALANCE**

Fund Balance 6-30-19	\$	-
Projected Activity 2019-20	<u>\$</u>	-
Projected Fund Balance 6-30-20	\$	-
Projected Activity 2020-21	<u>\$</u>	-
Projected Fund Balance 6-30-21	\$	-

VILLAGE OF MILFORD  
2020-2021 BUDGET

**2015 DDA BONDS DEBT RETIREMENT FUND**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
<b><u>Revenue</u></b>				
352-000-581.246	TRANSFER FROM DDA	\$ 22,325	\$ 87,750	\$ 85,578
352-000-664.000	INTEREST ON INVESTMENTS	\$ -	\$ -	\$ -
352-000-667.000	RENTAL INCOME	\$ -	\$ -	\$ -
352-000-696.000	SALE OF BONDS	\$ -	\$ -	\$ -
<b>TOTAL REVENUE</b>		<b>\$ 22,325</b>	<b>\$ 87,750</b>	<b>\$ 85,578</b>
<b><u>Expense</u></b>				
352-990-992.000	PRINCIPAL	\$ -	\$ 67,000	\$ 68,000
352-990-995.000	INTEREST	\$ 22,325	\$ 20,750	\$ 17,578
<b>TOTAL EXPENSE</b>		<b>\$ 22,325</b>	<b>\$ 87,750</b>	<b>\$ 85,578</b>

VILLAGE OF MILFORD  
2020-2021 BUDGET

**2015 DOWNTOWN DEVELOPMENT DEBT RETIREMENT BONDS**

<u>FISCAL</u> <u>YEAR</u>	<u>INTEREST</u> <u>DUE 9-1</u>	<u>PRINCIPAL</u> <u>DUE 9-1</u>	<u>TOTAL</u> <u>DUE 9-1</u>	<u>INTEREST</u> <u>DUE 3-1</u>	<u>GRAND</u> <u>TOTAL</u>
2015-16	\$ -	\$ -	\$ -	\$ 10,294.31	\$ 10,294.31
2016-17	\$ 11,162.50	\$ -	\$ 11,162.50	\$ 11,162.50	\$ 22,325.00
2017-18	\$ 11,162.50	\$ -	\$ 11,162.50	\$ 11,162.50	\$ 22,325.00
2018-19	\$ 11,162.50	\$ -	\$ 11,162.50	\$ 11,162.50	\$ 22,325.00
2019-20	\$ 11,162.50	\$ 67,000.00	\$ 78,162.50	\$ 9,588.00	\$ 87,750.50
<b>2020-21</b>	<b>\$ 9,588.00</b>	<b>\$ 68,000.00</b>	<b>\$ 77,588.00</b>	<b>\$ 7,990.00</b>	<b>\$ 85,578.00</b>
2021-22	\$ 7,990.00	\$ 68,000.00	\$ 75,990.00	\$ 6,392.00	\$ 82,382.00
2022-23	\$ 6,392.00	\$ 68,000.00	\$ 74,392.00	\$ 4,794.00	\$ 79,186.00
2023-24	\$ 4,794.00	\$ 68,000.00	\$ 72,794.00	\$ 3,196.00	\$ 75,990.00
2024-25	\$ 3,196.00	\$ 68,000.00	\$ 71,196.00	\$ 1,598.00	\$ 72,794.00
2025-26	<u>\$ 1,598.00</u>	<u>\$ 68,000.00</u>	<u>\$ 69,598.00</u>	<u>\$ -</u>	<u>\$ 69,598.00</u>
 TOTAL	 \$ 78,208.00	 \$ 475,000.00	 \$ 553,208.00	 \$ 77,339.81	 \$ 630,547.81



VILLAGE OF MILFORD  
2020-2021 BUDGET

**FUND 590: WASTEWATER FUND**

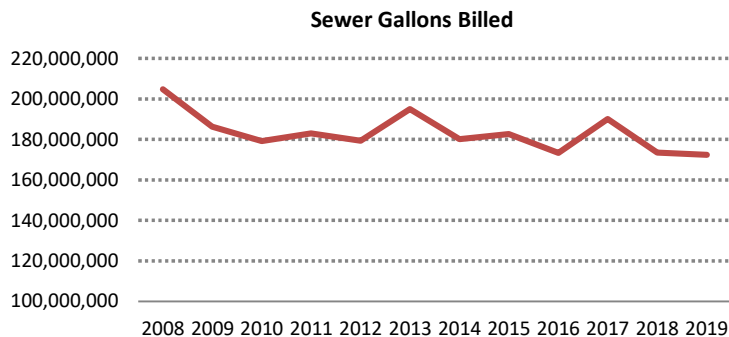
The Village has 23.2 miles of sanitary sewers which flow into the Wastewater Treatment Plant (WWTP) for processing. Originally constructed around 1970, the WWTP has undergone two major upgrades, one in 1988 and again in 2018-19.



In 2015 the Village was approved for a Stormwater, Asset Management & Wastewater (SAW) Grant of \$1,057,000 with a ten percent match. A portion of this allowed for the design of the renovation at the wastewater plant and a portion for the Village to develop an asset management plan for the wastewater system. Once finalized, the plan will give the Village a clear picture of the condition of the system and identify its needs. Approximately one-third of the system has been televised and manhole covers inspected. The next project is to incorporate data into GIS software, do an inventory assessment and create level of service goals with a completion date of December 2020.

Approximately 642,000 gallons of wastewater flows into the plant every day which then goes through a series of processes before it is discharged into the Huron River. The WWTP operates under a National Pollutant Discharge Elimination System (NPDES) permit from the State which allows for the discharge.

The plant is operated by four full-time employees who hold various levels of certification.



**Did you know?**

The United States processes 34 billion gallons of wastewater every day! Despite this, only 20% of wastewater worldwide gets treated due to the economic disparity of low-income countries.

VILLAGE OF MILFORD  
2020-2021 BUDGET

**FUND 590: WASTEWATER FUND**

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**Wastewater Operating and Base Rates**

Rates are calculated each year by determining the average use over a four-year period. This is an effective method due to the varying use from year to year and despite the increase in population, sewer use is less than it was 10 years ago. During fiscal year 2019-20 the Village billed 166M gallons of sewer, for rate setting purposes the average comes out to 168M gallons. Sewer Base and Use are receiving a slight increase.

2019-20 Sewer Rates		2020-21 Sewer Rates	
Sewer Use	\$6.57	Sewer Use	\$6.72
Sewer Debt	<u>\$0.28</u>	Sewer Debt	<u>\$0.28</u>
per thousand gallons	\$6.85	per thousand gallons	\$7.00
Sewer Base	\$23.25	Sewer Base	\$23.50
SRF (Debt)	<u>\$57.00</u>	SRF (Debt)	<u>\$57.00</u>
	\$80.25		\$80.50

**Debt Rates**

There are two debt charges on the wastewater bill. One is based on consumption, the other one is a flat-rate fee based on meter size. For every one-thousand gallons of sewer used a charge of \$0.28 will be applied, the flat-rate SRF fee will remain flat at \$57.00 per quarter. The SRF rate is expected to remain steady for the duration of the loan as new users join the system. The Wastewater Fund has two (2) bond issues outstanding with maturities ranging from fiscal year 2029-30 to fiscal year 2037-38.

**Debt Summary**

	2020-21 Principal & Interest Payment	Outstanding Balance
2010 Capital Improvement Bond	\$ 45,268	\$ 430,976
2015 State Revolving Fund (SRF)	\$ 610,766	\$ 10,281,831
	\$ 656,034	\$ 10,712,807

VILLAGE OF MILFORD  
2020-2021 BUDGET

**FUND 590: WASTEWATER FUND**

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**Capital Outlay**

The final number for the renovation of the Wastewater Treatment Plant (WWTP) is \$10,008,000. Although that amount is significant there is still an estimated \$2,000,000 worth of projects remaining. A reserve of \$283,000 has been allocated for repairs to the collection system, an upgrade to the digester and the ultraviolet treatment. Nominal amounts are budgeted for surge protection for the office building at the WWTP, an upgrade to the lift station and a few other maintenance type items.

**Capital Outlay Summary**

Surge Protection	\$	25,000
Lift Station Upgrade	\$	27,000
Samplers	\$	10,000
Oxidation Ditch	\$	45,000
Storage Tank Hatch	\$	15,000
<i>Collection Repairs, est. total</i>		
<i>\$750,000</i>	\$	120,000
<i>Digester Upgrade, est. cost</i>		
<i>\$150,000</i>	\$	88,000
<i>Update UV Treatment, est.</i>		
<i>cost \$1,000,000</i>	\$	75,000
<b>Total Capital</b>	<b>\$</b>	<b>405,000</b>

VILLAGE OF MILFORD

2020-2021 BUDGET

**FUND 590: WASTEWATER FUND**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
<b><u>Revenue</u></b>				
OPERATING AND MAINTENANCE REVENUE				
590-200-643.000	BILLING	\$ 1,015,647	\$ 1,100,000	\$ <b>1,107,000</b>
590-200-644.000	BILLING-BASE	\$ 255,641	\$ 250,000	\$ <b>264,000</b>
590-200-665.000	INTEREST	\$ 21,588	\$ 26,000	\$ <b>17,000</b>
590-200-673.000	SALE OF FIXED ASSETS	\$ -	\$ 3,315	\$ -
590-200-695.000	MISCELLANEOUS	\$ 3,291	\$ 2,000	\$ <b>500</b>
590-200-697.000	CONNECTION FEE	\$ 47,544	\$ 176,185	\$ <b>40,000</b>
590-200-699.000	PENALTY	\$ <u>30,063</u>	\$ <u>28,500</u>	\$ <u><b>25,000</b></u>
	TOTAL O&M REVENUE	\$ 1,373,774	\$ 1,586,000	\$ <b>1,453,500</b>
CAPITAL REVENUE				
590-200-510.000	GRANT	\$ -	\$ 172,818	\$ -
590-200-696.000	BOND PROCEEDS-SRF	\$ -	\$ 241,016	\$ -
590-200-660.000	APPROPRIATION CAPITAL IMP. BOND	\$ -	\$ -	\$ -
590-200-691.002	APPROPRIATION CAPITAL RESERVE	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
	TOTAL CAPITAL REVENUE	\$ -	\$ 413,834	\$ -
DEBT REVENUE				
590-386-643.000	BILLING	\$ 41,605	\$ 33,000	\$ <b>45,300</b>
590-386-646.000	BILLING SRF	\$ 641,840	\$ 630,000	\$ <b>640,000</b>
590-386-664.000	INTEREST	\$ 215	\$ 250	\$ <b>150</b>
590-386-695.000	MISCELLANEOUS	\$ 55,478	\$ 59,000	\$ <b>60,000</b>
590-386-698.000	APPROPRIATION BOND RESERVE	\$ -	\$ -	\$ -
590-386-699.000	PENALTY	\$ <u>721</u>	\$ <u>700</u>	\$ <u><b>700</b></u>
	TOTAL DEBT REVENUE	\$ 739,859	\$ 722,950	\$ <b>746,150</b>
<b>TOTAL REVENUE</b>		<b>\$ 2,113,633</b>	<b>\$ 2,722,784</b>	<b>\$ 2,199,650</b>

VILLAGE OF MILFORD

2020-2021 BUDGET

**FUND 590: WASTEWATER FUND**

ACCOUNT		2018-19	2019-20	2020-21
<u>NUMBER</u>	<u>DESCRIPTION</u>	<u>Actual</u>	<u>Year-End Estimate</u>	<u>Adopted Budget</u>
<b><u>Expense</u></b>				
OPERATING AND MAINTENANCE				
590-535-702.000	SALARY/WAGES	\$ 266,682	\$ 255,000	\$ 260,000
590-535-713.000	FRINGE BENEFITS	\$ 362,404	\$ 170,000	\$ 221,500
590-535-725.000	SALARY DISTRIBUTION	\$ 69,797	\$ 55,000	\$ 70,330
590-535-725.001	FRINGE BENEFITS DISTRIBUTION	\$ 27,921	\$ 26,000	\$ 23,280
590-535-725.002	SALARY DISTRIBUTION DPS	\$ 66,119	\$ 50,000	\$ 68,300
590-535-725.003	FRINGE BENEFITS DISTRIBUTION DPS	\$ 55,038	\$ 48,000	\$ 55,000
590-535-728.000	OFFICE SUPPLIES	\$ 1,859	\$ 1,000	\$ 2,000
590-535-729.000	PRINTING	\$ 459	\$ 700	\$ 700
590-535-730.000	POSTAGE	\$ 2,593	\$ 1,700	\$ 2,300
590-535-731.000	PUBLICATIONS	\$ -	\$ 100	\$ 200
590-535-751.000	GAS/OIL	\$ 5,649	\$ 4,500	\$ 5,000
590-535-757.000	OPERATING SUPPLIES	\$ 22,456	\$ 25,000	\$ 25,000
590-535-760.000	CHEMICALS	\$ 23,431	\$ 32,000	\$ 35,000
590-535-770.000	LAB SUPPLIES	\$ 8,191	\$ 10,000	\$ 13,000
590-535-775.000	UNIFORMS	\$ 2,008	\$ 2,500	\$ 2,700
590-535-801.000	AUDIT	\$ 8,070	\$ 8,000	\$ 8,500
590-535-802.000	ADMINISTRATION FEE	\$ 2,500	\$ 2,500	\$ 2,500
590-535-806.000	NDPES FEES	\$ 6,491	\$ 7,500	\$ 12,000
590-535-820.000	CONTRACT SERVICE	\$ 15,054	\$ 16,000	\$ 15,000
590-535-821.000	SLUDGE DISPOSAL	\$ 43,684	\$ 40,000	\$ 52,000
590-535-853.000	TELEPHONE	\$ 2,606	\$ 3,200	\$ 2,500
590-535-863.000	VEHICLE MAINTENANCE	\$ 4,544	\$ 9,000	\$ 3,000
590-535-873.000	CONFERENCES/WORKSHOPS	\$ 2,047	\$ -	\$ 1,500
590-535-914.000	LIABILITY/PROPERTY INSURANCE	\$ 20,213	\$ 17,500	\$ 20,000
590-535-921.000	ELECTRIC	\$ 90,148	\$ 95,000	\$ 100,000
590-535-923.000	NATURAL GAS	\$ 9,947	\$ 12,100	\$ 10,500
590-535-924.000	UTILITIES REIMBURSEMENT	\$ 3,500	\$ 3,500	\$ 3,500
590-535-931.000	BUILDING MAINT	\$ 9,452	\$ 17,000	\$ 16,000
590-535-933.000	EQUIPMENT MAINT	\$ 66,649	\$ 60,000	\$ 55,000
590-535-933.001	SCADA MAINTENANCE	\$ 2,616	\$ 17,000	\$ 10,000
590-535-943.000	EQUIPMENT RENTAL	\$ 3,590	\$ 1,500	\$ 3,000
590-535-958.000	MEMBERSHIPS/DUES	\$ 917	\$ 1,000	\$ 1,200
590-535-960.000	EDUCATION/TRAINING	\$ 4,782	\$ 3,500	\$ 6,000
590-535-965.000	MISCELLANEOUS	\$ -	\$ -	\$ 3,000
	TOTAL O&M EXPENSE	\$ 1,211,417	\$ 995,800	\$ 1,109,510

VILLAGE OF MILFORD

2020-2021 BUDGET

**FUND 590: WASTEWATER FUND**

ACCOUNT		2018-19	2019-20	2020-21
NUMBER		Actual	Year-End Estimate	Adopted Budget
DESCRIPTION				
<b><u>WASTEWATER CAPITAL OUTLAY, TRANSFERS AND DEBT</u></b>				
CAPITAL IMPROVEMENT				
590-535-982.000	CAPITAL OUTLAY	\$ 2,299,203	\$ 410,000	\$ <b>122,000</b>
590-535-985.000	CAPITAL RESERVE	\$ -	\$ 15,000	\$ <b>283,000</b>
590-535-986.000	EQUIPMENT REPLACEMENT RESERVE	\$ -	\$ -	\$ -
	TOTAL CAPITAL EXPENSE	\$ 2,299,203	\$ 425,000	\$ <b>405,000</b>
TRANSFERS TO OTHER FUNDS				
590-535-990.250	TRANSFER TO RETIREE HEALTH CARE	\$ 4,400	\$ 4,800	\$ <b>4,900</b>
DEBT				
590-990-817.562	PAYING AGENT FEES	\$ -	\$ -	\$ -
590-990-992.386	PRINCIPAL	\$ 454,437	\$ 470,000	\$ <b>424,440</b>
590-990-995.386	INTEREST	\$ 221,676	\$ 241,000	\$ <b>255,800</b>
	TOTAL DEBT EXPENSE	\$ 676,113	\$ 711,000	\$ <b>680,240</b>
<b>TOTAL EXPENSE</b>		<b>\$ 4,191,133</b>	<b>\$ 2,136,600</b>	<b>\$ 2,199,650</b>

VILLAGE OF MILFORD  
2020-2021 BUDGET

**2015 STATE REVOLVING FUND (SRF) DEBT SCHEDULE**

FISCAL YEAR	PRINCIPAL DUE 10-1	INTEREST DUE 10-1	TOTAL DUE 10-1	INTEREST DUE 4-1	GRAND TOTAL
2015-16	\$ -	\$ -	\$ -	\$ 2,387.83	\$ 2,387.83
2016-17	\$ -	\$ 29,659.00	\$ 29,659.00	\$ 53,715.00	\$ 83,374.00
2017-18	\$ 315,000.00	\$ 61,759.00	\$ 376,759.00	\$ 66,895.00	\$ 443,654.00
2018-19	\$ 425,000.00	\$ 88,287.00	\$ 513,287.00	\$ 103,136.00	\$ 616,423.00
2019-20	\$ 440,000.00	\$ 113,650.00	\$ 553,650.00	\$ 109,899.17	\$ 663,549.17
<b>2020-21</b>	<b>\$ 395,000.00</b>	<b>\$ 110,351.94</b>	<b>\$ 505,351.94</b>	<b>\$ 105,414.44</b>	<b>\$ 610,766.38</b>
2021-22	\$ 405,000.00	\$ 105,414.44	\$ 510,414.44	\$ 100,351.94	\$ 610,766.38
2022-23	\$ 425,000.00	\$ 100,351.94	\$ 525,351.94	\$ 95,039.44	\$ 620,391.38
2023-24	\$ 435,000.00	\$ 95,039.44	\$ 530,039.44	\$ 89,601.94	\$ 619,641.38
2024-25	\$ 450,000.00	\$ 89,601.94	\$ 539,601.94	\$ 83,976.94	\$ 623,578.88
2025-26	\$ 460,000.00	\$ 83,976.94	\$ 543,976.94	\$ 78,226.94	\$ 622,203.88
2026-27	\$ 480,000.00	\$ 78,226.94	\$ 558,226.94	\$ 72,226.94	\$ 630,453.88
2027-28	\$ 490,000.00	\$ 72,226.94	\$ 562,226.94	\$ 66,101.94	\$ 628,328.88
2028-29	\$ 510,000.00	\$ 66,101.94	\$ 576,101.94	\$ 59,726.94	\$ 635,828.88
2029-30	\$ 520,000.00	\$ 59,726.94	\$ 579,726.94	\$ 53,226.94	\$ 632,953.88
2030-31	\$ 540,000.00	\$ 53,226.94	\$ 593,226.94	\$ 46,476.94	\$ 639,703.88
2031-32	\$ 555,000.00	\$ 46,476.94	\$ 601,476.94	\$ 39,539.44	\$ 641,016.38
2032-33	\$ 565,000.00	\$ 39,539.44	\$ 604,539.44	\$ 32,476.94	\$ 637,016.38
2033-34	\$ 585,000.00	\$ 32,476.94	\$ 617,476.94	\$ 25,164.44	\$ 642,641.38
2034-35	\$ 600,000.00	\$ 25,164.44	\$ 625,164.44	\$ 17,664.44	\$ 642,828.88
2035-36	\$ 620,000.00	\$ 17,664.44	\$ 637,664.44	\$ 9,914.44	\$ 647,578.88
2036-37	\$ 640,000.00	\$ 9,914.44	\$ 649,914.44	\$ 1,914.44	\$ 651,828.88
2037-38	\$ 153,155.00	\$ 1,914.44	\$ 155,069.44	\$ -	\$ 155,069.44
	\$ 10,008,155.00	\$ 1,380,752.42	\$ 11,388,907.42	\$ 1,313,078.48	\$ 12,701,985.90

VILLAGE OF MILFORD  
2020-2021 BUDGET

**FUND 591: WATER FUND**

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The Department of Public Services (DPS) staff is responsible for maintaining the Village's 27 miles of its water treatment and distribution system. Several employees hold various levels of certifications as required by the State of Michigan for the treatment and monitoring processes necessary to operate the water system. Staff also prepares the Annual Drinking Water Quality Report, another requirement of the State which informs the public of the water quality and the efforts that go into the process.

Residents and businesses are serviced by two wells that are located in Central Park. These wells have a Wellhead Protection Zone identified which helps protect the groundwater aquifer that provides drinking water to the residents. A third well, a contingency well, is currently not connected to the distribution system. Funds have been put in reserve to make the well operational, however, additional funding will be necessary to complete the project. Two water towers provide the water system with a storage capacity of 1,145,000 gallons.



Water is pumped from the wells into the Iron Removal Plant. After the iron is removed, chlorine is added as a disinfectant then flouride is added at .4 ppm per day. Village water is considered very hard at .24 grains per gallon.

The Village bills approximately 2,765 water accounts on a quarterly basis. About 10% of the accounts are just for irrigation.

**Water - Operating , Base and Debt Rates**

Rates are calculated each year by determining the average water use over a four-year period. This is an effective method due to the varying use from year to year and despite the increase in population, water use is less than it was 10 years ago. For rate setting purposes the four-year average comes out to 201M gallons.

Due to inflation, water use and base rates are increasing slightly.

2019-20 Water Rates	
Water Use	\$2.00
Water Debt	<u>\$1.76</u>
per thousand gallons	\$3.76
 Water Base	 \$25.00

2020-21 Water Rates	
Water Use	\$2.27
Water Debt	<u>\$1.76</u>
per thousand gallons	\$4.03
 Water Base	 \$25.25



VILLAGE OF MILFORD  
2020-2021 BUDGET

**FUND 591: WATER FUND**

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**Debt**

The Water Fund currently has four outstanding debt issues. Two of the issues are set to expire in fiscal year 2021-22, the other two are in 2028-29 and 2029-30. The debt rate fluctuates to accommodate the principal and interest payments.

**Debt Summary**

	2020-21 Principal & Interest Payment	Outstanding Balance
2001 Drinking Water Revolving Fund (DWRF)	\$ 119,438	\$ 121,500
2002 Drinking Water Revolving Fund (DWRF)	\$ 115,500	\$ 112,750
2008 Drinking Water Revolving Fund (DWRF)	\$ 100,250	\$ 814,250
2010 Capital Improvement Bond	\$ 22,040	\$ 204,400
	<u>\$ 357,228</u>	<u>\$ 1,252,900</u>

**Capital Outlay**

An investment of \$311,000 has been budgeted for the Water Fund. Meters and Hydrants are replaced on an annual basis. Water towers are scheduled to be cleaned, a process that is done every 5-10 years. With advances in technology the meter reading equipment and billing software is being upgraded. Funding is allocated for a reliability study to provide an in-depth analysis of the water system.

In 2018 the State of Michigan made changes to the Lead and Copper Rule. In summary the Village needs to determine which service lines have lead and replace them at no cost to the homeowner. At least 5% must be replaced on an annual basis and all lines within twenty years. The total cost to the Village is estimated to be \$150,000, \$25,000 is being budgeted for this year. Water mains on Summit and Huron are due to be replaced ahead of road work that has been proposed.

**Capital Outlay Summary**

Water Meters	\$ 10,000
Hydrants	\$ 6,000
High Service Pump Maint.	\$ 20,000
Clean Water Towers	\$ 85,000
Pump & Motor	\$ 5,000
Update Meter Equipment	\$ 15,000
Reliability Study	\$ 45,000
<i>Reserve for - Lead Water Line Replacement, est. cost \$150,000</i>	<i>\$ 25,000</i>
<i>Reserve for - Water Mains, est. cost \$800,000</i>	<i>\$ 100,000</i>
<b>Total Capital</b>	<b>\$ 311,000</b>

VILLAGE OF MILFORD

2020-2021 BUDGET

**FUND 591: WATER FUND**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
<b><u>Revenue</u></b>				
OPERATING AND MAINTENANCE REVENUE				
591-100-510.000	GRANT	\$ -	\$ -	\$ -
591-100-556.000	WELLHEAD PROTECTION GRANT	\$ 5,468	\$ 5,500	\$ 15,000
591-100-643.000	BILLING	\$ 383,045	\$ 395,000	\$ 457,000
591-100-644.000	BILLING-BASE	\$ 279,969	\$ 275,000	\$ 289,000
591-100-664.000	INTEREST	\$ 10,916	\$ 9,500	\$ 7,500
591-100-676.000	CONTRIBUTIONS FROM DEVELOPER	\$ -	\$ -	\$ -
591-100-695.000	MISCELLANEOUS	\$ 13,121	\$ 1,750	\$ 5,000
591-100-697.000	CONNECTION FEE	\$ 50,267	\$ 30,000	\$ 40,000
591-100-699.000	PENALTY	\$ 10,593	\$ 11,500	\$ 10,000
	TOTAL O&M REVENUE	\$ 753,379	\$ 728,250	\$ 823,500
CAPITAL REVENUE				
591-100-660.000	CAPITAL IMPROVEMENT BOND	\$ -	\$ -	\$ -
591-100-698.000	APPROPRIATION CAPITAL RESERVE	\$ -	\$ -	\$ -
	TOTAL CAPITAL REVENUE	\$ -	\$ -	\$ -
DEBT REVENUE				
591-186-643.000	BILLING	\$ 320,999	\$ 340,000	\$ 356,675
591-186-664.000	INTEREST	\$ 625	\$ 850	\$ 700
591-186-698.000	APPROPRIATION BOND RESERVE	\$ -		
591-186-699.000	PENALTY	\$ 5,668	\$ 5,000	\$ 5,500
	TOTAL DEBT REVENUE	\$ 327,292	\$ 345,850	\$ 362,875
<b>TOTAL REVENUE</b>		<b>\$ 1,080,671</b>	<b>\$ 1,074,100</b>	<b>\$ 1,186,375</b>

VILLAGE OF MILFORD

2020-2021 BUDGET

**FUND 591: WATER FUND**

ACCOUNT		2018-19	2019-20	2020-21
<u>NUMBER</u>	<u>DESCRIPTION</u>	<u>Actual</u>	<u>Year-End Estimate</u>	<u>Adopted Budget</u>
<b><u>Expense</u></b>				
OPERATING AND MAINTENANCE				
591-530-702.000	SALARY/WAGES	\$ -	\$ -	\$ -
591-530-713.000	FRINGE BENEFITS	\$ 82,923	\$ -	\$ -
591-530-725.000	SALARY DISTRIBUTION	\$ 57,322	\$ 70,000	\$ 57,270
591-530-725.001	FRINGE BENEFITS DISTRIBUTION	\$ 23,674	\$ 25,000	\$ 29,025
591-530-725.002	SALARY DISTRIBUTION DPS	\$ 99,362	\$ 113,000	\$ 118,200
591-530-725.003	FRINGE BENEFITS DISTRIBUTION DPS	\$ 70,150	\$ 75,000	\$ 95,000
591-530-728.000	OFFICE SUPPLY	\$ 52	\$ 150	\$ 300
591-530-729.000	PRINTING	\$ 459	\$ 400	\$ 1,000
591-530-730.000	POSTAGE	\$ 1,693	\$ 1,500	\$ 2,500
591-530-751.000	GAS/OIL	\$ 2,646	\$ 2,000	\$ 2,500
591-530-757.000	OPERATING SUPPLY	\$ 16,983	\$ 8,000	\$ 14,000
591-530-760.000	OPERATING CHEMICALS	\$ 3,414	\$ 5,500	\$ 14,000
591-530-770.000	LAB SUPPLY	\$ 378	\$ 250	\$ 1,000
591-530-775.000	UNIFORMS/MAT RENTAL	\$ 77	\$ 100	\$ 500
591-530-778.000	WELLHEAD PROTECTION PROGRAM	\$ 11,784	\$ 7,400	\$ 15,000
591-530-801.000	AUDIT	\$ 5,721	\$ 8,601	\$ 8,630
591-530-802.000	GENERAL ADMINISTRATION FEE	\$ 2,500	\$ 2,500	\$ 2,500
591-530-817.000	CONSULTANT	\$ -	\$ 200	\$ 2,000
591-530-820.000	CONTRACT SERVICES	\$ 25,375	\$ 30,000	\$ 32,000
591-530-853.000	TELEPHONE	\$ 2,195	\$ 2,200	\$ 2,800
591-530-858.000	CONTINGENCY	\$ -	\$ -	\$ -
591-530-863.000	VEHICLE MAINT	\$ 1,093	\$ 500	\$ 1,000
591-530-873.000	CONFERENCE/WORKSHOPS	\$ 445	\$ -	\$ 1,500
591-530-905.000	PUBLISHING	\$ 975	\$ 1,200	\$ 1,000
591-530-914.000	LIABILITY/PROPERTY INSURANCE	\$ 7,039	\$ 3,676	\$ 7,200
591-530-921.000	ELECTRIC	\$ 63,274	\$ 70,000	\$ 70,000
591-530-923.000	NATURAL GAS	\$ 1,033	\$ 1,100	\$ 950
591-530-924.000	UTILITIES REIMBURSEMENT	\$ 3,000	\$ 3,000	\$ 3,000
591-530-931.000	BUILDING MAINTENANCE	\$ 200	\$ 500	\$ 5,000

VILLAGE OF MILFORD

2020-2021 BUDGET

**FUND 591: WATER FUND**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
591-530-933.000	EQUIPMENT MAINTENANCE	\$ 1,633	\$ -	\$ 7,000
591-530-943.000	EQUIPMENT RENTAL	\$ 7,057	\$ 10,000	\$ 18,000
591-530-958.000	MEMBERSHIP/DUES	\$ 1,654	\$ 2,000	\$ 2,500
591-530-960.000	EDUCATION/TRAINING	\$ 3,185	\$ 3,600	\$ 3,200
591-530-965.000	MISCELLANEOUS	\$ 5,068	\$ 5,000	\$ -
591-530-972.000	EQUIPMENT REPLACEMENT RESERVE	\$ -	\$ -	\$ -
	TOTAL O&M EXPENSE	\$ 502,364	\$ 452,377	\$ 518,575
<b><u>WATER CAPITAL OUTLAY, TRANSFERS AND DEBT</u></b>				
CAPITAL OPERATING				
591-530-982.000	CAPITAL OUTLAY	\$ 107,747	\$ 31,000	\$ 186,000
591-530-985.000	CAPITAL RESERVE	\$ -	\$ -	\$ 125,000
	TOTAL CAPITAL EXPENSE	\$ 107,747	\$ 31,000	\$ 311,000
TRANSFERS TO OTHER FUNDS				
591-530-990.250	TRANSFER TO RETIREE HEALTH CARE	\$ 1,600	\$ -	\$ -
DEBT				
591-990-817.186	PAYING AGENT FEES	\$ -	\$ 125	\$ 125
591-990-992.186	DEBT PRINCIPAL	\$ 298,965	\$ 313,965	\$ 318,965
591-990-992.186	REDEMPTION OF DEBT	\$ -	\$ -	\$ -
591-990-995.186	INTEREST	\$ 51,170	\$ 45,770	\$ 37,710
	TOTAL DEBT EXPENSE	\$ 350,135	\$ 359,860	\$ 356,800
<b>TOTAL EXPENSE</b>		<b>\$ 961,846</b>	<b>\$ 843,237</b>	<b>\$ 1,186,375</b>

VILLAGE OF MILFORD

2020-2021 BUDGET

**WATER/WASTEWATER RATE HISTORY**

DATE	WATER BASE	WASTEWATER BASE	WATER PER 1,000 GALLONS	WASTEWATER PER 1,000 GALLONS	WATER BOND PER 1,000 GALLONS	WASTEWATER BOND PER 1,000 GALLONS	WASTEWATER SRF BOND BASE
<b>7-1-20</b>	<b>\$ 25.25</b>	<b>\$ 23.50</b>	<b>\$ 2.27</b>	<b>\$ 6.72</b>	<b>\$ 1.76</b>	<b>\$ 0.28</b>	<b>\$ 57.00</b>
7-1-19	\$ 25.00	\$ 23.25	\$ 2.00	\$ 6.57	\$ 1.76	\$ 0.28	\$ 57.00
7-1-18	\$ 24.80	\$ 23.00	\$ 1.98	\$ 6.57	\$ 1.73	\$ 0.28	\$ 57.00
7-1-17	\$ 24.80	\$ 23.00	\$ 1.98	\$ 6.57	\$ 1.97	\$ 0.22	\$ 35.00
7-1-16	\$ 24.50	\$ 20.53	\$ 1.88	\$ 6.31	\$ 2.40	\$ 0.22	\$ 25.00
7-1-15	\$ 18.60	\$ 17.25	\$ 1.51	\$ 4.91	\$ 2.22	\$ 0.22	\$ -
7-1-14	\$ 12.00	\$ 6.19	\$ 1.64	\$ 5.05	\$ 2.38	\$ 0.24	\$ -
7-1-13	\$ 12.00	\$ 4.33	\$ 1.58	\$ 4.94	\$ 2.32	\$ 0.19	\$ -
7-1-12	\$ 12.00	\$ 4.33	\$ 1.58	\$ 4.89	\$ 2.32	\$ 0.19	\$ -
7-1-11	\$ 12.00	\$ 4.33	\$ 1.58	\$ 4.84	\$ 2.32	\$ 0.19	\$ -
7-1-10	\$ 12.00	\$ 4.33	\$ 1.53	\$ 4.73	\$ 2.01	\$ 0.31	\$ -
7-1-09	\$ 12.00	\$ 4.33	\$ 1.53	\$ 4.38	\$ 1.95	\$ 0.37	\$ -
7-1-08	\$ 12.00	\$ 4.33	\$ 1.44	\$ 4.01	\$ 1.95	\$ 0.37	\$ -
1-1-08	\$ 12.00	\$ 4.33	\$ 1.44	\$ 3.88	\$ 2.19	\$ 0.20	\$ -
7-1-07	\$ 12.00	\$ 4.33	\$ 1.44	\$ 3.88	\$ 2.39	\$ -	\$ -
7-1-06	\$ 12.00	\$ 4.33	\$ 1.44	\$ 3.74	\$ 0.91	\$ 1.48	\$ -
7-1-05	\$ 12.00	\$ 4.33	\$ 1.31	\$ 3.65	\$ 0.91	\$ 1.48	\$ -
7-1-04	\$ 12.00	\$ 4.33	\$ 1.31	\$ 3.56	\$ 0.91	\$ 1.48	\$ -
7-1-03	\$ 12.00	\$ 4.33	\$ 1.31	\$ 3.45	\$ 0.91	\$ 1.48	\$ -
7-1-02	\$ 12.00	\$ 4.33	\$ 1.26	\$ 3.30	\$ 0.91	\$ 1.48	\$ -
7-1-01	\$ 12.00	\$ 4.33	\$ 1.20	\$ 3.30	\$ 0.50	\$ 1.48	\$ -
7-1-00	\$ 12.00	\$ 4.33	\$ 1.00	\$ 2.83	\$ 0.44	\$ 1.38	\$ -
7-1-99	\$ 12.00	\$ 4.33	\$ 0.94	\$ 2.62	\$ 0.44	\$ 1.37	\$ -
7-1-98	\$ 12.00	\$ 4.26	\$ 0.93	\$ 2.58	\$ 0.50	\$ 1.37	\$ -
7-1-97	\$ 12.00	\$ 4.26	\$ 0.95	\$ 2.47	\$ 0.50	\$ 1.37	\$ -
7-1-96	\$ 12.00	\$ 4.26	\$ 0.95	\$ 2.45	\$ -	\$ 1.37	\$ -
7-1-95	\$ 12.00	\$ 4.26	\$ 0.74	\$ 2.45	\$ -	\$ 1.37	\$ -
7-1-94	\$ 12.00	\$ 4.26	\$ 0.70	\$ 2.45	\$ -	\$ 1.37	\$ -
7-1-93	\$ 12.00	\$ 4.26	\$ 0.70	\$ 2.35	\$ -	\$ 1.37	\$ -
7-1-92	\$ 12.00	\$ 4.26	\$ 0.70	\$ 2.25	\$ -	\$ 1.37	\$ -
7-1-91			\$ 0.70	\$ 2.25	\$ -	\$ 1.37	
7-1-90			\$ 0.70	\$ 2.10	\$ -	\$ 1.30	
7-1-88			\$ 0.70	\$ 1.75	\$ -	\$ 1.30	
1-1-88			\$ 0.70	\$ 1.70	\$ -	\$ 1.60	
7-1-87			\$ 0.70	\$ 0.55	\$ -	\$ 1.60	
12-1-86			\$ 0.70	\$ 0.55	\$ -	\$ 2.30	
6-1-86			\$ 0.70	\$ 0.55	\$ -	\$ -	
6-1-85			\$ 0.55	\$ 1.05	\$ -	\$ -	
7-1-82			\$ 0.55	\$ 0.55	\$ -	\$ -	
5-1-81			\$ 0.55	\$ 0.55	\$ -	\$ -	

VILLAGE OF MILFORD  
2020-2021 BUDGET

**2001 DRINKING WATER REVOLVING FUND DEBT SCHEDULE**

FISCAL		PRINCIPAL		INTEREST		TOTAL		INTEREST		GRAND
<u>YEAR</u>		<u>DUE 10-1</u>		<u>DUE 10-1</u>		<u>DUE 10-1</u>		<u>DUE 4-1</u>		<u>TOTAL</u>
2001-02		\$		726.21	\$	726.21	\$	12,719.00	\$	13,445.21
2002-03	\$	75,000.00	\$	23,073.00	\$	98,073.00	\$	22,739.00	\$	120,812.00
2003-04	\$	75,000.00	\$	22,875.00	\$	97,875.00	\$	21,938.00	\$	119,813.00
2004-05	\$	80,000.00	\$	21,938.00	\$	101,938.00	\$	20,938.00	\$	122,876.00
2005-06	\$	80,000.00	\$	20,938.00	\$	100,938.00	\$	19,938.00	\$	120,876.00
2006-07	\$	80,000.00	\$	19,938.00	\$	99,938.00	\$	18,938.00	\$	118,876.00
2007-08	\$	85,000.00	\$	18,938.00	\$	103,938.00	\$	17,875.00	\$	121,813.00
2008-09	\$	85,000.00	\$	17,875.00	\$	102,875.00	\$	16,813.00	\$	119,688.00
2009-10	\$	90,000.00	\$	16,813.00	\$	106,813.00	\$	15,688.00	\$	122,501.00
2010-11	\$	90,000.00	\$	15,688.00	\$	105,688.00	\$	14,563.00	\$	120,251.00
2011-12	\$	95,000.00	\$	14,563.00	\$	109,563.00	\$	13,375.00	\$	122,938.00
2012-13	\$	95,000.00	\$	13,375.00	\$	108,375.00	\$	12,188.00	\$	120,563.00
2013-14	\$	95,000.00	\$	12,188.00	\$	107,188.00	\$	11,000.00	\$	118,188.00
2014-15	\$	100,000.00	\$	11,000.00	\$	111,000.00	\$	9,750.00	\$	120,750.00
2015-16	\$	105,000.00	\$	9,750.00	\$	114,750.00	\$	8,438.00	\$	123,188.00
2016-17	\$	105,000.00	\$	8,438.00	\$	113,438.00	\$	7,125.00	\$	120,563.00
2017-18	\$	110,000.00	\$	7,125.00	\$	117,125.00	\$	5,750.00	\$	122,875.00
2018-19	\$	110,000.00	\$	5,750.00	\$	115,750.00	\$	4,375.00	\$	120,125.00
2019-20	\$	115,000.00	\$	4,375.00	\$	119,375.00	\$	2,938.00	\$	122,313.00
<b>2020-21</b>	<b>\$</b>	<b>115,000.00</b>	<b>\$</b>	<b>2,938.00</b>	<b>\$</b>	<b>117,938.00</b>	<b>\$</b>	<b>1,500.00</b>	<b>\$</b>	<b>119,438.00</b>
2021-22	<u>\$</u>	<u>120,000.00</u>	<u>\$</u>	<u>1,500.00</u>	<u>\$</u>	<u>121,500.00</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>121,500.00</u>
TOTAL	\$	1,905,000.00	\$	269,804.21	\$	2,174,804.21	\$	258,588.00	\$	2,433,392.21

VILLAGE OF MILFORD  
2020-2021 BUDGET

**2002 DRINKING WATER REVOLVING FUND DEBT SCHEDULE**

<u>FISCAL</u> <u>YEAR</u>		<u>INTEREST</u> <u>DUE 10-1</u>		<u>INTEREST</u> <u>DUE 4-1</u>		<u>PRINCIPAL</u> <u>DUE 4-1</u>		<u>TOTAL</u> <u>DUE 4-1</u>		<u>GRAND</u> <u>TOTAL</u>
2002-03	\$	6,821.00	\$	19,953.73	\$	70,000.00	\$	89,953.73	\$	96,774.73
2003-04	\$	19,694.00	\$	20,446.48	\$	70,000.00	\$	90,446.48	\$	110,140.48
2004-05	\$	19,611.06	\$	19,611.06	\$	70,000.00	\$	89,611.06	\$	109,222.12
2005-06	\$	19,445.00	\$	19,375.00	\$	75,000.00	\$	94,375.00	\$	113,820.00
2006-07	\$	18,437.00	\$	18,437.00	\$	75,000.00	\$	93,437.00	\$	111,874.00
2007-08	\$	17,500.00	\$	17,500.00	\$	80,000.00	\$	97,500.00	\$	115,000.00
2008-09	\$	16,500.00	\$	16,500.00	\$	80,000.00	\$	96,500.00	\$	113,000.00
2009-10	\$	15,500.00	\$	15,500.00	\$	80,000.00	\$	95,500.00	\$	111,000.00
2010-11	\$	14,500.00	\$	14,500.00	\$	85,000.00	\$	99,500.00	\$	114,000.00
2011-12	\$	13,437.00	\$	13,437.00	\$	85,000.00	\$	98,437.00	\$	111,874.00
2012-13	\$	12,375.00	\$	12,375.00	\$	90,000.00	\$	102,375.00	\$	114,750.00
2013-14	\$	11,250.00	\$	11,250.00	\$	90,000.00	\$	101,250.00	\$	112,500.00
2014-15	\$	10,125.00	\$	10,125.00	\$	95,000.00	\$	105,125.00	\$	115,250.00
2015-16	\$	8,937.00	\$	8,937.00	\$	95,000.00	\$	103,937.00	\$	112,874.00
2016-17	\$	7,750.00	\$	7,750.00	\$	95,000.00	\$	102,750.00	\$	110,500.00
2017-18	\$	6,563.00	\$	6,563.00	\$	100,000.00	\$	106,563.00	\$	113,126.00
2018-19	\$	5,313.00	\$	5,313.00	\$	100,000.00	\$	105,313.00	\$	110,626.00
2019-20	\$	4,063.00	\$	4,063.00	\$	105,000.00	\$	109,063.00	\$	113,126.00
<b>2020-21</b>	<b>\$</b>	<b>2,750.00</b>	<b>\$</b>	<b>2,750.00</b>	<b>\$</b>	<b>110,000.00</b>	<b>\$</b>	<b>112,750.00</b>	<b>\$</b>	<b>115,500.00</b>
2021-22	\$	1,375.00	\$	1,375.00	\$	110,000.00	\$	111,375.00	\$	112,750.00
 TOTAL	 \$	 231,946.06	 \$	 245,761.27	 \$	 1,760,000.00	 \$	 2,005,761.27	 \$	 2,237,707.33

VILLAGE OF MILFORD  
2020-2021 BUDGET

**2008 DRINKING WATER REVOLVING FUND DEBT SCHEDULE**

FISCAL YEAR	INTEREST <u>DUE 10-1</u>	PRINCIPAL <u>DUE 4-1</u>	INTEREST <u>DUE 4-1</u>	TOTAL <u>DUE 4-1</u>	GRAND <u>TOTAL</u>
2009-10	\$ 19,750.00	\$ 60,000.00	\$ 19,750.00	\$ 79,750.00	\$ 99,500.00
2010-11	\$ 19,000.00	\$ 65,000.00	\$ 19,000.00	\$ 84,000.00	\$ 103,000.00
2011-12	\$ 18,187.50	\$ 65,000.00	\$ 18,187.50	\$ 83,187.50	\$ 101,375.00
2012-13	\$ 17,375.00	\$ 65,000.00	\$ 17,375.00	\$ 82,375.00	\$ 99,750.00
2013-14	\$ 16,562.50	\$ 70,000.00	\$ 16,562.50	\$ 86,562.50	\$ 103,125.00
2014-15	\$ 15,687.50	\$ 70,000.00	\$ 15,687.50	\$ 85,687.50	\$ 101,375.00
2015-16	\$ 14,812.50	\$ 70,000.00	\$ 14,812.50	\$ 84,812.50	\$ 99,625.00
2016-17	\$ 13,937.50	\$ 75,000.00	\$ 13,937.50	\$ 88,937.50	\$ 102,875.00
2017-18	\$ 13,000.00	\$ 75,000.00	\$ 13,000.00	\$ 88,000.00	\$ 101,000.00
2018-19	\$ 12,062.50	\$ 75,000.00	\$ 12,062.50	\$ 87,062.50	\$ 99,125.00
2019-20	\$ 11,125.00	\$ 80,000.00	\$ 11,125.00	\$ 91,125.00	\$ 102,250.00
<b>2020-21</b>	<b>\$ 10,125.00</b>	<b>\$ 80,000.00</b>	<b>\$ 10,125.00</b>	<b>\$ 90,125.00</b>	<b>\$ 100,250.00</b>
2021-22	\$ 9,125.00	\$ 85,000.00	\$ 9,125.00	\$ 94,125.00	\$ 103,250.00
2022-23	\$ 8,062.50	\$ 85,000.00	\$ 8,062.50	\$ 93,062.50	\$ 101,125.00
2023-24	\$ 7,000.00	\$ 90,000.00	\$ 7,000.00	\$ 97,000.00	\$ 104,000.00
2024-25	\$ 5,875.00	\$ 90,000.00	\$ 5,875.00	\$ 95,875.00	\$ 101,750.00
2025-26	\$ 4,750.00	\$ 90,000.00	\$ 4,750.00	\$ 94,750.00	\$ 99,500.00
2026-27	\$ 3,625.00	\$ 95,000.00	\$ 3,625.00	\$ 98,625.00	\$ 102,250.00
2027-28	\$ 2,437.50	\$ 95,000.00	\$ 2,437.50	\$ 97,437.50	\$ 99,875.00
2028-29	<u>\$ 1,250.00</u>	<u>\$ 100,000.00</u>	<u>\$ 1,250.00</u>	<u>\$ 101,250.00</u>	<u>\$ 102,500.00</u>
	\$ 223,750.00	\$ 1,580,000.00	\$ 223,750.00	\$ 1,803,750.00	\$ 2,027,500.00



VILLAGE OF MILFORD

2020-2021 BUDGET

**2010 CAPITAL IMPROVEMENT BOND DEBT SCHEDULE**

FISCAL YEAR	INTEREST DUE 10-1	PRINCIPLE DUE 10-1	TOTAL DUE 10-1	INTEREST DUE 4-1	GRAND TOTAL
2010-11	\$ 23,338.54	\$ -	\$ 23,338.54	\$ 28,006.25	\$ 51,344.79
2011-12	\$ 28,006.25	\$ 25,000.00	\$ 53,006.25	\$ 27,662.50	\$ 80,668.75
2012-13	\$ 27,662.50	\$ 25,000.00	\$ 52,662.50	\$ 27,318.75	\$ 79,981.25
2013-14	\$ 27,318.75	\$ 25,000.00	\$ 52,318.75	\$ 26,975.00	\$ 79,293.75
2014-15	\$ 26,975.00	\$ 50,000.00	\$ 76,975.00	\$ 26,287.50	\$ 103,262.50
2015-16	\$ 26,287.50	\$ 50,000.00	\$ 76,287.50	\$ 25,537.50	\$ 101,825.00
2016-17	\$ 25,537.50	\$ 50,000.00	\$ 75,537.50	\$ 24,725.00	\$ 100,262.50
2017-18	\$ 24,725.00	\$ 50,000.00	\$ 74,725.00	\$ 23,850.00	\$ 98,575.00
2018-19	\$ 23,850.00	\$ 75,000.00	\$ 98,850.00	\$ 22,443.75	\$ 121,293.75
2019-20	\$ 22,443.75	\$ 75,000.00	\$ 97,443.75	\$ 20,943.75	\$ 118,387.50
<b>2020-21</b>	<b>\$ 20,943.75</b>	<b>\$ 75,000.00</b>	<b>\$ 95,943.75</b>	<b>\$ 19,443.75</b>	<b>\$ 115,387.50</b>
2021-22	\$ 19,443.75	\$ 75,000.00	\$ 94,443.75	\$ 17,925.00	\$ 112,368.75
2022-23	\$ 17,925.00	\$ 75,000.00	\$ 92,925.00	\$ 16,406.25	\$ 109,331.25
2023-24	\$ 16,406.25	\$ 75,000.00	\$ 91,406.25	\$ 14,887.50	\$ 106,293.75
2024-25	\$ 14,887.50	\$ 100,000.00	\$ 114,887.50	\$ 12,737.50	\$ 127,625.00
2025-26	\$ 12,737.50	\$ 100,000.00	\$ 112,737.50	\$ 10,587.50	\$ 123,325.00
2026-27	\$ 10,587.50	\$ 100,000.00	\$ 110,587.50	\$ 8,437.50	\$ 119,025.00
2027-28	\$ 8,437.50	\$ 125,000.00	\$ 133,437.50	\$ 5,625.00	\$ 139,062.50
2028-29	\$ 5,625.00	\$ 125,000.00	\$ 130,625.00	\$ 2,812.50	\$ 133,437.50
2029-30	\$ 2,812.50	\$ 125,000.00	\$ 127,812.50	\$ -	\$ 127,812.50
	\$ 385,951.04	\$ 1,400,000.00	\$ 1,785,951.04	\$ 362,612.50	\$ 2,148,563.54

\*Bond proceeds split between the following four funds:

General Fund	26.22%	\$ 19,665.00	\$ 10,589.60	\$ 30,254.60
DDA	15.91%	\$ 11,932.50	\$ 6,425.65	\$ 18,358.15
Sewer	39.25%	\$ 29,437.50	\$ 15,852.09	\$ 45,289.59
Water	18.62%	\$ 13,965.00	\$ 7,520.15	\$ 21,485.15
		\$ 75,000.00	\$ 40,387.50	\$ 115,387.50

VILLAGE OF MILFORD  
2020-2021 BUDGET

**FUND 243: BROWNFIELD AUTHORITY**

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Brownfield legislation was enacted to encourage the development of properties that are environmentally undesirable. In many cases, such properties are located in the Central Business Districts; Brownfield enabling law provides tax support to revitalize these areas and neutralize the additional costs associated with them. The Village has adopted Brownfield Plans for three properties: 505 N. Main, the Summit Street site at N. Milford Road, and the former TRW site owned by the DDA. The taxes captured under the plans pay for the costs of eligible activities on each property, including baseline environmental assessments, due care activities, removal and remediation of impacted soils, and additional response activities. The enabling law also allows local municipalities to recoup administrative costs and fund a Local Remediation Loan Fund for future Brownfield properties. The redevelopment of 505 N. Main will commence this year, creating additional tax captures. Tax Increment Revenue generated by 505 will be used to pay for EGLE's Clean Michigan Initiative loan to the DDA, approved by the BRA and Council.

The Brownfield Plan for the former "Singh" Development site at Summit Street will be terminated and potentially renegotiated.

**FUND BALANCE**

Fund Balance 6-30-19	\$	3,422
Projected Activity 2019-20	\$	<u>20</u>
Projected Fund Balance 6-30-20	\$	3,442
Projected Activity 2020-21	\$	<u>-</u>
Projected Fund Balance 6-30-21	\$	3,442

VILLAGE OF MILFORD

2020-2021 BUDGET

**BROWNFIELD AUTHORITY**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
<b>Revenue</b>				
243-000-406.000	TIF CAPTURE	\$ 427	\$ 400	\$ 450
243-000-664.000	INTEREST ON INVESTMENTS	\$ -	\$ -	\$ -
	SUB-TOTAL REVENUE	\$ 427	\$ 400	\$ 450
243-000-698.000	APPROPRIATION FUND BALANCE	\$ -	\$ -	\$ -
<b>TOTAL REVENUE</b>		<b>\$ 427</b>	<b>\$ 400</b>	<b>\$ 450</b>
<b>Expense</b>				
243-728-728.000	OFFICE SUPPLIES	\$ -	\$ -	\$ -
243-728-820.000	CONTRACT SERVICES	\$ -	\$ 400	\$ 450
243-692-982.000	CAPITAL OUTLAY	\$ -	\$ -	\$ -
<b>TOTAL EXPENSE</b>		<b>\$ -</b>	<b>\$ 400</b>	<b>\$ 450</b>

VILLAGE OF MILFORD

2020-2021 BUDGET

**FUND 246: DOWNTOWN DEVELOPMENT AUTHORITY**

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The DDA is a commercial district revitalization organization dedicated to improving the economic viability, beauty, and historic significance of the District. The thirteen-member Board is appointed by Council and submits its budget request for Council approval on an annual basis. Budget priorities are governed by public improvement needs, private investment, grant writing, business retention and revitalization programs and revitalization strategies as suggested by the National Main Street Program.

Capital Outlay: 505 N Main is a high priority this year. The PUD and Development Agreement approved by Council will facilitate the design, construction and financing of a public parking platform deck at the site. This Public/Private/Partnership (P3) will include legal, real estate, environmental, engineering and architectural support. Ongoing monitoring of prospective users for the TRW site will continue, as will economic development efforts on other downtown redevelopment sites. In addition, the DDA will consider updates to various downtown amenities such as fencing, landscaping, treebeds, irrigation systems and gardens.

The DDA is beginning engineering and feasibility studies for two major railroad crossings at Commerce Road and Liberty Street to enhance pedestrian accessibility.

Because of challenges with COVID-19, the DDA is setting aside additional funds for business assistance.

Implemented in 2008, the Marketing and Promotions' campaign includes an extension of the existing contract for public relations and social media exposure, expansion/retooling of the downtown website for maximizing marketing and business recruitment, supporting Milford Business Association's downtown events, sponsoring two concert series, and considering co-operative advertising campaigns. Ongoing revitalization efforts consist of aiding businesses with municipal procedures, encouraging compatible architecture and site plans, assisting in Village zoning and planning issues, and maintaining a database which tracks current businesses/contacts and available space for lease/sale. Finally, the DDA will continue to administer the right-of-way maintenance program.

**FUND BALANCE**

Fund Balance 6-30-19	\$	453,329
Projected Activity 2019-20	\$	<u>151,900</u>
Projected Fund Balance 6-30-20	\$	605,229
Projected Activity 2020-21	\$	<u>(470,650)</u>
Projected Fund Balance 6-30-21	\$	134,579

*Meet Me in Milford*



## DDA: Tracking Marketing and Promotions

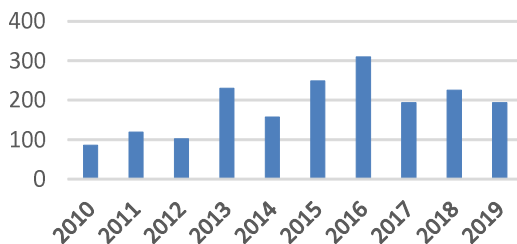
Meet Me in Milford



In 2008 the DDA began a marketing and promotions campaign aimed at increasing awareness about Downtown Milford, bringing attention to local events and highlighting specific stories about merchants. Franco Public Relations Group has provided leadership to the Board for directing media events, creating press releases, generating human interest stories about downtown, and guiding discussion in the media about DDA projects and programs. Merchants come to the DDA with stories about grand openings, in-store promotions and special events for civic and charitable purposes.

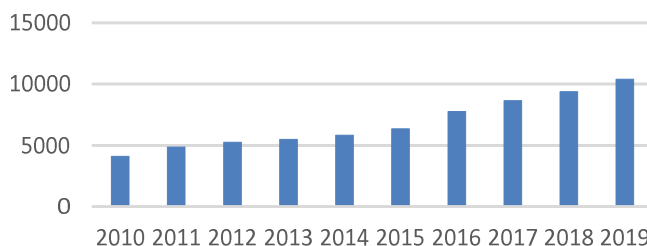
Franco garnered close to 200 unique media placements in calendar year 2019 from *The Oakland Press*, FOX 2 Detroit, WWJ Detroit and *The Spinal Column*, WXYZ, the *Detroit News*, and *The Milford Times*.

Media Placements



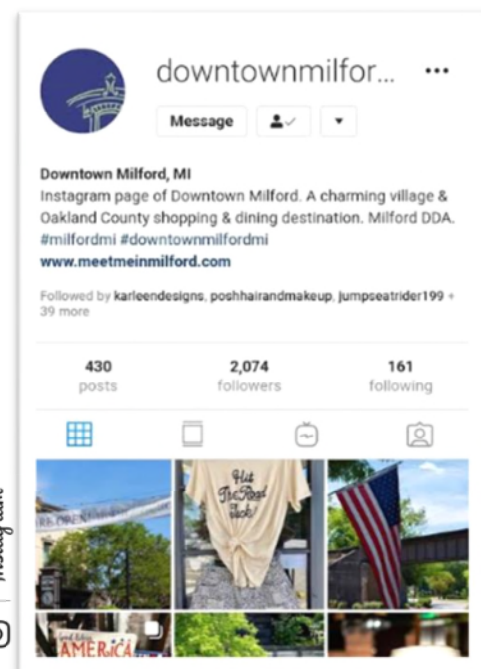
Print, radio and TV media is changing rapidly; attracting traditional media is getting more challenging. So, social media is very important in the life of the downtown, with daily interactions that promotes businesses, events and information for Milford residents. Followers continue to increase on a yearly basis, and the DDA is discussing strategies to increase these numbers annually.

Facebook Fans



### Hello from Downtown Milford!

- In 2019, the MDDA implemented the Downtown Milford newsletter, which reaches both residents and visitors, quickly earning over 2400 subscribers with a 45% Open Rate (Industry Avg, 20.5%). The DDA's marketing firm, Franco PR, used stories curated for the newsletter to conduct media outreach and share on social media.
- To streamline communications, Franco created an online submission form for Downtown Milford businesses to submit content for the newsletter and social media.
- Franco continued its quarterly photography sessions for media, social media, website and merchant use.
- The DDA added a new Instagram Account a visual social media platform that works effectively in promoting downtown as a place to be; it now has over 2000 followers



VILLAGE OF MILFORD  
2020-2021 BUDGET

**DOWNTOWN DEVELOPMENT AUTHORITY**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
<b><u>Revenue</u></b>				
246-000-403.000	TAX LEVY	\$ 36,532	\$ 35,800	\$ 36,000
246-000-406.000	TIF CAPTURE	\$ 361,542	\$ 410,000	\$ 492,583
246-000-503.000	COVID-19 GRANT	\$ -	\$ 15,000	\$ -
246-000-510.001	GRANT - SUP	\$ -	\$ -	\$ -
246-000-573.000	LOCAL COMMUNITY STABILIZATION	\$ 12,149	\$ 16,000	\$ 15,000
246-000-612.000	PARK MOBILE RECEIPTS	\$ 1,101	\$ -	\$ -
246-000-632.000	REIMBURSEMENTS	\$ 2,667	\$ 6,000	\$ 8,000
246-000-660.000	OTHER FINANCING SOURCES	\$ -	\$ -	\$ -
246-000-661.000	LAND CONTRACT	\$ -	\$ -	\$ -
246-000-664.000	INTEREST ON INVESTMENTS	\$ 21,743	\$ 15,700	\$ 10,000
246-000-667.000	RENTAL INCOME	\$ -	\$ -	\$ -
246-000-675.006	DDA DONATIONS	\$ -	\$ -	\$ -
246-000-675.020	AMP IN CENTRAL PARK	\$ -	\$ -	\$ -
246-000-675.021	SIDEWALK-UPTOWN	\$ -	\$ 10,000	\$ -
246-000-690.000	OTHER FINANCING SOURCES	\$ 462,114	\$ 49,100	\$ -
246-000-695.000	MISCELLANEOUS	\$ 5,774	\$ 7,667	\$ -
246-000-695.007	DINNERS ON US	\$ 7,008	\$ 6,835	\$ 8,000
246-000-695.008	COVID-19	\$ -	\$ 31,000	\$ -
	SUB-TOTAL REVENUE	\$ 910,630	\$ 603,102	\$ 569,583
246-000-699.410	TRANSFER IN-CIB FUND	\$ -	\$ -	\$ -
246-000-698.000	APPROPRIATION FUND BALANCE	\$ -	\$ -	\$ 470,650
<b>TOTAL REVENUE</b>		<b>\$ 910,630</b>	<b>\$ 603,102</b>	<b>\$ 1,040,233</b>

VILLAGE OF MILFORD  
2020-2021 BUDGET

**DOWNTOWN DEVELOPMENT AUTHORITY**

ACCOUNT NUMBER	DESCRIPTION	2018-19 Actual	2019-20 Year-End Estimate	2020-21 Adopted Budget
<b><u>Expense</u></b>				
246-896-702.000	SALARY/WAGES	\$ 83,947	\$ 85,700	\$ 87,415
246-896-713.000	FRINGE BENEFITS	\$ 31,651	\$ 32,500	\$ 37,675
246-896-728.000	OFFICE SUPPLIES	\$ 1,418	\$ 1,750	\$ 1,500
246-896-801.000	AUDIT	\$ -	\$ 2,700	\$ 2,700
246-896-820.000	CONTRACT SERVICES	\$ 44,302	\$ 50,000	\$ 50,000
246-896-853.000	TELEPHONE	\$ 1,190	\$ 800	\$ 1,200
246-896-858.000	CONTINGENCY	\$ -	\$ -	\$ 5,000
246-896-858.001	RESERVE FOR ROAD IMPROVEMENTS	\$ -	\$ -	\$ -
246-896-858.002	RESERVE FOR AMP IN CENTRAL PARK	\$ -	\$ -	\$ -
246-896-885.000	COMMUNITY RELATIONS	\$ 112	\$ -	\$ 500
246-896-890.000	BUSINESS RECRUITMENT/RETENTION	\$ 68,072	\$ 70,250	\$ 70,750
246-896-934.000	ANNUAL PLANT MATERIALS	\$ 2,894	\$ 9,500	\$ 9,500
246-896-960.000	EDUCATION/TRAINING	\$ 2,437	\$ 1,000	\$ 2,500
246-896-965.007	DINNERS ON US	\$ 6,905	\$ 6,835	\$ 8,000
246-896-982.000	CAPITAL OUTLAY	\$ 29,709	\$ 40,000	\$ 60,000
246-896-982.016	CMI LOAN CAPITAL	\$ 40,020	\$ 7,500	\$ 470,650
246-896-985.000	CAPITAL RESERVE	\$ 72,344	\$ -	\$ 110,348
	TOTAL OPERATING	\$ 385,001	\$ 308,535	\$ 917,738
246-896-990.202	TRANSFER TO MAJOR STREET	\$ -	\$ -	\$ -
246-965-990.250	TRANSFER TO RETIREE HEALTH FUND	\$ -	\$ -	\$ -
246-965-990.352	TRANSFER TO DDA BOND FUND	\$ 22,325	\$ 87,751	\$ 85,578
	TOTAL TRANSFERS	\$ 22,325	\$ 87,751	\$ 85,578
<b><u>Debt</u></b>				
246-990-817.000	PAYING AGENT FEES	\$ 125	\$ 125	\$ -
246-990-992.000	PRINCIPAL	\$ 30,504	\$ 30,504	\$ 30,496
246-990-995.000	INTEREST ON BONDS	\$ 7,365	\$ 6,903	\$ 6,421
	TOTAL DEBT	\$ 37,994	\$ 37,532	\$ 36,917
<b>TOTAL EXPENSE</b>		<b>\$ 445,320</b>	<b>\$ 433,818</b>	<b>\$ 1,040,233</b>

VILLAGE OF MILFORD  
2020-2021 BUDGET

**2015 DOWNTOWN DEVELOPMENT DEBT RETIREMENT BONDS**

<u>FISCAL</u> <u>YEAR</u>	<u>INTEREST</u> <u>DUE 9-1</u>	<u>PRINCIPAL</u> <u>DUE 9-1</u>	<u>TOTAL</u> <u>DUE 9-1</u>	<u>INTEREST</u> <u>DUE 3-1</u>	<u>GRAND</u> <u>TOTAL</u>
2015-16	\$ -	\$ -	\$ -	\$ 10,294.31	\$ 10,294.31
2016-17	\$ 11,162.50	\$ -	\$ 11,162.50	\$ 11,162.50	\$ 22,325.00
2017-18	\$ 11,162.50	\$ -	\$ 11,162.50	\$ 11,162.50	\$ 22,325.00
2018-19	\$ 11,162.50	\$ -	\$ 11,162.50	\$ 11,162.50	\$ 22,325.00
2019-20	\$ 11,162.50	\$ 67,000.00	\$ 78,162.50	\$ 9,588.00	\$ 87,750.50
<b>2020-21</b>	<b>\$ 9,588.00</b>	<b>\$ 68,000.00</b>	<b>\$ 77,588.00</b>	<b>\$ 7,990.00</b>	<b>\$ 85,578.00</b>
2021-22	\$ 7,990.00	\$ 68,000.00	\$ 75,990.00	\$ 6,392.00	\$ 82,382.00
2022-23	\$ 6,392.00	\$ 68,000.00	\$ 74,392.00	\$ 4,794.00	\$ 79,186.00
2023-24	\$ 4,794.00	\$ 68,000.00	\$ 72,794.00	\$ 3,196.00	\$ 75,990.00
2024-25	\$ 3,196.00	\$ 68,000.00	\$ 71,196.00	\$ 1,598.00	\$ 72,794.00
2025-26	<u>\$ 1,598.00</u>	<u>\$ 68,000.00</u>	<u>\$ 69,598.00</u>	<u>\$ -</u>	<u>\$ 69,598.00</u>
 TOTAL	 \$ 78,208.00	 \$ 475,000.00	 \$ 553,208.00	 \$ 77,339.81	 \$ 630,547.81



VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**GENERAL FUND REVENUE**

<u>DESCRIPTION</u>	<b>2020-21 PROPOSED BUDGET</b>	2021-22 FIRST YR <u>PROJECTION</u>	2022-23 SECOND YR <u>PROJECTION</u>	2023-24 THIRD YR <u>PROJECTION</u>	2024-25 FOURTH YR <u>PROJECTION</u>	2025-26 FIFTH YR <u>PROJECTION</u>
PROPERTY TAXES	\$ 863,500	\$ 880,770	\$ 898,385	\$ 916,353	\$ 933,260	\$ 951,925
STATE REVENUE						
SHARING	\$ 585,400	\$ 591,254	\$ 597,398	\$ 603,372	\$ 609,405	\$ 615,499
LICENSES/PERMITS	\$ 125,000	\$ 120,000	\$ 120,000	\$ 105,000	\$ 105,000	\$ 105,000
FEES/CHARGES	\$ 312,550	\$ 315,676	\$ 317,947	\$ 321,448	\$ 325,678	\$ 326,101
RENTAL INCOME	\$ 31,350	\$ 29,100	\$ 29,100	\$ 29,100	\$ 29,100	\$ 29,100
INTEREST	\$ 13,000	\$ 8,600	\$ 8,600	\$ 8,600	\$ 8,600	\$ 8,600
OTHER REVENUE	\$ 328,070	\$ 5,000	\$ 7,500	\$ 10,000	\$ 10,000	\$ 10,000
APPROPRIATION FUND BALANCE	\$ 101,200	\$ 122,989	\$ 103,840	\$ 116,582	\$ 123,416	\$ 112,090
TOTAL	\$ 2,360,070	\$ 2,073,389	\$ 2,082,770	\$ 2,110,454	\$ 2,144,460	\$ 2,158,316
PROJECTED FUND BALANCE	\$ 1,114,000	\$ 991,011	\$ 887,171	\$ 770,589	\$ 647,173	\$ 535,083
PROJECTED FUND BALANCE %	47.20%	47.80%	42.60%	36.51%	30.18%	24.79%

Taxable value is still on the rise in the Village, coming in at over \$303,000,000. The 2020 tax roll demonstrates a 3.9% increase in property tax revenue from last year.

Although the long-term effect of the economic impact of COVID-19 is still unknown state revenue sharing assumptions are based on minimal increases in the constitutional portion of revenue sharing. The Village is still anticipating receiving the state statutory revenue sharing, City, Village, and Township Revenue Sharing (CVTRS) of \$43,000. The Village must meet all the requirements of Accountability and Transparency in order to receive the CVTRS payment.

Building permit revenue supplies a substantial source of income, however, due to fluctuations with development revenue is estimated to be flat. There are several projects on the horizon that could provide additional revenue in future years.

VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**GENERAL FUND EXPENSE**

<u>DESCRIPTION</u>	<b>2020-21 PROPOSED BUDGET</b>	2021-22 FIRST YR <u>PROJECTION</u>	2022-23 SECOND YR <u>PROJECTION</u>	2023-24 THIRD YR <u>PROJECTION</u>	2024-25 FOURTH YR <u>PROJECTION</u>	2025-26 FIFTH YR <u>PROJECTION</u>
<b>LEGISLATIVE:</b>						
WAGES & FRINGE						
BENEFITS	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700
OPERATING EXPENSES	\$ 12,500	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 14,200	\$ 11,700	\$ 11,700	\$ 11,700	\$ 11,700	\$ 11,700
<b>MANAGER:</b>						
WAGES & FRINGE						
BENEFITS	\$ 126,400	\$ 128,928	\$ 131,507	\$ 134,137	\$ 136,819	\$ 139,556
PERSONNEL ALLOCATION	\$ (30,375)	\$ (30,983)	\$ (31,602)	\$ (32,234)	\$ (32,879)	\$ (33,536)
OPERATING EXPENSES	\$ 8,820	\$ 8,908	\$ 8,997	\$ 9,087	\$ 9,178	\$ 9,270
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 104,845	\$ 106,854	\$ 108,902	\$ 110,990	\$ 113,119	\$ 115,289
<b>ATTORNEY:</b>						
CONTRACT SERVICES	\$ 65,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
TOTAL	\$ 65,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
<b>CIVIC CENTER:</b>						
PERSONNEL ALLOCATION	\$ 34,400	\$ 35,088	\$ 35,790	\$ 36,506	\$ 37,236	\$ 37,980
OPERATING EXPENSES	\$ 37,050	\$ 37,791	\$ 38,547	\$ 39,318	\$ 40,104	\$ 40,906
CAPITAL OUTLAY	\$ 25,000	\$ 30,000	\$ 42,000	\$ 45,000	\$ 60,000	\$ 60,000
TOTAL	\$ 96,450	\$ 102,879	\$ 116,337	\$ 120,823	\$ 137,340	\$ 138,887
<b>CLERK:</b>						
WAGES & FRINGE						
BENEFITS	\$ 175,700	\$ 179,214	\$ 182,798	\$ 186,454	\$ 190,183	\$ 193,987
PERSONNEL ALLOCATION	\$ (96,150)	\$ (98,073)	\$ (100,034)	\$ (102,035)	\$ (104,076)	\$ (106,157)
OPERATING EXPENSES	\$ 10,750	\$ 10,965	\$ 11,184	\$ 11,408	\$ 11,636	\$ 11,869
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 90,300	\$ 92,106	\$ 93,948	\$ 95,827	\$ 97,744	\$ 99,698

VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**GENERAL FUND EXPENSE**

<u>DESCRIPTION</u>	<b>2020-21 PROPOSED BUDGET</b>	<b>2021-22 FIRST YR PROJECTION</b>	<b>2022-23 SECOND YR PROJECTION</b>	<b>2023-24 THIRD YR PROJECTION</b>	<b>2024-25 FOURTH YR PROJECTION</b>	<b>2025-26 FIFTH YR PROJECTION</b>
<b>TREASURER:</b>						
WAGES & FRINGE						
BENEFITS	\$ 229,500	\$ 234,090	\$ 238,772	\$ 243,547	\$ 248,418	\$ 253,387
PERSONNEL ALLOCATION	\$ (110,155)	\$ (112,358)	\$ (114,605)	\$ (116,897)	\$ (119,235)	\$ (121,620)
OPERATING EXPENSES	\$ 23,000	\$ 23,460	\$ 23,929	\$ 24,408	\$ 24,896	\$ 25,394
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 142,345	\$ 145,192	\$ 148,096	\$ 151,058	\$ 154,079	\$ 157,160
<b>INFORMATION TECHNOLOGY:</b>						
OPERATING EXPENSES	\$ 26,100	\$ 26,622	\$ 27,154	\$ 27,698	\$ 28,251	\$ 28,817
CAPITAL OUTLAY	\$ 6,000	\$ 1,400	\$ 1,400	\$ 7,400	\$ 1,400	\$ 1,400
TOTAL	\$ 32,100	\$ 28,022	\$ 28,554	\$ 35,098	\$ 29,651	\$ 30,217
<b>BUILDING:</b>						
WAGES & FRINGE						
BENEFITS	\$ 128,750	\$ 131,325	\$ 133,952	\$ 136,631	\$ 139,363	\$ 142,150
PERSONNEL ALLOCATION	\$ (8,825)	\$ (9,002)	\$ (9,182)	\$ (9,365)	\$ (9,552)	\$ (9,744)
OPERATING EXPENSES	\$ 72,260	\$ 73,344	\$ 74,444	\$ 75,561	\$ 76,694	\$ 77,845
CAPITAL OUTLAY	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -
TOTAL	\$ 197,185	\$ 200,667	\$ 204,214	\$ 207,826	\$ 206,505	\$ 210,251
<b>ORDINANCE:</b>						
WAGES & FRINGE						
BENEFITS	\$ 16,800	\$ 17,136	\$ 17,479	\$ 17,828	\$ 18,185	\$ 18,549
OPERATING EXPENSES	\$ 2,695	\$ 2,749	\$ 2,804	\$ 2,860	\$ 2,917	\$ 2,975
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 19,495	\$ 19,885	\$ 20,283	\$ 20,688	\$ 21,102	\$ 21,524
<b>DEPT. OF PUBLIC SERVICES:</b>						
WAGES & FRINGE						
BENEFITS	\$ 1,397,400	\$ 1,425,348	\$ 1,453,855	\$ 1,481,832	\$ 1,511,469	\$ 1,541,698
PERSONNEL ALLOCATION	\$ (1,218,309)	\$ (1,242,675)	\$ (1,267,529)	\$ (1,292,879)	\$ (1,318,737)	\$ (1,345,112)
OPERATING EXPENSES	\$ 104,650	\$ 106,743	\$ 108,878	\$ 97,000	\$ 99,000	\$ 99,500
CAPITAL OUTLAY	\$ 289,000	\$ 110,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
TOTAL	\$ 572,741	\$ 399,416	\$ 370,204	\$ 360,953	\$ 366,732	\$ 371,086

VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**GENERAL FUND EXPENSE**

<u>DESCRIPTION</u>	<b>2020-21 PROPOSED BUDGET</b>	<b>2021-22 FIRST YR PROJECTION</b>	<b>2022-23 SECOND YR PROJECTION</b>	<b>2023-24 THIRD YR PROJECTION</b>	<b>2024-25 FOURTH YR PROJECTION</b>	<b>2025-26 FIFTH YR PROJECTION</b>
<b>STREET LIGHTING:</b>						
OPERATING EXPENSES	\$ 65,500	\$ 66,810	\$ 68,146	\$ 69,509	\$ 70,899	\$ 72,317
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 65,500	\$ 66,810	\$ 68,146	\$ 69,509	\$ 70,899	\$ 72,317
<b>LANDFILL:</b>						
LEGAL SERVICES	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
CONTRACT SERVICES	\$ 15,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 5,000	\$ 5,000
TOTAL	\$ 20,000	\$ 12,500	\$ 12,500	\$ 12,500	\$ 10,000	\$ 10,000
<b>FLEET:</b>						
PERSONNEL ALLOCATION	\$ 151,600	\$ 154,632	\$ 157,725	\$ 160,879	\$ 164,097	\$ 167,379
OPERATING EXPENSES	\$ 74,450	\$ 75,939	\$ 77,458	\$ 79,007	\$ 80,587	\$ 82,199
CAPITAL OUTLAY	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
TOTAL	\$ 231,050	\$ 235,571	\$ 240,182	\$ 244,886	\$ 249,684	\$ 254,577
<b>PARKS &amp; RECREATION:</b>						
PERSONNEL ALLOCATION	\$ 146,500	\$ 149,430	\$ 152,419	\$ 155,467	\$ 158,576	\$ 161,748
OPERATING EXPENSES	\$ 40,450	\$ 41,259	\$ 42,084	\$ 42,926	\$ 43,784	\$ 44,660
CAPITAL OUTLAY	\$ 61,500	\$ 30,500	\$ 30,500	\$ 30,500	\$ 30,500	\$ 30,500
TOTAL	\$ 248,450	\$ 221,189	\$ 225,003	\$ 228,893	\$ 232,861	\$ 236,908
<b>PLANNING:</b>						
PERSONNEL ALLOCATION	\$ 40,804	\$ 41,619	\$ 42,451	\$ 43,300	\$ 44,167	\$ 45,050
OPERATING EXPENSES	\$ 59,675	\$ 63,569	\$ 64,840	\$ 66,137	\$ 67,459	\$ 68,809
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 100,479	\$ 105,188	\$ 107,291	\$ 109,437	\$ 111,626	\$ 113,858

VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

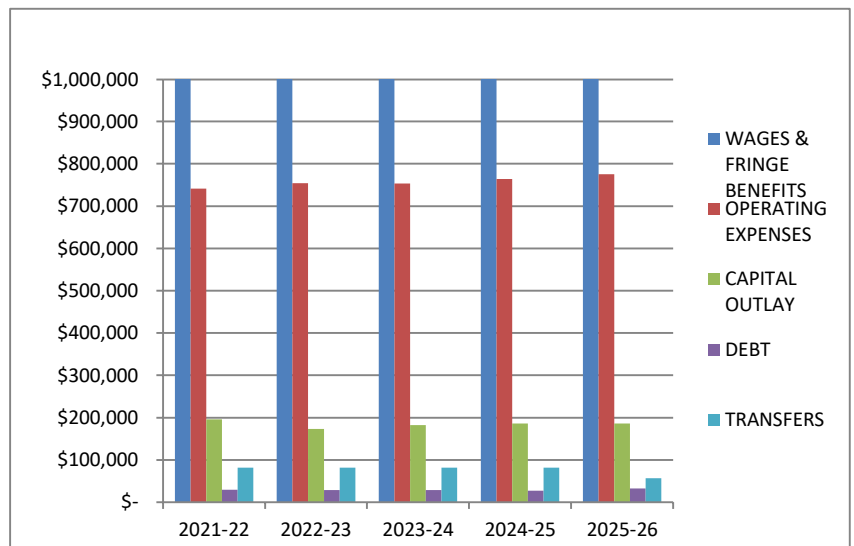
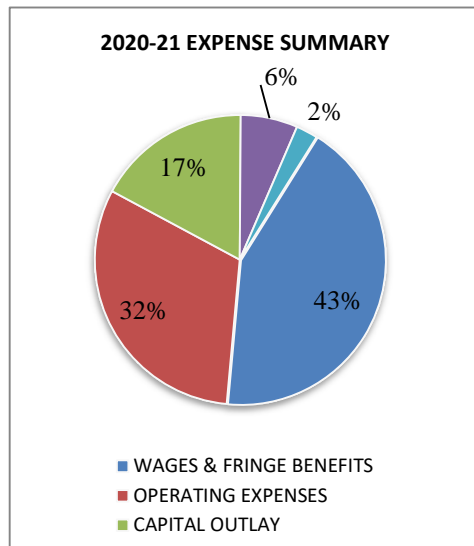
**GENERAL FUND EXPENSE**

<u>DESCRIPTION</u>	<b>2020-21 PROPOSED BUDGET</b>	2021-22 FIRST YR <u>PROJECTION</u>	2022-23 SECOND YR <u>PROJECTION</u>	2023-24 THIRD YR <u>PROJECTION</u>	2024-25 FOURTH YR <u>PROJECTION</u>	2025-26 FIFTH YR <u>PROJECTION</u>
<b>ZONING:</b>						
PERSONNEL ALLOCATION	\$ 18,685	\$ 19,059	\$ 19,440	\$ 19,829	\$ 20,225	\$ 20,630
OPERATING EXPENSES	\$ 3,375	\$ 3,443	\$ 3,511	\$ 3,582	\$ 3,653	\$ 3,726
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 22,060	\$ 22,501	\$ 22,951	\$ 23,410	\$ 23,878	\$ 24,356
<b>GENERAL ADMINISTRATION:</b>						
OPERATING EXPENSES	\$ 115,200	\$ 117,504	\$ 119,854	\$ 122,251	\$ 124,696	\$ 127,190
CAPITAL OUTLAY	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -
TOTAL	\$ 115,200	\$ 117,504	\$ 129,854	\$ 122,251	\$ 124,696	\$ 127,190
<b>CDBG:</b>						
OPERATING EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY	\$ 15,570	\$ 14,115	\$ 14,115	\$ 14,115	\$ 14,115	\$ 14,115
TOTAL	\$ 15,570	\$ 14,115	\$ 14,115	\$ 14,115	\$ 14,115	\$ 14,115
<b>TRANSFERS:</b>						
RETIREE HEALTH CARE	\$ 31,850	\$ 31,850	\$ 31,850	\$ 31,850	\$ 31,850	\$ 31,850
LOCAL STREET FUND	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
SIDEWALK FUND	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
TOTAL	\$ 56,850	\$ 81,850	\$ 81,850	\$ 81,850	\$ 81,850	\$ 56,850
<b>DEBT:</b>						
PRINCIPAL	\$ 139,665	\$ 19,650	\$ 19,650	\$ 19,650	\$ 26,220	\$ 26,220
INTEREST	\$ 10,585	\$ 9,790	\$ 8,990	\$ 7,230	\$ 6,111	\$ 4,980
TOTAL	\$ 150,250	\$ 29,440	\$ 28,640	\$ 28,640	\$ 26,880	\$ 32,331

VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**GENERAL FUND EXPENSE SUMMARY**

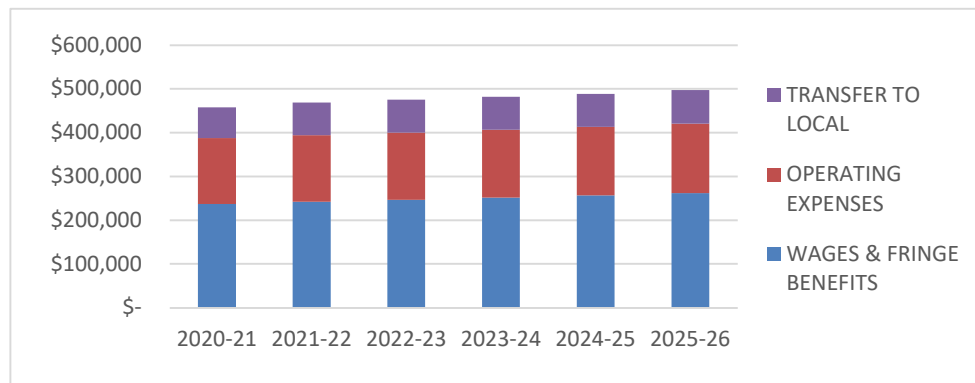
	<b>2020-21</b>	2021-22	2022-23	2023-24	2024-25	2025-26
	<b>PROPOSED</b>	FIRST YR	SECOND YR	THIRD YR	FOURTH YR	FIFTH YR
<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>PROJECTION</u>	<u>PROJECTION</u>	<u>PROJECTION</u>	<u>PROJECTION</u>	<u>PROJECTION</u>
WAGES & FRINGE BENEFITS	\$ 1,004,425	\$ 1,024,479	\$ 1,044,934	\$ 1,064,699	\$ 1,085,959	\$ 1,107,644
OPERATING EXPENSES	\$ 741,475	\$ 741,605	\$ 754,331	\$ 753,250	\$ 763,757	\$ 775,477
CAPITAL OUTLAY	\$ 407,070	\$ 196,015	\$ 173,015	\$ 182,015	\$ 186,015	\$ 186,015
DEBT	\$ 150,250	\$ 29,440	\$ 28,640	\$ 28,640	\$ 26,880	\$ 32,331
TRANSFERS	\$ 56,850	\$ 81,850	\$ 81,850	\$ 81,850	\$ 81,850	\$ 56,850
<b>TOTAL</b>	<b>\$ 2,360,070</b>	<b>\$ 2,073,389</b>	<b>\$ 2,082,770</b>	<b>\$ 2,110,454</b>	<b>\$ 2,144,460</b>	<b>\$ 2,158,316</b>



VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**MAJOR STREET FUND**

	<b>2020-21</b>	2021-22	2022-23	2023-24	2024-25	2025-26
	<b>PROPOSED</b>	FIRST YR	SECOND YR	THIRD YR	FOURTH YR	FIFTH YR
<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>PROJECTION</u>	<u>PROJECTION</u>	<u>PROJECTION</u>	<u>PROJECTION</u>	<u>PROJECTION</u>
<b>REVENUE</b>						
FEDERAL GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
STATE-SHARED-ACT 51	\$ <b>415,200</b>	\$ 427,656	\$ 453,315	\$ 466,915	\$ 480,922	\$ 495,350
OTHER	\$ <b>1,800</b>	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
APPROPRIATION FUND						
BALANCE	\$ <b>40,800</b>	\$ 39,393	\$ 20,092	\$ 12,962	\$ 5,540	\$ -
TOTAL	\$ <b>457,800</b>	\$ 469,049	\$ 475,407	\$ 481,877	\$ 488,462	\$ 497,350
<b>EXPENSE</b>						
WAGES & FRINGE						
BENEFITS	\$ <b>237,050</b>	\$ 241,791	\$ 246,627	\$ 251,559	\$ 256,591	\$ 261,722
OPERATING EXPENSES	\$ <b>150,750</b>	\$ 152,258	\$ 153,780	\$ 155,318	\$ 156,871	\$ 158,628
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER TO LOCAL	\$ <b>70,000</b>	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 77,000
TOTAL	\$ <b>457,800</b>	\$ 469,049	\$ 475,407	\$ 481,877	\$ 488,462	\$ 497,350

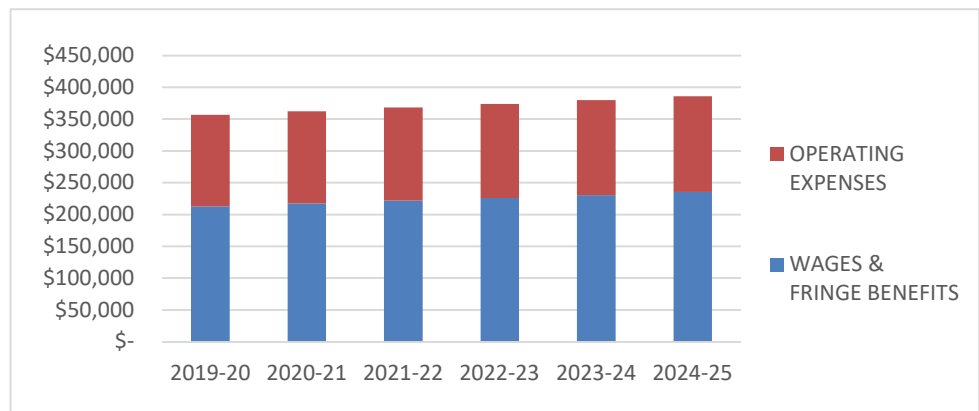


The increase in State funding from the new gas tax offers some much needed relief for the General Fund. In the last ten years the General Fund had subsidized the Major Street Fund in excess of \$500,000. The additional funding has allowed for an appropriation of fund balance to be transferred to the Local Street Fund to offset expenses. The State is forecasting an increase for the next several years. Although the majority of road projects are funded by the millage levied in the Municipal Street Fund, a small portion is still budgeted for line painting.

VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**LOCAL STREET FUND**

	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
	PROPOSED	FIRST YR	SECOND YR	THIRD YR	FOURTH YR	FIFTH YR
DESCRIPTION	BUDGET	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION
<b>REVENUE</b>						
GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER	\$ 1,350	\$ 775	\$ 800	\$ 825	\$ 850	\$ 850
STATE-SHARED-ACT 51	\$ 155,000	\$ 164,300	\$ 172,515	\$ 181,141	\$ 190,198	\$ 199,708
STATE SHARED ROW FEES	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000
TRANSFER IN GENERAL FUND	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
TRANSFER IN MAJOR STREET	\$ 70,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 77,000
TRANSFER IN MUNICIPAL STREET	\$ 60,200	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
APPR. FUND BALANCE	\$ 51,000	\$ 18,171	\$ 15,727	\$ 12,973	\$ 9,891	\$ 29,486
TOTAL	\$ 356,550	\$ 362,246	\$ 368,042	\$ 373,939	\$ 379,939	\$ 386,044
<b>EXPENSE</b>						
WAGES & FRINGE BENEFITS	\$ 213,050	\$ 217,311	\$ 221,657	\$ 226,090	\$ 230,612	\$ 235,224
OPERATING EXPENSES	\$ 143,500	\$ 144,935	\$ 146,384	\$ 147,848	\$ 149,327	\$ 150,820
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 356,550	\$ 362,246	\$ 368,042	\$ 373,939	\$ 379,939	\$ 386,044



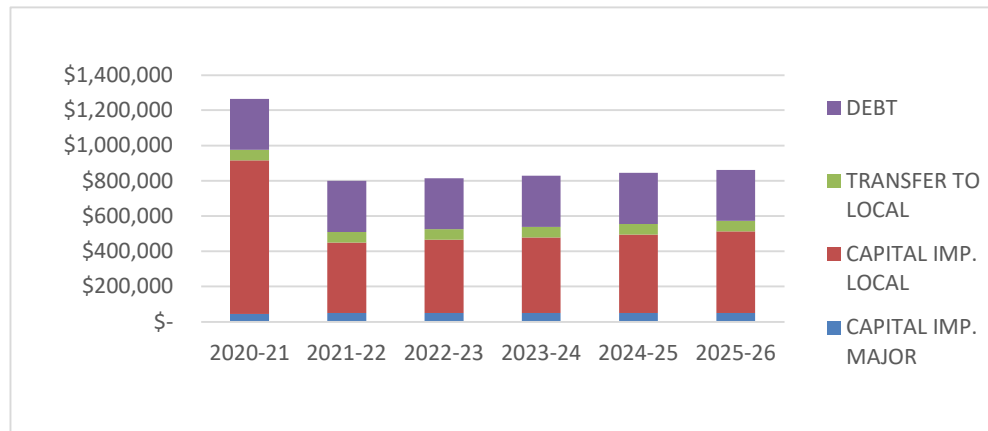
State revenue has increased by approximately 6%, allowing the transfer in from General Fund to continue its downward trend. While the increase is welcome, it's still isn't enough to meet the needs of the system. The Major Street Fund has budgeted to make a transfer to the Local Street Fund. An allocation of fund balance has also been appropriated. The State is estimating an increase in revenues for the next several years. All capital improvement projects are now being accounted for in the Municipal Street Fund. A small portion is being allocated for gravel road maintenance under contract services.



VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**MUNICIPAL STREET FUND**

	<b>2020-21</b>	2021-22	2022-23	2023-24	2024-25	2025-26
	<b>PROPOSED</b>	FIRST YR	SECOND YR	THIRD YR	FOURTH YR	FIFTH YR
<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>PROJECTION</u>	<u>PROJECTION</u>	<u>PROJECTION</u>	<u>PROJECTION</u>	<u>PROJECTION</u>
<b>REVENUE</b>						
PROPERTY TAXES	\$ 769,000	\$ 784,380	\$ 800,068	\$ 816,069	\$ 832,390	\$ 849,038
PILOT	\$ 4,900	\$ 4,900	\$ 4,900	\$ 4,900	\$ 4,900	\$ 4,900
TRANSFER FROM DDA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INTEREST	\$ 25,000	\$ 10,000	\$ 10,000	\$ 7,500	\$ 7,500	\$ 7,500
APP. FUND BALANCE	\$ 465,800	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,264,700	\$ 799,280	\$ 814,968	\$ 828,469	\$ 844,790	\$ 861,438
<b>EXPENSES</b>						
CAPITAL IMP. MAJOR	\$ 45,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
CAPITAL IMP. LOCAL	\$ 870,000	\$ 399,265	\$ 414,610	\$ 428,159	\$ 444,837	\$ 462,366
TRANSFER TO LOCAL	\$ 60,200	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
DEBT	\$ 289,500	\$ 290,015	\$ 290,358	\$ 290,310	\$ 289,953	\$ 289,072
TOTAL	\$ 1,264,700	\$ 799,280	\$ 814,968	\$ 828,469	\$ 844,790	\$ 861,438

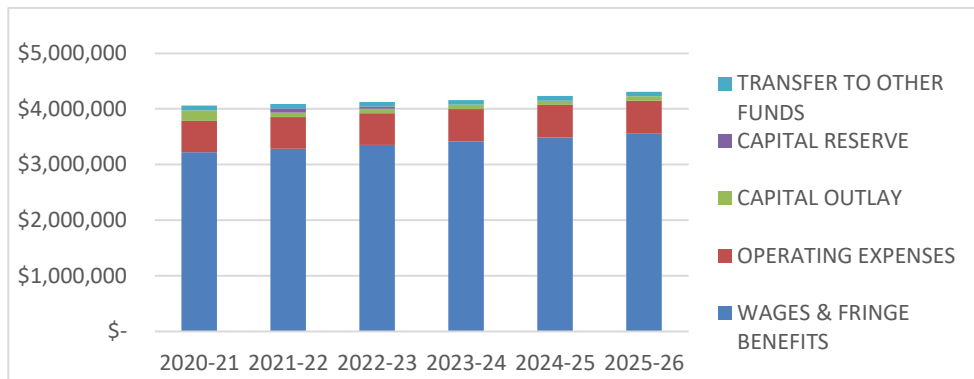


In 2012 voters approved a 20-year millage to provide funding for Major and Local roads. In November 2018, voters amended the millage to lower the rate and extend it for the duration of the levy. The new funding has allowed for the sale of bonds to expedite road improvements including the paving of Peters Road in 2020.

VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**POLICE FUND**

	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
	PROPOSED	FIRST YR	SECOND YR	THIRD YR	FOURTH YR	FIFTH YR
DESCRIPTION	BUDGET	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION
<b>REVENUE</b>						
TOWNSHIP CONTRACT	\$ 3,900,000	\$ 3,939,000	\$ 3,978,390	\$ 4,018,174	\$ 4,058,356	\$ 4,098,939
PILOT	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750	\$ 5,750
LCS	\$ 35,000	\$ 30,000	\$ 25,000	\$ 20,000	\$ 15,000	\$ 10,000
COURT	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
INTEREST	\$ 13,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
OTHER	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
APPROPRIATION FUND						
BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 38,923	\$ 78,869
TOTAL	\$ 4,058,750	\$ 4,089,750	\$ 4,124,140	\$ 4,158,924	\$ 4,233,029	\$ 4,308,558
<b>EXPENSE</b>						
WAGES & FRINGE						
BENEFITS	\$ 3,219,000	\$ 3,283,380	\$ 3,349,048	\$ 3,416,029	\$ 3,484,349	\$ 3,554,036
OPERATING EXPENSES	\$ 562,750	\$ 568,378	\$ 574,061	\$ 578,396	\$ 584,180	\$ 590,022
CAPITAL OUTLAY	\$ 191,500	\$ 79,000	\$ 79,000	\$ 79,000	\$ 79,000	\$ 79,000
CAPITAL RESERVE	\$ -	\$ 73,492	\$ 36,531	\$ -	\$ -	\$ -
TRANSFER TO OTHER FUNDS	\$ 85,500	\$ 85,500	\$ 85,500	\$ 85,500	\$ 85,500	\$ 85,500
TOTAL	\$ 4,058,750	\$ 4,089,750	\$ 4,124,140	\$ 4,158,924	\$ 4,233,029	\$ 4,308,558

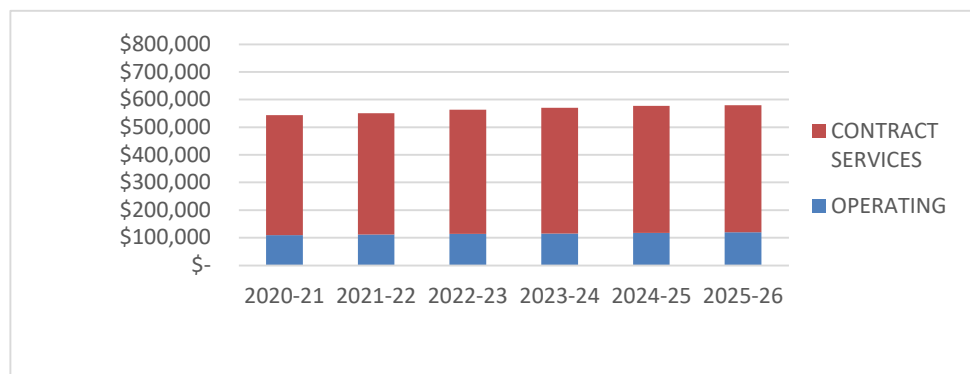


The Township Contract line item refers to millage levied on a township-wide basis and transferred to the Police Fund. The millage was renewed in 2016 for 15 years at 3.825 mills subject to Headlee. Personnel costs make up the majority of expense, approximately 79% of the total budget. Budgeted for capital is the replacement of vehicles, computer upgrades and the purchase of firearms.

VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**REFUSE FUND**

	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
	PROPOSED	FIRST YR	SECOND YR	THIRD YR	FOURTH YR	FIFTH YR
<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>PROJECTION</u>	<u>PROJECTION</u>	<u>PROJECTION</u>	<u>PROJECTION</u>	<u>PROJECTION</u>
<b>REVENUE</b>						
REFUSE TAXES	\$ 537,000	\$ 544,502	\$ 556,722	\$ 563,486	\$ 570,785	\$ 579,347
PILOT	\$ 2,800	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
INTEREST	\$ 4,000	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
SUB-TOTAL	\$ 543,800	\$ 551,002	\$ 563,222	\$ 569,986	\$ 577,285	\$ 585,832
<b>APPROPRIATION FUND</b>						
BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 543,800	\$ 551,002	\$ 563,222	\$ 569,986	\$ 577,285	\$ 585,832
<b>EXPENSES</b>						
OPERATING	\$ 108,825	\$ 111,002	\$ 113,222	\$ 114,986	\$ 117,285	\$ 119,630
CONTRACT SERVICES	\$ 434,975	\$ 440,000	\$ 450,000	\$ 455,000	\$ 460,000	\$ 460,000
CAPITAL RESERVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,202
TOTAL	\$ 543,800	\$ 551,002	\$ 563,222	\$ 569,986	\$ 577,285	\$ 585,832



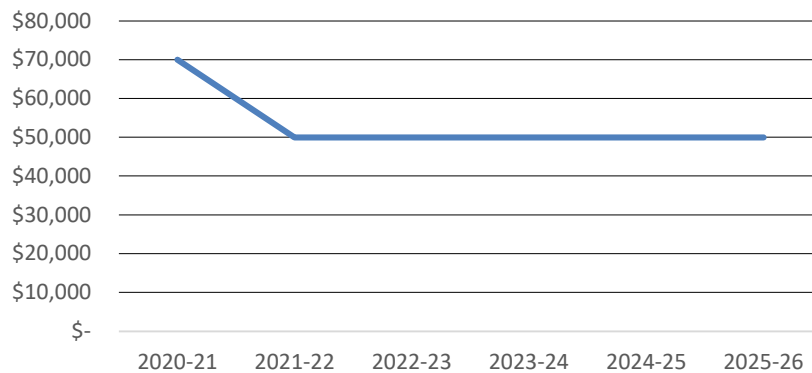
Beginning with fiscal year 2017-18 all activities pertaining to refuse are now accounted for in the Refuse Fund. To keep the millage rate steady a portion of fund balance is being used to offset the operating costs in fiscal year 2019-20. Future years anticipate an increase in the millage rate.

In June 2016, Council approved a five-year extension of the refuse contract with Green For Life (GFL). The contract pricing remains flat until the last year when it expires in 2022.

VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**SIDEWALK IMPROVEMENT FUND**

<u>DESCRIPTION</u>	<b>2020-21 PROPOSED BUDGET</b>	2021-22 FIRST YR <u>PROJECTION</u>	2022-23 SECOND YR <u>PROJECTION</u>	2023-24 THIRD YR <u>PROJECTION</u>	2024-25 FOURTH YR <u>PROJECTION</u>	2025-26 FIFTH YR <u>PROJECTION</u>
<b>REVENUE</b>						
TRANSFER IN FROM GENERAL FUND	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
TRANSFER IN FROM CAPITAL PROJECTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SIDEWALK REVENUES	\$ 35,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
APP. FUND BALANCE	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 70,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>EXPENSE</b>						
SIDEWALKS	\$ 70,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<b>TOTAL</b>	<b>\$ 70,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>



Beginning in fiscal year 2015-16 funds were budgeted to start the Sidewalk Program. The program helps defray the costs for homeowners who have sidewalks in need of repair. Sidewalk revenues come from homeowners who participate in the program.

VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**WASTEWATER FUND - REVENUES**

	<b>2020-21 PROPOSED BUDGET</b>	2021-22 FIRST YR <u>PROJECTION</u>	2022-23 SECOND YR <u>PROJECTION</u>	2023-24 THIRD YR <u>PROJECTION</u>	2024-25 FOURTH YR <u>PROJECTION</u>	2025-26 FIFTH YR <u>PROJECTION</u>
<b>OPERATING &amp; CAPITAL:</b>						
BILLING	\$ 1,107,000	\$ 1,107,000	\$ 1,109,270	\$ 1,131,000	\$ 1,134,428	\$ 1,147,773
BILLING BASE	\$ 264,000	\$ 264,000	\$ 264,000	\$ 267,000	\$ 267,000	\$ 270,000
INTEREST	\$ 17,000	\$ 17,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
CONNECTION FEE	\$ 40,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
MISCELLANEOUS	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -
PENALTY	\$ 25,000	\$ 25,000	\$ 25,000	\$ 20,000	\$ 20,000	\$ 20,000
APP. FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 1,453,500</b>	<b>\$ 1,443,000</b>	<b>\$ 1,443,270</b>	<b>\$ 1,463,000</b>	<b>\$ 1,466,428</b>	<b>\$ 1,482,773</b>
<b>DEBT:</b>						
BILLING	\$ 685,300	\$ 620,000	\$ 620,000	\$ 620,000	\$ 620,000	\$ 620,000
PENALTY & INTEREST	\$ 850	\$ 625	\$ 675	\$ 750	\$ 750	\$ 800
MISCELLANEOUS	\$ 60,000	\$ 55,000	\$ 56,000	\$ 56,000	\$ 56,000	\$ 56,000
<b>TOTAL</b>	<b>\$ 746,150</b>	<b>\$ 675,625</b>	<b>\$ 676,675</b>	<b>\$ 676,750</b>	<b>\$ 676,750</b>	<b>\$ 676,800</b>
<b>TOTAL</b>	<b>\$ 2,199,650</b>	<b>\$ 2,118,625</b>	<b>\$ 2,119,945</b>	<b>\$ 2,139,750</b>	<b>\$ 2,143,178</b>	<b>\$ 2,159,573</b>
BILLING RATE PER 1,000 GALLONS	\$ 6.72	\$ 6.72	\$ 6.74	\$ 6.84	\$ 6.89	\$ 6.96
BILLING BASE PER QUARTER	\$ 23.50	\$ 23.50	\$ 23.50	\$ 23.75	\$ 23.75	\$ 24.00
DEBT RATE PER 1,000 GALLONS	\$ 0.28	\$ 0.27	\$ 0.27	\$ 0.27	\$ 0.28	\$ 0.28
SRF -BASE FEE	\$ 57.00	\$ 55.50	\$ 55.50	\$ 55.50	\$ 55.50	\$ 55.50

User rates are calculated on the number of gallons of water expected to be sold to wastewater customers. Rates are expected to climb steadily to keep pace with inflation; this years rate is based on the sale of 164M gallons.

Miscellaneous revenue is based on the Village's contract with Camp Dearborn for their portion of the SRF debt payments.

VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**WASTEWATER FUND - EXPENDITURES**

<u>DESCRIPTION</u>	<b>2020-21 PROPOSED BUDGET</b>	2021-22 FIRST YR <u>PROJECTION</u>	2022-23 SECOND YR <u>PROJECTION</u>	2023-24 THIRD YR <u>PROJECTION</u>	2024-25 FOURTH YR <u>PROJECTION</u>	2025-26 FIFTH YR <u>PROJECTION</u>
<b>OPERATING &amp; CAPITAL:</b>						
WAGES & FRINGE BENEFITS	\$ 698,410	\$ 712,378	\$ 726,626	\$ 741,158	\$ 755,981	\$ 771,101
OPERATING EXPENSES	\$ 411,100	\$ 421,497	\$ 425,135	\$ 429,347	\$ 433,641	\$ 437,977
TRANSFER TO RETIREE H.C.	\$ 4,900	\$ 4,900	\$ 4,900	\$ 4,900	\$ 4,900	\$ 4,900
CAPITAL OUTLAY	\$ 122,000	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL RESERVE	\$ 283,000	\$ 325,000	\$ 300,000	\$ 300,000	\$ 275,000	\$ 275,000
TOTAL	\$ 1,519,410	\$ 1,463,775	\$ 1,456,661	\$ 1,475,406	\$ 1,469,522	\$ 1,488,978
<b>DEBT:</b>						
PRINCIPAL	\$ 424,440	\$ 434,437	\$ 454,437	\$ 464,437	\$ 489,250	\$ 499,250
INTEREST	\$ 255,800	\$ 220,413	\$ 208,847	\$ 196,907	\$ 184,406	\$ 171,345
TOTAL	\$ 680,240	\$ 654,850	\$ 663,284	\$ 661,344	\$ 673,656	\$ 670,595
TOTAL	\$ 2,199,650	\$ 2,118,625	\$ 2,119,945	\$ 2,136,750	\$ 2,143,178	\$ 2,159,573

Personnel costs cover both the treatment plant employees and a portion of wages for DPS employees for work relating to the collection system. A small percent is also budgeted for the administrative staff. Electricity accounts for nearly 30% of the operating expenses. Sludge disposal, property insurance and chemicals account for 27% of operating expenses.

Reserve items include an upgrade of the disinfectant system and sludge operations.

VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**WATER FUND - REVENUE**

	<b>2020-21 PROPOSED BUDGET</b>	<b>2021-22 FIRST YR PROJECTION</b>	<b>2022-23 SECOND YR PROJECTION</b>	<b>2023-24 THIRD YR PROJECTION</b>	<b>2024-25 FOURTH YR PROJECTION</b>	<b>2025-26 FIFTH YR PROJECTION</b>
<b>OPERATING &amp; CAPITAL</b>						
GRANT	\$ 15,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
BILLING	\$ 457,000	\$ 457,000	\$ 460,570	\$ 462,676	\$ 467,302	\$ 471,975
BILLING BASE	\$ 289,000	\$ 289,000	\$ 289,000	\$ 291,890	\$ 294,809	\$ 297,757
PENALTY & INTEREST	\$ 17,500	\$ 17,500	\$ 17,500	\$ 17,675	\$ 17,852	\$ 18,030
MISCELLANEOUS	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
CONNECTION FEE	\$ 40,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
SUB - TOTAL	\$ 823,500	\$ 802,500	\$ 806,070	\$ 811,241	\$ 818,963	\$ 826,763
<b>DEBT:</b>						
BILLING	\$ 356,675	\$ 356,675	\$ 121,000	\$ 121,000	\$ 122,000	\$ 120,000
PENALTY & INTEREST	\$ 6,200	\$ 6,262	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
SUB - TOTAL	\$ 362,875	\$ 362,937	\$ 124,500	\$ 124,500	\$ 125,500	\$ 123,500
 TOTAL	 \$ 1,186,375	 \$ 1,165,437	 \$ 930,570	 \$ 935,741	 \$ 944,463	 \$ 950,263
 <b>BILLING RATE PER 1,000 GALLONS</b>						
	\$ 2.27	\$ 2.27	\$ 2.28	\$ 2.30	\$ 2.33	\$ 2.35
 <b>BILLING BASE PER QUARTER</b>						
	\$ 25.25	\$ 25.25	\$ 25.25	\$ 25.50	\$ 25.60	\$ 25.70
 <b>DEBT RATE PER 1,000 GALLONS</b>						
	\$ 1.76	\$ 1.76	\$ 0.60	\$ 0.60	\$ 0.60	\$ 0.60

Water rates are based on the average amount of water billed over the previous four years. The per unit amount is expected to increase no more than the rate of inflation. Base fees should remain steady as more users enter the system. The debt rate reflects the expiration of several debt issues. Rates for 2020-21 are based on the sale of 201M gallons.

VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**WATER EXPENDITURES**

<u>DESCRIPTION</u>	<b>2020-21 PROPOSED BUDGET</b>	2021-22 FIRST YR <u>PROJECTION</u>	2022-23 SECOND YR <u>PROJECTION</u>	2023-24 THIRD YR <u>PROJECTION</u>	2024-25 FOURTH YR <u>PROJECTION</u>	2025-26 FIFTH YR <u>PROJECTION</u>
<b>OPERATING &amp; CAPITAL</b>						
WAGES & FRINGE BENEFITS	\$ 299,495	\$ 305,485	\$ 311,595	\$ 317,826	\$ 324,183	\$ 330,667
OPERATING EXPENSES	\$ 219,215	\$ 220,552	\$ 226,515	\$ 227,874	\$ 228,766	\$ 231,135
CAPITAL OUTLAY	\$ 186,000	\$ 36,000	\$ 16,000	\$ 16,000	\$ 36,000	\$ 16,000
EQUIPMENT & CAPITAL RESERVE	\$ 125,000	\$ 245,000	\$ 255,000	\$ 250,000	\$ 230,000	\$ 250,000
SUB - TOTAL	\$ 829,710	\$ 807,037	\$ 809,110	\$ 811,701	\$ 818,949	\$ 827,801
<b>DEBT:</b>						
PRINCIPAL	\$ 318,965	\$ 328,950	\$ 98,950	\$ 103,950	\$ 108,620	\$ 108,620
INTEREST	\$ 37,700	\$ 29,450	\$ 22,510	\$ 19,820	\$ 16,894	\$ 13,842
SUB - TOTAL	\$ 356,665	\$ 358,400	\$ 121,460	\$ 123,770	\$ 125,514	\$ 122,462
 TOTAL	 \$ 1,186,375	 \$ 1,165,437	 \$ 930,570	 \$ 935,471	 \$ 944,463	 \$ 950,263

Personnel expenses include the water plant operator, meter reader, and a portion of wages for other DPS employees and administrative staff.

Funds are budgeted annually for water meters and fire hydrants. Reserve funding continues for the replacement of equipment, state mandated expenditures and several water mains. Two of the four remaining debt issues expire in 2021-22 while the others expire in the next eight - nine years.



VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**CAPITAL OUTLAY SUMMARY**

Fund - Department	Project/Purpose	Current FYE 2020-21	Target FYE 2021-22	Target FYE 2022-23	Target FYE 2023-24	Target FYE 2024-25	Target FYE 2025-26
<b>GENERAL:</b>							
Civic Center	Building repairs	\$ 25,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Civic Center	Elevator pump and motor	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ -
Civic Center	Replace awnings	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -
Civic Center	Replace roof and HVAC	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000
Civic Center	Replace asphalt	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<b>Total Civic Center</b>		<b>\$ 25,000</b>	<b>\$ 30,000</b>	<b>\$ 42,000</b>	<b>\$ 45,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>
IT	Computers and software	\$ 6,000	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400
IT	Server upgrade	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -
<b>Total IT</b>		<b>\$ 6,000</b>	<b>\$ 1,400</b>	<b>\$ 1,400</b>	<b>\$ 7,400</b>	<b>\$ 1,400</b>	<b>\$ 1,400</b>
Building	Replace vehicle	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -
<b>Total Building</b>		<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>
DPS	Lease payment (loader)	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -
DPS	Lease payment (tractor)	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -
DPS	Mower	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -
DPS	Snow pusher	\$ 10,000					
DPS	Sweeper	\$ 265,000	\$ -	\$ -	\$ -	\$ -	\$ -
DPS	Heavy equipment and vehicles	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
<b>Total DPS</b>		<b>\$ 359,000</b>	<b>\$ 110,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>

VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**CAPITAL OUTLAY SUMMARY**

Fund - Department	Project/Purpose	Current FYE 2020-21	Target FYE 2021-22	Target FYE 2022-23	Target FYE 2023-24	Target FYE 2024-25	Target FYE 2025-26
Fleet Maint.	Tools and equipment	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	<b>Total Fleet</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
Parks & Rec.	Replace park equipment	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Parks & Rec.	Dog Park	\$ 1,500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Parks & Rec.	Park improvements	\$ 50,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	<b>Total Parks &amp; Recreation</b>	<b>\$ 61,500</b>	<b>\$ 30,500</b>	<b>\$ 30,500</b>	<b>\$ 30,500</b>	<b>\$ 30,500</b>	<b>\$ 30,500</b>
CDBG	Sidewalks/Architectural Barriers	\$ 15,570	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
	<b>Total CDBG</b>	<b>\$ 15,570</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
Gen. Admin.	Copier	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -
	<b>Total Gen. Admin.</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL GENERAL FUND</b>	<b>\$ 477,070</b>	<b>\$ 196,900</b>	<b>\$ 173,900</b>	<b>\$ 192,900</b>	<b>\$ 186,900</b>	<b>\$ 186,900</b>
<b>STREETS:</b>							
Major & Local	Capital improvements	\$ 915,000	\$ 450,285	\$ 465,650	\$ 479,220	\$ 495,920	\$ 513,470
	<b>TOTAL STREET FUND</b>	<b>\$ 915,000</b>	<b>\$ 450,285</b>	<b>\$ 465,650</b>	<b>\$ 479,220</b>	<b>\$ 495,920</b>	<b>\$ 513,470</b>

VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**CAPITAL OUTLAY SUMMARY**

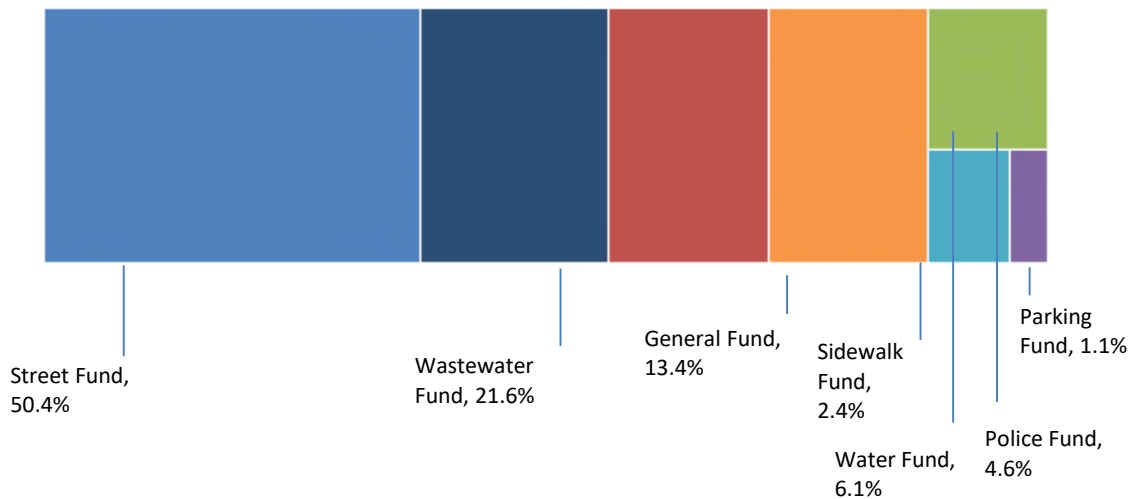
Fund - Department	Project/Purpose	Current FYE 2020-21	Target FYE 2021-22	Target FYE 2022-23	Target FYE 2023-24	Target FYE 2024-25	Target FYE 2025-26
<b>POLICE:</b>							
Police	Vehicles	\$ 170,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Police	Firearms	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Police	Computer upgrades	\$ 20,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
<b>TOTAL POLICE FUND</b>		<b>\$ 191,500</b>	<b>\$ 79,000</b>	<b>\$ 79,000</b>	<b>\$ 79,000</b>	<b>\$ 79,000</b>	<b>\$ 79,000</b>
<b>PARKING:</b>							
Parking	Parking lot repairs	\$ 5,000	\$ 5,000	\$ 125,000	\$ 5,000	\$ 5,000	\$ 5,000
<b>TOTAL PARKING FUND</b>		<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 125,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>SIDEWALK:</b>							
Sidewalk	Replace sidewalks	\$ 70,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<b>TOTAL SIDEWALK FUND</b>		<b>\$ 70,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>WASTEWATER:</b>							
Wastewater	Surge protector- building	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater	Lift station upgrade	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater	Samplers	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater	Storage tank hatch	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater	Oxidation ditch	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater	Capital reserve	\$ 283,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
<b>TOTAL WASTEWATER FUND</b>		<b>\$ 405,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>

VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**CAPITAL OUTLAY SUMMARY**

Fund - Department	Project/Purpose	Current FYE 2020-21	Target FYE 2021-22	Target FYE 2022-23	Target FYE 2023-24	Target FYE 2024-25	Target FYE 2025-26
<b>WATER:</b>							
Water	Water meters	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Water	Hydrants	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Water	Service pump inspection, cleaning	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Water	Clean water towers	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -
Water	Pump & motor	\$ 5,000					
Water	Update meter reading equipment	\$ 15,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Water	Reliability study	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -
Water	Capital reserve	\$ 125,000	\$ 245,000	\$ 255,000	\$ 250,000	\$ 230,000	\$ 250,000
<b>TOTAL WATER FUND</b>		<b>\$ 311,000</b>	<b>\$ 281,000</b>	<b>\$ 271,000</b>	<b>\$ 266,000</b>	<b>\$ 266,000</b>	<b>\$ 266,000</b>
<b>GRAND TOTAL</b>							
		<b>\$ 2,374,570</b>	<b>\$ 1,262,185</b>	<b>\$ 1,364,550</b>	<b>\$ 1,272,120</b>	<b>\$ 1,282,820</b>	<b>\$ 1,300,370</b>

**CAPITAL SUMMARY**



VILLAGE OF MILFORD  
FIVE-YEAR BUDGET PROJECTION

**DOWNTOWN DEVELOPMENT AUTHORITY**

DESCRIPTION	<b>2020-21 PROPOSED BUDGET</b>	2021-22 FIRST YR. PROJECTION	2022-23 SECOND YR. PROJECTION	2023-24 THIRD YR. PROJECTION	2024-25 FOURTH YR. PROJECTION	2025-26 FIFTH YR. PROJECTION
<b>REVENUE</b>						
TAXES	\$ 528,583	\$ 539,860	\$ 550,658	\$ 561,671	\$ 572,904	\$ 584,362
INTEREST	\$ 10,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
MISC. REVENUE	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000
RENTAL INCOME	\$ -					
LOCAL PPT						
STABILIZATION	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
APPROPRIATION FUND						
BALANCE	\$ 470,650	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,040,233	\$ 3,072,860	\$ 583,658	\$ 594,671	\$ 605,904	\$ 617,362
<b>EXPENSE</b>						
WAGE & FRINGE						
BENEFITS	\$ 125,090	\$ 127,591	\$ 130,144	\$ 132,746	\$ 135,401	\$ 138,109
OPERATING EXPENSE	\$ 622,300	\$ 148,895	\$ 151,872	\$ 154,910	\$ 158,008	\$ 161,168
RESERVE ROAD IMP.	\$ -					
CAPITAL OUTLAY	\$ 60,000	\$ 2,540,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
CAPITAL RESERVE	\$ 110,348	\$ 118,854	\$ 124,122	\$ 129,495	\$ 134,975	\$ 140,565
DEBT-505 N MAIN	\$ 85,578	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
DEBT -MAJOR						
ROADS/STREETSCAPES	\$ 36,917	\$ 37,520	\$ 37,520	\$ 37,520	\$ 37,520	\$ 37,520
TOTAL	\$ 1,040,233	\$ 3,072,860	\$ 583,658	\$ 594,671	\$ 605,904	\$ 617,362