

**Town of Merrillville  
Town Council Agenda  
Municipal Complex  
June 27, 2023 6:30 P.M.**

- 1. Call to Order**
- 2. Invocation/Moment of Silence:**
- 3. Pledge of Allegiance:** Led by any veteran in attendance
- 4. Roll Call of Council**
- 5. Petitions, Communications  
Acknowledgements & Remonstrations**
  - April employee of the month – Street Department
  - Consideration of whether to approve the draw request of CRP/CHI Sanders Farm parcel owner, LLC, relating to the \$1,800,000 town of Merrillville, Indiana, economic development tax increment revenue bond anticipation notes, series 2022 (CRP/CHI Sanders farm parcel owner, LLC. project), issued on September 30, 2022
- 6. Consent Agenda**

Accts. Payable Register Voucher Approval for June 27<sup>th</sup>, 2023  
Approval of Town Council Meeting Minutes of June 13<sup>th</sup>, 2023
- 7. Standing & Special Committees Reports**
  - A. Budget & Finance** – Chairman Mr. Hardaway  
*Members Mr. Pettit, Mr. Minchuk*
  - B. Council Affairs** – Chairman Mr. Pettit  
*Members Mr. Minchuk, Mrs. Uzelac*
  - C. Street Department** – Chairman Mr. Minchuk  
*Member Mrs. Uzelac*
  - D. Elections, Public Relations, Town Beautification** – Chairman Mr. Pettit  
*Members Mr. Hardaway, Mr. Minchuk*
  - E. Environmental Affairs** – Chairman Mr. White  
*Member Mrs. Uzelac*
  - F. Personnel Policy & Employee Benefits** – Chairman Mr. Hardaway  
*Members Mrs. Uzelac, Mr. Pettit-*
  - G. Public Safety** – Chairman Mr. Minchuk  
*Member Mrs. Uzelac*
  - H. Economic Development** – Chairman Mr. Pettit  
*Members Mr. Hardaway, Mr. Minchuk, Deann Patena, Jennifer Doffin*
  - I. Parks & Recreation** – Chairwoman Mrs. Uzelac  
*Member Mr. White*
  - J. Abandoned-Blighted Properties** – Chairman Mr. Hardaway  
*Members Vicki Bunnell, Adra Breclaw-Csanyi*
  - K. Dean & Barbara White Community Center**-Chairman.Mr. Pettit  
*Member Mr. White, Mr. Minchuk*
  - L. Special Projects (F & B Tax, Diversity, 4<sup>th</sup> of July Celebration)**  
Chairman Mr. Hardaway, *Members Mr. Pettit, Mr. Minchuk-*
    - Fireworks July 3<sup>rd</sup> at 9:00 pm
    - Independence Day Parade July 4<sup>th</sup> at 11:00 am
    - Job Fair July 27<sup>th</sup> from 11 am – 3 pm

TOTAL
BELLA
WHITE
PETTIT
UZELAC
MINCHEUK
HARDAWAY

TOTAL
BELLA
WHITE
PETTIT
UZELAC
MINCHUK
HARDAWAY

- A. Lake County Solid Waste Management- Mr. White**
- B. Northern Indiana Regional Planning Commission- Mr. Hardaway**
- C. Stormwater Management Resources- Director Matt Lake**
- D. Southshore Visitors and Convention Authority. – Mr. Reardon**
- E. Fire Territory Board- Mr. Minchuk**
- F. Department Reports/Town Mgr. - Department Directors & Mr. Reardon**

## A. Ordinances

***First Readings:*** (Discussion and Roll Call Vote)

**Ordinance 23-16 (Discussion and Roll Call Vote)**

An Ordinance of The Town of Merrillville, Lake County, Indiana,  
Amending Ordinances 23-01 and 22-29a, and Pay for Employees of The Town of  
Merrillville, Indiana, For the Calendar Year 2023.

**Ordinance 23-17 (Discussion and Roll Call Vote)**

**An Ordinance of The Town of Merrillville, Lake County, Indiana,  
Authorizing Additional Appropriations in The 2023 Budget.**

***Second Readings:*** (Discussion, Public Comment and Roll Call Vote)

### **B. Resolutions: (Discussion and Voice Vote)**

**Resolution 23-18 (Discussion and Voice Vote)**

**A Resolution of the Town of Merrillville, Lake County, Indiana, Transferring Monies Within the CCD Fund.**

**Resolution 23-20 (Discussion and Voice Vote)**

A Preliminary Resolution of The Town Council of The Town of Merrillville, Indiana,  
Declaring an Area in the Town as an Economic Revitalization Area and Approving a  
Real Property Tax Abatement for Merrillville Avanti, LLC.

**Resolution 23-22 (Discussion and Voice Vote)**

**A Resolution of the Town of Merrillville, Lake County, Indiana, Establishing a Restricted Fund Within the Town Budget Entitled “Public Safety Building Fund”.**

## 10. American Rescue Plan

- AP Voucher Register Summary for ARP Purchases for June 27<sup>th</sup>, 2023

## 11. BZA & LARGE GATHERING ACTIONS

## 12. Old Business

### 13. New Business

## 14. Special Presentations

**15. Public Comment:** Please state your name & address for the record and limit your comment to three (3) minutes.

## 16. Announcements

- Town Council Meeting June 11<sup>th</sup> at 6:30 pm
- Fireworks will be at Merrillville High School on July 3<sup>rd</sup>
- 4<sup>th</sup> of July Parade July 4<sup>th</sup> at 11:00 am starting at the Dean and Barbara White Community Center going South.
- Job Fair July 27<sup>th</sup> from 11am-3pm at the Dean and Barbara White Community Center

## 17. Adjournment

## FORM OF DISBURSEMENT REQUEST

### STATEMENT NO. 1 REQUESTING DISBURSEMENT OF FUNDS FROM CONSTRUCTION FUND PURSUANT TO SECTION 4.3 OF THE TRUST INDENTURE BETWEEN THE TOWN OF MERRILLVILLE, INDIANA AND BOKF, NA, AS TRUSTEE.

Pursuant to Section 4.3 of the Trust Indenture (the "Indenture") dated as of September 30, 2022, between the Town of Merrillville, Indiana (the "Issuer") and BOKF, N.A. (the "Trustee"), the undersigned, as the Authorized Representative (as defined in the Indenture) of the Company (as defined in the Indenture), hereby requests and authorizes the Trustee, as depository of the Construction Account created by and as defined in the Indenture, to pay to the Company or to the person(s) listed on the Disbursement Schedule attached hereto out of the moneys on deposit in the Construction Account the aggregate sum of \$1,739,250, or to pay such person(s) or to reimburse the Company in full, as indicated in the Disbursement Schedule, for advances, payments and expenditures made by it in connection with the items listed in the Disbursement Schedule.

In connection with the foregoing request and authorization, the undersigned hereby certifies that:

(i) Each item for which disbursement is requested hereunder and as set forth in the Disbursement Schedule (Schedule A) attached hereto is properly payable out of the Construction Fund in accordance with the terms and conditions of the Indenture and the Financing Agreement; none of those items has formed the basis for any disbursement heretofore made from the Construction Fund; the amount paid or to be paid is reasonable and represents a part of the amount payable for the Costs of Construction of the Project all in accordance with the cost budget; such payment was not paid in advance of the time, if any, fixed for payment and was made in accordance with the terms of any contracts applicable thereto and in accordance with usual and customary practice under existing conditions; and such payment was made or incurred in accordance with the construction contracts, plans and specifications, or purchase contracts therefor currently in effect;

(ii) Each such item is or was necessary in connection with the acquisition, construction, equipping or improvement of the property constituting the Project, as defined in the Indenture;

(iii) Such costs are appropriate for the expenditure of proceeds of the Series 2022 BANs under the Act;

This statement and all exhibits hereto, including the Disbursement Schedule, shall be conclusive evidence of the facts and statements set forth herein and shall constitute full warrant, protection and authority to the Trustee for its actions taken pursuant hereto; and

(iv) This statement constitutes the approval of the Company of each disbursement hereby requested and authorized.

IN WITNESS WHEREOF, the authorized representative of the Company has set his hand as of the \_\_\_\_ day of \_\_\_\_\_, 2023.

CRP/CHI Sanders Farm Parcel Owner, L.L.C.,  
a Delaware limited liability company

By:

\_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

ACKNOWLEDGEMENT AND APPROVAL:

TOWN OF MERRILLVILLE, INDIANA

By: \_\_\_\_\_

Rick Bella, Town Council President

MERRILLVILLE REDEVELOPMENT  
COMMISSION

By: \_\_\_\_\_

Shawn Pettit, President

**Schedule A**

**DISBURSEMENT SCHEDULE**

Payment To	Amount
CRP/CHI Sanders Farm Parcel Owner, L.L.C.,	\$1,739,250



1733 Terry Drive • Joliet, IL 60436  
779.702.8071 • 779.702.8412f  
www.lasitesinc.com

### Standard One-Year Warranty

Date: April 26, 2023  
To: CRP/CHI Sanders Farm Parcel Owner, L.L.C.  
c/o Crow Holdings Industrial  
318 North Carpenter Street, Suite 250  
Chicago, IL 60607  
Project: CHI Sanders Farm – Offsite Water Extension  
Job #: C707  
Date of Substantial Completion: 3/8/2023  
Work Performed: SITE UTILITIES, SEWER & WATER

To Whom it May Concern:

L.A. SITES, INC. insures and warrants that all work performed by L.A. SITES, INC., whether it be movable, adjustable or fixed, performed under this contract, including, but not limited to, all workmanship, materials, machinery, equipment and hardware shall be free of any defects, shrinkages, warpages, defective materials or workmanship; ordinary wear and tear expected. L.A. SITES, INC. further warrants to repair or replace at their own expense, such defective materials or workmanship for a period of one (1) year from the date of substantial completion.

Nothing herein intends or implies that the guarantee or warranty shall apply to work which has been abused or neglected by the Owner or his successor interests.

D. Kevin Kodrick  
Signature

D. Kevin Kodrick

Printed Name

President  
Title

This instrument was acknowledged before me on the 26th day of April, 2023.

Notary Public in and for the State of ILLINOIS in the County of WILL.

My commission expires: December 7, 2023

Signature: Carol A. Hanik



**FINAL WAIVER OF LIEN**

STATE OF ILLINOIS

COUNTY OF WILL

} SS

Gty #  
Escrow #

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by  
to furnish  
for the premises know as  
of which

ARCO/Murray National Construction Company, Inc.  
Site Utilities  
CHI Sanders Farm - Offsite Water Extension  
CHI/Acquisitions, L.P.

is the owner

The undersigned for and in consideration of One Hundred Thousand Three Dollars and 53/100-----  
\$ 100,003.53 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es)  
hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens  
with respect to and on said above - described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery  
furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material,  
fixtures, apparatus or machinery, heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the  
above-described premises, INCLUDING EXTRAS.\*

Date April 30, 2023

Company Name L.A. Sites, Inc.

Address 1733 Terry Drive, Joliet, IL 60436

SIGNATURE AND TITLE

*D. Kevin Kodrick*

President

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT

**CONTRACTOR'S AFFIDAVIT**

STATE OF ILLINOIS

COUNTY OF WILL

} SS

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME)  
AND SAYS THAT HE OR SHE IS (POSITION)  
(COMPANY NAME)  
FURNISHING  
LOCATED AT

D. KEVIN KODRICK  
PRESIDENT  
L.A. SITES, INC.  
SITE UTILITIES

BEING DULY SWORN, DEPOSES  
OF  
WHO IS THE CONTRACTOR  
WORK ON THE BUILDING

OWNED BY

CHI ACQUISITIONS, L.P

That the total amount of the contract including extras\* is \$ 2,000,070.50 on which he or she has received payment of  
\$ 1,900,066.97 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that  
there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties  
who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work  
or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all  
labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLUDING EXTRAS	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
L.A. Sites, Inc.	Labor & Machines	896,582.33	796,578.80	100,003.53	0.00
Ccre & Main Supply	Pipe & Fittings	1,103,488.17	1,103,488.17	-	-
		-	-	-	-

TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.	2,000,070.50	1,900,066.97	100,003.53	0.00
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That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor  
or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE April 30, 2023

SIGNATURE

*D. Kevin Kodrick*

SUBSCRIBED AND SWORN TO BEFORE ME THIS

30th

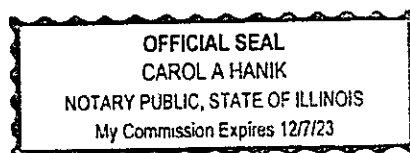
DAY OF

April

2023

\* EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE  
ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

*Carol A. Hanik*  
NOTARY PUBLIC



# ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

TOWN OF MERRILLVILLE

GOVERNMENTAL UNIT

AGENCY

APV Register Batch - JUNE 27, 2023 TC MEETING

NOTES: (1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.  
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Page 1 of 5 Pages

General Form No. 364 (1997) APVREGISTER\_SUM.FRX

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/ Memorandum (See Note (2) Above)
//	1315	MENARDS	FD/BUILDING SUPPLIES	449.05			MISC. SUPPLIES
//	549	GALLS, LLC	POLICE EQUIP/FREIGHT	30.00			SHIPPING
//	1206	KOPKA PINKUS & DOLIN, PC	GENERAL/ATTORNEY	122.50			PLAN COMMISSION MATTERS
//	1315	MENARDS	FD/BUILDING SUPPLIES	75.06			MISC. SUPPLIES
//	549	GALLS, LLC	POLICE EQUIP/FREIGHT	30.00			SHIPPING
//	1206	KOPKA PINKUS & DOLIN, PC	GENERAL/ATTORNEY	560.00			BZA
//	1315	MENARDS	PARKS/OTHER SUPPLIES	575.56			SUPPLIES
//	169	PERFORMANCE CHEMICAL &	PNR/JANITORIAL	51.46			JANITORIAL SUPPLIES
//	314	AMERICAN COMPLETE AUTO	GENERAL/REPAIRS TO	890.00			CONTROL ARM R & I KGB28870
//	561	BLOOMFIELD MECHANICAL	GENERAL/BLDG. &	944.00			CONTRACT PD TRAINNIG
//	549	GALLS, LLC	POLICE EQUIP/OTHER	2800.00			BALISTICS 380,385,427,428
//	520	GRAINGER	PARKS/OTHER SUPPLIES	17.48			SUPPLIES
//	180	HARLEY-DAVIDSON OF	GENERAL/REPAIRS TO	222.22			BRAKE FLUSH GB637775
//	1206	KOPKA PINKUS & DOLIN, PC	BDWY TIF/CONTRACTUAL	12387.33			EDC MATTERS
//	34	MAVIS TIRE SUPPLY LLC	GENERAL/REPAIRS TO	39.98			RESET TPMS (2)
//	212	MEDTECH FORENSICS, INC.	GENERAL/FREIGHT	29.00			SHIPPING
//	1315	MENARDS	PARKS/OTHER SUPPLIES	1066.46			SUPPLIES
//	1153	MY FLEET CENTER.COM	GENERAL/REPAIRS TO	46.99			OIL CHANGE MC849515
//	237	NORTHWEST INDIANA AUTO	LRS/REPAIR PARTS	59.58			PARTS
//	169	PERFORMANCE CHEMICAL &	PNR/JANITORIAL	472.05			JANITORIAL SUPPLIES
//	1339	PULSE TECHNOLOGY	GENERAL/OFFICE	19.88			LEGAL PADS
//	909	RICK C. GIKAS	GENERAL/ ATTY	378.00			
//	1821	ROBINSON ENGINEERING	SW/CONTRACTUAL SERV	220.50			SW 2023DETENTION POND UPDATE
//	193	SOUTHEND BODY SHOP	POLICE EQUIP/REPAIRS	2234.00			REPAIRS TO 147'S 10-50
//	759	THE UPS STORE	GENERAL/FREIGHT	11.98			SHIPPING OF PERF PACKET
//	529	ACCENT HOMES	LANDSCAPING	2500.00			LANDSCAPE ESCROW REFUND
//	168	ACME PRINT COPY DESIGN	GENERAL/MEETING	993.00			TAX TALK SIGNS AND ATBLE TENTS
//	314	AMERICAN COMPLETE AUTO	GENERAL/REPAIRS TO	3191.46			CAT, L & R CONTROL ARM, COILS &
//	1241	ARC DOCUMENT SOLUTIONS	GENERAL/HDWE.-SOFTWA	166.66			MAY SKYSITE 2023
//	338	AUTOMATED FLAGPOLE	GENERAL/REPAIRS TO	342.00			FLAGPOLE REPAIR PARTS
//	867	BAKOS AND RICHARDS	GENERAL/REPAIRS TO	28.69			REPAIRS IN CLERK'S OFFICE
//	693	BARNES & THORNBURG LLP	MERR RD	241.50			MAIN OFFICE DESK
//	561	BLOOMFIELD MECHANICAL	GENERAL/BLDG. &	794.00			CONTRACT PD SUB
//	210	BUTLER, FAIRMAN &	MISS ST	5150.00			ENGINEERING FEES
//	355	CENDER/DALTON	GENERAL/CONTRACTUAL	2138.75			ACCOUNTING SERVICES
//	1071	CHUCK'S COMPRESSORS INC.	FD/REPAIR PARTS	949.85			AIR QUALITY TEST, LABOR & TRAVEL
//	662	DAVID ANTHONY DEGARD	PNR/SECURITY	542.50			SECURITY
//	364	DAVID BARRON	PNR/SECURITY	490.00			SECURITY
//	420	DELTA III, INC.	SW/CONTRACTUAL SERV	680.00			SW LABOR - TUCK PT CB, SINKHOLE
//	641	DOUBLE-A SAFETY AND	FD/BUILDING SUPPLIES	140.05			MISC. SAFETY SUPPLIES FOR



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TOWN OF MERRILLVILLE

GOVERNMENTAL UNIT

AGENCY

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Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/ Memorandum (See Note (2) Above)
//	348	EMERGENCY MEDICAL	FD/OTHER SUPPLIES	612.05			MISC. MEDICAL SUPPLIES
//	510	FEDEX	GENERAL/FREIGHT	20.28			SHIPPING
//	549	GALLS, LLC	POLICE EQUIP/OTHER	3500.00			BALISTICS 359,367,331,405,402
//	143	GEOMETRIC HOMES LLC	LANDSCAPING	5000.00			LANDSCAPE ESCROW REFUND
//	520	GRAINGER	PARKS/OTHER SUPPLIES	1152.62			SUPPLIES
//	228	GREAT LAKES LTD	TOWN	1522.50			JUNETEENTH BANNERS
//	180	HARLEY-DAVIDSON OF	GENERAL/REPAIRS TO	242.85			BRAKE FLUSH GB637986
//	887	HOOSIER DIESEL AND OFF	FD/REPAIR PARTS	2052.26			PM SERVICE-PARTS, LABOR &
//	378	INDIANA GROCERY GROUP,	SW/OFFICE SUPPLIES	78.91			SW OFFICE SUPPLIES-WATER
//	903	IUPPS	LRS/CONTRACTUAL	835.05			MAY LOCATE TICKETS
//	157	KIESLER'S POLICE SUPPLY,	POLICE EQUIP/OTHER	2405.00			5 GLOCKS
//	231	KONSTANTINOS NUSES	GENERAL/OTHER	51.35			REIMBURSEMENT FOR FOOD FOR
//	1206	KOPKA PINKUS & DOLIN, PC	BDWY TIF/CONTRACTUAL	11007.50			RDC MATTERS
//	186	LAKE COUNTY TREASURER	GENERAL/UNAPPROPRIAT	496.00			COUNTY COURT COST MAY 2023
//	901	LEEP'S SUPPLY CO., INC.	FD/BLDG-GROUND	180.19			MISC. PIPES FOR FP
//	182	LUXOR HOMES II	LANDSCAPING	2500.00			LANDSCAPE ESCROW REFUND
//	754	LWG CPAS ADVISORS	BDWY TIF/CONTRACTUAL	2500.00			RDC ACCOUNTING
//	227	LYDIA JOHNSON	GENERAL/UNAPPROPRIAT	150.00			BUSINESS LICENSE REFUND
//	1086	MARK FRONCZAK	FD/OTHER SUPPLIES	150.00			SYMPATHY ARRANGEMENT FOR
//	34	MAVIS TIRE SUPPLY LLC	GENERAL/TIRES	305.82			2 NEW TIRES MC697447
//	212	MEDTECH FORENSICS, INC.	GENERAL/B OF I SUPPLIES	270.00			EVIDENCE SUPPLIES
//	1315	MENARDS	PARKS/OTHER SUPPLIES	1449.83			SUPPLIES
//	2012	MOTION & CONTROL	LRS/REPAIRS TO	402.26			PARTS
//	1153	MY FLEET CENTER.COM	GENERAL/REPAIRS TO	146.16			OIL CHANGE LGA55521
//	232	NEXTHILL CAPITAL PARTNERS,	GENERAL/E.M.A. OTHER	792.00			HATS FOR EMA EMPLOYEES
//	653	NICK BERZAC	PNR/SECURITY	280.00			SECURITY
//	237	NORTHWEST INDIANA AUTO	LRS/REPAIR PARTS	812.69			FILTERS
//	672	OZINGA READY MIX	LRS/STREET SUPPLIES	1615.71			3000 PSI FULL AR & ENVIRONMENTAL
//	169	PERFORMANCE CHEMICAL &	PNR/JANITORIAL	141.99			JANITORIAL SUPPLIES
//	439	PRINT PRO	GENERAL/TOWN ADMIN	294.77			DIRECTION STICKERS CENTER
//	1339	PULSE TECHNOLOGY	GENERAL/TOWN ADMIN	4616.42			MAIN OFFICE DESK
//	222	R&C CONSTRUCTION LLC	CCD/PARKS	14300.00			PARK IMPROVEMENTS
//	223	REPUBLIC SERVICES	GENERAL/TOWN ADMIN	1750.00			DUMPSTER PICK UP HICKORY RIDGE
//	909	RICK C. GIKAS	GENERAL/ ATTY	324.00			ATTEND HEARING DRAFT ORDERS
//	1821	ROBINSON ENGINEERING	SW/CONTRACTUAL SERV	1767.75			SW 2023 MSU MISC ENGINEERING
//	14	SKM, LLC	FD/REPAIR PARTS	250.00			LABOR, MATERIALS & PARTS TO
//	193	SOUTHEND BODY SHOP	POLICE EQUIP/REPAIRS	836.30			REPAIRS TO 326'S 10-50
//	2032	TERPSTRA'S SALES &	PNR/REPAIR PARTS	247.00			SUPPLIES
//	660	TERRENCE MICHAEL	PNR/SECURITY	350.00			SECURITY
//	759	THE UPS STORE	GENERAL/FREIGHT	12.73			SHIPPING

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/ /	213	TOM LARSON	SW/CONTRACTUAL SERV	100.00			SW ANIMAL NUISANCE CONTROL
/ /	113	VALPARAISO AUTO & TRAILER	LRS/REPAIR PARTS	502.50			PARTS
06/12/2023	216	AFLAC	PAYROLL - AFLAC	7678.20	7678.20	24175	EMPLOYEE PREMIUMS - MARCH 2023
06/12/2023	104	AFLAC GROUP INS	PAYROLL - AFLAC	780.72	780.72	24176	EMPLOYEE PREMIUMS - MARCH 2023
06/14/2023	104	AFLAC GROUP INS	PAYROLL - AFLAC	520.48	520.48	24177	EMPLOYEE PREMIUMS FOR MAY 2023
06/14/2023	1411	NEW YORK LIFE	PAYROLL - NEW YORK	46.41	46.41	24178	MONTHLY EMPLOYEE PREMIUMS
06/14/2023	2104	NATIONWIDE RETIREMENT	PAYROLL - DEFERRED	4899.38	4899.38	24179	EMPLOYEE DEPOSITS FOR 6/9/23
06/14/2023	850	TRUSTMARK VOLUNTARY	PAYROLL - TRUSTMARK	927.53	927.53	24180	EMPLOYEE PREMIUMS
06/14/2023	274	ALLSTATE	PAYROLL - ALLSTATE	446.25	446.25	24181	MONTHLY EMPLOYEE PREMIUMS
06/14/2023	1195	UNITED HEALTHCARE	SW/HEALTH INS.	188980.25	188980.25	24182	SW MAY 2023 PREMIUM
06/14/2023	458	INTERNAL REVENUE SERVICE	PAYROLL - MEDICARE	34.67	34.67	24183	941 QUARTERLY PAYMENT
06/09/2023	627	JOI WHITESIDE	GENERAL/OTHER	20.06	20.06	61084	SUPPLIES
06/09/2023	34	MAVIS TIRE SUPPLY LLC	SW/REPAIRS TO	68.48	68.48	61085	SW OIL CHANGE-EX DIR
06/09/2023	448	PRIDE TRUCK WASH	SW/REPAIRS TO	50.00	50.00	61087	SW CHEVY TRUCK WASH/WAX
06/14/2023	1800	PAYROLL FUND	GENERAL/CLERK-TREAS.	438514.22	438514.22	61091	CT-Clerk-treasurer
06/14/2023	673	CARD SERVICE CENTER	GENERAL/ENG OTHER	144.36	144.36	61188	POISON IVY TOWLETS & CLEANING
06/14/2023	627	JOI WHITESIDE	COMPUTER CNTR/OTHER	84.55	84.55	61189	PEACE LILY FOR DON SPANN
06/14/2023	627	JOI WHITESIDE	GENERAL/CLOTHING	188.31	188.31	61190	JUNETEETH SHIRTS FOR STAFF
06/14/2023	1401	NIPSCO	SW/GAS & ELECTRIC	994.10	994.10	61191	SW ACTUAL READ 6-6-23 FULL
06/16/2023	802	WASTE MANAGEMENT OF	PK IMP/CONTRACTUAL	403.20	403.20	61192	CONTRACT SERVICE
06/16/2023	1225	MARY KENNEDY	PNR/MARKETING &	50.00	50.00	61193	MARKETING
06/16/2023	689	EMERALD PLANT SERVICES	PARKS/CONTR. SERVICE	1200.00	1200.00	61194	WATERING SERVICE
06/16/2023	563	STAPLES BUSINESS CREDIT	PARKS/OFFICE SUPPLIES	306.15	306.15	61195	CLEANING SUPPLIES
06/16/2023	81	SERVICE SANITATION INC	PNR/WATER & SEWER	2277.24	2277.24	61196	WATERING SERVICES
06/16/2023	997	DANTREASE HENDERSON	PARKS/EDUCATION	579.00	579.00	61197	
06/16/2023	776	COMCAST	PNR/TELEPHONE	952.45	952.45	61198	INTERNET
06/16/2023	776	COMCAST	PNR/TELEPHONE	523.63	523.63	61199	PHONE
06/16/2023	776	COMCAST	FD/TELEPHONE	21.13	21.13	61200	CABLE AT STATION #74
06/16/2023	776	COMCAST	FD/TELEPHONE	42.31	42.31	61201	CABLE AT HQ
06/16/2023	290	TRAVELERS - RMD	FD/WORKERS COMP	25924.00	25924.00	61202	WORKERS COMP RENEWAL FOR
06/16/2023	334	COMCAST	SW/TELEPHONE	199.90	199.90	61203	SW PHONE SERVICE & BILL ACTIVITY
06/16/2023	1175	AMAZON CAPITAL SERVICES	GENERAL/PRINTING O/T	733.54	733.54	61204	DRUM UNITS
06/16/2023	592	LEE ENTERPRISES, INC	GENERAL/LEGAL NOTICES	34.20	34.20	61205	TOWN'S AUCTION 2023
06/16/2023	108	HINCKLEY SPRINGS	GENERAL/OTHER	30.96	30.96	61206	WATER AND COOLER RENTAL
06/16/2023	417	PHIL & SON, INC.	FD/CONTRACTUAL	863.80	863.80	61207	HOSTING SERVICES AT HQ
06/16/2023	700	INDIANA AMERICAN WATER	FD/WATER	60.18	60.18	61208	SPRINKLER SYSTEM @ST # 71
06/16/2023	135	INDIANA DEPT OF	MV/UNEMPLOYMENT	1771.00	1771.00	61209	U/E FOR ANDREW DELUCA
06/16/2023	1197	US BANK	GENERAL/COPIER LEASE	1654.88	1654.88	61210	CLERKS COPIER LEASE
06/16/2023	1506	ORKIN EXTERMINATING	GENERAL/CONTRACTUAL	121.00	121.00	61211	PEST CONTROL
06/16/2023	700	INDIANA AMERICAN WATER	GENERAL/WATER	60.22	60.22	61212	WATER STREETS DEPARTMENT

# ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

## TOWN OF MERRILLVILLE

GOVERNMENTAL UNIT

AGENCY

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General Form No. 364 (1997) APVREGISTER SUM.FRX

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
08/16/2023	40	CHAS REILLY	GENERAL/CONT SVCS IT	850.00	850.00	61213	CONTENT MANAGER
06/16/2023	1175	AMAZON CAPITAL SERVICES	GENERAL/MEETING	164.79	164.79	61214	TAX TALK MEETING SUPPLIES
06/16/2023	1401	NIPSCO	GENERAL/ELECTRIC &	20104.74	20104.74	61215	GAS/ELECTRIC
06/16/2023	673	CARD SERVICE CENTER	GENERAL/SUBS. & DUES	23.54	23.54	61216	MICROSOFT
06/16/2023	831	T-MOBILE USA, INC	GENERAL/INVEST.	25.00	25.00	61217	PING # 23ME11312
06/16/2023	673	CARD SERVICE CENTER	GENERAL/ENG OFFICE	15.99	15.99	61218	CARDSTOCK PAPER
06/16/2023	673	CARD SERVICE CENTER	LRS/G&M SUPPLIES	102.66	102.66	61219	PAPER TOWEL ROLLS
06/16/2023	673	CARD SERVICE CENTER	LRS/POSTAGE	17.10	17.10	61220	RETURN POSTAGE FOR UNIFORM
06/16/2023	30	STEVEN C MANNS JR	TOWN	1600.00	1600.00	61221	BAND FOR JUNETEENTH
06/16/2023	91	PAUL HAIRLSON	TOWN	600.00	600.00	61222	PHOTOGRAPHY FOR JUNETEENTH
06/16/2023	218	BRUCE E. HUNT	TOWN	1625.00	1625.00	61223	DJ FOR JUNETEENTH
06/17/2023	1600	PAYROLL FUND	GENERAL/SOCIAL	415.95	415.95	61224	Empr Liability Medicare
06/21/2023	484	HARRIS LAW FIRM	RP/CONTRACTUAL	18420.81	18420.81	61225	APRIL RETAINER
06/21/2023	622	EUGENE VELAZCO	GENERAL/HDWE.-SOFTWA	100.00	100.00	61226	LAKE COUNTY BAR ASSOC.
06/21/2023	565	MATTIE M. COLLINS	GENERAL/CONTRACTUAL	961.54	961.54	61227	CONTRACTUAL PAY
06/21/2023	830	ORALIA SANTOS	GENERAL/CONTRACTUAL	800.00	800.00	61228	CONTRACTUAL PAY
06/21/2023	673	CARD SERVICE CENTER	PNR/CONCESSION	2511.34	2511.34	61229	CONCESSION
06/21/2023	1230	CINTAS CORPORATION 2	PARKS/G & M SUPPLIES	560.00	560.00	61230	SUPPLIES
05/21/2023	563	STAPLES BUSINESS CREDIT	FD/BUILDING SUPPLIES	112.69	112.69	61234	MISC. SUPPLIES
06/21/2023	776	COMCAST	FD/TELEPHONE	1741.37	1741.37	61235	INTERNET & PHONE AT ALL STATIONS
06/21/2023	1175	AMAZON CAPITAL SERVICES	CUML FIRE EQPT/OTHER	49.97	49.97	61236	TACTICAL MOLLE MEDICAL POUCH
06/21/2023	1175	AMAZON CAPITAL SERVICES	SW/OFFICE EQUIPMENT	111.41	111.41	61237	SW CLEANING SUPPLIES COFFEE
06/21/2023	402	AT & T MOBILITY	FD/TELEPHONE	31.24	31.24	61238	E7011 MIFI
06/21/2023	1401	NIPSCO	FD/GAS & ELECTRIC	3739.91	3739.91	61239	GAS/ELECTRIC AT ALL STATIONS
06/21/2023	988	DRIVE CLEAN INDIANA	SW/SUBS & DUES	250.00	250.00	61240	SW 2023 DCI MEMBERSHIP DUES
06/21/2023	1175	AMAZON CAPITAL SERVICES	FD/BUILDING SUPPLIES	1327.70	1327.70	61241	20X38FT. AMERICAN FLAG
06/21/2023	1197	US BANK	GENERAL/COPIER MTCE.	244.76	244.76	61243	PLANNING COPIER
06/21/2023	1175	AMAZON CAPITAL SERVICES	GENERAL/OFFICE	19.99	19.99	61244	STANDING STEPPER
06/21/2023	1175	AMAZON CAPITAL SERVICES	TOWN	1358.64	1358.64	61245	POLE BANNER BRACKETS
06/21/2023	673	CARD SERVICE CENTER	TOWN	412.78	412.78	61246	BANNER HARDWARE
06/21/2023	673	CARD SERVICE CENTER	GENERAL/ENG OTHER	60.98	60.98	61247	4TH OF JULY PARADE SUPPLIES
06/21/2023	1175	AMAZON CAPITAL SERVICES	GENERAL/B OF I SUPPLIES	106.23	106.23	61248	FLASH DRIVES FOR INVESTIGATIONS
06/21/2023	195	AMERICAN EXPRESS	POLICE DONAT/OTHER	21779.11	21779.11	61249	CAGES FOR DOGS
06/21/2023	217	POLE BARN SPECIALISTS	CCD/PARKS	30300.00	30300.00	61250	PARK IMPROVEMENTS
06/21/2023	614	HETTY INC	TOWN	563.75	563.75	61251	JUNETEENTH BANNER
06/21/2023	225	THE CAJUN CRAB HOUSE	TOWN	200.00	200.00	61252	REFUND
06/21/2023	75	SHEILA SHINE	TOWN	20.00	20.00	61253	REIMBURSEMENT - TOTES
06/21/2023	226	LARSON DANIELSON	LANDSCAPING	2500.00	2500.00	61254	LANDSCAPE ESCROW REFUND
06/21/2023	184	O'DONNELL HOMES	LANDSCAPING	4000.00	4000.00	61255	LANDSCAPE & CONCRETE ESCROW
06/14/2023	137	BERNARD HEALTH, LLC	GENERAL/HEALTH, LIFE &	168.75	168.75	148605	ALPINE BERNIE BILL - JUNE 2023

**ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY****TOWN OF MERRILLVILLE**

GOVERNMENTAL UNIT

AGENCY

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General Form No. 364 (1997) APVREGISTER\_SUM.FRX

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/ Memorandum (See Note (2) Above)
06/14/2023	739	CENTIER BANK	PAYROLL - NET SALARIES	307727.57	307727.57	148806	NET SALARIES FOR 6/9/2023 PAYDAY
06/14/2023	739	CENTIER BANK	PAYROLL - FEDERAL	77960.71	77960.71	148607	941 AUTO DEBIT FOR 6/9/23 PAYDAY
06/14/2023	917	INDIANA CHILD SUPPORT	PAYROLL - COURT	1690.16	1690.16	148608	CHILD SUPPORT FOR 6/9/2023 PAYDAY
06/14/2023	739	CENTIER BANK	PAYROLL - STATE	37189.05	37189.05	148616	* AUTO DEBIT FOR MAY 2023
06/17/2023	739	CENTIER BANK	PAYROLL - NET SALARIES	386.22	386.22	148641	NET SALARIES FOR 6/9/2023 PD
06/17/2023	739	CENTIER BANK	PAYROLL - FEDERAL	16.17	16.17	148642	941 AUTO/DEBIT FOR 6/9/23 PD
		Checks: 0- 148642		1333236.41	1225152.38		



**Town of Merrillville**  
**Town Council Meeting Minutes**  
**June 13, 2023**  
**6:30 P.M.**

**CALL TO ORDER:** President Bella called the meeting to order at 6:30 P.M.

**INVOCATION/MOMENT OF SILENCE:** A brief invocation was given along with a moment of silence by Pastor Robert Szoke of Impact Church.

President Bella asked the council and audience to remember Councilman Donald Spann who was buried today at Calumet Park Cemetery.

**PLEDGE OF ALLEGIANCE:** Led by Vice-President Hardaway

**ROLL CALL** – Roll Call was taken by Madam Clerk-Treasurer Kelly White Gibson

Present were:

Vice-President Hardaway- (Ward 2)

Councilwoman Uzelac- (Ward 4)

Councilman White - (Ward 7)

Councilman Pettit- (Ward 6)

President Bella- (Ward 5)

Five Present (5) at roll call One (1) Absent Councilman Minchuk

***PETITIONS, COMMUNICATIONS, ACKNOWLEDGEMENTS, AND REMONSTRATIONS:***

**Kiwanis Presentation**

The Kiwanis Club presented the Merrillville Police Department K-9 unit with a check for \$700.00 to help with the needs of the K-9 program. The Crossroads Kiwanis Club use to be the Merrillville Breakfast Club. The club has expanded to include Crown Point and Merrillville. The club had a waffle breakfast to support the canine unit in Merrillville and Crown Point.

President Bella thanked the Kiwanis Club for their involvement and support of Merrillville's K-9 program.

**Vernon Smith Legislative Wrap-Up Report**

Representative Smith came in after the Northwest Indiana Regional Planning Commission report that was given by Vice-President Hardaway.

Representative Smith gave the council and audience an overview of his role as a representative for the Town of Merrillville and said a few words paying tribute to Councilman Donald Spann.

Representative Smith also went over a few highlights and updates of some bills from his Legislative Report that was passed out at the meeting.

Representative Smith highlighted the following bills:

- House Bill #1002 (Education and Workforce Development: Page 4) – A bill to add more funding to Education and Workforce Development
- House Bill #1004 (Healthcare: Page 5) – A bill to spend more money on healthcare.

- House Bill #1034 (Reserves and National Guard: Page 10) – A bill to exempt Reserves and National Guard from paying income tax.
- House Bill #1138 (Water Testing: Page 17) – A bill that would require all water in schools to be tested because of the high incidence of lead content in the water.
- House Bill #1177 (Firearms in School: Page 20) – A bill that would allow teachers to carry firearms in school. This bill did pass.
- House Bill #1334 (Absentee Voting: Page 31) – A bill that requires the applicant to provide proof of identity with the absentee ballot application form.
- House Bill #1449 (21<sup>st</sup> Century Scholars Program: Page 43) – A bill that would allow students who qualify access to the program even in their senior year.
- House Bill #1454 (Food and Beverage Tax: Page 44) – A bill that would allow a food and beverage tax.
- House Bill #1483 (Bullying in Schools: Page 50) – A bill that requires schools to investigate complaints of bullying and keep records.
- Senate Bill #327 (Local Control of Gary Schools: Page 88) – A bill that gives back control of Gary Schools to the governing body effective July 1, 2024.
- Senate Bill #342 (Teacher Hiring: Page 89) – A bill that allows for expanded background checks on all teachers.
- Senate Bill #3434 (Convention Center: Page 99) – A bill establishes the potential for us to have a Lake County Convention Center. The bill provides for a lot of projects in Gary, but the Convention Center can be anywhere in the county.

Representative Smith thanked the council and residents. He also asked to speak to the council member who has Hickory Ridge Lake Apartments located in their Ward.

President Bella asked if the report is available online.

Representative Smith informed the council and audience to contact his office at [https://indianahousedemocrats.org/members/vernon-smith/full#form\\_individual-member-contact](https://indianahousedemocrats.org/members/vernon-smith/full#form_individual-member-contact), or 1-800-382-9842 for a copy of the report.

#### **May's Employee of the Month**

Captain Westbury of the Merrillville Fire Department introduced the employee of the month to the council. Firefighter Jason Coin has 20 years with the Merrillville Fire Department and ten of those years were as a volunteer. Captain Westbury elaborated on Firefighter Coin skills and experience

Town Manager Reardon read the Certificate of Recognition and awarded it to Firefighter Coin.

#### ***CONSENT AGENDA***

Accts. Payable Register Voucher Approval for June 13, 2023.  
Approval of Town Council Meeting Minutes of May 23, 2023.

A motion was made by Councilman Pettit to approve the Consent Agenda as submitted, seconded by Councilman White.

No further questions or comments from the council.

Motion carries by voice vote 5-0.

#### ***STANDING & SPECIAL COMMITTEES REPORTS***

***BUDGET & FINANCE- HARDAWAY*** – Vice-President Hardaway informed the council that on Wednesday, June 14<sup>th</sup> at 6:30 pm there will be an evening of Town Tax Talk with Michael Griffin from Highland who is well respected in the financial world. The event will be held in the Mike Anderson Event Center at the Dean and Barbara White Community Center.

Vice-President Hardaway also informed the council that everyone is welcome to get a full understanding of property taxes, TIFF, and other tax questions. There will also be a panel available after the event to answer questions.

***COUNCIL AFFAIRS- PETTIT*** – Councilman Pettit informed the council that he has nothing to report at this time.

***STREET DEPARTMENT- MINCHUK*** – Councilman Minchuk was absent from the meeting.

President Bella asked Town Manager Reardon or Director King did they have anything to report.

Councilwoman Uzelac informed the council that Town Manager Reardon has some letters to present.

Town Manager Reardon informed the council that several items will be reported under this section. The items are as follows:

**Signage Proposal Funding Approval**

Town Manager asked Director King to present the signage proposal for approval.

Director King informed the council that as part of the initiative to revitalize the department, the name is now called the Merrillville Street Department. We would like to have a 4 by 8 digital sign erected out in front of the building located on 13<sup>th</sup> West 73<sup>rd</sup> Avenue. The building sits back a little and people don't know we are located on the street. The 4 by 8 digital display will allow us to post Town events such as branch and leaf pickups.

Director King also informed the council that the proposal includes the replacement of two awnings and all the electrical work.

A motion was made by Councilman Pettit to approve the new sign engine awning at the Street Department, seconded by Councilwoman Uzelac.

President Bella informed the council that the council had discussed that half the funding would come from Broadway Tiff and the other half from American Rescue Plan (ARP).

President Bella asked Council Pettit will his motion stand with the additional funding information.

Councilman Pettit stated his motion stands with the added information about funding.

Councilwoman Uzelac stated that her second stands with the added information about funding.

President Bella asked Vice-President Hardaway do he agree regarding the ARP funding.

Vice-President Hardaway informed the council that an ARP meeting is scheduled for Wednesday, June 14, 2023, at 4:30 pm and the information can be presented to the committee.

Councilman White asked about the total cost of the project.

Director King informed the council that the total cost will be around \$62,000.00 for the awning, signs, and electrical work to rebrand the department.

No further questions or comments from the council.

Motion carries by voice vote 5-0.

**Letter Proposal to Provide Our Services to Complete the Next Level Trails (NLT) Application**

President Bella asked Councilwoman Uzelac did she have the letter proposal to provide services to complete the Next Level Trails Application.

Councilwoman Uzelac stated that she has the letter and that Town Manager Reardon will read it to the council.

Town Manager Reardon informed the council that the letter comes from Butler, Fairman, & Seufert and has to do with the Next Level Trails Grant application round four which is the extension of the Erie Lackawanna Trail along West 91<sup>st</sup> Avenue. The myriad of activities associated with this proposal. are as follows:

- Complete The Application
- Coordinate with the Town of Schererville and the City of Crown Point.
- Identify Possible Connections to the Pennsy Trail at Clark Road
- Prepare a Detail Cost Breakdown Including Updating Any Previous Construction Engineering
- Develop the Application Narrative Including but not limited to a Detailed Description
- Address Historical Ecological and Architectural Resources
- Document Environment Permits
- Prepare and Submit Information to the Indiana Department of Natural Resources
- Coordinate and Enhance Existing Type
- Take Photos of Proposed Routes
- Monitor and Relay the Information on Construction

- Document Estimated Value of Right-of-Way Needed for Terrell Corridor

Town Manager Reardon also informed the council that the total price for the proposal is a lump sum not to exceed \$4,500.00.

Town Manager Reardon informed the council that we have the funding. Director King (Street Department) has the funding in his budget. Director Price (Parks Department) also has funding available from his budget for the proposal.

Town Manager Reardon recommended that the funding from Street Department's budget be used for the proposal.

President Bella asked Councilwoman Uzelac did she have a motion.

A motion was made by Councilwoman Uzelac to approve the engineering work, seconded by Councilman Pettit.

President Bella informed the council and audience that this engineering work will allow Bridgewood Subdivision, Marian Woods, and Teal Crossing to access bike trails without having to drive to the location.

Director King gave a short synopsis of the Indiana Department of Natural Resources and Northwestern Indiana Regional Planning Commission's role regarding the proposal.

No further questions or comments from the council.

Motion carries by voice vote 5-0.

***ELECTIONS, PUBLIC RELATIONS, & TOWN BEAUTIFICATION-PETTIT***- Councilman Pettit informed the council that he needs to reconvene the committee to catch up on matters regarding the entry signs and bridges.

***ENVIRONMENTAL AFFAIRS- WHITE*** - Councilman White informed the council that the problems with Hickory Ridge Apartments aren't going away. The air quality is cause for concern. He went into one of the buildings and immediately experience breathing problems. He would like the Environment Affairs Committee to look more closely into this situation from a public health perspective.

Councilman White also informed the council that he would like to call a committee meeting and that he will be getting in touch with President Bella.

President Bella informed the council that the new owners of Hickory Ridge Lake Apartments are committed to investing millions of dollars in rehabbing the apartment complex. The Health Department has been called and any stickers on doors will be changed tomorrow. The new stickers will clarify the information instead of the current verbiage of getting out in ten days. The council complained about verbiage on the stickers.

President Bella also informed the council that Attorney Svetanoff is now involved to see what we can do. Attorney Svetanoff will be contacting the Lake County attorney.

Attorney Svetanoff informed the council that the verbiage currently on the sticker is incorrect and puts the onus on the resident instead of the property owner. We are working to put the onus on the property owner. We will be sitting down with the new property owner to discuss their plan of attack addressing the garbage pickup, remediation problems, and structural issues.

Councilman White informed the council that he would like to give the new property owners a timeframe.

Attorney Svetanoff informed the council as we have done in the past with irresponsible owners in the Town of Merrillville. We will do with these owners. The new owners of Hickory Ridge Lake Apartments will be called to the table, and we will demand that they be responsible for the property.

Councilman White informed the council that people don't understand our limitations being a Town. A city has a boarder range when it comes to a health crisis.

President Bella also informed the council that what we are allowed to do under state law came as an eye-opener to the council. We write tickets, but that doesn't fix anything.

Attorney Svetanoff informed the council that the old ownership group where all these problems surfaced should be written off. The new ownership group should be given a chance to come in and fix all the issues and remediation problems.



**PERSONNEL POLICY & EMPLOYEE BENEFITS – HARDAWAY-** Vice-President Hardaway informed the council that Representative Smith had to go home to pick up his report for his section on the agenda.

Vice-President Hardaway also informed the council that in April of 2023 President Bella, Director Pettit of Human Resources, and himself met with Dr. Danny Lackey to discuss several ideas on how to continue our efforts on diversity, equality, and inclusion. Dr. Lackey has retired from the school system and is available to work with the Town of Merrillville on a contractual basis to assist us in keeping our efforts going on these important issues.

Vice-President Hardaway informed the council that a proposal is in their council packet from Dr. Lackey for consultation and training services. Dr. Lackey will establish a diversity, equality, and inclusion (DEI) committee with Town employees representing various departments. Once the committee has been established, we will have orientation and training sessions with committee members focusing on DEI education in the Town's diversity and equality statement.

Vice-President Hardaway elaborated more on Dr. Lackey's proposal for consultation and training services for the Town of Merrillville.

President Bella asked Dr. Lackey to approach the podium to give a synopsis.

A motion was made by Vice-President Hardaway to approve Dr. Lackey's proposal for diversity, equality, inclusion consultation, and training services at a cost not exceeding \$7,500.00, seconded by Councilwoman Uzelac.

Vice-President Hardaway added to his motion that the council would like to empower President Bella to sign the agreement.

President Bella asked Councilwoman Uzelac if her second still stands with the addition to the motion

Councilwoman Uzelac confirmed that the second still stands.

No further questions or comments from the council.

Motion carries by voice vote 5-0.

**PUBLIC SAFETY- MINCHUK-** Councilwoman Uzelac informed the council that Councilman Minchuk is calling a meeting for Tuesday, June 27<sup>th</sup> at 5:00 pm an executive session to be held at Town Hall.

**ECONOMIC DEVELOPMENT-PETTIT** – Councilman Pettit informed the council that he has nothing to report at this time.

**PARKS & RECREATION- UZELAC** – Councilwoman Uzelac updated the council on the following improvements to the parks:

- The parks have been mowed.
- The rehab of the Rosenbalm, Pruzin, and Forest Hill is complete. The gazebos have new roofs.
- The bike trails are in great shape.

President Bella informed the council that there are photographs of the before and after of the gazebos' repairs.

Director Price added that he is glad that the problems were resolved.

**ABANDONED -BLIGHTED PROPERTIES-HARDAWAY** – Vice-President Hardaway informed the council that he has no report, but agrees with Councilman White about the travesty at Hickory Ridge. Code Enforcement and everybody else had played an integral part in trying to rectify this situation.

Vice-President Hardaway also informed the council that the Town will do whatever it can to help eliminate some of the residents' pain we should do.

President Bella asked Town Manager Reardon what happen to the landscaping company the Town hired to clean up the property at Hickory Ridge.

Town Manager Reardon stated he would contact the company,

Chief Nuses informed the council that a landscaping company wasn't hired by the Town, but the owner is paid up for their landscaping services and is supposed to start cleaning up the property.

Councilman Pettit informed the council that he has one thing to bring up under Vice-President Hardaway's committee. The Election, Public Relations, and Town Beautification Committee receive eleven items that he is going to pass on to Director Bunnell of Code Enforcement. The most pressing is item 6935 Broadway. This item went through a blight hearing, but the owner never showed up.

Councilman Pettit also informed the council that 6935 Broadway is being taken out of blight and that Director Shine, Attorney Svetanoff, and himself will take care of this issue with the new owner.

**DEAN & BARBARA WHITE COMMUNITY CENTER-MINCHUK & PETTIT** – Councilman Pettit informed the council that the committee will meet when Councilman Minchuk comes back from vacation.

**SPECIAL PROJECTS (F & B TAX, DIVERSITY, 4<sup>th</sup> of JULY CELEBRATION-HARDAWAY** - Vice-President Hardaway informed the council on Thursday night President Bella and him attended the Legacy Foundation's Scholarship Awards Dinner where four high school seniors were recognized three from Merrillville High School and one from Andrea High School. Each of the recipients from the Town of Merrillville received a \$1,000.00 scholarship.

Vice-President Hardaway also informed the council that no one from the government was involved in the selection process. The balance of the Merrillville Inclusion Scholarship Fund is now \$20,000.00.

President Bella read the names of the scholarship recipients. The students are as follows:

- Janiya Milton (Merrillville High School - \$1,000.00) – She will be attending Ball State majoring in business.
- Kaleb Lacy (Merrillville High School - \$1,000.00) – He will be attending IUPUI majoring in real estate.
- Victoria Piskol (Andrea High School - \$1,000.00) – She will be attending St. Mary's majoring in business and non-profit management
- Christian Sabbath (Merrillville High School – \$1,000.00) – He will be attending Ball State majoring in Business.

#### **Town Tax Talk June 14<sup>th</sup> at 6:30 pm**

Vice-President Hardaway informed the council and audience that the Town Tax Talk will be on Thursday, June 15<sup>th</sup> at 6:30 pm. He encourages all residents to come to the event.

#### **Juneteenth June 17<sup>th</sup> from 12:00 pm – 5:00 pm**

The Juneteenth event will be on Saturday, June 17<sup>th</sup>. Director Shine will elaborate more on this event.

Director Shine informed the council and audience that the Juneteenth Freedom Festival Celebration will be on Saturday, June 17<sup>th</sup> from 12:00 pm until 5:00 pm. The committee has worked very hard. Payroll Administration Johnson and Director Shine worked as co-chairs of this committee to get the festival ready. The Juneteenth Freedom Festival Celebration will have the following:

- The Corvette Club
- Kitty Corner
- Choir
- Bands
- 40 Vendors
- Other Entertainment

Director Shine thanked all of the sponsors.

Vice-President Hardaway thanked the committee for the excellent job that was done putting this event together. He also encourages all the council members to attend this event and spend time mingling with the people.

#### **Fireworks July 3<sup>rd</sup> at 9:00 pm**

Vice-President Hardaway informed the council that the fireworks are on July 3<sup>rd</sup> starting at 9:00 pm. This event will be at Merrillville High School in the parking lot and parking lot A won't be

available because of construction. We encourage everyone to come early and secure your spot. This year we will have a radio station V107.3 that will synchronize the music to the fireworks.

**Independence Day Parade July 4<sup>th</sup> at 11:00 am**

The Independence Day July 4<sup>th</sup> parade will start at 11:00 am. This year we will have guests speaker at three spots on Broadway.

**Job Fair July 27<sup>th</sup> from 11:00 am – 3:00 pm**

The Town of Merrillville 3<sup>rd</sup> Annual Job Fair will be on July 27<sup>th</sup> from 11:00 am until 3:00 pm at the Mike Anderson Event Center. We encourage those looking for employment to come out on that day.

Town Manager Reardon informed the council that we had verbal commitments from fifteen vendors to participate in the job fair. If we repeat our first and second years, we will top out at sixty.

President Bella asked how many jobs were offered at the first and second job fairs.

Town Manager Reardon informed the council that Albanese hired almost twenty people many more at our first job fair. At the second job fair including Albanese and Fed Ex, fifty people were hired. As we reinvite vendors back for our third job fair, we asking them for their success rate.

Councilman Pettit informed the council that we need to remind vendors of the ten percent goal we asked for in hiring Merrillville residents when we give out incentives.

Town Manager Reardon informed the council that those are the first company we call and some of them call us in advance.

President Bella clarified the time start time of the parade. At the last meeting, the time given was 11:30 am which was an error. The parade will be starting at 11:00 am this year from the Community Center at 66<sup>th</sup> and Broadway traveling south and finishing at 80<sup>th</sup> Place.

Vice-President Hardaway informed the council that we will be able to use the parking lot at PNC Bank.

***DEPARTMENT & COMMISSION REPORTS***

***LAKE COUNTY SOLID WASTE MANAGEMENT-WHITE*** – Councilman White informed the council that he has nothing to report at this time.

***NORTHERN INDIANA REGIONAL PLANNING COMMISSION-HARDAWAY*** – Vice-President Hardaway informed the council that he attended a NARCA conference earlier last week. At the meeting, we discuss the following:

- Trails
- Electric Vehicles
- Affordable Housing

of all the things that were discussed, the two that are dear to Merrillville are trails and affordable housing. More information will be forthcoming at a later date on how we can access some of these federal funding.

President Bella informed the council that we will not revert to Representative Smith's section on the agenda.

***STORMWATER MANAGEMENT RESOURCES-LAKE*** – Director Lake informed the council that Golf Construction is going to remobilize and get back on the Kaiser Ditch Lateral Project. There were some utility conflicts, but enough of them have been resolved for Golf Construction to continue with the projects. Director Lake elaborated on other projects in the works.

Director Lake also informed the council that we are officially a class seven again which is the best ranking in Indiana by CRS. This lowered flood insurance for high-risk categories by ten percent automatically. We have also received bronze status for the Clean Community Program.

We are part of a pilot program that only a handful of communities participated in to rekindle this program for the state.

Councilman White asked for an update regarding the pumping stations at Hickory Ridge.

Director Lake informed the council that the pumping station was redesigned and Little Calumet River Basin Commission is going to take a vote on whether to fund almost \$1,000,000.00 of the project. A 219 request has been made for the rest of the cost. Once the funding comes in, we can put the project out for bid.

President Bella informed the council that a Class 7 designation is a testament to the department.

***SOUTHSHORE VISITORS AND CONVENTION AUTHORITY*** – Town Manager Reardon informed the council that on Thursday, March 16<sup>th</sup> from 6:00 pm until 8:00 pm at Culinary Misfits in Crown Point the South Shore Visitors and Convention Authority will be hosting a legislative update and the next meeting is just before the event.

***FIRE TERRITORY BOARD-MINCHUK*** – Councilman Minchuk was absent from the meeting.

President Bella asked Town Manager Reardon did he have anything to report for Councilman Minchuk.

Town Manager Reardon informed the council that there is nothing to report at this time.

#### ***DEPARTMENT REPORTS/TOWN MANAGER***

##### **Director Shine – Planning and Building**

Director Shine informed the council that she has nothing to report at this time.

Councilman White informed the council he spoke with Director Shine regarding all of the smoke shops and liquor businesses in the Town of Merrillville. He doesn't see smoke shops as economic development.

Attorney Svetanoff informed the council that he already researching the issue and looking into some type of ordinance change.

President Bella informed the council that we don't have enough exceptions for businesses.

Councilman Pettit informed the council that C3 Highway Commercial is the problem because it has 135 permitted uses.

##### **Director King – Street Department**

Director King informed the council that we are waiting on Milestone to come up with an agreement to lease our property located on 89<sup>th</sup> and Randolph. Milestone will use the property as a fill site.

Councilman Pettit informed the council that he would like to see a gate at that location to prevent dumping

Director King informed the council that a gate is already at that location.

Councilman White asked about the status of the speed humps.

Director King informed the council that the speed humps are in and a proposal came in today for installation of the humps as well as striping and signage that was sent over to Town Manager Reardon.

##### **Director Price – Parks Department**

Director Price informed the council that the lots were discussed at the last council meeting and a second one was cut. The tunnel was also painted twice because the first time it was painted more graffiti appeared on the tunnel. The lighting in the tunnel will be addressed.

##### **Chief Nuses – Police Department**

Chief Nuses informed the council that for May 2023 there were 564 traffic stops and of those 306 tickets were issued. The department has implemented a traffic enforcement policy. We have assigned an officer who will only be addressing speeding vehicles in the twenty-five problem areas in the Town of Merrillville.

Chief Nuses also informed the council that he is working with Director Price to address the graffiti problem in Merrillville.

Chief Nuses informed the council that the department is looking to conduct a Woman's Self-Defense Night within the next few months. He hopes to have more information at the next council meeting about this event.

President Bella asked Chief Nuses to put the residents on notice that increased traffic patrol will be out in the community.

Chief Nuses informed the council and audience that ticketing speeders will increase in the community.

**Town Manager Reardon**

Town Manager Reardon informed the council that he has nothing to add at this time.

**GENERAL ORDERS**

***A. Ordinances***

***First Readings: (Discussion and Roll Call Vote)***

None

***Second Readings: (Discussion, Public Comment, and Roll Call Vote)***

None

***B. Resolutions: (Discussion and Voice Vote)***

**Resolutions 23-16 (Discussion and Voice Vote)**

A Resolution Authorizing and Approving Acquisition of Certain Real Estate to be Utilized by the Merrillville Fire Protection Territory, and All Matters Related Thereto.

Vice-President Hardaway made a motion to approve Resolution 23-16, seconded by Councilwoman Uzelac.

President Bella asked Attorney Svetanoff if there was anything else the council should know about Resolution 23-16.

Attorney Svetanoff informed the council that the attorney for Fire Territory contacted him. All property that's acquired by the Fire Territory District has to be approved by the Merrillville Town Council. This property isn't going to cost us anything. The property can be paid strictly with the Fire Territory District proceeds. At this time, I heavily recommend that we accept Resolution 23-16 as tendered.

President Bella informed the council, for the record, the address is 20 West 73<sup>rd</sup> Avenue. The parcel number is 45-12-16-278-006.000-030.

President Bella asked Attorney Svetanoff for the purchase amount.

Attorney Svetanoff informed the council that the purchase amount is 130,000.00.

Councilman White asked how is the property going to be used.

Attorney Svetanoff informed the council that he thinks that the property is going to be used for training and administrative offices.

No further questions or comments from the council.

Motion carries by voice vote 5-0.

**Resolutions 23-17 (Discussion and Voice Vote)**

A Resolution of the Town of Merrillville, Lake County, Indiana, Transferring Monies Within the 2023 Budget.

Councilman Pettit made a motion to approve Resolution 23-17, seconded by Councilwoman Uzelac.

President Bella asked Madam Clerk-Treasurer Kelly White Gibson if this is to help pay for legal notices that the Clerk's Office has to post by law.

Madam Clerk-Treasurer Kelly White Gibson confirmed this transfer is to help with legal notices.

No further questions or comments from the council.

Motion carries by voice vote 5-0.

***C. American Rescue Plan***

AP Voucher Register Summary for ARP Purchases for June 13, 2023

Vice-President Hardaway informed the council that the ARP Voucher summary of \$115,367.48

Vice-President Hardaway made a motion to approve \$115,367.48, seconded by Councilman Pettit.

No further questions or comments from the council.

No voice vote was taken 5-0.

***D.BZA & LARGE GATHERING ACTIONS***

**Petitioner:** Elvira Martinez  
**Owner:** Indiana Land and Trust #6329  
**Request:** Special Exception Approval  
**Purpose:** Dental Assistant Training Program  
**Location:** 1452 East 85<sup>th</sup> Avenue  
**Zoning:** C-3, Highway Commercial Zoning District

Planning and Building Director Shine elaborated on the BZA Action.

A motion was made by Councilman Pettit to approve the BZA, seconded by Councilman White.

Councilwoman Uzelac asked the Petitioner what is the charge for this training.

The Petitioner informed the council that the cost of training is \$8,000.00. The training is approved by the Department of Workforce Development. The Department of Workforce Development will pay up to \$5,500.00 for individuals who qualify for their in-training program. We also work with Climb a company that offers financing.

No further questions or comments from the council.

Motion carries by voice vote 5-0.

President Bella informed the council there is a map in their packet of the Merrillville Pit. The red highlighted area shows the designated area that Milestone would use and the pit has a ton of capacity for years to come so there's no concern about over-usage.

***OLD BUSINESS***

None

***NEW BUSINESS***

Vice-President Hardaway informed the council that on June 29, 2023, tentatively there will be a caucus to fill Councilman Spann's position at 5:30 pm at the Slovak Club.

President Bella asked Vice-President Hardaway to explain how a caucus work.

Vice-President Hardaway informed the council and audience that the caucus only involves the four Precinct Committeeman. The current precincts are 1,22, 18, and 25. They will select someone to serve the unexpired term of Councilman Spann.

Councilman White recognized Kimeka Parker for all of her work in the Hickory Ridge situation.

***SPECIAL PRESENTATIONS***

None

***ANNOUNCEMENTS:***

- Town Tax Talk June 14<sup>th</sup>, 6:30 pm at the Dean and Barbara White Community Center
- Juneteenth Freedom Feast June 17<sup>th</sup>, 12:00 pm - 5:00 pm
- Town Council Meeting June 27<sup>th</sup> at 6:30 pm
- Fireworks will be at Merrillville High School on July 3<sup>rd</sup>
- 4<sup>th</sup> of July Parade July 4<sup>th</sup> at 11:00 am starting at the Dean and Barbara White Community Center going South
- Job Fair July 27<sup>th</sup> from 11:00 am-3:00 pm at the Dean and Barbara White Community Center

***ADJOURNMENT:***

A motion and a second were made and passed by voice vote.

Meeting Adjourned.

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***Rick Bella, President***

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***Kelly White Gibson, Clerk-Treasurer***

***Minutes Submitted By Angela Lewis***



## ORDINANCE 23-16

### AN ORDINANCE OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, AMENDING ORDINANCES 23-01 and 22-29A, AND PAY FOR EMPLOYEES OF THE TOWN OF MERRILLVILLE, INDIANA, FOR THE CALENDAR YEAR 2023

**BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, INDIANA:**

**SECTION 1:** That from and after the \_\_\_\_\_, 2023, the salary and pay schedule for elected, and appointed officers and employees of the Town of Merrillville, Indiana, be fixed as follows, with the rates, salaries and quantities listed being the maximum allowed for each position:

Department(s) Amended: <i>Town Manager</i>				
Elected Officials	Hiring Limit	Compensation		
		Type	Rate	Annual
Town Council President	1	Monthly	\$ 1,433.33	\$ 17,199.96
Town Council Members	3	Monthly	\$ 1,333.33	\$ 15,999.96
Town Council Members + Plan Commission	3	Monthly	\$ 1,383.33	\$ 16,599.96
Clerk-Treasurer	1	Bi-weekly	\$ 2,326.94	\$ 60,500.44
Town Judge	1	Bi-weekly	\$ 2,269.24	\$ 59,000.24
<b>Town Administration</b>				
Town Manager/Director of Municipal Operations	1	Bi-weekly	\$ 3,557.69	\$ 92,499.94
Administrative Manager, Council/Town Manager	1	Bi-weekly	\$ 1,863.46	\$ 48,449.96
Information Technology Director (partial PNR)	1	Bi-weekly	\$ 2,692.30	\$ 69,999.80
Content Manager	\$ 20,000	Hourly	\$ 25.00	
Town Hall Building Maintenance	1	Bi-weekly	\$ 1,224.00	\$ 31,824.00
Human Resources Director	1	Bi-weekly	\$ 2,550.00	\$ 66,300.00
Administrative Secretary	1	Bi-weekly	\$ 1,530.00	\$ 39,780.00
Economic Development Director	1	Bi-weekly	\$ 2,550.00	\$ 66,300.00
Administrative Secretary	1	Bi-weekly	\$ 1,530.00	\$ 39,780.00
<b>Town Court</b>				
Judge Pro Temp (Ref.)	1	Bi-weekly	\$ 698.46	\$ 18,159.96
Part Time Judge Pro Temp (Ref.)	-	Bi-weekly	\$ 557.70	-
Administrative Assistant, Court	1	Bi-weekly	\$ 2,138.85	\$ 55,610.10
Civil Court Administrator	1	Bi-weekly	\$ 1,750.00	\$ 45,500.00
Secretary Class I, Court	1	Bi-weekly	\$ 1,509.62	\$ 39,250.12
Secretary Class II, Court	-	Bi-weekly	\$ 1,375.00	-
Secretary Class III, Court	2	Bi-weekly	\$ 1,192.31	\$ 31,000.06
Part Time Secretaries, Court	\$ 21,590	Hourly	\$ 15.79	
Public Defender I	1	Bi-weekly	\$ 663.46	\$ 17,249.96
Public Defender II	1	Bi-weekly	\$ 625.01	\$ 16,250.26
Full Time Bailiff	-	Bi-weekly	\$ 1,365.39	-
Part Time Bailiffs	\$ 11,700	Hourly	\$ 14.48	
Probation Officer	1	Bi-weekly	\$ 598.46	\$ 15,559.96
Part Time Staff, Court		Hourly	\$ 13.04	
<b>Clerk-Treasurer</b>				
Administrative Bookkeeper, Clerk-Treasurer	1	Bi-weekly	\$ 2,228.92	\$ 57,951.92
Office Manager, Clerk-Treasurer	1	Bi-weekly	\$ 1,921.19	\$ 49,950.94
Payroll Administrator, Clerk-Treasurer	1	Bi-weekly	\$ 1,921.19	\$ 49,950.94
Admin. Secretary, Class I, Clerk-Treasurer	3	Bi-weekly	\$ 1,602.51	\$ 41,665.26
Admin. Secretary, Class II, Clerk-Treasurer	-	Bi-weekly	\$ 1,530.00	\$ 39,780.00
Admin. Secretary, Class III, Clerk-Treasurer	-	Bi-weekly	\$ 1,451.54	\$ 37,740.04
Admin. Secretary, Class II, Clerk-Treasurer (F&H)	1	Bi-weekly	\$ 1,530.00	\$ 39,780.00
Part Time Secretary	\$ 7,650	Hourly	\$ 16.60	-
<b>Police Department</b>				
Police Commissioner	5	Monthly	\$ 100.00	\$ 1,200.00
Chief of Police	1	Bi-weekly	\$ 3,149.43	\$ 81,885.18
Assistant Police Chief	1	Bi-weekly	\$ 2,951.35	\$ 76,735.10
Operations Commander	1	Bi-weekly	\$ 2,852.31	\$ 74,160.06
Police Captain	-	Bi-weekly	\$ 2,792.89	\$ 72,615.14
Police Department Commander	3	Bi-weekly	\$ 2,792.89	\$ 72,615.14
Police Lieutenant	7	Bi-weekly	\$ 2,733.46	\$ 71,069.96
Shift Commander	2	Bi-weekly	\$ 2,733.46	\$ 71,069.96
Police Sergeant	3	Bi-weekly	\$ 2,674.04	\$ 69,525.04



**Police Department (cont.)**

Police Corporal	11	Bi-weekly	\$ 2,614.62	\$ 67,980.12
Detective	6	Bi-weekly	\$ 2,614.62	\$ 67,980.12
Patrolman, Special First Class	1	Bi-weekly	\$ 2,980.76	\$ 77,499.76
Master Patrolman	25	Bi-weekly	\$ 2,555.20	\$ 66,435.20
Patrolman, First Class (after 24 months)		Bi-weekly	\$ 2,555.20	\$ 66,435.20
Patrolman, Second Class (13-24 months)		Bi-weekly	\$ 2,475.96	\$ 64,374.96
Patrolman, Probationary (1-12 months)		Bi-weekly	\$ 2,396.73	\$ 62,314.98
Administrative Assistant, Police	1	Bi-weekly	\$ 1,889.84	\$ 49,135.84
Senior Secretary, Class I Police	1	Hourly	\$ 20.87	\$ 35,833.79 <sup>(1)</sup>
Senior Secretary, Class II Police	1	Hourly	\$ 19.38	\$ 33,275.46 <sup>(1)</sup>
Secretary Class I	-	Hourly	\$ 18.85	-
Secretary Class II	-	Hourly	\$ 18.26	-
Secretary Class III (Probation)	1	Hourly	\$ 17.32	\$ 36,025.60 <sup>(2)</sup>
Secretary, Part Time	-	Hourly	\$ 16.60	-
Law Enforcement Technician	1	Hourly	\$ 20.87	\$ 43,409.60
Information Technology Technician	-	Bi-weekly	\$ 2,157.69	\$ 56,099.94
Special Service Officer	1	Bi-weekly	\$ 1,618.27	\$ 42,075.02
Animal Control Officer, Part Time	-	Hourly	\$ 15.00	\$ 18,720.00 <sup>(3)</sup>

<sup>(1)</sup> Annual Salary listed is based on 64 hr/pay period schedule, with additional for Holiday pay. <sup>(2)</sup> Based on 80 hr/pay.

<sup>(3)</sup> Annual Salary listed is based on 48 hr/pay period schedule.

**Planning & Building, Engineer, Code Enforcement**

Board of Zoning Appeals Member	3	Monthly	\$ 100.00	\$ 1,200.00
Plan Commission Member	3	Monthly	\$ 200.00	\$ 2,400.00
Building & Planning Director	1	Bi-weekly	\$ 2,942.31	\$ 76,500.06
Planning & Building Assistant	1	Bi-weekly	\$ 1,726.15	\$ 44,879.90
Fire Inspector	1	Bi-weekly	\$ 1,961.53	\$ 50,999.78
Secretary, Senior, Planning & Building	1	Bi-weekly	\$ 1,553.54	\$ 40,392.04
Secretary, Planning and Building	1	Bi-weekly	\$ 1,490.77	\$ 38,760.02
Part Time Secretary, Planning & Building	\$ 7,000	Hourly	\$ 20.00	-

**Code Enforcement**

Director of Code Enforcement	1	Bi-weekly	\$ 2,000.76	\$ 52,019.76
Code Enforcement Officer	1	Bi-weekly	\$ 1,526.08	\$ 39,678.08
Code Enforcement Officer	1	Bi-weekly	\$ 1,333.84	\$ 34,679.84

**Public Works**

Public Works Director/Engineering Administrator	1	Bi-weekly	\$ 3,020.76	\$ 78,539.76
Street Superintendent	1	Hourly	\$ 27.85	\$ 57,928.00 **
Public Works Administrative Secretary	1	Bi-weekly	\$ 1,618.27	\$ 42,075.02
Part-time Secretary	-	Hourly	\$ 16.60	- **
Foreman	1	Hourly	\$ 26.83	\$ 55,806.40 **
Senior Operator	4	Hourly	\$ 24.09	\$ 50,107.20 **
Mechanic/Shop Foreman	1	Hourly	\$ 25.28	\$ 52,582.40 **
Mechanic	1	Hourly	\$ 24.09	\$ 50,107.20 **
Operator I	4	Hourly	\$ 23.34	\$ 48,547.20 **
Operator II	6	Hourly	\$ 23.70	\$ 49,296.00 **
Labor Class I	1	Hourly	\$ 22.07	\$ 45,905.60 **
Labor Class II	6	Hourly	\$ 22.83	\$ 47,486.40 **
Summer Help Class I	\$ 60,000	Hourly	\$ 14.60	-
Summer Help Class II		Hourly	\$ 15.10	-
Part Time, Regular	\$ 70,000	Hourly	\$ 21.64	-

\*\* Annual Salary listed is based on 80 hour/pay period schedule.

**Parks Department**

Parks Director (partial PNR)	1	Bi-weekly	\$ 2,942.30	\$ 76,499.80
Assistant Director (partial PNR)	1	Bi-weekly	\$ 1,944.27	\$ 50,551.02
Recreation Coordinator / Office Manager (PNR)	2	Bi-weekly	\$ 1,569.23	\$ 40,799.98
Recreation Supervisor FT (PNR)	2	Bi-weekly	\$ 1,387.20	\$ 36,067.20
Recreation Supervisor PT (PNR)	\$ 135,000	Hourly	\$ 15.30	-
Building Manager (PNR)	-	Bi-weekly	\$ 1,569.23	\$ 40,799.98
Front Desk Supervisor (PNR)	1	Bi-weekly	\$ 1,569.23	\$ 40,799.98
Front Desk Attendant, Level I (PNR)	\$ 80,000	Hourly	\$ 13.00	-
Front Desk Attendant, Level II (PNR)		Hourly	\$ 9.00	-
Event Center Manager (PNR)	1	Bi-weekly	\$ 1,569.23	\$ 40,799.98
Event Center Coordinator (PNR)	\$ 40,000	Hourly	\$ 12.00	-



**Parks Department (cont.)**

Maintenance Supervisor (PNR)	1	Bi-weekly	\$ 1,765.39	\$ 45,900.14
Custodian (PNR)	1	Bi-weekly	\$ 1,224.00	\$ 31,824.00
Part Time Custodian (PNR)	\$ 16,000	Hourly	\$ 13.00	
Maintenance Crew	\$ 40,000	Hourly	\$ 14.60	-
Laborer (PNR)	\$ 17,160	Hourly	\$ 11.00	-
Activity Leader, Level I (PNR)	\$ 30,000	Hourly	\$ 15.00	-
Activity Leader, Level II (PNR)		Hourly	\$ 9.00	-

**Fire Protection Territory**

Fire Chief	1	Bi-weekly	\$ 3,386.73	\$ 88,054.98
Deputy Fire Chief	1	Bi-weekly	\$ 3,152.66	\$ 81,969.16
Fire Captain	3	Bi-weekly	\$ 2,684.47	\$ 69,796.22
Lieutenant	3	Bi-weekly	\$ 2,555.70	\$ 66,448.20
Firefighter/EMT(special)		Bi-weekly	\$ 3,089.06	\$ 80,315.56
Firefighter/EMT	\$ 378,630	Bi-weekly	\$ 2,426.94	\$ 63,100.44
Firefighter - Probationary		Bi-weekly	\$ 2,263.07	\$ 58,839.82
Fire Department Administrative Assistant		Hourly	\$ 23.39	\$ 48,651.20
Volunteer Firefighter (on scene)		Per Call	\$ 20.04	
Volunteer Firefighter (on standby)		Per Call	\$ 15.59	
Volunteer Firefighter (in training)	\$ 400,000	Per Training	\$ 22.28	-
Volunteer Officer (on scene)		Per Call	\$ 22.28	
Part Time Firefighter		Hourly	\$ 13.37	
Part Time Firefighter/EMT		Hourly	\$ 16.71	

**Stormwater**

Stormwater Management Board Member	3	Monthly	\$ 100.00	\$ 1,200.00
Stormwater Director	1	Bi-weekly	\$ 3,442.31	\$ 89,500.00
Stormwater Administrative Secretary	1	Bi-weekly	\$ 1,892.88	\$ 49,214.88
Stormwater Superintendent	1	Bi-weekly	\$ 1,670.13	\$ 43,423.38
Stormwater Senior Operator	1	Hourly	\$ 27.22	\$ 56,617.60 **
Stormwater Crew Member/Part Time II	\$ 44,000	Hourly	\$ 20.00	-
Stormwater Crew Member/Part Time II		Hourly	\$ 20.00	

\*\* Annual Salary listed is based on 80 hour/pay period schedule.

\*\*\* Note: Monthly = 12 payments per year at the end of each month

Bi-Weekly = 26 pays per year (some years might have 27 pays depending on the calendar of a particular year)

**LONGEVITY - FULL-TIME EMPLOYEES ONLY:**

The Longevity Program is again adopted for full-time employees and elected officials. Please refer to the current Personnel Policy Manual for the policy and levels of longevity compensation.

**SECTION 2 - Holidays:**

The Holiday Schedule for Calendar Year 2023 is to follow that adopted by the Town Council in Resolution 22-73, or any superceding Resolution thereto.

**SECTION 3 - Overtime, Holiday Pay, Vacation Leave, Sick Leave and Personal Days:**

Refer to the current Personnel Policy Manual for the Overtime, Holiday Pay, Vacation Leave, Sick Leave and Personal Days policies.

**SECTION 4 - Merrillville Police Depart specific polices:**

Refer to Appendix A for policies involving the employees of the Merrillville Police Department.

This ordinance shall be in full force and effect from and after its passage. **DULY ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

\_\_\_\_\_  
Rick Bella, Council President  
Ward 5

\_\_\_\_\_, Councilman  
Ward 1

\_\_\_\_\_  
Richard Hardaway, Vice-President  
Ward 2

\_\_\_\_\_  
Jeff Minchuk, Councilman, Ward 3

\_\_\_\_\_  
Margaret Uzelac, Councilwoman  
Ward 4

\_\_\_\_\_  
Shawn Michael Pettit, Councilman  
Ward 6

\_\_\_\_\_  
Leonard White, Councilman  
Ward 7

ATTEST:

\_\_\_\_\_  
Kelly White-Gibson, Clerk-Treasurer

**APPENDIX A to ORDINANCE 23-16**

The following sections relate to the employees of the Merrillville Police Department.

**SECTION A-1 - Credit for Previous Law Enforcement Service:**

An individual hired for the Merrillville Police Department as a sworn officer will be given a credit for previous service for salary purposes only, if he or she was a sworn full-time officer in another police department for at least 2 years. The individual will be compensated as a 2nd Class patrolman for the first year of employment and as a first class patrolman for the second year of employment.

**SECTION A-2 - Specialty Pay:**

The Chief of Police will establish approved categories classified as Specialists. Officers on the approved Specialist list will receive an additional \$500.00 annually. Specialists serving on more than one approved category will receive no more than \$500.00 annually.

**SECTION A-3 - Overtime and Compensatory Time:**

(A) Full time employees of the Police Department who work additional hours which would be deemed overtime in relationship to any federal, state or county grant or for a specific law enforcement purpose approved by the Chief of Police is entitled to receive overtime compensation at a rate of one and one half times their calculated base hourly pay.

(B) The full time employees of the Police Department will receive in lieu of overtime compensation, compensatory time off at a rate of not less than one and one half hours for each hour of employment for which overtime compensation is required pursuant to the Fair Labor Standards Amendments of 1985.

(C) Such employees shall receive compensatory time off in lieu of overtime for hours worked according to a 28 day 7(k) work period system.

(D) Such employees may accrue not more than four hundred eighty (480) hours of compensatory time for hours worked after April 14, 1986. Any employees who accrue four hundred eighty (480) hours of compensatory time off shall, for additional overtime hours of work, be paid overtime compensation.

(E) An employee who has accrued compensatory time off authorized to be provided hereunder shall, upon termination of employment, be paid for the unused compensatory time off at a rate of compensation not less than:

- (1) The average regular rate received by such employee during the last three (3) years of the employees employment, or
- (2) The final regular rate received by such employee, whichever is higher.

(F) An employee under this section who has accrued compensatory time off who has requested the use of such compensatory time, shall be permitted by the Town to use such time within a reasonable period after making the request if the use of the compensatory time does not unduly disrupt the operation of the Town.

(G) An employee under this section who agrees to be employed on a special detail by a separate or independent employer, such hours the individual was employed by such separate and independent employer, shall be excluded by the Town in the calculation of compensation, if the Town:

- (1) Required that the employee be hired by a separate and independent employer to perform the special detail,
- (2) Facilitates the employment of such employees by a separate and independent employer, or
- (3) Otherwise affects the condition of employment of such employees by a separate and independent employer.

(H) If an employee under this section on an occasional or sporadic basis and solely at his or her option, has part time employment for the Town which is in a different capacity from any capacity in which the employee is regularly employed with the Town, the hours such employee was employed in performing the different employment shall be excluded by the Town in a calculation of the hours for which the employee is entitled to overtime compensation.

**SECTION A-4 - Sick Leave:**

Police Officers may accumulate sick leave from year to year, up to a maximum of 360 hours. Sick leave is accumulated at six (6) hours per month of service.

ORDINANCE NO. 23-17

AN ORDINANCE OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA,  
AUTHORIZING ADDITIONAL APPROPRIATIONS  
IN THE 2023 BUDGET

WHEREAS, it has been determined that it is now necessary to appropriate more money than was originally appropriated in the annual budget in the Town Donation Fund of the Town; and

WHEREAS, the Town Council is aware that the Fund currently holds sufficient cash balance and is expected to receive additional miscellaneous revenue to support the requested additional appropriation.

NOW, THEREFORE BE IT ORDAINED, BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, that it is hereby provided and ordered for the expenses of the taxing unit, the following additional sum of money is appropriated out of the fund named, subject to laws governing the same:

	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROVED BY FISCAL BODY</u>
<u>Fund 2301: TOWN DONATION FUND</u>		
2301010333 Town Donation/Job Fair	\$ 15,000.00	\$ 15,000.00
2301010375 Town Donation/July 4th	<u>14,500.00</u>	<u>14,500.00</u>
Total for TOWN DONATION FUND	<u>\$ 29,500.00</u>	<u>\$ 29,500.00</u>

This Ordinance shall be in full force and effect from and after its passage.

DULY ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Rick Bella, Council President  
Ward 5

\_\_\_\_\_  
Marge Uzelac, Councilwoman  
Ward 4

\_\_\_\_\_, Councilman  
Ward 1

\_\_\_\_\_  
Shawn Pettit, Councilman  
Ward 6

\_\_\_\_\_  
Richard Hardaway, Vice President  
Ward 2

\_\_\_\_\_  
Leonard White, Councilman  
Ward 7

\_\_\_\_\_  
Jeff Minchuk, Councilman  
Ward 3

ATTEST: \_\_\_\_\_  
Kelly White-Gibson  
Clerk-Treasurer

**RESOLUTION 23-18  
TOWN OF MERRILLVILLE, INDIANA**

**A RESOLUTION OF THE TOWN OF MERRILLVILLE, LAKE  
COUNTY, INDIANA, TRANSFERRING MONIES OF THE 2023  
BUDGET WITHIN THE CCD FUND**

WHEREAS, in the appropriation of funds for the year 2023, there is a need to transfer certain monies within the CCD Fund, therefore

**BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA**, that the following transfer of funds be approved:

		<u>DECREASE</u>	<u>INCREASE</u>
4402010453	CCD/Other Equipment	\$ 49,000.00	
4402010363	CCD/Parks Improvements		\$49,000.00

DULY ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, THIS \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Rick Bella, President

ATTEST:

\_\_\_\_\_  
Kelly White Gibson, Clerk-Treasurer

**RESOLUTION NO. 23-20**

**A PRELIMINARY RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF  
MERRILLVILLE, INDIANA, DECLARING AN AREA IN THE TOWN AS AN ECONOMIC  
REVITALIZATION AREA AND APPROVING A REAL PROPERTY TAX ABATEMENT FOR  
MERRILLVILLE AVANTI, LLC**

WHEREAS, Merrillville Avanti, LLC, and/or any affiliate thereof (collectively, the "Company"), is pursuing the construction of a redevelopment project consisting of a new class A office and industrial/warehouse flex-industrial building comprising approximately 51,000 square feet on an approximately 4.73-acre site (collectively, the "Project") located at 98<sup>th</sup> Avenue in Ameriplex at the Crossroads in the Town of Merrillville (the "Town"), as further described in the map attached hereto as Exhibit A and incorporated herein by reference (collectively, the "Real Property"); and

WHEREAS, the Company has requested that the Real Property be designated an economic revitalization area (an "ERA") for purposes of permitting real property tax deductions pursuant to I.C. 6-1.1-12.1, as amended; and

WHEREAS, the Company has further requested that the Town Council of the Town of Merrillville, Indiana (the "Council") approve a ten-year real property tax deduction schedule for the Project; and

WHEREAS, the Company has advised the Council that the Project will involve significant investment in real property redevelopment or rehabilitation; and

WHEREAS, the Company submitted to the Council a form SB-1/Real Property Statement of Benefits in connection with the Project, and provided all information and documentation necessary for the Council to make an informed decision (the "Statement"); and

WHEREAS, the Council is authorized under the provisions of I.C. 6-1.1-12.1-1 *et seq.* to designate areas in the Town as an ERA for the purposes described herein; and

WHEREAS, the Council has considered the Statement submitted by the Company and has conducted a complete and proper investigation of the Real Property, and determined that the Real Property qualifies as an "economic revitalization area" under Indiana statutes; and

WHEREAS, the Council has considered the following factors under I.C. 6-1.1-12.1-17 in connection with the Project:

1. The total amount of the Company's investment in real and personal property under the Project;
2. The number of new full-time equivalent jobs (if any) to be created under the Project;
3. The average wage of the new employees (if any) under the Project compared to the state minimum wage; and
4. The infrastructure requirements for the Company's investment under the Project;

(collectively, the "Deduction Schedule Factors");

NOW, THEREFORE, IT IS FOUND, DETERMINED AND RESOLVED by the Council as follows:

1. That the estimate of the value of the redevelopment or rehabilitation of the Real Property is reasonable for projects of that nature.
2. That the value of the construction of improvements as a result of the Project creates benefits of the type and quality anticipated by the Council within the ERA and can reasonably be expected to result from the proposed Project and the redevelopment or rehabilitation of the Real Property.
3. That the benefits described in the Statement can reasonably be expected to result from the proposed redevelopment or rehabilitation of the Real Property.
4. That the totality of benefits from the proposed redevelopment or rehabilitation of the Real Property is sufficient to justify a real property tax deduction period and schedule as set out herein.
5. That the Deduction Schedule Factors in connection with the Project justify granting the deduction schedule for real property under I.C. 6-1.1-12.1-17 as specified herein.

NOW, THEREFORE, based on the foregoing, the Council further RESOLVES, FINDS AND DETERMINES:

- 1. That all of the conditions for the designation of the Real Property as an “economic revitalization area” and all of the requirements for the tax deductions to be granted hereby have been met, and the foregoing findings are true and all information required to be submitted has been submitted in proper form.
- 2. That the Statement submitted by the Company is hereby approved.
- 3. That the Real Property is hereby designated as an “economic revitalization area” pursuant to I.C. 6-1.1-12.1-1 *et seq.*, and the Company is entitled to real property tax deductions for the proposed redevelopment or rehabilitation of real property as part of the Project for a period of ten years as allowed in I.C. 6-1.1-12.1-4 (as in effect on the date hereof), in accordance with the following abatement schedule, hereby adopted pursuant to I.C. 6-1.1-12.1-17 (as in effect on the date hereof):

YEAR OF DEDUCTION	% ABATED
1	100%
2	95%
3	80%
4	65%
5	50%
6	40%
7	30%
8	20%
9	10%
10	5%

- 4. That notice hereof should be published according to law stating the following: the adoption and substance hereof, a copy of the description of the affected area is available for inspection in the County Assessor’s Office and the date on which the Council will hear and receive remonstrances and objections and take final action, all as required by law.
- 5. That the effectiveness of this Resolution is hereby conditioned on the receipt by the President of the Town Council of written consent of the Company that this Resolution shall be deemed to incorporate the provisions of Indiana Code 6-1.1-12-14, imposing an annual fee on the Company at the maximum permissible percentage of 15%. The President of the Town Council is authorized to enter into an agreement on behalf of the Town to effectuate the incorporation of such provisions.
- 6. The term of the ERA shall be unlimited, and shall apply to both real and personal property for any property in the ERA that is approved by the Town Council for a tax abatement, with the deduction schedule for any such project to be set forth in the applicable Town Council approval resolution.
- 7. That, subject to Section 5, this Resolution shall be in full force and effect from and after its passage by the Merrillville Town Council and such publications as may be required by law.
- 8. That the Council shall cause certified copies of this Resolution to be filed with the Lake County Auditor and the Lake County Assessor.

\*\*\*\*\*

ALL OF WHICH IS PASSED AND ADOPTED THIS 27th DAY OF JUNE, 2023, BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA.

TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA,  
TOWN COUNCIL

\_\_\_\_\_  
Rick Bella, President

\_\_\_\_\_  
Donald Spann, Member

\_\_\_\_\_  
Richard Hardaway, Member

\_\_\_\_\_  
Jeffrey Minchuk, Member

\_\_\_\_\_  
Margaret Uzelac, Member

\_\_\_\_\_  
Shawn Pettit, Member

\_\_\_\_\_  
Leonard White, Member

ATTEST:

\_\_\_\_\_  
Kelly White Gibson, Clerk-Treasurer



**CONFIDENTIAL**

**TOWN OF MERRILLVILLE  
Town Manager & ED Dept  
STAFF REPORT & RECOMMENDATION TO  
ECONOMIC DEVELOPMENT COMMITTEE**

**MEETING DATE:** May 16, 2023

**PREPARED BY:** Patrick J. Reardon, Town Manager  
Angie Chilcott, ED Director

**APPLICANT:** Avanti Building

**TENANT:** Looking to attract a variety of potential tenants likely to include light manufacturing, assembly, service, and distribution uses.

**REPRESENTATIVE:** Mike O'Connor  
Holladay Properties

**PROPERTY ADDRESS:** Ameriplex at the Crossroads 98<sup>th</sup> St

**EXISTING ZONING:** C/I-S: Commercial/Industrial Special District

**FACTS:** Ward Councilman (Pettit) is aware of the project. Project representatives have had contact with Town Staff. Applicant has prepared applicable documents and is poised to advance the project.

**PROJECT DESCRIPTION:** Proposing to construct a 51,000 SF flex-industrial building with the intent to provide high quality space for tenants seeking space in the range of 8,000 SF to 24,000 SF. The building will be located on 4.73 acre site on the south side of 98<sup>th</sup> St.

**COST, JOBS AND WAGES:** \$7.4 M project cost (s). Approximately 50 new full-time jobs with an annual payroll of \$2.5 M.

**REQUEST: Real Tax Abatement- Ten (10) Years (Indiana State Scale)**

Year 1 = 100%	\$130,000
Year 2 = 95%	\$123,500
Year 3 = 80%	\$104,000
Year 4 = 65%	\$84,500
Year 5 = 50%	\$65,000
Year 6 = 40%	\$52,000
Year 7 = 30%	\$39,000
Year 8 = 20%	\$26,000
Year 9 = 10%	\$13,000
Year 10 = 5%	\$6,500
Year 11 = 0%	\$0.00

**CURRENT ASSESSED VALUE:** AV for the parcel is calculated as \$53,282.

**PROJECTED NEW ASSESSED VALUATION:** \$2.4 M

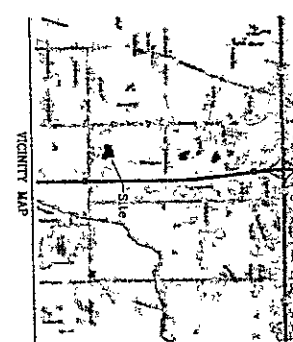
**ESTIMATED GROSS REAL TAX SAVINGS:** \$643,500

**ANTICIPATED TAX ABATEMENT FEE:** \$96,525

**STAFF RECOMMENDATION:** Endorse the tax abatement application and forward it to Town Council and Redevelopment Commission with a favorable recommendation.

[illegible][illegible][illegible]

My Examination report: \_\_\_\_\_  
 Capacity of Residence: \_\_\_\_\_  
 Henry Public

[illegible]

1. *Constitution of the United States*, 1787, 1791, 1792, 1793, 1794, 1795, 1796, 1797, 1798, 1799, 1800, 1801, 1802, 1803, 1804, 1805, 1806, 1807, 1808, 1809, 1810, 1811, 1812, 1813, 1814, 1815, 1816, 1817, 1818, 1819, 1820, 1821, 1822, 1823, 1824, 1825, 1826, 1827, 1828, 1829, 1830, 1831, 1832, 1833, 1834, 1835, 1836, 1837, 1838, 1839, 1840, 1841, 1842, 1843, 1844, 1845, 1846, 1847, 1848, 1849, 1850, 1851, 1852, 1853, 1854, 1855, 1856, 1857, 1858, 1859, 1860, 1861, 1862, 1863, 1864, 1865, 1866, 1867, 1868, 1869, 1870, 1871, 1872, 1873, 1874, 1875, 1876, 1877, 1878, 1879, 1880, 1881, 1882, 1883, 1884, 1885, 1886, 1887, 1888, 1889, 1890, 1891, 1892, 1893, 1894, 1895, 1896, 1897, 1898, 1899, 1900, 1901, 1902, 1903, 1904, 1905, 1906, 1907, 1908, 1909, 1910, 1911, 1912, 1913, 1914, 1915, 1916, 1917, 1918, 1919, 1920, 1921, 1922, 1923, 1924, 1925, 1926, 1927, 1928, 1929, 1930, 1931, 1932, 1933, 1934, 1935, 1936, 1937, 1938, 1939, 1940, 1941, 1942, 1943, 1944, 1945, 1946, 1947, 1948, 1949, 1950, 1951, 1952, 1953, 1954, 1955, 1956, 1957, 1958, 1959, 1960, 1961, 1962, 1963, 1964, 1965, 1966, 1967, 1968, 1969, 1970, 1971, 1972, 1973, 1974, 1975, 1976, 1977, 1978, 1979, 1980, 1981, 1982, 1983, 1984, 1985, 1986, 1987, 1988, 1989, 1990, 1991, 1992, 1993, 1994, 1995, 1996, 1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 24

**Tiemens Nagai Surveying & Engineering, Ltd.**  
220 3rd Court, SE, Suite 1  
DeMotte, Indiana 46310  
Phone: 219-987-2828

**SITE**

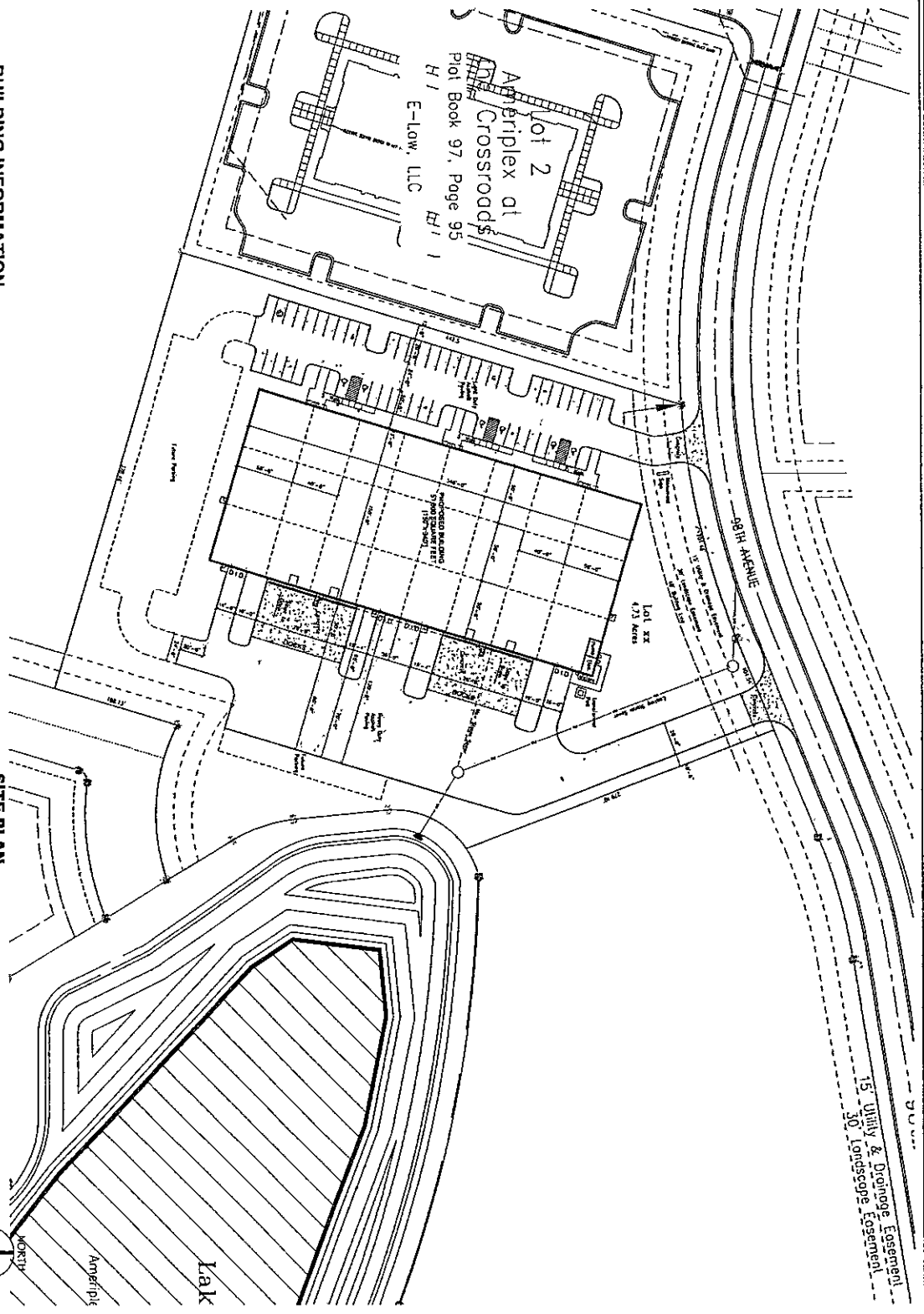
Lot xx - 4.73 +/- acres

**BUILDING INFORMATION**

<b>BUILDING SIZE</b>	<b>BAY SIZE</b>	<b>DOCK POSITIONS</b>	<b>TRAILER POSITIONS</b>
51,000 sq. ft. Changeable to 6,000 sq. ft. Changeable to 4 tenant suites	50' x 50' End Bays 40' x 50' Interior Bays	4 Dock Doors w/ recessed leveler, bumper, weather seal Future = 4 Dock Doors	xx
<b>BUILDING DIMENSIONS</b>	<b>CLEAR HEIGHT</b>	<b>DRIVE-IN DOORS</b>	<b>CAR PARKING</b>
340' length 150' depths	20'	4 doors @ 12' x 16'	Regulated = 49 stalls Shown = 62 Stalls @ 9' x 20' Future = 59 Stalls @ 9' x 20'-30'

**SITE PLAN**

SCALE: 1" = 40.0'



**AVANTI BUILDING 2.0**  
98th AVENUE  
MERRILLVILLE, INDIANA



**HOLLADAY PROPERTIES**  
www.holladayproperties.com  
6370 Amertip Dr., Suite 110  
Portage, Indiana 46369  
Phone: 219.841.6416  
Fax: 219.764.0446

**SHEET TITLE**  
SITE PLAN

**C-1**

6370 AmeriPlex Dr. Ste. 110 | Portage Indiana 46368

PHONE (219) 841-6416 | FAX (219) 764-0446

April 11, 2023

Mr. Patrick Reardon  
Town Manager  
The Town of Merrillville  
7820 Broadway  
Merrillville, IN. 46410

RE: Application for Tax Abatement -- Proposed Avanti Building

Dear Pat:

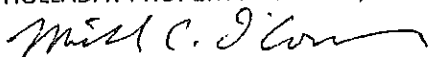
On behalf of Holladay Properties we are pleased to inform you of our intent to develop a new 51,000 SF Flex Industrial building to be located on a site on 98<sup>th</sup> Street immediately east of the E-Law building (See attached plans). As you are aware, construction costs and interest rates have been on the rise since the onset of the pandemic in 2020. This situation has created a very high hurdle for speculative industrial development in our market. However, we do feel there is pent up demand for high quality industrial space in northwest Indiana. As an example we delivered a very similar flex industrial building in Portage in 2021 which attracted a business from Spain as well as a tenant relocating from Illinois. The balance of the building leased up in less than 4 months to additional tenants expanding from locations in Indiana.

Real Estate Tax Abatement was an important component of our success in Portage attracting tenants internationally and from other states as well as from other local communities. Due to the increased construction costs, rising interest rates and our need to compete with other developments in surrounding communities but for the requested real estate tax abatement incentive the Avanti project would not proceed.

The financial proforma for the Avanti Building requires a total investment of \$7,400,000. Seventy five percent of the cost or \$5,553,000 will be funded by a bank loan while the balance of twenty five percent of the cost or \$1,850,000 will be funded by equity investment by Holladay partners. In order to obtain the required investment returns to make this speculative investment feasible we need to offer a competitive lease rate and overall occupancy cost comparable to other space in the market. A key component of our ability to achieve competitive occupancy costs is the requested tax abatement assistance in the early years of the project. Of course tax revenue to the Town of Merrillville will continue long after the limited life of the abatement period so the project is a win for the community and offers a unique smaller space option for businesses seeking quality space in our market. While we do not know who the tenants of the new Avanti building will be just yet, our Diversey building in Portage which I mentioned above is a very good example. Currently there are over 65 employees working in the building. We anticipate similar success in the Avanti building in Merrillville.

As you are aware there has been much activity in AmeriPlex at the Crossroads over the past few years. In addition to the new businesses and construction activity, Holladay has completed over \$500,000 of improvements to the park infrastructure including new landscaping, signage renovations, stormwater facility maintenance and upgrades, street lighting improvements, etc. We believe the addition of the Avanti building will offer smaller tenants an opportunity to relocate to Merrillville and benefit from the strong business climate which has been established at AmeriPlex at the Crossroads. Thank you for your consideration of this request and feel free to contact me with any questions.

Yours very truly,  
HOLLADAY PROPERTY SERVICES, INC.



Michael C. O'Connor  
SVP- Development & Leasing

South Bend   Nashville   Indianapolis   Chicago/Portage   Richmond  
[www.holladayproperties.com](http://www.holladayproperties.com)

**RESOLUTION 23-22  
TOWN OF MERRILLVILLE, INDIANA**

**A RESOLUTION OF THE TOWN OF MERRILLVILLE,  
LAKE COUNTY, INDIANA, ESTABLISHING A  
RESTRICTED FUND WITHIN THE TOWN BUDGET ENTITLED  
"PUBLIC SAFETY BUILDING FUND"**

**WHEREAS**, the Town of Merrillville (the "Town"), in conjunction with the Merrillville Fire Protection Territory (the "Territory"), is in the initial planning stages of construction of an additional building to best serve the residents and businesses within the Town and Territory, specifically in the southeast area of Town, and

**WHEREAS**, the Town and Territory are also planning for the financial aspects of the building project, and

**WHEREAS**, the Town wishes the ability to collect donations toward the building project, and

**WHEREAS**, the Town Council wants to reserve these donations in a separate fund for the specific purposes laid out herein, including possible land purchase, and

**WHEREAS**, the Town Council foresees the possibility that other donations may be received in the future for the same exclusive use as described herein, and

**WHEREAS**, the Town Council desires to establish a restricted fund for the receipt of the herein described donations, and

**WHEREAS**, the Town Council will budget when appropriate in order to expend the monies for the construction project as described, and

**WHEREAS**, any income from investments of said restricted donations shall be receipted into the same restricted fund, and

**WHEREAS**, upon completion of the purpose of the fund any remaining cash balance shall be transferred to Fund 2243, the Operation Fund of the Territory for the purpose of future capital upkeep of the public safety buildings of the Territory, or to Fund 4425, the Cum'l Fire Equipment Fund of the Territory for the purpose of equipment replacement or repair.

**THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA**, that the following restricted fund be established for the uses described above herein:

Fund 4643 - Public Safety Building Fund

**DULY ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA**, this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Rick Bella, Council President  
Ward 5

\_\_\_\_\_  
Marge Uzelac, Councilwoman  
Ward 4

\_\_\_\_\_, Councilman  
Ward 1

\_\_\_\_\_  
Shawn Pettit, Councilman  
Ward 6

\_\_\_\_\_  
Richard Hardaway, Vice President  
Ward 2

\_\_\_\_\_  
Leonard White, Councilman  
Ward 7

\_\_\_\_\_  
Jeff Minchuk, Councilman  
Ward 3

ATTEST: Kelly White-Gibson  
Clerk-Treasurer



**ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY****TOWN OF MERRILLVILLE**

GOVERNMENTAL UNIT

AGENCY

**APV Register Batch - ARP JUNE 27, 2023 TC MEETING**

NOTES: (1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.  
(2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information.

Page 1 of 1 Pages

General Form No. 364 (1997) APVREGISTER\_SUM.FRX

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
/ /	519	CHRISTOPHER BURKE	ARP/CONTRACTUAL	1708.00			SW HICKORY RIDGE FLD CNTRL IMVP
/ /	1194	GRACE THROUGH FAITH	ARP/REVENUE	525.00			EMBROIDERY ON UNIFORMS FOR NEW
/ /	585	NWI EMERGENCY	ARP/OTHER EQUIPMENT	5399.00			UPFIT 3 OF 6 CARS
/ /	1821	ROBINSON ENGINEERING	ARP/CONTRACTUAL	1527.50			SW MSU INDEPT ST & 75TH AV DRNG
/ /	158	VS ENGINEERING, INC.	ARP/CONTRACTUAL	3933.00			SW HENDRICKS ST DRAINAGE
06/21/2023	1107	KENNETH WOODSIDE	ARP/BLDG MAINT	850.00	850.00	61231	GREETERS PAY 5/29/23-6/10/23
06/21/2023	637	DENNIS J DOBROLECKI	ARP/BLDG MAINT	500.00	500.00	61232	GREETERS PAY 5/29/23- 6/10/23
06/21/2023	345	RAY TRISTAIN	ARP/BLDG MAINT	575.00	575.00	61233	GREETERS PAY 5/29/23-6/10/23
06/21/2023	1147	PROVEN BUSINESS SYSTEMS,	ARP/CONTRACTUAL	10150.00	10150.00	61242	IT SVC FOR MONTH OF JULY
		Checks: 0 - 61242		25167.50	12075.00		