

**Town of Merrillville
Town Council Agenda
Municipal Complex
July 11, 2023 6:30 P.M.**

1. **Call to Order**
2. **Invocation/Moment of Silence:**
3. **Pledge of Allegiance:** Led by any veteran in attendance
4. **Roll Call of Council**
5. **Petitions, Communications
Acknowledgements & Remonstrations**
 - Swearing in of Councilwoman Ward 1 Rhonda Neal
 - Parade Winner and Special Mentions
 - Parade Judges' appreciation
6. **Consent Agenda**

Accts. Payable Register Voucher Approval for July 11th, 2023
Approval of Town Council Meeting Minutes of June 27th, 2023
7. **Standing & Special Committees Reports**
 - A. **Budget & Finance** – Chairman Mr. Hardaway
Members Mr. Pettit, Mr. Minchuk
 - B. **Council Affairs** – Chairman Mr. Pettit
Members Mr. Minchuk, Mrs. Uzelac
 - C. **Street Department** – Chairman Mr. Minchuk
Members Mrs. Uzelac, Mrs. Neal
 - D. **Elections, Public Relations, Town Beautification** – Chairman Mr. Pettit
Members Mr. Hardaway, Mr. Minchuk
 - E. **Environmental Affairs** – Chairman Mr. White
Member Mrs. Uzelac, Mrs. Neal
 - F. **Personnel Policy & Employee Benefits** – Chairman Mr. Hardaway
Members Mrs. Uzelac, Mr. Pettit-
 - G. **Public Safety** – Chairman Mr. Minchuk
Members Mrs. Uzelac, Mrs. Neal – Review and approval of Police Chief Commission recommendation.
 - H. **Economic Development** – Chairman Mr. Pettit
Members Mr. Hardaway, Mr. Minchuk, Deann Patena, Jennifer Doffin
 - I. **Parks & Recreation** – Chairwoman Mrs. Uzelac
Member Mr. White, Mrs. Neal
 - J. **Abandoned-Blighted Properties** – Chairman Mr. Hardaway
Members Vicki Bunnell, Adra Breclaw-Csanyi
 - K. **Dean & Barbara White Community Center**-Chairman Mr. Pettit
Member Mr. White, Mr. Minchuk
 - L. **Special Projects (F & B Tax, Diversity, 4th of July Celebration)**
Chairman Mr. Hardaway, *Members Mr. Pettit, Mr. Minchuk-*
 - Job Fair July 27th from 11 am – 3 pm
8. **Department & Commission Reports**
 - A. **Lake County Solid Waste Management-** Mr. White
 - B. **Northern Indiana Regional Planning Commission-** Mr. Hardaway

TOTAL
BELLA
WHITE
PETTIT
UZELAC
MINCHEUK
HARDAWAY
NEAL

ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

TOWN OF MERRILLVILLE

GOVERNMENTAL UNIT

AGENCY

APV Register Batch - JULY 11, 2023 TC MEETING

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Page 1 of 5 Pages

General Form No. 364 (1997) APVREGISTER_SUM.FRX

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/ Memorandum (See Note (2) Above)
//	958	COTG	GENERAL/HR COPIER	56.58			HR OVERAGE
//	1315	MENARDS	FD/BUILDING SUPPLIES	24.30			MISC SUPPLIES
//	237	NORTHWEST INDIANA AUTO	LRS/REPAIR PARTS	-0.50			CREDIT
//	958	COTG	GENERAL/CONTRACTUAL	36.74			ADMIN COPIER OVERAGE
//	1315	MENARDS	FD/BUILDING SUPPLIES	221.15			MISC SUPPLIES
//	237	NORTHWEST INDIANA AUTO	LRS/REPAIR PARTS	132.29			PARTS
//	1175	AMAZON CAPITAL SERVICES	GENERAL/OFFICE	32.88			CONF. ROOM SUPPLIES
//	958	COTG	PARKS/CONTR. SERVICE	93.08			PARKS COPIER OVERAGE
//	700	INDIANA AMERICAN WATER	FD/WATER	20.05			SPRINKLER SYSTEM @ ST. #74
//	1164	J & L FASTENERS	LRS/G&M SUPPLIES	261.25			CABLE TIES
//	99	MACQUEEN EMERGENCY	FD/REPAIR PARTS	111.82			MISC PARTS +FRT. FOR 7411
//	1315	MENARDS	FD/BUILDING SUPPLIES	400.67			MISC SUPPLIES
//	1153	MY FLEET CENTER.COM	GENERAL/REPAIRS TO	35.00			OIL CHANGE LGA83196
//	237	NORTHWEST INDIANA AUTO	LRS/REPAIR PARTS	472.20			PARTS
//	1339	PULSE TECHNOLOGY	GENERAL/OFFICE	179.80			4 BOXES COPIER PAPER @ \$44.95
//	222	R&C CONSTRUCTION LLC	CCD/PARKS	1500.00			FOREST HILLS RESTORATION PARKS
//	1175	AMAZON CAPITAL SERVICES	GENERAL/OFFICE	28.99			CONTACT PAPER
//	822	BOSAK MOTORS OF	MISS ST TIF/OTHER EQUIP	41351.25			2023 DODGE DURANGO PC591885
//	40	CHAS REILLY	GENERAL/CONT SVCS IT	675.00			CONTENT MANAGER
//	456	CIRCLE "R" MECHANICAL, INC.	PK IMP/CONTRACTUAL	460.00			CONTRACTUAL SERVICE
//	39	COAST MACHINERY LLC	SW/FREIGHT	42.59			SW MARSH MASTER PARTS FREIGHT
//	958	COTG	GENERAL/COPIER MTCE.	33.48			PLANNING OVERAGE
//	183	FIRST GROUP ENGINEERING,	MISS ST	2403.52			ENGINEERING SERVICES
//	700	INDIANA AMERICAN WATER	FD/WATER	20.06			SPRINKLER SYSTEM @ ST. #72
//	1056	INDIANA STREET	LRS/INSTRUCTION	275.00			ISCA CONFERENCE FOR TRACY
//	1164	J & L FASTENERS	LRS/G&M SUPPLIES	160.71			CABLE TIES
//	99	MACQUEEN EMERGENCY	FD/REPAIR PARTS	53.83			MISC PARTS +FRT. FOR 7411
//	1315	MENARDS	FD/BUILDING SUPPLIES	456.77			MISC SUPPLIES
//	1153	MY FLEET CENTER.COM	GENERAL/REPAIRS TO	46.99			OIL CHANGE NGB57958
//	232	NEXTHILL CAPITAL PARTNERS,	FD/VOLUNTEER	373.75			SHIRTS WITH FULL EMBROIDERY FOR
//	237	NORTHWEST INDIANA AUTO	LRS/REPAIR PARTS	816.75			LED 40 FT REEL
//	585	NWI EMERGENCY	POLICE EQUIP/REPAIRS	2588.00			UPFIT #335 SQUAD
//	1339	PULSE TECHNOLOGY	GENERAL/OFFICE	14.98			MARKERS SHARPIES RED
//	222	R&C CONSTRUCTION LLC	CCD/PARKS	3800.00			FOREST HILLS
//	193	SOUTHEND BODY SHOP	POLICE EQUIP/REPAIRS	0.60			\$.60 missing from last chk (in order to pay
//	948	ADRA BRECLAW- CSANYI	SW/POSTAGE	27.06			SW REIMBURSEMENT FOR EXPRESS
//	1175	AMAZON CAPITAL SERVICES	TOWN DONATION/4TH OF	274.39			4TH STAGE DECOR
//	1241	ARC DOCUMENT SOLUTIONS	GENERAL/HDWE.-SOFTWA	166.66			JUNE SKYSITE 2023
//	865	ATOMIC WRAPS	MISS ST TIF/OTHER EQUIP	1600.00			DECALS FOR NEW CAR UPFIT (4)
//	822	BOSAK MOTORS OF	MISS ST TIF/OTHER EQUIP	41351.25			2023 DODGE DURANGO

ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

TOWN OF MERRILLVILLE

GOVERNMENTAL UNIT

AGENCY

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Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
//	209	BRANDY'S SAFE & LOCK, INC.	GENERAL/BLDG. &	70.91			KEY COPY FOR NEW COUNCIL
//	210	BUTLER, FAIRMAN &	MISS ST	19801.20			ENGINEERING FEES
//	673	CARD SERVICE CENTER	GENERAL/ENG OTHER	38.40			GUM FOR THE 4TH PARADE
//	40	CHAS REILLY	GENERAL/CONT SVCS IT	775.00			CONTENT MANAGER
//	667	CINTAS	GENERAL/CONTRACTUAL	55.23			MEDICINE BOX
//	1230	CINTAS CORPORATION 2	PNR/JANITORIAL	770.08			SUPPLIES
//	456	CIRCLE "R" MECHANICAL, INC.	PK IMP/CONTRACTUAL	4360.08			CONTRACTUAL SERVICE
//	39	COAST MACHINERY LLC	SW/DRAINAGE SUPPLIES	1182.97			SW MARSH MASTER PARTS
//	43	COASTAL VALLEY WATER CO.	GENERAL/CONTRACTUAL	219.25			Water SUB
//	776	COMCAST	GENERAL/TELEPHONE	359.23			TELEPHONE 62323
//	230	COMMAND VENTILATION	GENERAL/UNAPPROPRIAT	150.00			REIMBURSEMENT FOR BUSINESS
//	958	COTG	GENERAL/COPIER LEASE	29.17			CLERKS COPIER LEASE OVERAGE
//	93	CROSSROADS REGIONAL	GENERAL/TOWN	800.00			GOLF OUTING
//	662	DAVID ANTHONY DEGARD	PNR/SECURITY	621.25			SECURITY
//	364	DAVID BARRON	PNR/SECURITY	420.00			SECURITY
//	243	DIVE RIGHT IN SCUBA	FD/REPAIR PARTS	3105.80			LABOR & MATERIALS FOR GAS BLOCK
//	1171	DLZ	WHEEL TAX	715.00			GRAND BLVD DITCH RELOCATION
//	183	FIRST GROUP ENGINEERING,	MISS ST	17251.79			ENGINEERING SERVICES
//	1218	H-FIT OCCUPATIONAL	LRS/CDL PHYSICALS	225.00			RANDOMS ELLSWORTH FELICIANO &
//	240	HAMPTON IRONWORKS, INC.	CCD/PARKS	3800.00			PARK IMPROVEMENTS
//	1039	HQ PRODUCTION AUDIO	GENERAL/TOWN ADMIN	1046.00			TAX TALK AUDIO
//	700	INDIANA AMERICAN WATER	FD/WATER	20.06			SPRINKLER SYSTEM @ ST. #71
//	378	INDIANA GROCERY GROUP,	SW/OFFICE SUPPLIES	160.89			SW MEMORIAL- CLEMONS
//	64	INDIANA OFFICE OF	GENERAL/IDACS	150.31			IT SERVICES MONTH OF JUNE 2023
//	1056	INDIANA STREET	LRS/INSTRUCTION	275.00			ISCA CONFERENCE FOR KEVIN
//	1164	J & L FASTENERS	LRS/G&M SUPPLIES	254.00			CABLE TIES
//	21	JOE E. FISH	SW/REPAIRS TO	19.99			SW REIMBURSEMENT - SUPT CAR
//	434	KEOUGH MECHANICAL CORP.	GENERAL/REPAIRS TO	478.18			FAUCET REPAIRS
//	249	LAKE & POND BIOLOGIST, LLC	SW/CONTRACTUAL SERV	8345.33			SW TALAPIA, BLUE DYE LT FILTERING
//	242	LLOYD J. ELDRIDGE	CE/INSTRUCTION	6000.00			POLICE K9 TRAINING
//	99	MACQUEEN EMERGENCY	CUML FIRE	1447.32			MISC EQUIP + FRT FOR #7411
//	1086	MARK FRONCZAK	FD/OTHER SUPPLIES	73.00			SYMPATHY ARRANGEMENT FOR RICK
//	669	MATTHEW A REYNOLDS	PNR/SECURITY	105.00			SECURITY
//	493	MATTHEW LAKE	SW/REPAIRS TO	20.00			SW REIMBURSEMENT FOR CAR WASH
//	1315	MENARDS	PARKS/OTHER SUPPLIES	720.63			SUPPLIES
//	545	MERR. VOLUNTEER FIRE	GENERAL/TOWN ADMIN	500.00			GOLF OUTING FOURSOME
//	189	MICHAEL L. DEPPE, P.C./	GENERAL/ATTORNEY	2687.50			PD COURT LEGAL SERVICES
//	1320	MIDWESTERN ELECTRIC	LRS/CONTRACTUAL	496.20			7241 MISSISSIPPI
//	2303	MILESTONE	MVRESTRICTED/HOTASPH	959.48			9.5 COMM #12 SURFACE
//	1153	MY FLEET CENTER.COM	GENERAL/REPAIRS TO	75.97			OIL CHANGE NGA52929

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//	147	NATIONAL HOSE TESTING	FD/CONTRACTUAL	1835.00			2023 GROUND LADDER TESTING
//	232	NEXTHILL CAPITAL PARTNERS,	FD/VOLUNTEER	15.00			PATCHES FOR T. WESTBURY
//	237	NORTHWEST INDIANA AUTO	LRS/REPAIR PARTS	92.35			BRAKE KIT, ROTORS, & TRUCK PADS
//	585	NWI EMERGENCY	POLICE EQUIP/REPAIRS	2588.00			UPFIT #332 SQUAD
//	672	OZINGA READY MIX	LRS/STREET SUPPLIES	1510.39			3000 PSI FULL AR & ENVIRONMENTAL
//	691	POWER BRAKE & SPRING	LRS/REPAIR PARTS	328.06			PARTS
//	1339	PULSE TECHNOLOGY	GENERAL/OFFICE	12.68			RUBBER BANDS @ \$.34 - 2 PACKS
//	222	R&C CONSTRUCTION LLC	CCD/PARKS	20800.00			PARKS IMPROVEMENTS
//	5	RICK BELLA	GENERAL/SUBSCRIPTION	15.99			REIMBURSEMENT FOR ZOOM
//	909	RICK C. GIKAS	GENERAL/ ATTY	148.50			ATTEND HEARING DRAFT ORDERS
//	894	S & S COPIERS	FD/OFFICE SUPPLIES	220.00			JUNE COPIER RENTAL
//	648	SENSIT TECHNOLOGIES	FD/REPAIR PARTS	703.04			LABOR & MATERIALS TO REPAIR
//	193	SOUTHEAST BODY SHOP	POLICE EQUIP/REPAIRS	732.40			REPAIRS TO 398'S 10-50
//	241	STAN'S PAINTING &	CCD/PARKS	20260.00			PARK RENO
//	2032	TERPSTRA'S SALES &	PNR/CLEANING SUPPLIES	629.08			SUPPLIES
//	660	TERRENCE MICHAEL	PNR/SECURITY	140.00			SECURITY
//	85	THE LAW OFFICE OF ANGELA	FD/ATTORNEY FEES	1000.00			LEGAL SERVICES FOR JUNE
//	470	VERIZON WIRELESS	FD/TELEPHONE	551.28			WIRELESS SERVICE
06/30/2023	581	MERRILLVILLE COMMUNITY	MISS ST TIF/RDC GRANT	400000.00	400000.00	1873	RDC GRANT AWARD FOR EDUCATION
06/30/2023	1028	TOWN OF MERRILLVILLE	MERR RD TIF/TRANSFERS	424000.00	424000.00	1874	TRANSFER TO DS FUND 3318
06/26/2023	609	F.O.P. #168	PAYROLL - F. O. P. DUES	1338.92	1338.92	24191	UNION DUES - JUNE 2023
06/26/2023	2104	NATIONWIDE RETIREMENT	PAYROLL - DEFERRED	4449.38	4449.38	24192	EMPLOYEE DEPOSITS FOR 6/23/23
06/26/2023	650	TRUSTMARK VOLUNTARY	PAYROLL - TRUSTMARK	927.53	927.53	24193	EMPLOYEE PREMIUMS
06/26/2023	61	GUARDIAN LIFE INS CO.	SW/HEALTH INS.	23736.99	23736.99	24194	SW EMPLOYEE PREMIUMS - JUNE 2023
06/26/2023	61	GUARDIAN LIFE INS CO.	SW/HEALTH INS.	18799.72	18799.72	24195	SW EMPLOYEE PREMIUMS - MAY 2023
06/26/2023	494	LAKE COUNTY SUPERIOR	PAYROLL - COURT	651.04	651.04	24196	L. ROBERTS CAUSE
06/26/2023	847	STARKE CIRCUIT COURT	PAYROLL - COURT	1007.36	1007.36	24197	G. FIELDS CAUSE # 75C01-2009-00272
06/26/2023	494	LAKE COUNTY SUPERIOR	PAYROLL - COURT	182.50	182.50	24198	J PARKER JR CAUSE #
06/26/2023	1600	PAYROLL FUND	GENERAL/CLERK-TREAS.	410892.47	410892.47	61264	CT-Clerk-treasurer
06/28/2023	81	SERVICE SANITATION INC	PK IMP/CONTRACTUAL	1138.62	1138.62	61265	OUTSIDE PORTA POTTIES -
06/28/2023	1401	NIPSCO	PNR/GAS & ELECTRIC	17823.96	17823.96	61266	GAS/ELECTRIC
06/28/2023	334	COMCAST	PNR/TELEPHONE	543.89	543.89	61267	PHONE
06/28/2023	2101	U.S. POSTAL SERVICE	GENERAL/POSTAGE	3024.00	3024.00	61268	POSTAGE STAMP - 48 ROLLS @
06/28/2023	1016	BURKES DELBERT D	TOWN	1070.00	1070.00	61320	CANOPIES, CHAIRS, TABLES
06/28/2023	517	CITI CARDS	CUML FIRE EQPT/OTHER	2422.39	2422.39	61321	MISC EQUIPMENT
06/28/2023	776	COMCAST	LRS/TELEPHONE	264.21	264.21	61325	phone, internet, & tv svc
06/28/2023	53	HOME DEPOT CREDIT	LRS/G&M SUPPLIES	42.24	42.24	61326	FLOWERS
06/28/2023	910	TRAFFIC AND PARKING	LRS/STOP & STREET	2500.00	2500.00	61327	SOLAR POWERED STOP SIGNS
06/28/2023	1175	AMAZON CAPITAL SERVICES	POLICE EQUIP/OTHER	1667.96	1667.96	61328	MAERA'S FOR ACCIDENT TEAM
06/28/2023	233	VOICES OF LOVE	TOWN	200.00	200.00	61329	JUNETEENTH PERFORMANCE

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06/28/2023	234	CROWN POINT PRINTNG II	TOWN	1076.00	1076.00	61331	JUNETEENTH T-SHIRTS
06/28/2023	673	CARD SERVICE CENTER	LRS/G&M SUPPLIES	92.65	92.65	61332	SAFETY HELMETS
06/28/2023	700	INDIANA AMERICAN WATER	GENERAL/WATER	809.01	809.01	61333	2202001512684 TOWN HALL
06/28/2023	334	COMCAST	GENERAL/TELEPHONE	1472.09	1472.09	61334	TELEPHONE
06/28/2023	1175	AMAZON CAPITAL SERVICES	GENERAL/OFFICE	47.91	47.91	61335	PAPER CUTTER
06/28/2023	642	SPRINT	GENERAL/TELEPHONE	270.66	270.66	61336	CLERKS CELL PHONES
06/28/2023	1600	PAYROLL FUND	GENERAL/SOCIAL	194.42	194.42	61337	Empr Liability Medicare
06/30/2023	1600	PAYROLL FUND	GENERAL/TC PRESIDENT	57235.64	57235.64	61338	TC-Tn Council President
06/30/2023	235	JOHNSON CONTROLS US	PK IMP/CONTRACTUAL	922.00	922.00	61342	CONTRACTED SERVICE
06/30/2023	700	INDIANA AMERICAN WATER	PNR/WATER & SEWER	132.87	132.87	61343	WATER BILL
06/30/2023	400	COMMUNITY CARE NETWORK	PNR/INSPECTIONS	35.00	35.00	61344	DRUG INSPECTION
06/30/2023	1225	MARY KENNEDY	PNR/MARKETING &	150.00	150.00	61345	CONTRACTED MARKETING
06/30/2023	718	GOJKO COMPANY	PARKS/EDUCATION	255.00	255.00	61346	CONTRACTED YOGA CLASSES
06/30/2023	776	COMCAST	GENERAL/TELEPHONE	226.30	226.30	61347	SVC 6/18-7/17 N. STATION
06/30/2023	902	AT&T MOBILITY	GENERAL/TELEPHONE	510.29	510.29	61348	LPR, HOT SPOTS, CELLS SVC 5/12-6/11
06/30/2023	1506	ORKIN EXTERMINATING	GENERAL/CONTRACTUAL	131.99	131.99	61349	PEST CONTROL
06/30/2023	510	FEDEX	GENERAL/FREIGHT	32.14	32.14	61350	SHIPPING (DRB)
06/30/2023	1175	AMAZON CAPITAL SERVICES	SW/DRAINAGE SUPPLIES	149.97	149.97	61351	SW TRANSMISSION FLD, GREASE
06/30/2023	818	INDEPENDENCE HILL	FD/SEWER	20.00	20.00	61352	WASTEWATER FOR JUNE
06/30/2023	700	INDIANA AMERICAN WATER	FD/WATER	589.43	589.43	61353	WATER SEVICE FOR STATION #71
06/30/2023	776	COMCAST	FD/TELEPHONE	63.44	63.44	61354	CABLE AT STATION #71
06/30/2023	1175	AMAZON CAPITAL SERVICES	SW/OFFICE EQUIPMENT	61.00	61.00	61355	SW OFFICE SUPPLIES- OTHER ITEMS
06/30/2023	1175	AMAZON CAPITAL SERVICES	GENERAL/ECON DEV	10.32	10.32	61356	SUPPLIES
06/30/2023	504	TODDCO, INC.	FD/BLDG-GROUND	181.45	181.45	61357	MATERIALS & LABOR FOR REDUCER @
06/30/2023	551	MONROE PEST CONTROL INC.	FD/CONTRACTUAL	172.00	172.00	61358	MONTHLY PEST CONTROL AT STATION
06/30/2023	299	WEX BANK	FD/DIESEL GAS	207.57	207.57	61359	DIESEL FUEL PURCHASRE ON 06/11/23
06/30/2023	1223	MARIA NEVAREZ	PNR/MARKETING &	800.00	800.00	61360	CONTRACTED MARKETING
06/30/2023	239	ADAM'S LANDSCAPING &	PK IMP/CONTRACTUAL	12777.07	12777.07	61361	CONTRACTED LAWN CARE
07/05/2023	1600	PAYROLL FUND	GENERAL/TC MEMBERS	1435.33	1435.33	61362	TC-Town Council Members
06/30/2023	1175	AMAZON CAPITAL SERVICES	CUML FIRE EQPT/OTHER	76.35	76.35	61363	MISC. EQUIPMENT FOR UNITS #7421 &
06/30/2023	1175	AMAZON CAPITAL SERVICES	SW/OFFICE EQUIPMENT	23.00	23.00	61364	SW OFFICE CLEANING MATERIAL
07/05/2023	899	ROBYN L. JOHNSON	TOWN	283.59	283.59	61365	REIMBURSEMENT FOR JUNETEENTH
07/05/2023	850	GARY PUBLIC	CCI/OTHER EQUIPMENT	11130.00	11130.00	61366	2ND QUARTER
07/05/2023	223	REPUBLIC SERVICES	GENERAL/TOWN ADMIN	346.50	346.50	61367	REMAINING GARBAGE BILL HICKORY
07/05/2023	673	CARD SERVICE CENTER	GENERAL/ENG OFFICE	10.39	10.39	61368	STAPLER
07/05/2023	673	CARD SERVICE CENTER	LRS/G&M SUPPLIES	411.19	411.19	61369	TOILET BOWL CLEANER
07/05/2023	2101	U.S. POSTAL SERVICE	SW/OFFICE SUPPLIES	126.00	126.00	61370	SW US POSTAL FOREVER STAMPS - 2
07/07/2023	79	AL WARREN OIL COMPANY	LRS/GASOLINE	48096.65	48096.65	61372	LRS UNLEADED
07/07/2023	146	PULSE TECHNOLOGY	GENERAL/MACHINE	617.43	617.43	61376	LEASED MONTHLY PRINTER BILL -
07/07/2023	830	ORALIA SANTOS	GENERAL/CONTRACTUAL	800.00	800.00	61377	CONTRACTUAL PAY

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07/07/2023	358	CULLIGAN WATER	GENERAL/MACHINE	59.87	59.87	61379	3 GALLON WATER (\$6.99)
07/07/2023	622	EUGENE VELAZCO	GENERAL/HDWE.-SOFTWA	142.00	142.00	61380	INDIANA BAR ASSOC.
06/26/2023	739	CENTIER BANK	PAYROLL - NET SALARIES	289837.11	289837.11	148758	net salaries for 6/23/23 PAYDAY
06/26/2023	739	CENTIER BANK	PAYROLL - FEDERAL	70285.22	70285.22	148759	941 AUTO/DEBIT 6/23/23 PAYDAY
06/26/2023	917	INDIANA CHILD SUPPORT	PAYROLL - COURT	1690.16	1690.16	148760	CHILD SUPPORT FOR 6/23/23 PAYDAY
06/26/2023	739	CENTIER BANK	PNR/UNAPPROPRIATED	1585.28	1585.28	148774	AUTO DEBIT FOR PARKS SALES TAX -
06/26/2023	229	THE UNSUPERVISED ESTATE	CUML FIRE	133504.29	133504.29	148775	PROPERTY PURCHASE OF 20 WEST
06/27/2023	464	MERRILLVILLE PARKS AND	PNR/CONTRACTUAL	430.08	430.08	148776	MERCHANT ONLINE BILLING - JUNE 4%
06/29/2023	739	CENTIER BANK	PAYROLL - NET SALARIES	170.64	170.64	148803	NET SALARIES FOR 6/23/23 PD
06/29/2023	739	CENTIER BANK	PAYROLL - FEDERAL	4.50	4.50	148804	941 AUTO/DEBIT FOR 6/23/23 PD
06/30/2023	739	CENTIER BANK	PAYROLL - NET SALARIES	47993.10	47993.10	148849	NET SALARIES FOR 6/30/2023 EOM
06/30/2023	739	CENTIER BANK	PAYROLL - FEDERAL	1635.38	1635.38	148851	941 AUTO DEBIT FOR 6/30/2023 EOM
06/30/2023	739	CENTIER BANK	PAYROLL - FEDERAL	4765.38	4765.38	148852	945 AUTO DEBIT FOR 6/30/2023 EOM
06/30/2023	244	REGIONS BANK	MISS. ST. TIF/DEBT SVC.	30592.75	30592.75	148875	DEBT SERVICE PAYMENT
06/30/2023	658	US BANK	COMM CTR/BC DEBT	847500.00	847500.00	148876	DEBT SERVICE PAYMENT
06/30/2023	335	HUNTINGTON NATIONAL BANK	MERR. RD. TIF/DEBT	11350.00	11350.00	148877	DEBT PAYMENT SERVICE
06/30/2023	732	BOK FINANCIAL	MISS. ST. TIF/DEBT SVC.	51865.00	51865.00	148878	DEBT PAYMENT SERVICE
06/30/2023	18	Town Court Tracking	TOWN COURT TRACKING	4859.25	4859.25	148882	MAY 2023 COURT DISB TOTALS
07/05/2023	739	CENTIER BANK	PAYROLL - NET SALARIES	879.75	879.75	148898	NET SALARIES FOR 6/30/23 EOM D.
07/05/2023	739	CENTIER BANK	PAYROLL - SOCIAL	204.00	204.00	148899	941 AUTO/DEBIT 6/30/23 EOM D. SPANN
07/05/2023	739	CENTIER BANK	PAYROLL - FEDERAL	289.58	289.58	148900	945 AUTO DEBIT FOR 6/30/23 EOM D.
07/06/2023	137	BERNARD HEALTH, LLC	GENERAL/HEALTH, LIFE &	171.25	171.25	148922	ALPINE BERNIE BILL - JULY 2023
		Checks: 0- 148922		3190007.88	2959441.96		



Town of Merrillville
Town Council Meeting Minutes
June 27, 2023
6:30 P.M.

CALL TO ORDER: President Bella called the meeting to order at 6:30 P.M.

INVOCATION/MOMENT OF SILENCE: A brief invocation was given along with a moment of silence by Pastor Robert Szoke of Impact Church.

PLEDGE OF ALLEGIANCE: Led by Vice-President Hardaway.

ROLL CALL – Roll Call was taken by Accounts Payable Secretary Angela Lewis

Present were:

Vice-President Hardaway- (Ward 2)

Councilman Minchuk- (Ward 3)

Councilwoman Uzelac- (Ward 4)

President Bella- (Ward 5)

Four (4) were Present at roll call and Two (2) were Absent Councilman Pettit and Councilman White

PETITIONS, COMMUNICATIONS, ACKNOWLEDGEMENTS, AND REMONSTRATIONS:

April Employee of the Month – Street Department

Town Manager Reardon read the Certificate of Appreciation.

Town Manager Reardon and Director King presented Richard Niles from the Street Department with a certificate and a token of appreciation. Mr. Niles has worked for the Town of Merrillville for thirty-five years.

President Bella congratulated Mr. Niles.

Consideration of whether to approve the draw request of CRP/CHI Sanders Farm parcel owner, LLC, relating to the \$1,800,000.00 town of Merrillville, Indiana, economic development tax increment revenue bond anticipation notes, series 2022 (CRP/CHI Sanders farm parcel owner, LLC. Project), issued on September 30, 2022.

Town Manager Reardon informed the council that this is a continuation of our collaboration with The Silos at Sanders Farm owners Crown Holdings out of Chicago. This investment will allow Crow Holdings to continue their build-out of the property along Mississippi Street which will not only benefit them, but with the expansion of Merrillville Conservancy District, NIPSCO, Indiana American Water it opens up surrounding property for additional development.

Town Manager Reardon also informed the council that this is what Director Chilcott referenced during the Redevelopment Commission meeting. The Town of Merrillville commitment to this project.

President Bella asked Attorney Svetanoff did he have anything to add.

Attorney Svetanoff informed the council that he has nothing to add at this time.

President Bella asked Attorney Svetanoff if we are just approving statement number one which is requesting disbursement of funds.

us with this problem. Councilman Minchuk also stated that Attorney Svetanoff has already reviewed the MOU and except for a clerical error he is fine with the agreement. He asked that all council members review the MOU for it to be added to the agenda for the next council meeting.

President Bella asked for clarity on the topic that we are going to need multiple agencies to assist the Town of Merrillville with our stray animals and this is just a part of the process.

Councilman Minchuk stated that is correct.

Chief Nuses informed the council that he would like to see three to five agencies helping the Town. He is currently working with some of the Human Societies in Lake County.

ECONOMIC DEVELOPMENT-PETTIT – Councilman Pettit was absent from the meeting.

President Bella asked Town Manager Reardon did he have anything to report for Economic Development.

Town Manager Reardon informed the council that the only this he has to report is on the agenda regarding Holiday Properties' preliminary presentation. Holiday Properties will talk about their proposed project and another project at Ameriplex.

PARKS & RECREATION- UZELAC – Councilwoman Uzelac informed the council that we had a problem with people throwing garbage over Hendrick Street Park. Director Price dispatched his staff to clean up the garbage at the park. The same problem happened again this week. The Street Department cleaned up the garbage,

Councilwoman Uzelac informed the council and the public to take heed and use the trash cans for their garbage. She also stated that the lawns are being mowed and Director Price is doing a good job with the parks.

ABANDONED -BLIGHTED PROPERTIES-HARDAWAY – Vice-President Hardaway informed the council that he has nothing to report at this time.

DEAN & BARBARA WHITE COMMUNITY CENTER-PETTIT – Councilman Pettit was absent from the meeting.

President Bella asked Councilman Minchuk did he have anything to report for the Dean & Barbara White Community Center.

Councilman Minchuk informed the council that he has nothing to report at this time.

SPECIAL PROJECTS (F & B TAX, DIVERSITY, 4TH of JULY CELEBRATION-HARDAWAY - Vice-President Hardaway informed the council that he will yield to Director Shine to give an overview of the Town of Merrillville Juneteenth Freedom Festival.

Juneteenth Freedom Festival

Director Shine thanked all the committee members, departments, vendors, and all who participated to make this event a resounding success. She also elaborated on some of the events at the festival.

Vice-President Hardaway added his thanks to everyone including the Elected Officials and Attorney Svetanoff.

Fireworks July 3rd at 9:00 pm

Vice-President Hardaway also informed the council that the Town's Fireworks will be on July 3rd at 9:00 pm. The event will be held at the Merrillville High School parking lot. The building behind parking lot A is under construction so parking lot A isn't available for us to use, but other parking lots will be available for parking. He recommends that the public get there early so that we can start on time.

Independence Day Parade July 4th at 11:00am

Vice-President Hardaway informed the council that the July 4th Parade kick-off is at 11:00 am. We are still accepting applications. Our count as of today is twenty-seven or twenty-eight. Some elected officials haven't committed to the parade this year. If anyone is interested in participating in the parade this year, you have until Thursday, June 29th please contact Assistant Rosas at the Town Manager Office by June 29th.

Job Fair July 27th from 11:00 am – 3:00 pm

Vice-President Hardaway informed the council that the Town of Merrillville Job Fair 2023 will be on July 27th from 11:00 am until 3:00 pm at the Dean and Barbara White Community Center

is a 51,000-square-foot flex industrial building it will be located on 4.73 acres. This is 7.4 million investments to bring about 50 full-time jobs with an annual payroll of 2.5 million.

Director Shine – Building and Planning

Director Shine informed the council that an application for the Momentum Plan is in their packets. We are having a call out for the Community Committee. We are looking for a diverse group of individuals interested in neighborhoods to incorporate their points of view from the community. We are looking for forty members. The criteria are as follows:

- You must attend six monthly meetings or workshops beginning July 19, 2023
- You must commit to collaboration and partnership
- You must have great ideals and great energy
- You must have a dedication to make our town a better place for everyone

Director Shine stated she is encouraging people who would like to be involved to sign up and to please contact her at the Building and Planning Department for an application.

Director King – Street Department

Director King informed the council that he would like to thank the Town for recognizing Richard Niles as Employee of the Month who worked for the Town of Merrillville for thirty-five years. Mr. Niles will probably be retiring at the end of January next year.

Director King also informed the council he along with Chief Nuses, and Chief Yerga met with the schools this morning about the plans for the fireworks and traffic control.

Director King informed the council that he, Chief Nuses, Mr. Markle, and Chief Yerga met to discuss traffic control for the parade. He has the permit to close down Broadway. We are all going to work together to make the Town of Merrillville events safe and fun.

President Bella asked Town Manager Reardon did he have anything to add.

Town Manager Reardon stated he has nothing to add at this time.

GENERAL ORDERS

A. Ordinances

First Readings: (Discussion and Roll Call Vote)

Ordinance 23-16 (Discussion and Roll Call Vote)

An Ordinance of the Town of Merrillville, Lake County, Indiana, Amending Ordinances 23-01 and 22-29a, and pay for Employees of The Town of Merrillville, Indiana. For the Calendar Year 2023.

A motion was made by Vice-President Hardaway to approve Ordinance 23-16, seconded by Councilman Minchuk.

President Bella asked Financial Advisor Hudson did she have anything to add.

Financial Advisor Hudson informed the council that last budget season a raise was discussed for the Town Manager. It was discussed a split during the year. The split consists of \$5,00.00 in January of 2023 with the consideration of another \$5,000.00 in July of 2023. There is money in the budget for the additional \$5,000.00 for July with approval by the council.

President Bella asked Financial Advisor Hudson about a salary comparison being done taking into consideration of other Town Managers' salaries from other neighboring towns.

Financial Advisor Hudson confirmed that this was done last August or September looking at salaries and benefits.

No further questions or comments from the council.

Motion carries by roll call vote 4-0.

Ordinance 23-17 (Discussion and Roll Call Vote)

An Ordinance of the Town of Merrillville, Lake County, Indiana, Authoring Additional Appropriations in The 2023 Budget.

A motion was made by Vice-President Hardaway to approve Ordinance 23-17, seconded by Councilwoman Uzelac.

A motion was made by Councilman Minchuk to approve Resolution 23-22, seconded by Councilwoman Uzelac

Councilman Minchuk informed the council that there are no fire stations South of Route 30. All of our fire stations are North of Route 30. We all the development going on South Route 30 we wanted to build a fire station and safety building in the Southeast of Town to give better services to businesses and residents.

Councilman Minchuk also informed the council that Resolution 23-22 will enable us to accept donations towards the building of a new fire station and safety building.

President Bella informed the council that we already have commitments from companies and before we can accept donations, we have to establish a fund earmarked for the building.

President Bella asked Financial Advisor Hudson to confirm his statement.

Financial Advisor Hudson stated yes. Resolution 23-22 allows the money to be reserved specifically for that purpose. The resolution also states that any balance left over in the fund after the building is built can be used for the same purpose of public safety whether that be new equipment or other buildings.

President Bella added that this idea was also to have space for a Police Department substation or sub-office and space for the Street Department's trucks and salt to save time and fuel driving back and forth.

President Bella also stated that this type of project will help us retain our very good fire protection insurance number.

Attorney Svetanoff stated that is correct. It would enhance our fire protection rating.

No further questions or comments from the council.

Motion carries by voice vote 4-0.

C. American Rescue Plan

AP Voucher Register Summary for ARP Purchases for June 27, 2023

Vice-President Hardaway informed the council that the ARP Voucher summary is \$25,167.50.

Vice-President Hardaway made a motion to approve \$25,167.50, seconded by Councilman Minchuk.

No further questions or comments from the council.

Motion carries by voice vote 4-0.

D.BZA & LARGE GATHERING ACTIONS

None

OLD BUSINESS

None

NEW BUSINESS

None

SPECIAL PRESENTATIONS

None

ANNOUNCEMENTS:

- Town Council Meeting July 11th at 6:30 pm
- Fireworks will be at Merrillville High School on July 3rd
- The 4th of July Parade will be on July 4th at 11:00 am starting at the Dean and Barbara White Community Center going South.

ORDINANCE 23-18

AN ORDINANCE OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, AMENDING ORDINANCES 23-16, 23-01 and 22-29A, AND PAY FOR EMPLOYEES OF THE TOWN OF MERRILLVILLE, INDIANA, FOR THE CALENDAR YEAR 2023

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, INDIANA:

SECTION 1: That from and after the 18th day of June, 2023, the salary and pay schedule for elected, and appointed officers and employees of the Town of Merrillville, Indiana, be fixed as follows, with the rates, salaries and quantities listed being the maximum allowed for each position:

Elected Officials	Hiring Limit	Position Amended: <i>Animal Control</i>		
		Type	Rate	Annual
Town Council President	1	Monthly	\$ 1,433.33	\$ 17,199.96
Town Council Members	3	Monthly	\$ 1,333.33	\$ 15,999.96
Town Council Members + Plan Commission	3	Monthly	\$ 1,383.33	\$ 16,599.96
Clerk-Treasurer	1	Bi-weekly	\$ 2,326.94	\$ 60,500.44
Town Judge	1	Bi-weekly	\$ 2,269.24	\$ 59,000.24
Town Administration				
Town Manager/Director of Municipal Operations	1	Bi-weekly	\$ 3,557.69	\$ 92,499.94
Administrative Manager, Council/Town Manager	1	Bi-weekly	\$ 1,863.46	\$ 48,449.96
Information Technology Director (partial PNR)	1	Bi-weekly	\$ 2,692.30	\$ 69,999.80
Content Manager	\$ 20,000	Hourly	\$ 25.00	
Town Hall Building Maintenance	1	Bi-weekly	\$ 1,224.00	\$ 31,824.00
Human Resources Director	1	Bi-weekly	\$ 2,550.00	\$ 66,300.00
Administrative Secretary	1	Bi-weekly	\$ 1,530.00	\$ 39,780.00
Economic Development Director	1	Bi-weekly	\$ 2,550.00	\$ 66,300.00
Administrative Secretary	1	Bi-weekly	\$ 1,530.00	\$ 39,780.00
Town Court				
Judge Pro Temp (Ref.)	1	Bi-weekly	\$ 698.46	\$ 18,159.96
Part Time Judge Pro Temp (Ref.)	-	Bi-weekly	\$ 557.70	-
Administrative Assistant, Court	1	Bi-weekly	\$ 2,138.85	\$ 55,610.10
Civil Court Administrator	1	Bi-weekly	\$ 1,750.00	\$ 45,500.00
Secretary Class I, Court	1	Bi-weekly	\$ 1,509.62	\$ 39,250.12
Secretary Class II, Court	-	Bi-weekly	\$ 1,375.00	-
Secretary Class III, Court	2	Bi-weekly	\$ 1,192.31	\$ 31,000.06
Part Time Secretaries, Court	\$ 21,590	Hourly	\$ 15.79	
Public Defender I	1	Bi-weekly	\$ 663.46	\$ 17,249.96
Public Defender II	1	Bi-weekly	\$ 625.01	\$ 16,250.26
Full Time Bailiff	-	Bi-weekly	\$ 1,365.39	-
Part Time Bailiffs	\$ 11,700	Hourly	\$ 14.48	
Probation Officer	1	Bi-weekly	\$ 598.46	\$ 15,559.96
Part Time Staff, Court		Hourly	\$ 13.04	
Clerk-Treasurer				
Administrative Bookkeeper, Clerk-Treasurer	1	Bi-weekly	\$ 2,228.92	\$ 57,951.92
Office Manager, Clerk-Treasurer	1	Bi-weekly	\$ 1,921.19	\$ 49,950.94
Payroll Administrator, Clerk-Treasurer	1	Bi-weekly	\$ 1,921.19	\$ 49,950.94
Admin. Secretary, Class I, Clerk-Treasurer	3	Bi-weekly	\$ 1,602.51	\$ 41,665.26
Admin. Secretary, Class II, Clerk-Treasurer	-	Bi-weekly	\$ 1,530.00	\$ 39,780.00
Admin. Secretary, Class III, Clerk-Treasurer	-	Bi-weekly	\$ 1,451.54	\$ 37,740.04
Admin. Secretary, Class II, Clerk-Treasurer (F&H)	1	Bi-weekly	\$ 1,530.00	\$ 39,780.00
Part Time Secretary	\$ 7,650	Hourly	\$ 16.60	-
Police Department				
Police Commissioner	5	Monthly	\$ 100.00	\$ 1,200.00
Chief of Police	1	Bi-weekly	\$ 3,149.43	\$ 81,885.18
Assistant Police Chief	1	Bi-weekly	\$ 2,951.35	\$ 76,735.10
Operations Commander	1	Bi-weekly	\$ 2,852.31	\$ 74,160.06
Police Captain	-	Bi-weekly	\$ 2,792.89	\$ 72,615.14
Police Department Commander	3	Bi-weekly	\$ 2,792.89	\$ 72,615.14
Police Lieutenant	7	Bi-weekly	\$ 2,733.46	\$ 71,069.96
Shift Commander	2	Bi-weekly	\$ 2,733.46	\$ 71,069.96
Police Sergeant	3	Bi-weekly	\$ 2,674.04	\$ 69,525.04
Police Corporal	11	Bi-weekly	\$ 2,614.62	\$ 67,980.12

Parks Department (cont.)

Maintenance Supervisor (PNR)	1	Bi-weekly	\$ 1,765.39	\$ 45,900.14
Custodian (PNR)	1	Bi-weekly	\$ 1,224.00	\$ 31,824.00
Part Time Custodian (PNR)	\$ 16,000	Hourly	\$ 13.00	
Maintenance Crew	\$ 40,000	Hourly	\$ 14.60	-
Laborer (PNR)	\$ 17,160	Hourly	\$ 11.00	-
Activity Leader, Level I (PNR)	\$ 30,000	Hourly	\$ 15.00	-
Activity Leader, Level II (PNR)		Hourly	\$ 9.00	-

Fire Protection Territory

Fire Chief	1	Bi-weekly	\$ 3,386.73	\$ 88,054.98
Deputy Fire Chief	1	Bi-weekly	\$ 3,152.66	\$ 81,969.16
Fire Captain	3	Bi-weekly	\$ 2,684.47	\$ 69,796.22
Lieutenant	3	Bi-weekly	\$ 2,555.70	\$ 66,448.20
Firefighter/EMT(special)		Bi-weekly	\$ 3,089.06	\$ 80,315.56
Firefighter/EMT	\$ 378,630	Bi-weekly	\$ 2,426.94	\$ 63,100.44
Firefighter - Probationary		Bi-weekly	\$ 2,263.07	\$ 58,839.82
Fire Department Administrative Assistant		Hourly	\$ 23.39	\$ 48,651.20
Volunteer Firefighter (on scene)		Per Call	\$ 20.04	
Volunteer Firefighter (on standby)		Per Call	\$ 15.59	
Volunteer Firefighter (in training)	\$ 400,000	Per Training	\$ 22.28	-
Volunteer Officer (on scene)		Per Call	\$ 22.28	
Part Time Firefighter		Hourly	\$ 13.37	
Part Time Firefighter/EMT		Hourly	\$ 16.71	

Stormwater

Stormwater Management Board Member	3	Monthly	\$ 100.00	\$ 1,200.00
Stormwater Director	1	Bi-weekly	\$ 3,442.31	\$ 89,500.00
Stormwater Administrative Secretary	1	Bi-weekly	\$ 1,892.88	\$ 49,214.88
Stormwater Superintendent	1	Bi-weekly	\$ 1,670.13	\$ 43,423.38
Stormwater Senior Operator	1	Hourly	\$ 27.22	\$ 56,617.60 **
Stormwater Crew Member/Part Time II	\$ 44,000	Hourly	\$ 20.00	-
Stormwater Crew Member/Part Time II		Hourly	\$ 20.00	

** Annual Salary listed is based on 80 hour/pay period schedule.

*** Note: Monthly = 12 payments per year at the end of each month

Bi-Weekly = 26 pays per year (some years might have 27 pays depending on the calendar of a particular year)

LONGEVITY - FULL-TIME EMPLOYEES ONLY:

The Longevity Program is again adopted for full-time employees and elected officials. Please refer to the current Personnel Policy Manual for the policy and levels of longevity compensation.

SECTION 2 - Holidays:

The Holiday Schedule for Calendar Year 2023 is to follow that adopted by the Town Council in Resolution 22-73, or any superceding Resolution thereto.

SECTION 3 - Overtime, Holiday Pay, Vacation Leave, Sick Leave and Personal Days:

Refer to the current Personnel Policy Manual for the Overtime, Holiday Pay, Vacation Leave, Sick Leave and Personal Days policies.

SECTION 4 - Merrillville Police Department specific policies:

Refer to Appendix A for policies involving the employees of the Merrillville Police Department.

This ordinance shall be in full force and effect from and after its passage. **DULY ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, THIS _____ DAY OF _____, 2023.**

Rick Bella, Council President
Ward 5

Margaret Uzelac, Councilwoman
Ward 4

Rhonda Neal, Councilwoman
Ward 1

Shawn Michael Pettit, Councilman
Ward 6

Richard Hardaway, Vice-President
Ward 2

Leonard White, Councilman
Ward 7

ATTEST:

Jeff Minchuk, Councilman, Ward 3

Kelly White-Gibson, Clerk-Treasurer

ORDINANCE 23-16

AN ORDINANCE OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, AMENDING ORDINANCES 23-01 and 22-29A, AND PAY FOR EMPLOYEES OF THE TOWN OF MERRILLVILLE, INDIANA, FOR THE CALENDAR YEAR 2023

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, INDIANA:

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Elected Officials	Hiring Limit	Compensation		
		Type	Rate	Annual
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Town Council Members + Plan Commission	3	Monthly	\$ 1,383.33	\$ 16,599.96
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Town Judge	1	Bi-weekly	\$ 2,269.24	\$ 59,000.24
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Content Manager	\$ 20,000	Hourly	\$ 25.00	
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Economic Development Director	1	Bi-weekly	\$ 2,550.00	\$ 66,300.00
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Civil Court Administrator	1	Bi-weekly	\$ 1,750.00	\$ 45,500.00
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Assistant Police Chief	1	Bi-weekly	\$ 2,951.35	\$ 76,735.10
Operations Commander	1	Bi-weekly	\$ 2,852.31	\$ 74,160.06
Police Captain	-	Bi-weekly	\$ 2,792.89	\$ 72,615.14
Police Department Commander	3	Bi-weekly	\$ 2,792.89	\$ 72,615.14
Police Lieutenant	7	Bi-weekly	\$ 2,733.46	\$ 71,069.96
Shift Commander	2	Bi-weekly	\$ 2,733.46	\$ 71,069.96
Police Sergeant	3	Bi-weekly	\$ 2,674.04	\$ 69,525.04

Police Department (cont.)

Police Corporal	11	Bi-weekly	\$ 2,614.62	\$ 67,980.12
Detective	6	Bi-weekly	\$ 2,614.62	\$ 67,980.12
Patrolman, Special First Class	1	Bi-weekly	\$ 2,980.76	\$ 77,499.76
Master Patrolman	25	Bi-weekly	\$ 2,555.20	\$ 66,435.20
Patrolman, First Class (after 24 months)		Bi-weekly	\$ 2,555.20	\$ 66,435.20
Patrolman, Second Class (13-24 months)		Bi-weekly	\$ 2,475.96	\$ 64,374.96
Patrolman, Probationary (1-12 months)		Bi-weekly	\$ 2,396.73	\$ 62,314.98
Administrative Assistant, Police	1	Bi-weekly	\$ 1,889.84	\$ 49,135.84
Senior Secretary, Class I Police	1	Hourly	\$ 20.87	\$ 35,833.79 ⁽¹⁾
Senior Secretary, Class II Police	1	Hourly	\$ 19.38	\$ 33,275.46 ⁽¹⁾
Secretary Class I	-	Hourly	\$ 18.85	-
Secretary Class II	-	Hourly	\$ 18.26	-
Secretary Class III (Probation)	1	Hourly	\$ 17.32	\$ 36,025.60 ⁽²⁾
Secretary, Part Time	-	Hourly	\$ 16.60	-
Law Enforcement Technician	1	Hourly	\$ 20.87	\$ 43,409.60
Information Technology Technician	-	Bi-weekly	\$ 2,157.69	\$ 56,099.94
Special Service Officer	1	Bi-weekly	\$ 1,618.27	\$ 42,075.02
Animal Control Officer, Part Time	-	Hourly	\$ 15.00	\$ 18,720.00 ⁽³⁾

⁽¹⁾ Annual Salary listed is based on 64 hr/pay period schedule, with additional for Holiday pay. ⁽²⁾ Based on 80 hr/pay.

⁽³⁾ Annual Salary listed is based on 48 hr/pay period schedule.

Planning & Building, Engineer, Code Enforcement

Board of Zoning Appeals Member	3	Monthly	\$ 100.00	\$ 1,200.00
Plan Commission Member	3	Monthly	\$ 200.00	\$ 2,400.00
Building & Planning Director	1	Bi-weekly	\$ 2,942.31	\$ 76,500.06
Planning & Building Assistant	1	Bi-weekly	\$ 1,726.15	\$ 44,879.90
Fire Inspector	1	Bi-weekly	\$ 1,961.53	\$ 50,999.78
Secretary, Senior, Planning & Building	1	Bi-weekly	\$ 1,553.54	\$ 40,392.04
Secretary, Planning and Building	1	Bi-weekly	\$ 1,490.77	\$ 38,760.02
Part Time Secretary, Planning & Building	\$ 7,000	Hourly	\$ 20.00	-

Code Enforcement

Director of Code Enforcement	1	Bi-weekly	\$ 2,000.76	\$ 52,019.76
Code Enforcement Officer	1	Bi-weekly	\$ 1,526.08	\$ 39,678.08
Code Enforcement Officer	1	Bi-weekly	\$ 1,333.84	\$ 34,679.84

Public Works

Public Works Director/Engineering Administrator	1	Bi-weekly	\$ 3,020.76	\$ 78,539.76
Street Superintendent	1	Hourly	\$ 27.85	\$ 57,928.00 **
Public Works Administrative Secretary	1	Bi-weekly	\$ 1,618.27	\$ 42,075.02
Part-time Secretary	-	Hourly	\$ 16.60	- **
Foreman	1	Hourly	\$ 26.83	\$ 55,806.40 **
Senior Operator	4	Hourly	\$ 24.09	\$ 50,107.20 **
Mechanic/Shop Foreman	1	Hourly	\$ 25.28	\$ 52,582.40 **
Mechanic	1	Hourly	\$ 24.09	\$ 50,107.20 **
Operator I	4	Hourly	\$ 23.34	\$ 48,547.20 **
Operator II	6	Hourly	\$ 23.70	\$ 49,296.00 **
Labor Class I	1	Hourly	\$ 22.07	\$ 45,905.60 **
Labor Class II	6	Hourly	\$ 22.83	\$ 47,486.40 **
Summer Help Class I	\$ 60,000	Hourly	\$ 14.60	-
Summer Help Class II		Hourly	\$ 15.10	-
Part Time, Regular	\$ 70,000	Hourly	\$ 21.64	-

** Annual Salary listed is based on 80 hour/pay period schedule.

Parks Department

Parks Director (partial PNR)	1	Bi-weekly	\$ 2,942.30	\$ 76,499.80
Assistant Director (partial PNR)	1	Bi-weekly	\$ 1,944.27	\$ 50,551.02
Recreation Coordinator / Office Manager (PNR)	2	Bi-weekly	\$ 1,569.23	\$ 40,799.98
Recreation Supervisor FT (PNR)	2	Bi-weekly	\$ 1,387.20	\$ 36,067.20
Recreation Supervisor PT (PNR)	\$ 135,000	Hourly	\$ 15.30	-
Building Manager (PNR)	-	Bi-weekly	\$ 1,569.23	\$ 40,799.98
Front Desk Supervisor (PNR)	1	Bi-weekly	\$ 1,569.23	\$ 40,799.98
Front Desk Attendant, Level I (PNR)	\$ 80,000	Hourly	\$ 13.00	-
Front Desk Attendant, Level II (PNR)		Hourly	\$ 9.00	-
Event Center Manager (PNR)	1	Bi-weekly	\$ 1,569.23	\$ 40,799.98
Event Center Coordinator (PNR)	\$ 40,000	Hourly	\$ 12.00	-

Parks Department (cont.)

Maintenance Supervisor (PNR)	1	Bi-weekly	\$ 1,765.39	\$ 45,900.14
Custodian (PNR)	1	Bi-weekly	\$ 1,224.00	\$ 31,824.00
Part Time Custodian (PNR)	\$ 16,000	Hourly	\$ 13.00	
Maintenance Crew	\$ 40,000	Hourly	\$ 14.60	-
Laborer (PNR)	\$ 17,160	Hourly	\$ 11.00	-
Activity Leader, Level I (PNR)	\$ 30,000	Hourly	\$ 15.00	-
Activity Leader, Level II (PNR)		Hourly	\$ 9.00	-

Fire Protection Territory

Fire Chief	1	Bi-weekly	\$ 3,386.73	\$ 88,054.98
Deputy Fire Chief	1	Bi-weekly	\$ 3,152.66	\$ 81,969.16
Fire Captain	3	Bi-weekly	\$ 2,684.47	\$ 69,796.22
Lieutenant	3	Bi-weekly	\$ 2,555.70	\$ 66,448.20
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Firefighter - Probationary		Bi-weekly	\$ 2,263.07	\$ 58,839.82
Fire Department Administrative Assistant		Hourly	\$ 23.39	\$ 48,651.20
Volunteer Firefighter (on scene)		Per Call	\$ 20.04	
Volunteer Firefighter (on standby)		Per Call	\$ 15.59	
Volunteer Firefighter (in training)		Per Training	\$ 22.28	
Volunteer Officer (on scene)	\$ 400,000	Per Call	\$ 22.28	
Part Time Firefighter		Hourly	\$ 13.37	
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Stormwater

Stormwater Management Board Member	3	Monthly	\$ 100.00	\$ 1,200.00
Stormwater Director	1	Bi-weekly	\$ 3,442.31	\$ 89,500.00
Stormwater Administrative Secretary	1	Bi-weekly	\$ 1,892.88	\$ 49,214.88
Stormwater Superintendent	1	Bi-weekly	\$ 1,670.13	\$ 43,423.38
Stormwater Senior Operator	1	Hourly	\$ 27.22	\$ 56,617.60 **
Stormwater Crew Member/Part Time II	\$ 44,000	Hourly	\$ 20.00	
Stormwater Crew Member/Part Time II		Hourly	\$ 20.00	

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Bi-Weekly = 26 pays per year (some years might have 27 pays depending on the calendar of a particular year)

LONGEVITY - FULL-TIME EMPLOYEES ONLY:

The Longevity Program is again adopted for full-time employees and elected officials. Please refer to the current Personnel Policy Manual for the policy and levels of longevity compensation.

SECTION 2 - Holidays:

The Holiday Schedule for Calendar Year 2023 is to follow that adopted by the Town Council in Resolution 22-73, or any superceding Resolution thereto.

SECTION 3 - Overtime, Holiday Pay, Vacation Leave, Sick Leave and Personal Days:

Refer to the current Personnel Policy Manual for the Overtime, Holiday Pay, Vacation Leave, Sick Leave and Personal Days policies.

SECTION 4 - Merrillville Police Depart specific polices:

Refer to Appendix A for policies involving the employees of the Merrillville Police Department.

This ordinance shall be in full force and effect from and after its passage. **DULY ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, THIS _____ DAY OF _____, 2023.**

Rick Bella, Council President
Ward 5

Margaret Uzelac, Councilwoman
Ward 4

Rhonda Neal Councilwoman
Ward 1

Shawn Michael Pettit, Councilman
Ward 6

Richard Hardaway, Vice-President
Ward 2

Leonard White, Councilman
Ward 7

Jeff Minchuk, Councilman, Ward 3

ATTEST:

Kelly White-Gibson, Clerk-Treasurer

APPENDIX A to ORDINANCE 23-16

The following sections relate to the employees of the Merrillville Police Department.

SECTION A-1 - Credit for Previous Law Enforcement Service:

An individual hired for the Merrillville Police Department as a sworn officer will be given a credit for previous service for salary purposes only, if he or she was a sworn full-time officer in another police department for at least 2 years. The individual will be compensated as a 2nd Class patrolman for the first year of employment and as a first class patrolman for the second year of employment.

SECTION A-2 - Specialty Pay:

The Chief of Police will establish approved categories classified as Specialists. Officers on the approved Specialist list will receive an additional \$500.00 annually. Specialists serving on more than one approved category will receive no more than \$500.00 annually.

SECTION A-3 - Overtime and Compensatory Time:

(A) Full time employees of the Police Department who work additional hours which would be deemed overtime in relationship to any federal, state or county grant or for a specific law enforcement purpose approved by the Chief of Police is entitled to receive overtime compensation at a rate of one and one half times their calculated base hourly pay.

(B) The full time employees of the Police Department will receive in lieu of overtime compensation, compensatory time off at a rate of not less than one and one half hours for each hour of employment for which overtime compensation is required pursuant to the Fair Labor Standards Amendments of 1985.

(C) Such employees shall receive compensatory time off in lieu of overtime for hours worked according to a 28 day 7(k) work period system.

(D) Such employees may accrue not more than four hundred eighty (480) hours of compensatory time for hours worked after April 14, 1986. Any employees who accrue four hundred eighty (480) hours of compensatory time off shall, for additional overtime hours of work, be paid overtime compensation.

(E) An employee who has accrued compensatory time off authorized to be provided hereunder shall, upon termination of employment, be paid for the unused compensatory time off at a rate of compensation not less than:

- (1) The average regular rate received by such employee during the last three (3) years of the employees employment, or
- (2) The final regular rate received by such employee, whichever is higher.

(F) An employee under this section who has accrued compensatory time off who has requested the use of such compensatory time, shall be permitted by the Town to use such time within a reasonable period after making the request if the use of the compensatory time does not unduly disrupt the operation of the Town.

(G) An employee under this section who agrees to be employed on a special detail by a separate or independent employer, such hours the individual was employed by such separate and independent employer, shall be excluded by the Town in the calculation of compensation, if the Town:

- (1) Required that the employee be hired by a separate and independent employer to perform the special detail,
- (2) Facilitates the employment of such employees by a separate and independent employer, or
- (3) Otherwise affects the condition of employment of such employees by a separate and independent employer.

(H) If an employee under this section on an occasional or sporadic basis and solely at his or her option, has part time employment for the Town which is in a different capacity from any capacity in which the employee is regularly employed with the Town, the hours such employee was employed in performing the different employment shall be excluded by the Town in a calculation of the hours for which the employee is entitled to overtime compensation.

SECTION A-4 - Sick Leave:

Police Officers may accumulate sick leave from year to year, up to a maximum of 360 hours. Sick leave is accumulated at six (6) hours per month of service.

End of Appendix A to Ordinance 23-16

ORDINANCE NO. 23-17

AN ORDINANCE OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA,
AUTHORIZING ADDITIONAL APPROPRIATIONS
IN THE 2023 BUDGET

WHEREAS, it has been determined that it is now necessary to appropriate more money than was originally appropriated in the annual budget in the Town Donation Fund of the Town; and

WHEREAS, the Town Council is aware that the Fund currently holds sufficient cash balance and is expected to receive additional miscellaneous revenue to support the requested additional appropriation.

NOW, THEREFORE BE IT ORDAINED, BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, that it is hereby provided and ordered for the expenses of the taxing unit, the following additional sum of money is appropriated out of the fund named, subject to laws governing the same:

	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROVED BY FISCAL BODY</u>
<u>Fund 2301: TOWN DONATION FUND</u>		
2301010333 Town Donation/Job Fair	\$ 15,000.00	\$ 15,000.00
2301010375 Town Donation/July 4th	<u>14,500.00</u>	<u>14,500.00</u>
Total for TOWN DONATION FUND	<u>\$ 29,500.00</u>	<u>\$ 29,500.00</u>

This Ordinance shall be in full force and effect from and after its passage.

DULY ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, this ____ day of _____, 2023.

Rick Bella, Council President
Ward 5

Marge Uzelac, Councilwoman
Ward 4

Rhonda Neal Councilwoman
Ward 1

Shawn Pettit, Councilman
Ward 6

Richard Hardaway, Vice President
Ward 2

Leonard White, Councilman
Ward 7

Jeff Minchuk, Councilman
Ward 3

ATTEST: Kelly White-Gibson
Clerk-Treasurer

ORDINANCE 23-18

AN ORDINANCE OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, AMENDING ORDINANCES 23-16, 23-01 and 22-29A, AND PAY FOR EMPLOYEES OF THE TOWN OF MERRILLVILLE, INDIANA, FOR THE CALENDAR YEAR 2023

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, INDIANA:

SECTION 1: That from and after the 18th day of June, 2023, the salary and pay schedule for elected, and appointed officers and employees of the Town of Merrillville, Indiana, be fixed as follows, with the rates, salaries and quantities listed being the maximum allowed for each position:

Position Amended: <i>Animal Control</i>				
Elected Officials	Hiring Limit	Compensation		
		Type	Rate	Annual
Town Council President	1	Monthly	\$ 1,433.33	\$ 17,199.96
Town Council Members	3	Monthly	\$ 1,333.33	\$ 15,999.96
Town Council Members + Plan Commission	3	Monthly	\$ 1,383.33	\$ 16,599.96
Clerk-Treasurer	1	Bi-weekly	\$ 2,326.94	\$ 60,500.44
Town Judge	1	Bi-weekly	\$ 2,269.24	\$ 59,000.24
Town Administration				
Town Manager/Director of Municipal Operations	1	Bi-weekly	\$ 3,557.69	\$ 92,499.94
Administrative Manager, Council/Town Manager	1	Bi-weekly	\$ 1,863.46	\$ 48,449.96
Information Technology Director (partial PNR)	1	Bi-weekly	\$ 2,692.30	\$ 69,999.80
Content Manager	\$ 20,000	Hourly	\$ 25.00	
Town Hall Building Maintenance	1	Bi-weekly	\$ 1,224.00	\$ 31,824.00
Human Resources Director	1	Bi-weekly	\$ 2,550.00	\$ 66,300.00
Administrative Secretary	1	Bi-weekly	\$ 1,530.00	\$ 39,780.00
Economic Development Director	1	Bi-weekly	\$ 2,550.00	\$ 66,300.00
Administrative Secretary	1	Bi-weekly	\$ 1,530.00	\$ 39,780.00
Town Court				
Judge Pro Temp (Ref.)	1	Bi-weekly	\$ 698.46	\$ 18,159.96
Part Time Judge Pro Temp (Ref.)	-	Bi-weekly	\$ 557.70	-
Administrative Assistant, Court	1	Bi-weekly	\$ 2,138.85	\$ 55,610.10
Civil Court Administrator	1	Bi-weekly	\$ 1,750.00	\$ 45,500.00
Secretary Class I, Court	1	Bi-weekly	\$ 1,509.62	\$ 39,250.12
Secretary Class II, Court	-	Bi-weekly	\$ 1,375.00	-
Secretary Class III, Court	2	Bi-weekly	\$ 1,192.31	\$ 31,000.06
Part Time Secretaries, Court	\$ 21,590	Hourly	\$ 15.79	
Public Defender I	1	Bi-weekly	\$ 663.46	\$ 17,249.96
Public Defender II	1	Bi-weekly	\$ 625.01	\$ 16,250.26
Full Time Bailiff	-	Bi-weekly	\$ 1,365.39	-
Part Time Bailiffs	\$ 11,700	Hourly	\$ 14.48	
Probation Officer	1	Bi-weekly	\$ 598.46	\$ 15,559.96
Part Time Staff, Court		Hourly	\$ 13.04	
Clerk-Treasurer				
Administrative Bookkeeper, Clerk-Treasurer	1	Bi-weekly	\$ 2,228.92	\$ 57,951.92
Office Manager, Clerk-Treasurer	1	Bi-weekly	\$ 1,921.19	\$ 49,950.94
Payroll Administrator, Clerk-Treasurer	1	Bi-weekly	\$ 1,921.19	\$ 49,950.94
Admin. Secretary, Class I, Clerk-Treasurer	3	Bi-weekly	\$ 1,602.51	\$ 41,665.26
Admin. Secretary, Class II, Clerk-Treasurer	-	Bi-weekly	\$ 1,530.00	\$ 39,780.00
Admin. Secretary, Class III, Clerk-Treasurer	-	Bi-weekly	\$ 1,451.54	\$ 37,740.04
Admin. Secretary, Class II, Clerk-Treasurer (F&H)	1	Bi-weekly	\$ 1,530.00	\$ 39,780.00
Part Time Secretary	\$ 7,650	Hourly	\$ 16.60	-
Police Department				
Police Commissioner	5	Monthly	\$ 100.00	\$ 1,200.00
Chief of Police	1	Bi-weekly	\$ 3,149.43	\$ 81,885.18
Assistant Police Chief	1	Bi-weekly	\$ 2,951.35	\$ 76,735.10
Operations Commander	1	Bi-weekly	\$ 2,852.31	\$ 74,160.06
Police Captain	-	Bi-weekly	\$ 2,792.89	\$ 72,615.14
Police Department Commander	3	Bi-weekly	\$ 2,792.89	\$ 72,615.14
Police Lieutenant	7	Bi-weekly	\$ 2,733.46	\$ 71,069.96
Shift Commander	2	Bi-weekly	\$ 2,733.46	\$ 71,069.96
Police Sergeant	3	Bi-weekly	\$ 2,674.04	\$ 69,525.04
Police Corporal	11	Bi-weekly	\$ 2,614.62	\$ 67,980.12

Police Department (cont.)

Detective	6	Bi-weekly	\$ 2,614.62	\$ 67,980.12
Patrolman, Special First Class	1	Bi-weekly	\$ 2,980.76	\$ 77,499.76
Master Patrolman	25	Bi-weekly	\$ 2,555.20	\$ 66,435.20
Patrolman, First Class (after 24 months)		Bi-weekly	\$ 2,555.20	\$ 66,435.20
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Rick Bella, Council President
Ward 5

Margaret Uzelac, Councilwoman
Ward 4

Rhonda Neal, Councilwoman
Ward 1

Shawn Michael Pettit, Councilman
Ward 6

Richard Hardaway, Vice-President
Ward 2

Leonard White, Councilman
Ward 7

ATTEST:

Jeff Minchuk, Councilman, Ward 3

Kelly White-Gibson, Clerk-Treasurer

APPENDIX A to ORDINANCE 23-18

The following sections relate to the employees of the Merrillville Police Department.

SECTION A-1 - Credit for Previous Law Enforcement Service:

An individual hired for the Merrillville Police Department as a sworn officer will be given a credit for previous service for salary purposes only, if he or she was a sworn full-time officer in another police department for at least 2 years. The individual will be compensated as a 2nd Class patrolman for the first year of employment and as a first class patrolman for the second year of employment.

SECTION A-2 - Specialty Pay:

The Chief of Police will establish approved categories classified as Specialists. Officers on the approved Specialist list will receive an additional \$500.00 annually. Specialists serving on more than one approved category will receive no more than \$500.00 annually.

SECTION A-3 - Overtime and Compensatory Time:

(A) Full time employees of the Police Department who work additional hours which would be deemed overtime in relationship to any federal, state or county grant or for a specific law enforcement purpose approved by the Chief of Police is entitled to receive overtime compensation at a rate of one and one half times their calculated base hourly pay.

(B) The full time employees of the Police Department will receive in lieu of overtime compensation, compensatory time off at a rate of not less than one and one half hours for each hour of employment for which overtime compensation is required pursuant to the Fair Labor Standards Amendments of 1985.

(C) Such employees shall receive compensatory time off in lieu of overtime for hours worked according to a 28 day 7(k) work period system.

(D) Such employees may accrue not more than four hundred eighty (480) hours of compensatory time for hours worked after April 14, 1986. Any employees who accrue four hundred eighty (480) hours of compensatory time off shall, for additional overtime hours of work, be paid overtime compensation.

(E) An employee who has accrued compensatory time off authorized to be provided hereunder shall, upon termination of employment, be paid for the unused compensatory time off at a rate of compensation not less than:

- (1) The average regular rate received by such employee during the last three (3) years of the employees employment, or
- (2) The final regular rate received by such employee, whichever is higher.

(F) An employee under this section who has accrued compensatory time off who has requested the use of such compensatory time, shall be permitted by the Town to use such time within a reasonable period after making the request if the use of the compensatory time does not unduly disrupt the operation of the Town.

(G) An employee under this section who agrees to be employed on a special detail by a separate or independent employer, such hours the individual was employed by such separate and independent employer, shall be excluded by the Town in the calculation of compensation, if the Town:

- (1) Required that the employee be hired by a separate and independent employer to perform the special detail,
- (2) Facilitates the employment of such employees by a separate and independent employer, or
- (3) Otherwise affects the condition of employment of such employees by a separate and independent employer.

(H) If an employee under this section on an occasional or sporadic basis and solely at his or her option, has part time employment for the Town which is in a different capacity from any capacity in which the employee is regularly employed with the Town, the hours such employee was employed in performing the different employment shall be excluded by the Town in a calculation of the hours for which the employee is entitled to overtime compensation.

SECTION A-4 - Sick Leave:

Police Officers may accumulate sick leave from year to year, up to a maximum of 360 hours. Sick leave is accumulated at six (6) hours per month of service.

RESOLUTION NO. 23-24

RESOLUTION CONFIRMING THE DESIGNATION OF AN ECONOMIC REVITALIZATION AREA AND APPROVING THE DEDUCTION FROM ASSESSED VALUE OF NEW REAL PROPERTY IMPROVEMENTS

(MERRILLVILLE AVANTI, LLC)

WHEREAS, the Town Council of Merrillville, Indiana (the "Town") has been requested by Merrillville Avanti, LLC (the "Applicant") to find pursuant to IC 6-1.1-12.1-2 that an area (the "Area") is an Economic Revitalization Area, which Area will contain the Project (as hereinafter defined); and

WHEREAS, the Town Council of the Town (the "Council") has prepared a simplified description of the Area or maps and plats that identify the Area, attached as Exhibit A; and

WHEREAS, the Area is located within the jurisdiction of the Town for the purposes set forth in IC 6-1.1-12.1-2; and

WHEREAS, the Applicant intends to construct a redevelopment project consisting of a new class A office and industrial/warehouse flex-industrial building comprising approximately 51,000 square feet on an approximately 4.73-acre site (collectively, the "Project") located at 98th Avenue in Ameriplex at the Crossroads in the Town of Merrillville (the "Town"), as further described in the map attached hereto as Exhibit A and incorporated herein by reference (collectively, the "Real Property"); and

WHEREAS, the Council has reviewed the Statement of Benefits; and

WHEREAS, pursuant to IC 6-1.1-12.1-2, on June 27, 2023, the Council adopted a Resolution (the "Declaratory Resolution"), which designated the Area as an "economic revitalization area" pursuant the Act and approved real property tax deductions under IC 6-1.1-12.1-3 for redevelopment or rehabilitation in the Area for ten (10) years; and

WHEREAS, in compliance with IC 6-1.1-12.1-2.5, the Council published notice (the "Notice") describing the adoption and substance of the Declaratory Resolution and stating that, on July 11, 2023, the Council would hold a public hearing (the "Public Hearing") at which it will receive and hear all remonstrances and objections from interested persons, with respect to the Declaratory Resolution; and

WHEREAS, in compliance with IC 6-1.1-12.1-2.5, the Council filed, with each taxing unit that has authority to levy property taxes in the Area, a copy of the Notice and the Statement of Benefits; and

WHEREAS, in compliance with IC 6-1.1-12.1-2.5, on July 11, 2023, the Council held the Public Hearing at which it received, heard and considered evidence concerning the Declaratory Resolution and any remonstrances or objections with respect to the Declaratory Resolution; and

WHEREAS, pursuant to IC 6-1.1-12.1-2.5, the Council desires to take final action confirming the Declaratory Resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, INDIANA THAT:

Section 1. The Council hereby finds that (i) the Area is within the Town and (ii) the Area has become undesirable for, or impossible of, normal development and occupancy because of a lack of development, cessation of growth, deterioration of improvements or character of occupancy, age, obsolescence, substandard buildings, or other factors which have impaired values and prevented a normal development of property and use of property.

Section 2. The Area is hereby declared to be an "economic revitalization area" pursuant to IC 6-1.1-12.1. The period for real property tax deductions under IC 6-1.1-12.1-3 for redevelopment or rehabilitation in the Area shall be ten (10) years.

Section 3. Based on the information in the Statement of Benefits describing the Project, the Council makes the following findings:

(a) That the estimate of the value of the redevelopment or rehabilitation of the Real Property is reasonable

ALL OF WHICH IS PASSED AND ADOPTED THIS 11th DAY OF JULY, 2023, BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA.

TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA,
TOWN COUNCIL

Rick Bella, President

Rhonda Neal, Member

Richard Hardaway, Member

Jeffrey Minchuk, Member

Margaret Uzelak, Member

Shawn Pettit, Member

Leonard White, Member

ATTEST:

Kelly White Gibson, Clerk-Treasurer

CONFIDENTIAL

TOWN OF MERRILLVILLE Town Manager & ED Dept STAFF REPORT & RECOMMENDATION TO ECONOMIC DEVELOPMENT COMMITTEE

MEETING DATE: May 16, 2023

PREPARED BY: Patrick J. Reardon, Town Manager
Angie Chilcott, ED Director

APPLICANT: Avanti Building

TENANT: Looking to attract a variety of potential tenants likely to include light manufacturing, assembly, service, and distribution uses.

REPRESENTATIVE: Mike O'Connor
Holladay Properties

PROPERTY ADDRESS: Ameriplex at the Crossroads 98th St

EXISTING ZONING: C/I-S: Commercial/Industrial Special District

FACTS: Ward Councilman (Pettit) is aware of the project. Project representatives have had contact with Town Staff. Applicant has prepared applicable documents and is poised to advance the project.

PROJECT DESCRIPTION: Proposing to construct a 51,000 SF flex-industrial building with the intent to provide high quality space for tenants seeking space in the range of 8,000 SF to 24,000 SF. The building will be located on 4.73 acre site on the south side of 98th St.

COST, JOBS AND WAGES: \$7.4 M project cost (s). Approximately 50 new full-time jobs with an annual payroll of \$2.5 M.

REQUEST: Real Tax Abatement- Ten (10) Years (Indiana State Scale)

Year 1 = 100%	\$130,000
Year 2 = 95%	\$123,500
Year 3 = 80%	\$104,000
Year 4 = 65%	\$84,500
Year 5 = 50%	\$65,000
Year 6 = 40%	\$52,000
Year 7 = 30%	\$39,000
Year 8 = 20%	\$26,000
Year 9 = 10%	\$13,000
Year 10 = 5%	\$6,500
Year 11 = 0%	\$0.00

CURRENT ASSESSED VALUE: AV for the parcel is calculated as \$53,282.

PROJECTED NEW ASSESSED VALUATION: \$2.4 M

ESTIMATED GROSS REAL TAX SAVINGS: \$643,500

ANTICIPATED TAX ABATEMENT FEE: \$96,525

STAFF RECOMMENDATION: Endorse the tax abatement application and forward it to Town Council and Redevelopment Commission with a favorable recommendation.



STATEMENT OF BENEFITS REAL ESTATE IMPROVEMENTS

State Form 51767 (R7 / 1-21)

Prescribed by the Department of Local Government Finance

20 ____ PAY 20 ____

FORM SB-1 / Real Property

PRIVACY NOTICE

Any information concerning the cost of the property and specific salaries paid to individual employees by the property owner is confidential per IC 6-1.1-12.1-5.1

This statement is being completed for real property that qualifies under the following Indiana Code (check one box):

- ☐ Redevelopment or rehabilitation of real estate improvements (IC 6-1.1-12.1-4)
☐ Residentially distressed area (IC 6-1.1-12.1-4.1)

INSTRUCTIONS:

- This statement must be submitted to the body designating the Economic Revitalization Area prior to the public hearing if the designating body requires information from the applicant in making its decision about whether to designate an Economic Revitalization Area. Otherwise, this statement must be submitted to the designating body **BEFORE** the redevelopment or rehabilitation of real property for which the person wishes to claim a deduction.
- The statement of benefits form must be submitted to the designating body and the area designated an economic revitalization area before the initiation of the redevelopment or rehabilitation for which the person desires to claim a deduction.
- To obtain a deduction, a Form 322/RE must be filed with the county auditor before May 10 in the year in which the addition to assessed valuation is made or not later than thirty (30) days after the assessment notice is mailed to the property owner if it was mailed after April 10. A property owner who failed to file a deduction application within the prescribed deadline may file an application between January 1 and May 10 of a subsequent year.
- A property owner who files for the deduction must provide the county auditor and designating body with a Form CF-1/Real Property. The Form CF-1/Real Property should be attached to the Form 322/RE when the deduction is first claimed and then updated annually for each year the deduction is applicable. IC 6-1.1-12.1-5.1(b)
- For a Form SB-1/Real Property that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. For a Form SB-1/Real Property that is approved prior to July 1, 2013, the abatement schedule approved by the designating body remains in effect. IC 6-1.1-12.1-17

SECTION 1

TAXPAYER INFORMATION

Name of taxpayer

Holladay Properties Services Midwest, Inc. as agent for Ameriplex PRF, LLC

Address of taxpayer (number and street, city, state, and ZIP code)

3454 Douglas Road Suite 250 South Bend, IN. 46635

Name of contact person

Michael C. O'Connor

Telephone number

(219) 764-3104

E-mail address

moconnor@holladayproperties.com

SECTION 2

LOCATION AND DESCRIPTION OF PROPOSED PROJECT

Name of designating body

Town of Merrillville

Resolution number

Location of property

Ameriplex at the Crossroads 98th Street

County

Lake

DLGF taxing district number

45030

Description of real property improvements, redevelopment, or rehabilitation (use additional sheets if necessary)

Construction of a 51,000 SF flex-industrial building located on 4.73 acre site on 98th Ave. in Ameriplex at the Crossroads.

Estimated start date (month, day, year)

August 14, 2023

Estimated completion date (month, day, year)

May 15, 2024

SECTION 3

ESTIMATE OF EMPLOYEES AND SALARIES AS RESULT OF PROPOSED PROJECT

Current Number

0.00

Salaries

\$0.00

Number Retained

0.00

Salaries

\$0.00

Number Additional

50.00

Salaries

\$2,500,000.00

SECTION 4

ESTIMATED TOTAL COST AND VALUE OF PROPOSED PROJECT

	REAL ESTATE IMPROVEMENTS	
	COST	ASSESSED VALUE
Current values	0.00	53,282.00
Plus estimated values of proposed project	6,086,613.00	2,466,666.00
Less values of any property being replaced	0.00	
Net estimated values upon completion of project	6,086,613.00	2,466,666.00

SECTION 5

WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER

Estimated solid waste converted (pounds) <u>0.00</u>	Estimated hazardous waste converted (pounds) <u>0.00</u>
--	--

Other benefits

The project will provide class A office and industrial/warehouse space to attract new businesses and expanding businesses to the Town of Merrillville. It is estimated that 50 or more jobs will be created generating annual salaries of \$2,500,000. Based upon similar developments recently completed by Holladay Properties, the future tenants of this new development may include international companies expanding to the US, companies relocating or expanding from Illinois as well as new or expanding local businesses. Uses will likely include, distribution, assembly, engineering and professional services businesses.

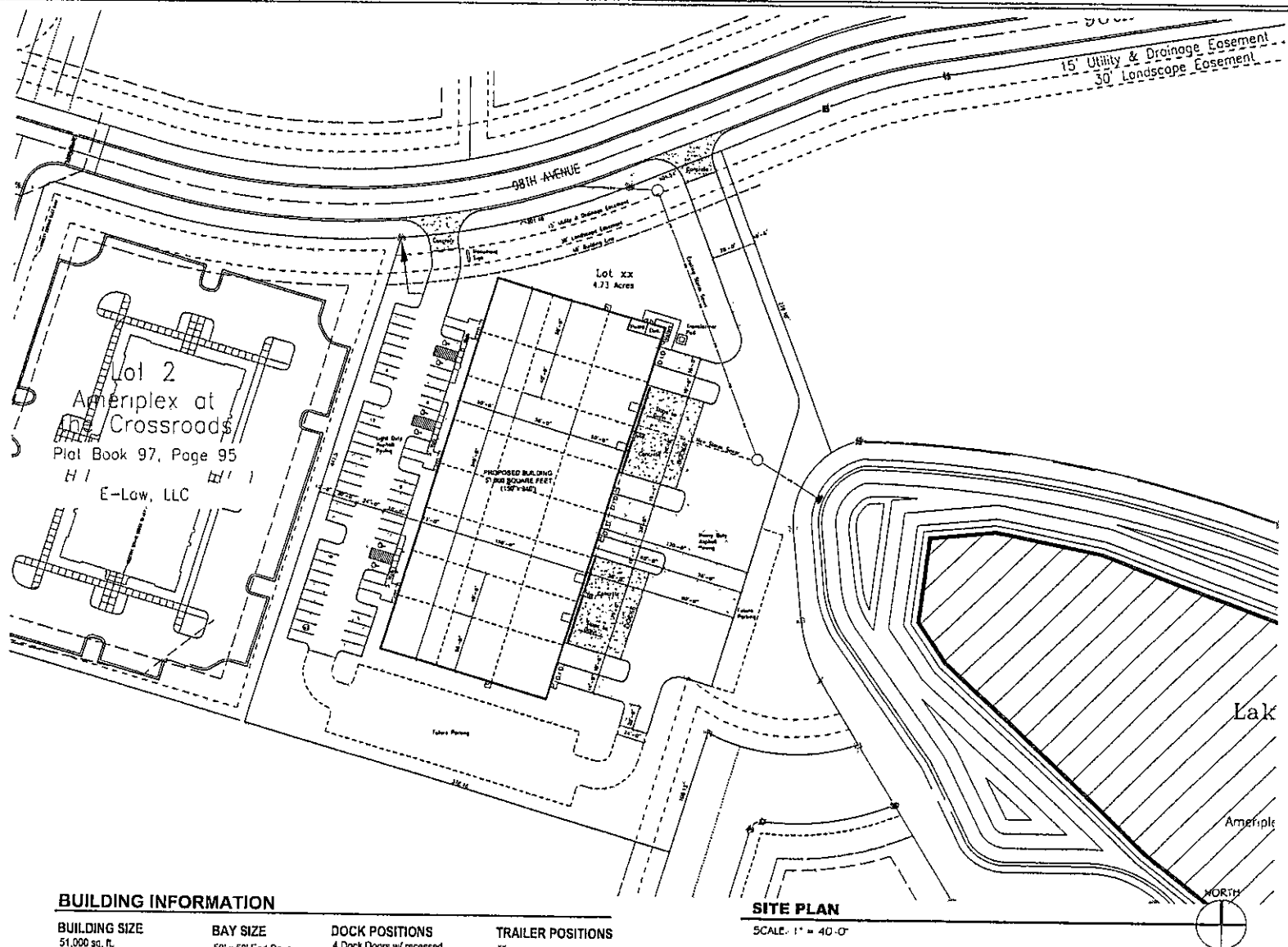
SECTION 6

TAXPAYER CERTIFICATION

I hereby certify that the representations in this statement are true.	
Signature of authorized representative 	Date signed (month, day, year) April 18, 2023
Printed name of authorized representative Michael C. O'Connor	Title SVP Development & Leasing

VICINITY MAP

Propl. Plot



SITE

Lot xx - 4.73 +/- acres

BUILDING INFORMATION

BUILDING SIZE

51,000 sq. ft.
Divisible to 6,000 sq. ft.
Divisible to 4 tenant suites

BUILDING DIMENSIONS

340' length
150' depths

BAY SIZE

50' x 50' End Bays
40' x 50' Interior Bays

CLEAR HEIGHT

20'

DOCK POSITIONS

4 Dock Doors w/ recessed
leveler, bumpers, weather seal
Future = 4 Dock Doors

DRIVE-IN DOORS

4 doors @ 12' x 16'

TRAILER POSITIONS

xx

CAR PARKING

Required = 49 stalls
Shown = 52 Stalls @ 9' x 20'
Future = 59 Stalls @ 9' x 20'-30'

SITE PLAN

SCALE: 1" = 40'-0"

HOLLADAY PROPERTIES

www.holladayproperties.com

6370 AmeriPlex Dr., Suite 110
Portage, Indiana 46368
Phone: 219.841.6416
Fax: 219.764.0446



PROJECT NAME

AVANTI BUILDING 2.0
98th AVENUE
MERRILLVILLE, INDIANA

REVISIONS

DATE

02/16/2023

DRAWN BY

JAV

SHEET TITLE

SITE PLAN

SHEET NO.

C-1



HOLLADAY
PROPERTIES
Building Solutions Since 1952

6370 AmeriPlex Dr. Ste. 110 | Portage Indiana 46368

PHONE (219) 841-6416 | FAX (219) 764-0446

April 11, 2023

Mr. Patrick Reardon
Town Manager
The Town of Merrillville
7820 Broadway
Merrillville, IN. 46410

RE: Application for Tax Abatement – Proposed Avanti Building

Dear Pat:

On behalf of Holladay Properties we are pleased to inform you of our intent to develop a new 51,000 SF Flex Industrial building to be located on a site on 98th Street immediately east of the E-Law building (See attached plans). As you are aware, construction costs and interest rates have been on the rise since the onset of the pandemic in 2020. This situation has created a very high hurdle for speculative industrial development in our market. However, we do feel there is pent up demand for high quality industrial space in northwest Indiana. As an example we delivered a very similar flex industrial building in Portage in 2021 which attracted a business from Spain as well as a tenant relocating from Illinois. The balance of the building leased up in less than 4 months to additional tenants expanding from locations in Indiana.

Real Estate Tax Abatement was an important component of our success in Portage attracting tenants internationally and from other states as well as from other local communities. Due to the increased construction costs, rising interest rates and our need to compete with other developments in surrounding communities but for the requested real estate tax abatement incentive the Avanti project would not proceed.

The financial proforma for the Avanti Building requires a total investment of \$7,400,000. Seventy five percent of the cost or \$5,553,000 will be funded by a bank loan while the balance of twenty five percent of the cost or \$1,850,000 will be funded by equity investment by Holladay partners. In order to obtain the required investment returns to make this speculative investment feasible we need to offer a competitive lease rate and overall occupancy cost comparable to other space in the market. A key component of our ability to achieve competitive occupancy costs is the requested tax abatement assistance in the early years of the project. Of course tax revenue to the Town of Merrillville will continue long after the limited life of the abatement period so the project is a win for the community and offers a unique smaller space option for businesses seeking quality space in our market. While we do not know who the tenants of the new Avanti building will be just yet, our Diversey building in Portage which I mentioned above is a very good example. Currently there are over 65 employees working in the building. We anticipate similar success in the Avanti building in Merrillville.

As you are aware there has been much activity in AmeriPlex at the Crossroads over the past few years. In addition to the new businesses and construction activity, Holladay has completed over \$500,000 of improvements to the park infrastructure including new landscaping, signage renovations, stormwater facility maintenance and upgrades, street lighting improvements, etc. We believe the addition of the Avanti building will offer smaller tenants an opportunity to relocate to Merrillville and benefit from the strong business climate which has been established at AmeriPlex at the Crossroads. Thank you for your consideration of this request and feel free to contact me with any questions.

Yours very truly,
HOLLADAY PROPERTY SERVICES, INC.

Michael C. O'Connor
SVP- Development & Leasing

South Bend Nashville Indianapolis Chicago/Portage Richmond
www.holladayproperties.com

DEDUCTION FEE AGREEMENT

(Merrillville Avanti, LLC)

This Deduction Fee Agreement (the "Agreement"), is entered into as of the ____ day of _____, 2023, by and among the Town of Merrillville, Indiana (the "Town"), the Merrillville Redevelopment Commission (the "Commission"), and Merrillville Avanti, LLC (the "Applicant").

WHEREAS, the Applicant is pursuing a redevelopment project consisting of a new class A office and industrial/warehouse flex-industrial building comprising approximately 51,000 square feet on an approximately 4.73-acre site (collectively, the "Project") located at 98th Avenue in Ameriplex at the Crossroads in the Town of Merrillville (the "Real Property"); and

WHEREAS, the Applicant has requested that the Real Property be designated an economic revitalization area (an "ERA") for purposes of permitting real property tax deductions pursuant to I.C. 6-1.1-12.1, as amended; and

WHEREAS, the Applicant has further requested that the Town Council of the Town of Merrillville, Indiana (the "Council") approve a ten-year real property tax deduction schedule for the Project (the "Tax Abatement"); and

WHEREAS, the Council adopted a Resolution on June 27, 2023 (the "Preliminary Resolution") preliminarily approving the Tax Abatement, but provided therein that the effectiveness of the Preliminary Resolution be conditioned on the receipt by the President of the Town Council of written consent of the Applicant that the Preliminary Resolution be deemed to incorporate the provisions of Indiana Code 6-1.1-12-14, imposing on the Applicant an annual payment of a deduction fee (the "Deduction Fee") in an amount not to exceed the lesser of fifteen percent (15%) of the amount of property taxes that would have been paid by the Applicant during any given year if the deduction applied for had not been made, all as provided at I.C. 6-1.1-12.1-14, or (b) one hundred thousand dollars (\$100,000.00);

NOW, THEREFORE, the Town, the Commission, and the Applicant agree as follows.

1. The Applicant hereby consents and agrees that the Preliminary Resolution be deemed to incorporate the provisions of Indiana Code 6-1.1-12-14, imposing on the Applicant an annual payment of a deduction fee (the "Deduction Fee") in an amount not to exceed the lesser of fifteen percent (15%) of the amount of property taxes that would have been paid by the Applicant during any given year if the deduction applied for had not been made, all as provided at I.C. 6-1.1-12.1-14, or (b) one hundred thousand dollars (\$100,000.00).
2. On or before February 1 of each year through a period ending on the February 1 following the end of the period in which the Tax Abatement remains in effect, the Applicant hereby agrees to pay to the Lake County Treasurer, who shall promptly

transfer such payment to the Commission, a Deduction Fee (determined by the Lake County Auditor in accordance with I.C. 6-1.1-12.1-14) equal to the lesser of fifteen percent (15%) of the amount of property taxes that would have been paid by the Applicant during the prior calendar year if the deduction applied for had not been made, all as provided at I.C. 6-1.1-12.1-14 or (b) one hundred thousand dollars (\$100,000.00).

3. The Applicant hereby confirms and agrees that timely payment of the Deduction Fee to the Commission shall be a condition to the continuing effectiveness of the Town's grant of tax abatement to the Applicant.
4. This Agreement shall be binding on the Applicant and any of its successors and assigns or its transferees of the Real Property.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

"APPLICANT"

Merrillville Avanti, LLC

By: _____

Printed: _____

Title: _____

"TOWN"

Town of Merrillville, Indiana

By: _____

Printed: Rick Bella, Town Council President

"COMMISSION"

Merrillville Redevelopment Commission

By: _____

Printed: Shawn Pettit, President

CONSENTED TO:

Lake County Auditor

Lake County Treasurer

**RESOLUTION 23-25
TOWN OF MERRILLVILLE, INDIANA**

**A RESOLUTION OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA,
TRANSFERRING MONIES WITHIN THE 2023 BUDGET**

WHEREAS, within the appropriation of funds for the year 2023, there is a need to transfer certain monies within the 2023 Budget,

THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, that the following transfer of appropriations be approved:

	<u>DECREASE</u>	<u>INCREASE</u>
<u>GENERAL FUND</u>		
1101005140 General/Spec. Svcs. Officer	<u>\$ 21,520.00</u>	
1101004140 General/Spec. Svcs. Office		\$ 19,420.00
1101004182 General/Social Security		1,500.00
1101004185 General/Clothing		<u>600.00</u>
		<u>\$ 21,520.00</u>

DULY ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, THIS _____ day of JULY, 2023.

Rick Bella, Council President
Ward 5

Margaret Uzelac, Councilwoman
Ward 4

Rhonda Neal, Councilwoman
Ward 1

Shawn Pettit, Councilman
Ward 6

Richard Hardaway, Vice-President
Ward 2

Leonard White, Councilman
Ward 7

Jeff Minchuk, Councilman
Ward 3

ATTEST: _____

Kelly White-Gibson
Clerk-Treasurer

**RESOLUTION 23-26
TOWN OF MERRILLVILLE, INDIANA**

**A RESOLUTION OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA,
APPROVING A CREDIT/DEBIT CARD USER FEE**

WHEREAS, the Town allows persons to use credit or debit cards to pay for various items in interactions with the Town services including, but not limited to, Park registration fees, rentals, concessions, business licenses, and building permits and fees; and

WHEREAS, when the payment from a user is processed through the bank on behalf of the Town, the Town is charged both a transaction fee of 3.5% for the specific transaction as well as a monthly service fee for the bank services; and

WHEREAS, under Indiana Code 36-1-8-11 a municipality may collect from the card user an official fee equal to the transaction fee that is charged by the bank.

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, the following:

1. A fee will be charged to each user of a credit or debit card in transactions with the Town of Merrillville.
2. The fee will be 3.5% of each credit or debit card transaction.

DULY ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, THIS _____ day of JULY, 2023.

Rick Bella, Council President
Ward 5

Margaret Uzelac, Councilwoman
Ward 4

Rhonda Neal, Councilwoman
Ward 1

Shawn Pettit, Councilman
Ward 6

Richard Hardaway, Vice-President
Ward 2

Leonard White, Councilman
Ward 7

Jeff Minchuk, Councilman
Ward 3

ATTEST: _____
Kelly White-Gibson
Clerk-Treasurer

ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY**TOWN OF MERRILLVILLE**

GOVERNMENTAL UNIT

AGENCY

APV Register Batch - ARP JULY 11, 2023 TC MEETING

NOTES: (1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.
(2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information.

Page 1 of 1 Pages

General Form No. 364 (1997) APVREGISTER_SUM.FRX

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
/ /	865	ATOMIC WRAPS	ARP/OTHER EQUIPMENT	3200.00			DECALS TO UPFIT 8 CARS
/ /	1171	DLZ	ARP/CONTRACTUAL	4158.75			SW KAISER DITCH E TRIBUTARY
06/28/2023	1158	LANDMARK SIGN PARTNERS,	ARP/HDWE-SOFTWARE	30000.00	30000.00	61322	DOWN PAYMENT STREET DEPT SIGN
07/07/2023	637	DENNIS J DOBROLECKI	ARP/BLDG MAINT	775.00	775.00	61373	6/11-6/24 GREETERS
07/07/2023	1107	KENNETH WOODSIDE	ARP/BLDG MAINT	437.50	437.50	61374	GREETERS PAYROLL
07/07/2023	345	RAY TRISTAIN	ARP/BLDG MAINT	843.75	843.75	61375	6/11-6/24
		Checks: 0- 61375		39415.00	32056.25		

FROM: SHEILA SHINE

RE: SPECIAL EXCEPTION APPROVAL

PETITIONER: MYESHA JONES

OWNER: NOVOGRODER/WEST LAKE LLC

PURPOSE: DAYCARE CENTER

LOCATION: 8374 LOUISIANA STREET

ZONING: C-3, HIGHWAY COMMERCIAL ZONING DISTRICT

DATE OF BOARD OF ZONING APPEALS: JUNE 28, 2023

DEADLINE FOR TOWN COUNCIL ACTION: SEPTEMBER 26, 2023

ACTION TAKEN BY THE BOARD: APPROVED

VOTE: (4) APPROVED (1) ABSENT

CONDITIONS: FOR THIS PETITIONER ONLY, AT THIS LOCATION ONLY
AND FOR THIS USE ONLY.

NOTICE OF BOARD OF ZONING APPEAL'S DECISION ON PETITION
OF Myeshai Jones

The Town of Merrillville Board of Zoning Appeals, after conducting a public hearing in accord with I.C. 36-7-4-920, 5-3-1-2, and 5-3-1-4, hereby rules that the law is (with/not with) the Petitioner. In support of such conclusion, the Board of Zoning Appeals makes the following findings of fact:

1. The Petitioner (did/did not) establish that the special exception will not be detrimental to or endanger the public health, safety, morals, and general welfare of the community and/or in accordance with the comprehensive plan.
COMMENT:

2. The Petitioner (did/did not) establish that the special exception will not be injurious to use and enjoyment of other property in the immediate vicinity for the purpose already permitted nor substantially diminish and impair property values within the neighborhood.
COMMENT:

3. The Petitioner (did/did not) establish that the proposed special exception will not impede the normal and orderly development and improvement of surrounding properties for uses permitted in the district.
COMMENT:

4. The Petitioner (did/did not) establish that the special exception will provide adequate utilities, access roads, drainage, and/or other necessary facilities.
COMMENT:

5. The Petitioner (did/did not) establish that adequate measures will be taken to provide ingress and egress so designed as to minimize traffic congestion in public streets.
COMMENT:

6. The Petitioner (did/did not) establish that the special exception will conform to the applicable regulations of the district in which it is located and there is a public necessity for the proposed special exception.
COMMENT:

Accordingly, the Board of Zoning Appeals hereby approves/denies Petition for Special Exception Case # Z13E9-0623 this 28th day of June, 2023. The Board of Zoning Appeals, pursuant to I.C. 36-7-4-918.2, imposes the following conditions as part of its approval:

1. For this petitioner only, at this location only and for this use only
2. _____
3. _____
4. _____
5. _____

[Signature]
Chairman

Robert Pat [Signature]
Secretary

**TOWN OF MERRILLVILLE
PLANNING DEPARTMENT
7820 BROADWAY
STAFF REPORT
BOARD OF ZONING APPEALS**

CASE NO: Z13E8-0623 BZA MEETING DATE: JUNE 28, 2023

PREPARED BY: SHEILA SHINE

APPLICANT: MYESHA JONES

PETITIONER: MYESHA JONES

OWNERS: NOVOGRODER/WEST LAKE LLC

REQUEST: SPECIAL EXCEPTION APPROVAL FROM SECTION 21-136

LOT SIZE: 1.389 ACRES

EXISTING ZONING: C-3, HIGHWAY COMMERCIAL ZONING DISTRICT

LOCATION: 8374 LOUISIANA STREET

SURROUNDING USES:

NORTH - OFFICE

SOUTH - OFFICE

EAST - OFFICE

WEST - OFFICE

SURROUNDING ZONING:

NORTH - C-3, HIGHWAY COMMERCIAL ZONING DISTRICT

SOUTH - C-3, HIGHWAY COMMERCIAL ZONING DISTRICT

EAST - C-3, HIGHWAY COMMERCIAL ZONING DISTRICT

WEST - C-3, HIGHWAY COMMERCIAL ZONING DISTRICT

COMMENTS: PETITIONER IS REQUESTING SPECIAL EXCEPTION APPROVAL FROM SECTION 21-136 TO ALLOW A DAYCARE CENTER TO BE LOCATED AT 8374 LOUISIANA STREET ON 1.389 ACRES IN A C-3, HIGHWAY COMMERCIAL ZONING DISTRICT. THE PROPOSED DAYCARE CENTER WILL OCCUPY A 7,000 SQ FT BUILDING WITH A PROPOSED PLAYGROUND AREA OF 1, 539 SQ FT. CHRYSALIS CHILD CARE PLANS TO PROVIDE A DYNAMIC ENVIRONMENT READY TO RESPOND TO THE DIVERSE DEVELOPMENT NEEDS FOR EACH CHILD IN THE UNDERSERVED POPULATION OF MERRILLVILLE, INDIANA. OUR PROJECTED GOAL IS TO PROVIDE UP TO 99 SEATS FOR THE MERRILLVILLE COMMUNITY. RESEARCH HAS SHOWN THAT THE MERRILLVILLE COMMUNITY IS IN NEED OF QUALITY DAYCARES. CCC WILL PARTNER WITH ALL LOCAL COLLEGES IN NORTHWEST INDIANA TO RECRUIT GRADUATES IN EARLY DEVELOPMENT EDUCATION PROGRAMS TO

ASSIST WITH PROVIDING QUALITY CHILDCARE IN MERRILLVILLE. POTENTIAL STAFF WILL CHOOSE CCC BECAUSE OF THE PLEASANT AND PROFESSIONAL WORKING ENVIRONMENT THAT WILL BE CREATED. THERE WILL BE 10 EMPLOYEES FOR THIS LOCATION DEPENDING ON ENROLLMENT. CCC WILL ENROLL STUDENTS BETWEEN THE AGES OF 6 WEEKS TO 6 YEARS OLD AND UP TO 13 YEARS OF AGE FOR THE AFTER-SCHOOL PROGRAM. THE OPERATING HOURS WILL BE MONDAY – FRIDAY 7AM-6PM. THE SCHOOL WILL USE FROG STREET AND LET’S GO LEARN CIRRICULUM THAT WILL PREPARE THE STUDENTS FOR KINDERGARTER READINESS. EACH CLASSROOM WILL BE FURNISHED WITH LAKE SHORE LEARNING MATERIAL. THE SITE WILL HAVE 6 CLASSROOMS AND 3 RESTROOMS FOR CHILDREN AND EMPLOYEES. THE BUILDING HAS 3 EXITS. THE PROPOSED PLAY GROUND WILL BE LOCATED IN THE FRONT OF THE BUILDING IN A PART OF THE PARKING LOT. IT WILL BE FENCED IN WITH STATE APPROVED FENCING AND PLAYGROUND EQUIPMENT.

FOR THIS PETITIONER ONLY, AT THIS LOCATION ONLY AND FOR THIS USE ONLY

MERRILLVILLE PLAN COMMISSION & BOARD OF ZONING APPEALS
7820 Broadway, Merrillville, Indiana 46410

APPLICATION FOR A SPECIAL EXCEPTION

FEE: \$250.00	DATE PAID: 6-7-23	RECEIPT #
---------------	-------------------	-----------

Proposed Use: Childcare Center

Address or General Location: 8314 Louisiana Street Merrillville, In. 46410

(Attach Complete Legal Description)

Current Zoning: C-3-Highway Commercial Area of Ground: 1.389 Acres

Tax Key #: 45-13 22 476-0300-030 Present Use: Vacant

USES OF ADJACENT PROPERTY TO REQUESTED SPECIAL EXCEPTION:

North	<u>Commercial - Office</u>	East	<u>Commercial - Office</u>
South	<u>Commercial - Office</u>	West	<u>Commercial - Office</u>

SUBMIT WITH THIS APPLICATION SEVERAL PHOTOGRAPHS OF YOUR PROPERTY AND THE PROPERTY SURROUNDING IT. ALSO, SUBMIT A PLAT SHOWING THE PROPERTY AND INDICATING THE PRESENT USAGE AS WELL AS USAGE OF ADJACENT PROPERTY.

TYPE or PRINT	
PETITIONER	OWNER
NAME: <u>MYRSHIL JONES</u>	NAME: <u>Novogroder/West Lakette</u>
ADDRESS: <u>4086 W. 74th Ave Merrillville, In. 46410</u>	ADDRESS: <u>875 N. Michigan Avenue Ste 3612 Chicago, IL 60611</u>
PHONE: <u>(219) 7105 3013</u>	PHONE: <u>()</u>

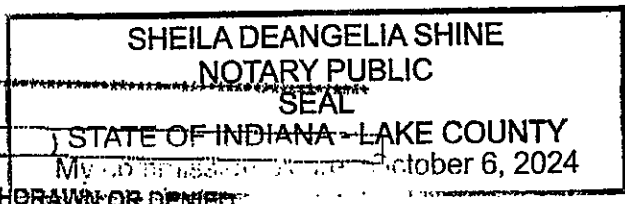
Being first duly sworn upon (my - our) oath, do hereby declare that the facts and figures set forth in the above petition are true to (my - our) information and belief, and that (I am - we are) submitting such facts and figures to the Merrillville Plan Commission and Board of Zoning Appeals for the purpose of this request for the above described real estate.

SIGNATURES:	
PETITIONER(S)	OWNER(S)
<u>[Signature]</u>	<u>[Signature]</u>

STATE OF INDIANA, COUNTY OF LAKE) SS
Before me, a Notary Public in and for said County and State, personally appeared the above named petitioner(s) and owner(s) and acknowledged the execution of the above and foregoing instrument to be a voluntary act and need for the use and purposes therein mentioned.

Dated this 7th day of June, 2023.

Sheila Deangelia Shine
Notary Public
My commission expires: 10-6-2024



CONTACT: _____ PHONE # () _____

FILING FEE WILL NOT BE REFUNDED IF PETITION IS WITHDRAWN OR DENIED

Special Exception

Town of Merrillville

Board of Zoning Appeal

CC: Chrysalis Childcare Center LLC.

1. Leased property at 8374 Louisiana Street Street Merrillville Indiana.
2. To operate a licensed child care center that provides exceptional quality childcare for children.
3. A.-Chrysalis Childcare Center will not harm public health, safety, morals, and general welfare. The childcare aligns with the comprehensive plan by providing essential services, complying with safety regulations, contributing to the local economy, meeting community needs, and adhering to zoning requirements.

B. Chrysalis Childcare Center in Merrillville, Indiana will not harm neighboring properties or lower property values. It will be compatible with existing land use, have safeguards in place to address any concerns, bring economic and community benefits, and operate professionally.

C. Chrysalis Childcare Center will not impede the normal and orderly development and improvement of surrounding properties for uses permitted in the district because it aligns with the zoning regulations and does not create any obstacles or disruptions to the intended development of the neighboring properties.

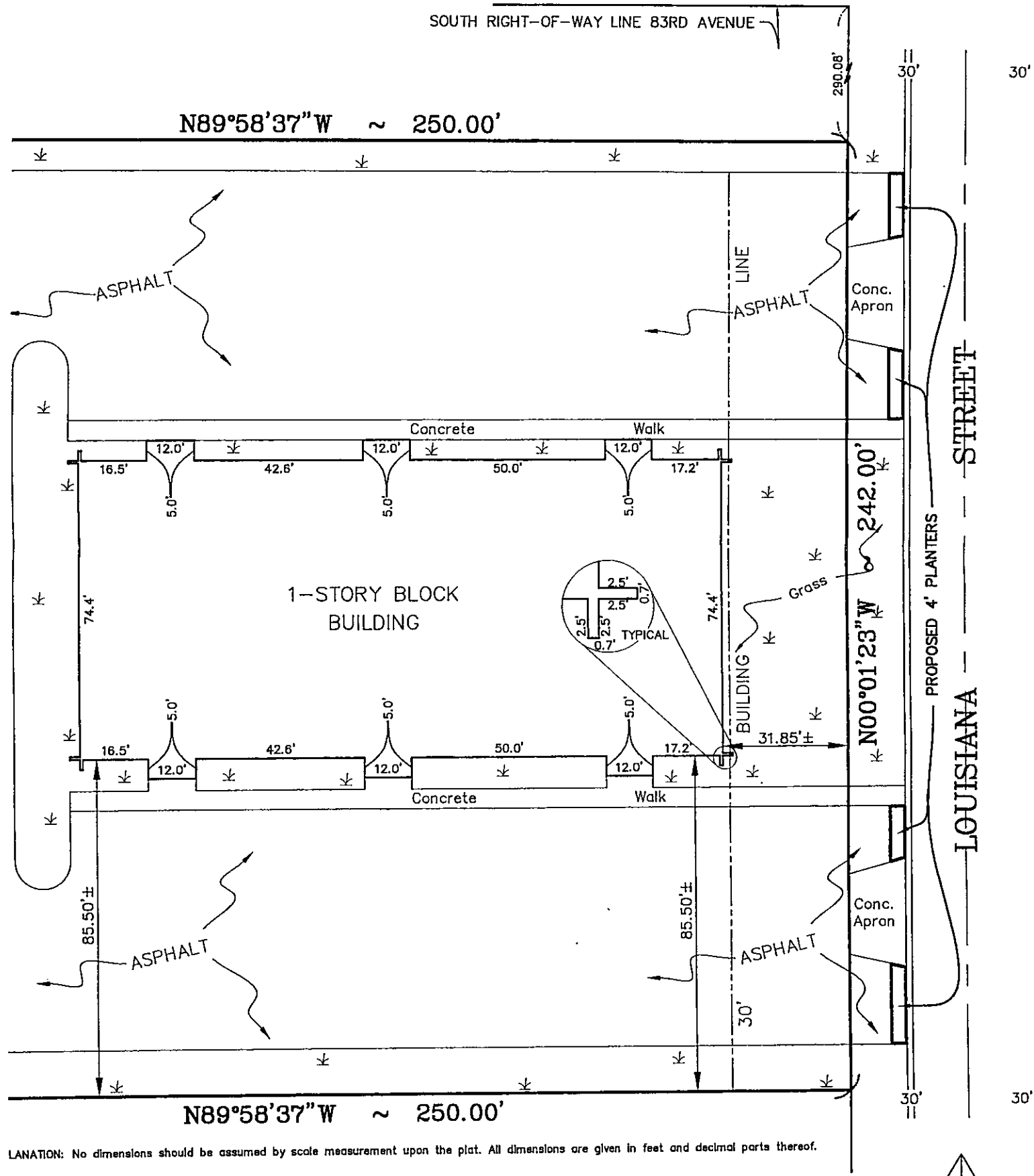
D. Adequate utilities, access roads, drainage, and other necessary facilities will be provided for the childcare center in the following manner:

- All required utilities, such as water, electricity, and sewage, will be connected and available to meet the center's needs.
- Access roads will be properly designed and constructed to ensure safe and convenient entry and exit for staff, parents, and emergency services.
- Other necessary facilities, such as parking areas, outdoor play spaces, and security measures, will be provided as required by regulations and best practices for childcare centers.

E. To minimize traffic congestion for a Chrysalis Childcare Center in Merrillville, Indiana will implement measures such as having a designated drop-off and pick-up area, staggering arrival and departure times, and encouraging carpooling. These measures can help reduce the number of cars on the road and improve traffic flow around the center as well as safety fir the children.

F. Chrysalis Childcare Center is submitting that the proposed special exception will follow all the rules and regulations of the district where it's located. To conclude, we will meet all the applicable requirements to be granted a special exception.

LEGAL DESCRIPTION: The East 250 feet of Lot B in the Resubdivision of Part of Parcel I of Westlake Plaza, as per plat thereof, recorded in Plat Book 57, page 11, in the Office of the Recorder of Lake County, Indiana.



NOTATION: No dimensions should be assumed by scale measurement upon the plat. All dimensions are given in feet and decimal parts thereof.



TO CERTIFY THAT I HAVE SURVEYED THE ABOVE
AND ACCORDING TO THE OFFICIAL RECORDS AND
THE PLAT DRAWN CORRECTLY REPRESENTS SAID SURVEY
[Signature]
RENGA - Registered Professional Engineer
and Land Surveyor Number S0514



SCALE: 1 in. = 20 Ft.
DATE: April 1, 2002
JOB NO.: 5046-02
FILE NO.:

EXECUTIVE SUMMARY



OFFERING SUMMARY

Lease Rate:	\$12.50 SF
Available SF:	7,000 SF
Min/Max SF:	1,060 / 7,000 SF
Lease Type:	MG
Expenses:	\$4.00
Building Size:	12,735 SF
Lot Size:	1.39
Parking:	90
Zoning:	HC

PROPERTY OVERVIEW

This is a well maintained multi unit office building with abundant parking. Come join existing tenant Chasing Dreams in this 12,000 SF office building. Three available spaces ranging from 1,100 SF up to 7,000 SF. Suitable for any office type or showroom. Taxes \$2.00 and utilities \$2.00.

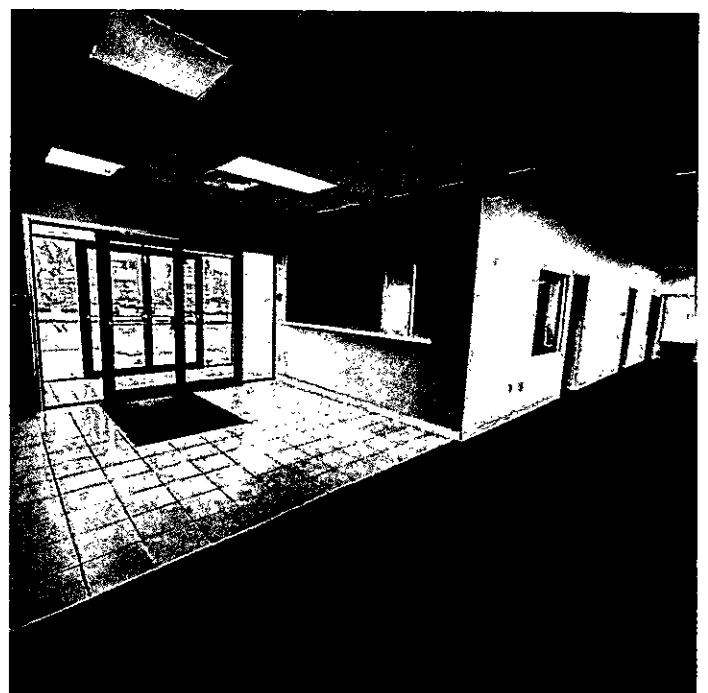
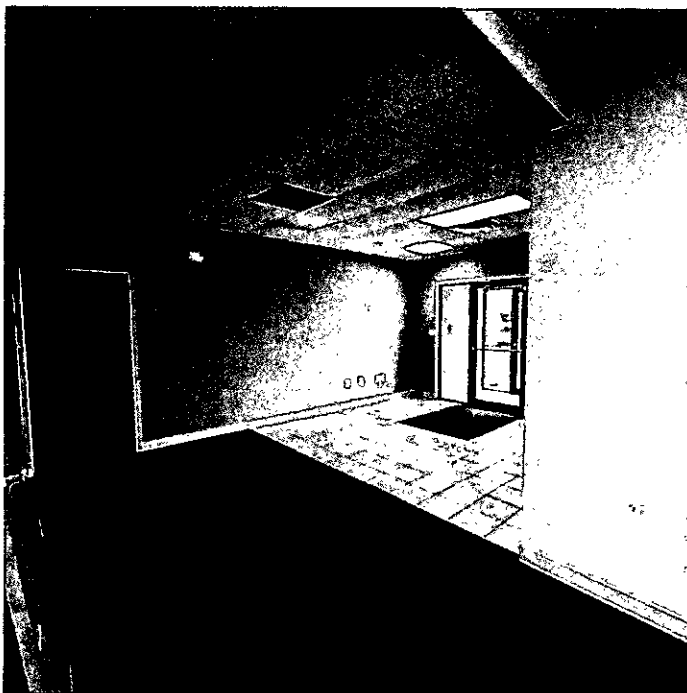
LOCATION OVERVIEW

Located on the west side of Mississippi Street, just 1 mile south of U.S.Highway 30 and 1 mile north of 93rd Avenue. South of Southlake Mall anchored by Macy's, Kohls, Olive Garden, Cooper's Hawk, Starbucks, and many more. Located near US Highway 30/I-65 interchange.

For Information Contact: James Dye 219.789.1770 jimdy@commercialin-sites.com
COMMERCIAL IN-SITES • 1100 WEST U.S. HIGHWAY 30 • MERRILLVILLE, IN 46410 • 219-795-1100 • www.commercialin-sites.com

All information furnished is from sources deemed reliable and is subjected to errors, omissions, change of other terms and conditions, prior sale, lease or financing or withdrawn without notice.

ADDITIONAL PHOTOS



For Information Contact:

James Dye

219.789.1770

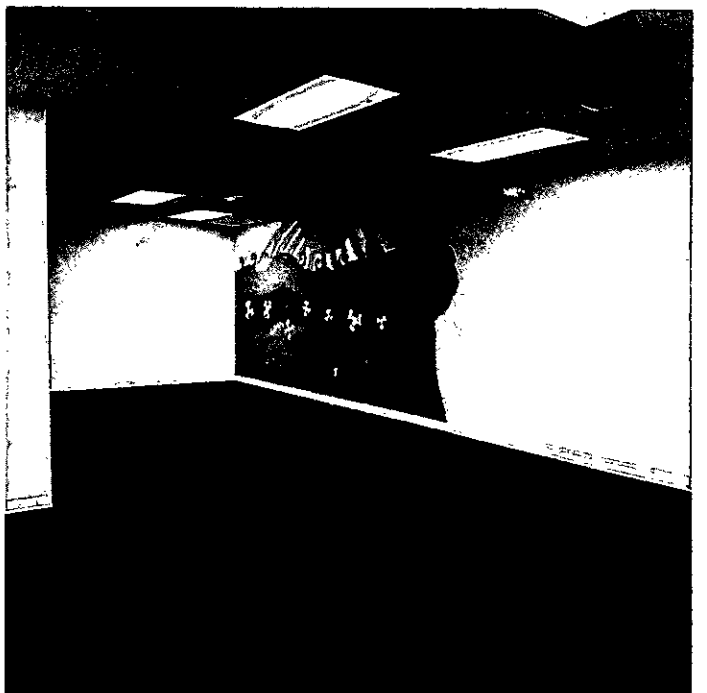
jimdye@commercialin-sites.com

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Page 4

ADDITIONAL PHOTOS



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Page 3

CHRYsalis CHILD CARE CENTER LLC.

OUR PURPOSE

Chrysalis Child Care's (CCC) mission is to be a well-rounded childcare center that provides a quality, educational, nurturing, and loving environment to the hardworking families of Merrillville, Indiana. Our research revealed a high need for quality affordable childcare in Merrillville, Indiana where the median income for a family of four is at Indiana's poverty level. We desire to be part of the solution for the Merrillville's underserved population by successfully preparing children for kindergarten.

OUR MISSION

CCC's mission is to provide an environment where children evolve from the inside out by creating creative, independent thinkers in a transformative environment where children explore the rich possibilities of childhood.

OUR BELIEFS

WE BELIEVE : in creativity & exploratory learning & playing, sharing, fun, quality time, wholeness, health, cognitive development, imagination, books, helping, individuality, relationships, movement, cooperation, success, responsibility, variety, music, families, independence, professionalism, practice, curiosity, opportunity, growing, intention, well-being, hands-on, safety, art, acceptance, and gentleness.

WE BELIEVE: In teaching love, kindness, nutrition, interest, counting, curiosity, self-help skills, manners, language, diversity, problem solving, numbers, thinking, colors, shapes, persistence, alphabet, skills, friendship, science, ideas, love of learning, confidence and honesty.

WE BELIEVE: In what we do for children-WE care, help, plan, correct, play, prepare, inspire, encourage, educate, recognize and meet needs, coordinate, explain, create, respond, implement, feed, build, find, understand, guide, support, model, read, hug, rhyme and celebrate.

WE BELIEVE: In giving-time, energy, love, concern, experience, care, skills, and resources.

ABOUT THE OWNER~ Myesha Jones

I have a BS degree in Elementary Education and served as a licensed teacher in the Merrillville Community School District working with in the classrooms with children between the ages of 5 to 8 years old for over 15 years. My experience exposed me to the needs of the Merrillville Community families and their needs. Prior to college, I worked at a childcare center for 4 years at a quality CCDF childcare provider (from infant to 5 years old) located in Gary, Indiana. My experiences drives my passion to provide quality childcare in a safe environment in Merrillville, Indiana.

Chrysalis Childcare plans to provide a dynamic environment ready to respond to the diverse developmental needs for each child in the underserved population of Merrillville Indiana. Our project goal is to provide up to 99 seats for the Merrillville Community. Our research found that the Merrillville Community is in need of 3,065 seats for CCDF families. Data shows there are only 1808 seats available, which leaves 1257 children without quality childcare in Merrillville's underserved community. CCC is eager to serve.

CCC will partner with all local colleges in Northwest Indiana to recruit students and graduates in Early Development Education programs to assist with providing quality childcare in Merrillville. We plan to participate in job fairs and other Early Childhood Education events on college campuses such as Indiana University, Purdue Northwest, Indiana Wesleyan University, Ivy Tech, and Valparaiso University. Potential staff will choose CCC because we will create a pleasant working environment for our teachers, implement professional development opportunities.

CCC plans to hire up to 10 Employees for this location depending on enrollment:

CCC will enroll students between the ages of 6 weeks to 6 years old and up to 13 yrs of age for our after school program.

CCC's Operating hours will be Monday-Friday 7am-6pm. Summer hours may vary.

CCC plans to use Frog Street and Let's Go Learn for its curriculum which will prepare all of our children for kindergarten readiness.

Each classroom will be furnished with Lakeshore learning materials.

CCC will have at least 6 classrooms and 3 restrooms for children and employees. Our building has 3 exits

Our playground will be located in front of our building in part of our parking lot. It will be fenced in with state approved fencing and playground equipment.

Drop off and Pickup Procedure

Parents will only use front row parking to drop off students off to ensure maximum safety. Parents will be required to go straight from the car to sidewalk into the building. This will insure that students are not in the middle of the parking lot at any time. Parents are to get their child(ren) out of vehicle, hold their hand(s) and walk them to the door. 2nd row parking will be for employees only.

Chrysalis Childcare Center is centrally and conveniently located to provide quality childcare and accessibility to industrial workers, retail workers, commercial workers and surrounding communities such as The Preserve & Huntington Cove.

Upon the approval from the Town of Merrillville, Chrysalis Childcare Center plans to open its doors to serve the Merrillville Community by August 2024.

B

Total sq ft 1,539

Playground

57ft

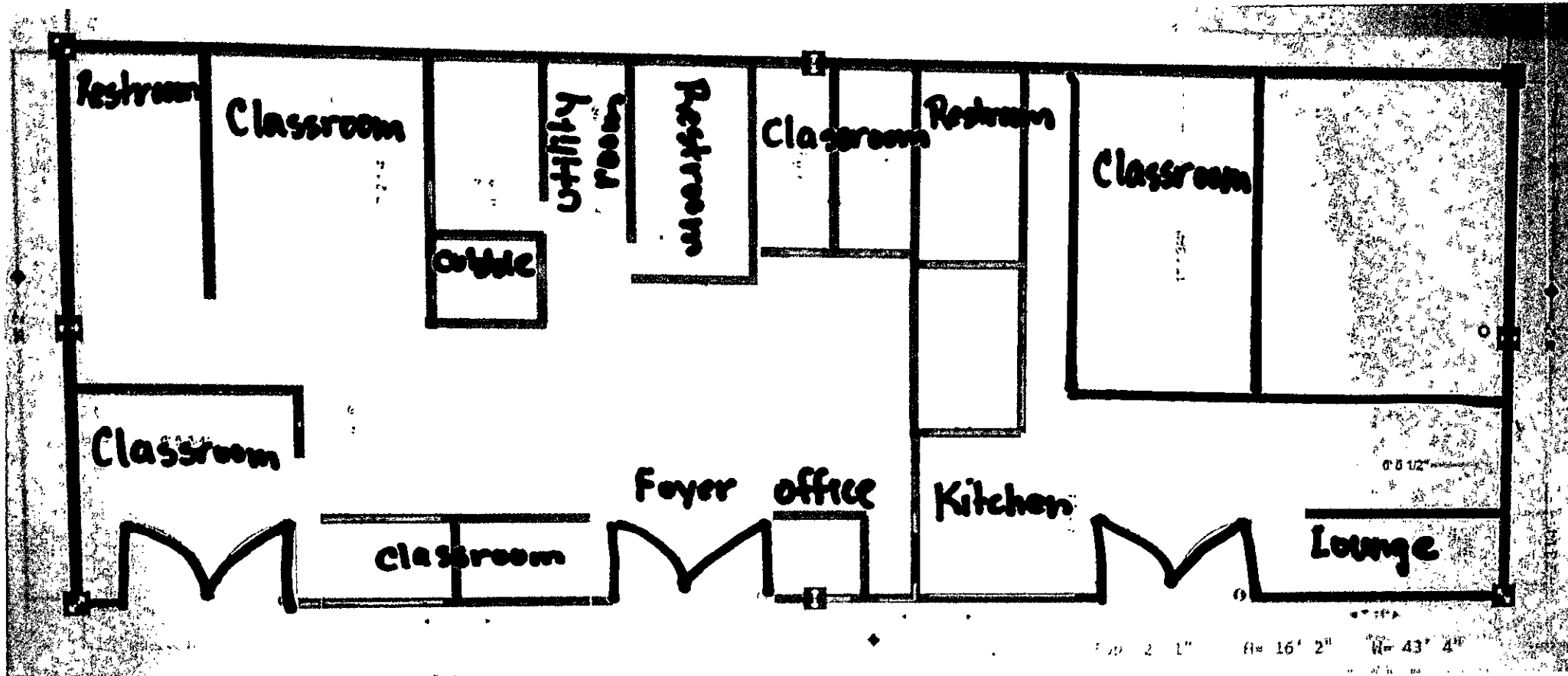
Square ft. 1,539
Parent Parking

No Parking

Addl.
Parking

Employee
Parking

Sq ft. 1,539



7,000 sq ft Total

Use	Districts														F	PUD
	A-1	R-1	R-2	R-3	R-4	R-5	C-1	C-2	C-3	C-4E	C-5	M-1	M-2			
Outdoor: Swimming pools, skateboard and dirtbike tracks, paint ball fields, skeet shooting ranges, drive-in theaters or uses similar to those listed above as determined by the planning and building administrator.	X	X	X	X	X	X	X	X	S	X	X	X	X	X	X	P
Animal hospital*	X	X	X	X	X	X	X	X	S	X	X	P	X	X	X	P
Art galleries, museums	X	X	X	X	X	X	X	P	P	X	X	X	X	X	X	P
Automobile service as follows: New automobile and/or truck dealership sales and service.	X	X	X	X	X	X	X	S	P	X	X	P	X	X	X	S
Automobile, truck, and/or trailer rental services, automobile repair, automobile parts sales, car wash (automatic and self), gasoline service station with or without repair, painting and customizing, RV and camper sales and service, tire and auto service center, auto convenience mart or uses similar to those listed above as determined by the planning and building administrator.						X			S	X	X	P	X	X	X	S
Automobile service as follows: Auto, truck, boat, recreational vehicle sales with an open sales lot or uses similar to those listed above as determined by the planning and building administrator.	X	X	X	X	X	X	X	X	S	X	X	P	X	X	X	P
Automobile wrecking yard*	X	X	X	X	X	X	X	X	X	X	X	S	X	X	X	X
Bed and breakfast*	S	S	S	S	S	S	X	X	X	X	X	X	X	X	X	P
Boarding house* for three (3) or more persons	X	X	X	X	S	S	X	X	X	X	X	X	X	X	X	X
Campground*	S	X	X	X	X	X	X	X	X	X	X	X	X	X	S	P
Car wash*	X	X	X	X	X	X	X	X	S	X	X	S	X	X	X	P
Cemeteries/crematory	S	S	S	S	S	S	X	X	X	X	X	X	X	X	X	P
Child care ministry* (operated by a religious use)	A	A	A	A	A	A	A	A	A	X	A	X	X	X	X	A
Child care institution*	S	S	S	S	S	S	S	S	S	X	A	X	X	X	X	A
Child care home* (Class I, six (6) to twelve (12) children or Class II, twelve (12) to sixteen (16) children)	P	P	P	P	S	S	S	S	S	X	S	X	X	X	X	P
Child care center* (seventeen (17) or more children)/adult care center	S	S	S	S	S	S	S	S	S	X	S	X	X	X	X	P
Clinic*	X	X	X	X	X	S	S	P	P	X	P	X	X	X	X	P
Club*hall or lodge	S	X	X	X	S	S	S	S	P	X	X	X	X	X	X	P

FROM: SHEILA SHINE

RE: SPECIAL EXCEPTION APPROVAL

PETITIONER: ALFREIDA POINTER

OWNER: HAL SCHWARTZ

PURPOSE: CERTIFIED NURSING ASSISTANT TRAINING
PROGRAM

LOCATION: 5429 BROADWAY

ZONING: C-2, COMMUNITY COMMERCIAL ZONING DISTRICT

DATE OF BOARD OF ZONING APPEALS: JUNE 28, 2023

DEADLINE FOR TOWN COUNCIL ACTION: SEPTEMBER 26, 2023

ACTION TAKEN BY THE BOARD: APPROVED

VOTE: (4) APPROVED (1) ABSENT

CONDITIONS: FOR THIS PETITIONER ONLY, AT THIS LOCATION ONLY
AND FOR THIS USE ONLY.

SPECIAL EXCEPTION CASE# 214E9-0623

NOTICE OF BOARD OF ZONING APPEAL'S DECISION ON PETITION
OF Alfreida Pointer

The Town of Merrillville Board of Zoning Appeals, after conducting a public hearing in accord with I.C. '36-7-4-920, 5-3-1-2, and 5-3-1-4, hereby rules that the law is (with/not with) the Petitioner. In support of such conclusion, the Board of Zoning Appeals makes the following findings of fact:

1. The Petitioner (did/did not) establish that the special exception will not be detrimental to or endanger the public health, safety, morals, and general welfare of the community and/or in accordance with the comprehensive plan.

COMMENT:

2. The Petitioner (did/did not) establish that the special exception will not be injurious to use and enjoyment of other property in the immediate vicinity for the purpose already permitted nor substantially diminish and impair property values within the neighborhood.

COMMENT:

3. The Petitioner (did/did not) establish that the proposed special exception will not impede the normal and orderly development and improvement of surrounding properties for uses permitted in the district.

COMMENT:

4. The Petitioner (did/did not) establish that the special exception will provide adequate utilities, access roads, drainage, and/or other necessary facilities.

COMMENT:

5. The Petitioner (did/did not) establish that adequate measures will be taken to provide ingress and egress so designed as to minimize traffic congestion in public streets.

COMMENT:

6. The Petitioner (did/did not) establish that the special exception will conform to the applicable regulations of the district in which it is located and there is a public necessity for the proposed special exception.

COMMENT:

Accordingly, the Board of Zoning Appeals hereby approves/denies Petition for Special Exception Case # 214E9-0623 this 28th day of June, 2023. The Board of Zoning Appeals, pursuant to I.C. 36-7-4-918.2, imposes the following conditions as part of its approval:

1. For this petitioner only, at this location only, for this use only

2. _____

3. _____

4. _____

5. _____

[Signature]
Chairman

Robert Peter Gury
Secretary

[Signature]

[Signature]

**TOWN OF MERRILLVILLE
PLANNING DEPARTMENT
7820 BROADWAY
STAFF REPORT
BOARD OF ZONING APPEALS**

CASE NO: Z14E9-0623 BZA MEETING DATE: JUNE 28, 2023

PREPARED BY: SHEILA SHINE

APPLICANT: ALFREIDA POINTER

PETITIONER: ALFREIDA POINTER

OWNERS: HAL SCHWARTZ

REQUEST: SPECIAL EXCEPTION APPROVAL FROM SECTION 21-136

LOT SIZE: 0.796 ACRES

EXISTING ZONING: C-2 COMMUNITY COMMERCIAL ZONING DISTRICT

LOCATION: 5429 BROADWAY

SURROUNDING USES:

NORTH - COMMERCIAL BUSINESS

SOUTH - COMMERCIAL BUSINESS

EAST - RESIDENTIAL

WEST - COMMERCIAL

SURROUNDING ZONING:

NORTH - C-2, COMMUNITY COMMERCIAL ZONING DISTRICT

SOUTH - C-2, COMMUNITY COMMERCIAL ZONING DISTRICT

EAST - R-2, SINGLE FAMILY RESIDENTIAL ZONING DISTRICT

WEST - C-2, COMMUNITY COMMERCIAL ZONING DISTRICT

COMMENTS: PETITIONER IS REQUESTING SPECIAL EXCEPTION APPROVAL TO ALLOW A CERTIFIED NURSING ASSISTANT TRAINING PROGRAM TO BE LOCATED AT 5429 BROADWAY ON 0.796 ACRES IN A C-2, COMMUNITY COMMERCIAL ZONING DISTRICT. TRAVIAL WITH US LLC IS AN IN-HOME CARE SERVICE THAT GO TO THE CLIENT HOMES TO PROVIDE, BATHING, GROOMING, DRESSING, TOILETING AND INCONTINENCE CARE. THEY ALSO PROVIDE MEAL PLANNING, MEAL PREPARATION AND FEEDING. A CERTIFIED NURSING ASSISTANT CAN PROVIDE LIGHT HOUSEWORK, LAUNDRY AND LINEN CHANGE. THEY CAN ALSO BE A FRIENDLY COMPANION TO ENHANCE SOCIALIZATION. THE OFFICE HOURS FOR THE AGENCY WILL BE 8:00 AM TO 4PM MONDAY THROUGH FRIDAY. THE CNA TRAINING WILL BE MONDAY THROUGH THURSDAY 8AM TO 1:00 PM OR 4:30 PM TO 8:30 PM. A CNA IS

TRAINED IN BASIC PATIENT CARE, GROOMING OF CLIENTS, TAKING VITALS, PATIENT EXERCISE, VERBAL AND WRITTEN COMMUNICATION AND TRANSFERING ASSISTANCE (WHEELCHAIR/TO BED AND CHAIR). THE TRAINING ALSO INCLUDES NUTRITION, ANATOMY, SAFETY, EMERGENCY PROCEDURES AND PATIENTS' RIGHTS. THE CLASSES CONSIST OF GROUPS 10-16 STUDENTS. CLASSES OF 16 CONTAIN 2 INSTRUCTORS WHILE CLASSES OF 15 OR LESS CONTAIN 1 INSTRUCTOR. TRAINING CONSIST OF 30 HOURS OF CLASSROOM TRAINING AND 75 HOURS OF HAND-ON CLINICAL TRAINING. THERE IS PARKING IN FRONT AND REAR OF THE BUILDING.

FOR THIS PETITIONER ONLY, AT THIS LOCATION ONLY AND FOR THIS USE ONLY.

MERRILLVILLE PLAN COMMISSION & BOARD OF ZONING APPEALS
7820 Broadway, Merrillville, Indiana 46410

APPLICATION FOR A SPECIAL EXCEPTION

FEE: \$250.00 DATE PAID: 6-8-23 RECEIPT # 97134

Proposed Use: CNA Training School

Address or General Location: 5429 Broadway Merrillville IN 46410

(Attach Complete Legal Description)

Current Zoning: Area of Ground: 0.796 Acres

Tax Key #: 45-13-03-104-001.000-031 Present Use: Vacant

USES OF ADJACENT PROPERTY TO REQUESTED SPECIAL EXCEPTION:

North Commercial Business East Residential
South Commercial Business West Commercial

SUBMIT WITH THIS APPLICATION SEVERAL PHOTOGRAPHS OF YOUR PROPERTY AND THE PROPERTY SURROUNDING IT. ALSO, SUBMIT A PLAT SHOWING THE PROPERTY AND INDICATING THE PRESENT USAGE AS WELL AS USAGE OF ADJACENT PROPERTY.

TYPE or PRINT	
PETITIONER	OWNER
NAME: Alfreda P. Jones	NAME: Hal Schwartz
ADDRESS: 709 West 6th Place Merrillville, IN	ADDRESS: 123 N. Main St., Unit #001 x Crown Point, IN, 46307
PHONE: (219) 777-0279	PHONE: (219) 864-0200

Being first duly sworn upon (my - our) oath, do hereby declare that the facts and figures set forth in the above petition are true to (my - our) information and belief, and that (I am - we are) submitting such facts and figures to the Merrillville Plan Commission and Board of Zoning Appeals for the purpose of this request for the above described real estate.

SIGNATURES:
PETITIONER(S)

Alfreda P. Jones

OWNER(S)

DocuSigned by:
[Signature]
96B0C5D17F39447 ..

STATE OF INDIANA, COUNTY OF LAKE) SS
Before me, a Notary Public in and for said County and State, personally appeared the above named petitioner(s) and owner(s) and acknowledged the execution of the above and foregoing instrument to be a voluntary act and need for the use and purposes therein mentioned.

purpose of this request for the above described real estate.

SIGNATURES:

PETITIONER(S)

A Quinton Rapsins

OWNER(S)

DocuSigned by:

[Signature]
98B0C6D17F30447

STATE OF INDIANA, COUNTY OF LAKE) SS

Before me, a Notary Public in and for said County and State, personally appeared the above named petitioner(s) and owner(s) and acknowledged the execution of the above and foregoing instrument to be a voluntary act and need for the use and purposes therein mentioned.

Dated this 6th day of June, 2023.

Notary Public

My commission expires: 03/28/2029

CONTACT:	PHONE # ()
----------	-----------------

***FILING FEE WILL NOT BE REFUNDED IF PETITION IS WITHDRAWN OR DENIED

SPECIAL EXCEPTION CASE # Z14E9-2023

TOWN OF MERRILLVILLE, INDIANA
BOARD OF ZONING APPEALS
DATE: 6-28-23

Pursuant to Article III, Section 6 of the Rules and Regulations of Practice and Procedure of the Town of Merrillville Board of Zoning Appeals, Petitioner, _____ submits the following findings of fact which address the effects that Petitioner's proposed special exception for the property commonly known as Travelin' thus will have on such property and to the surround area: CNA training program

1. Petitioner owns the property commonly known as Travelin' thus which is classified as _____ pursuant to the terms of the zoning ordinance.
2. Petitioner has request a special exception for the following purpose:
to provide a more spacious area for students to come and learn.
3. Petitioner submits that:
 - a. The establishment, maintenance, or operation of the proposed special exception use will not be detrimental to or endanger the public health, safety, morals and general welfare and is in accordance with the comprehensive plan because:
Certified nursing assistant program will not be endangered to anyone health
 - b. The proposed special exception will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted nor substantially diminished and impair property values within the neighborhood because:

 - c. The establishment of the proposed special exception will not impede the normal and orderly development and improvement of surrounding properties for uses permitted in the district because:
Certified nurse Aid training Program
 - d. Adequate utilities, access roads, drainage, and/or other necessary facilities will be provided in the following manner:
yes. N. psc
 - e. Adequate measures will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets in the following manner:
correct all adequate measures w. ll be taken to provide designated traffic.

- d. Adequate utilities, access roads, drainage, and/or other necessary facilities will be provided in the following manner:

yes. N. psc

- e. Adequate measures will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets in the following manner:

correct all adequate measures w. it be taken to provide designated traffic.

- f. The proposed special exception shall in all other respects conform to the applicable regulations of the district in which it is located and there is a public necessity for the proposed special exception in that:

Want train the employees.

The Board of Zoning Appeals shall approve or deny the above findings prior to approval or denial of the Petition. The Board of Zoning Appeals can modify Petitioner's findings if facts presented at the public hearing show false information in the findings and/or new information pertinent to the Petition. Findings of fact which are modified shall then be resubmitted on the approved forms within five (5) days of the modification.

Use	Districts														PUD
	A-1	R-1	R-2	R-3	R-4	R-5	C-1	C-2	C-3	C-4E	C-5	M-1	M-2	F	
Retail sales stores and shops as follows: Apparel, antiques, art supplies, bakery, bicycle, books, camera and photographic, carpet, china and glassware, coins and philatelic, computers, convenience items, drug and pharmaceutical, electronic equipment, fireworks sales within a permanent building, floral, home appliances, household furniture, garden supply, gifts, hardware, hobby, interior decorating, jewelry, locksmith, millinery, musical instruments, newsdealer, office supply, paint and wallpaper, pawn shops, printing/copier shops, sporting goods, stationery, or uses similar to those listed above as determined by the planning and building administrator.	X	X	X	X	X	X	P	P	P	X	X	X	X	X	P
Schools, commercial or trade	S	X	X	X	S	S	S	S	S	X	X	S	S	X	P
Schools, public or private with or without boarding	P	S	S	S	S	S	X	S	S	X	X	S	S	X	P
Stables for quartering or renting of horses, provided all buildings used for housing animals must be at least three hundred (300) feet from all property lines.	S	X	X	X	X	X	X	X	X	X	X	X	X	S	S
Telecommunications tower fifty (50) to one hundred ninety-nine (199) feet high (see section 21-18)	S	X	X	X	X	X	X	X	S	S	X	P	S	X	X
Tavern*	X	X	X	X	X	X	S	P	P	P	X	X	X	X	P
With live entertainment or food service	X	X	X	X	X	X	S	P	P	X	X	X	X	X	P
Temporary uses, structures and buildings* (see section 21-16)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
Transportation facility, public including terminals, parking areas and service buildings	X	X	X	X	X	X	X	X	S	X	X	P	X	X	X
Used car lot not with new dealership	X	X	X	X	X	X	X	S	S	X	X	X	X	X	X
Warehouse*	X	X	X	X	X	X	X	X	X	X	X	P	P	X	P

NOTE: PUD permitted uses must be approved as part of a final PUD plan.

(Ord. No. 02-03, § 1, 2-12-02)

Sec. 21-137. Area, bulk, height and placement regulations for all districts.

Except as otherwise provided herein, regulations governing area, bulk, height and placement are as shown in the schedule of permitted uses contained in this section.

Travail with Us LLC

Hours of Operation: 8am-4pm Monday through Friday

Phone: (219) 777-0279

Email: Travailwithus@yahoo.com

Services provided:

- In-home care

o Travail with Us staff comes to clients' homes to provide bathing, grooming, dressing, toileting and incontinence care. o Meal planning, preparation, and feeding. o Light housekeeping, laundry, and linen changes.

o Friendly companionship to enhance socialization and to engage in games, exercise, and other enjoyable activities.

• Medication reminders.

• Assistance with ambulation, fall prevention, and transfer.

o Running errands such as picking up groceries and prescriptions.

o Specialized care for Alzheimer's, dementia, and other chronic conditions.

- CNA Training

o Monday through Thursday from 8am to 1 pm or 4:30pm to 8:30pm.

o CNAs are trained in basic patient care, such as grooming clients, ADLs, taking vitals, patient exercise, verbal and written communication, transfer assisting

o Friendly companionship to enhance socialization and to engage in games, exercise, and other enjoyable activities.

o Medication reminders.

• Assistance with ambulation, fall prevention, and transfer.

o Running errands such as picking up groceries and prescriptions.

o Specialized care for Alzheimer's, dementia, and other chronic conditions.

- CNA Training

o Monday through Thursday from 8am to 1 pm or 4:30pm to 8:30pm.

o CNAs are trained in basic patient care, such as grooming clients, ADLs, taking vitals, patient exercise, verbal and written communication, transfer assisting (wheelchair/bed-to-chair, etc.), nutrition, anatomy, safety and emergency procedures, patient rights, and more.

o Classes consist of groups of 10-16 students. Classes of 16 contain 2 instructors, while classes of 15 or less contain 1 instructor.

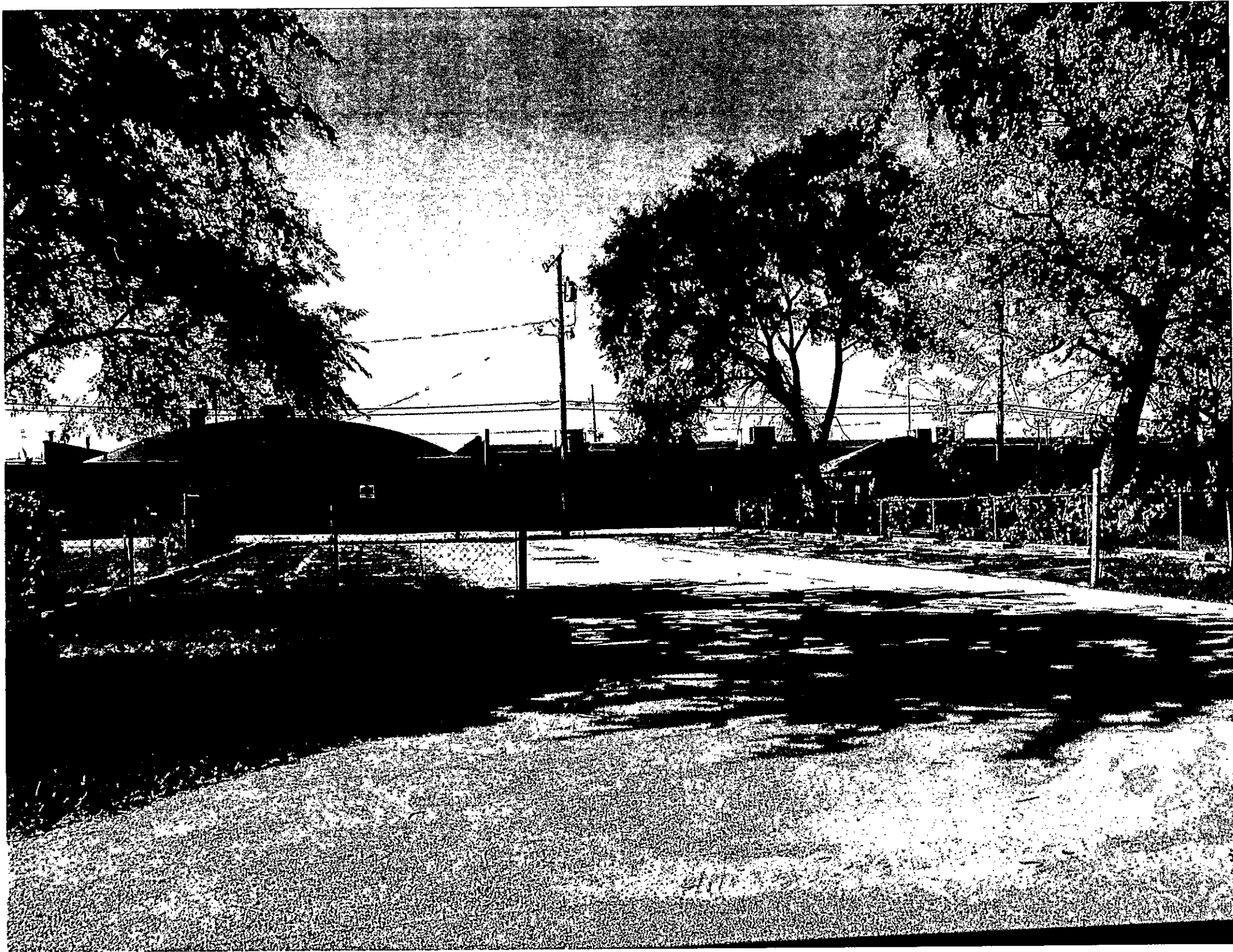
• Training consists of 30 hours of classroom training and 75 hours of hands-on clinical training.

o Days and hours are subject to change.

- Transportation

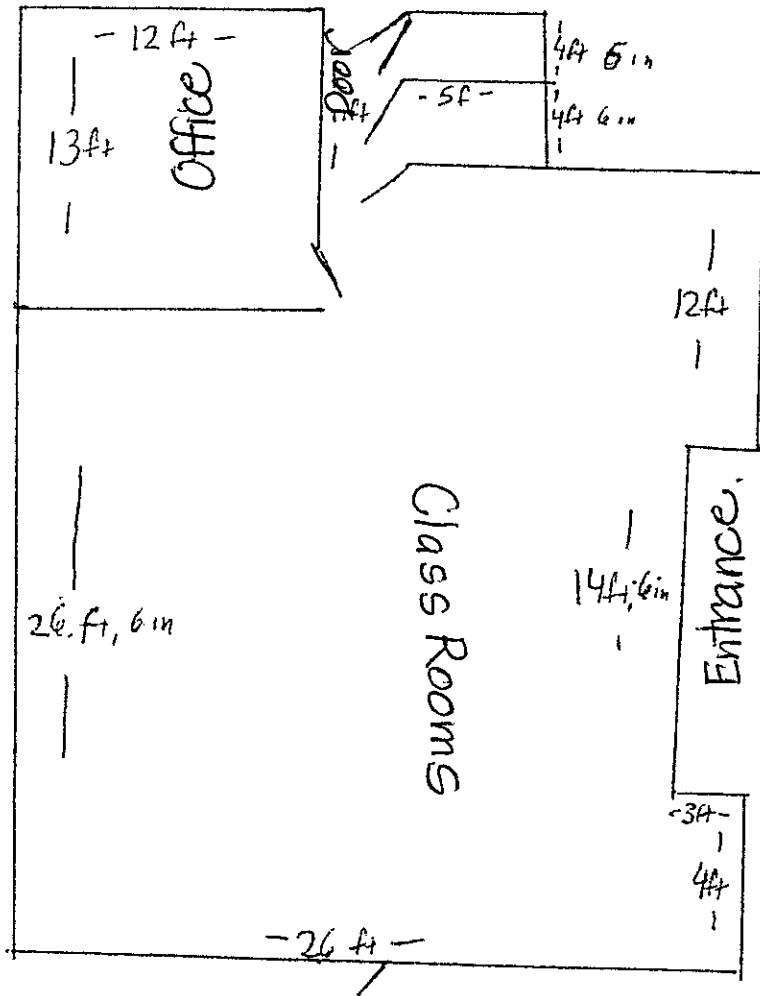
o Transportation to medical appointments and procedures, visits with family and friends, and fun outings.





5429 Broadway

1 in = 3 ft



TOWN OF MERRILLVILLE
PLANNING DEPARTMENT
7820 BROADWAY
STAFF REPORT
LARGE GATHERING PERMIT APPLICATION

DATE: JULY 11, 2023

PREPARED BY: SHEILA SHINE

APPLICANT: ST. ELIJAH CATHEDRAL SERBFEST

OWNER: ST. ELIJAH CATHEDRAL SERBFEST

REQUEST: APPROVAL FOR LARGE GATHERING PERMIT ST.
ELIJAH CATHEDRAL SERBFEST

PURPOSE: CHURCH FUNDRAISER

LOCATION: 8700 TAFT STREET

DATE(S) OF LARGE GATHERING: JULY 22,2023
JULY 23,2023

TIME(S): SATURDAY NOON-12 AM
SUNDAY NOON-5 PM

COMMENTS: THE EVENT WILL BE HELD SATURDAY JULY 22ND FROM NOON-12 AM AND SUNDAY JULY 23RD FROM NOON- 5 PM. THERE WILL BE APPROXIMATELY 300-500 VISITORS DURING THE FESTIVAL. ST. ELIJAH WILL NOT HAVE ANY OUTSIDE FOOD VENDORS. THE HALL WILL BE CLOSED AND ALLOW CARRY OUT ONLY. THERE WILL BE LIQUOR SERVED IN A DESIGNATED AREA ON PREMISES. CENTURIAN DETECTIVE AGENCY WILL PROVIDE SECURITY. THERE WILL BE FOUR (4) MALE AND FOUR (4) FEMALE TOILETS AVAILABLE WHICH WILL BE MAINTAINED BY BRUCE SEPTIC, LOWELL, IN. THERE WILL BE 3 DUMPSTERS AND 10-12 TRASH CONTAINERS ON SITE WHICH WILL BE MAINTAINED BY ILIANA DISPOSAL, HIGHLAND, IN. THE OFFICE PHONE WILL BE AVAILABLE TO THE PUBLIC IF NEEDED. ALL STAFF ONSITE WILL HAVE CELL PHONES. THERE WILL BE APPROXIMATELY 575 SPACES AVAILABLE WHICH ARE ACCESSIBLE FROM THE PAVED PUBLIC STREETS. NO PARKING FROM SURROUNDING PROPERTY OWNERS WILL BE USED. SATURDAY AND SUNDAY THE ENTERTAINMENT, WILL CONSIST OF TAMBURITZA BAND, AND WILL PLAY IN THE PAVILION LOCATED OUTSIDE.

TOWN OF MERRILLVILLE
LARGE GATHERING ORDINANCE
APPLICATION FORM

9/6/27

CH# 451
Receipt
9/6/27

Name of Festival or Activity:

ST. ELIJAH CATHEDRAL SERFEST 2023 (Picnic)

Address of Festival or Activity:

8700 TAFT ST. MERRILLVILLE, IN 46410

(if common address unavailable attach legal description)

Contact Person for Activity:

Nick Bender (Chairman)

Address:

506 Hillside DR, Schererville, IN

46375

Phone:

(219) 405-2175

Notarized application and signatures by the following:

- (* HALL will be closed.)
(Carry out only.)
- A) By the individual in the case of an individual
 - B) By all officers in the case of a corporation
 - C) By all partners in the case of a partnership
 - D) By all officers of an unincorporated association, society or group
 - E) By all members of an association, society or group, if there are no officers

Record Owners(s) of the Property:

	NAME	ADDRESS	PHONE
1.			
2.	ST. ELIJAH SERBAN Orthodox CATHEDRAL		
3.	8700 TAFT ST.		
4.	MERRILLVILLE, IN	46410	
5.	(219) 769-4375		

I, (We) do hereby permit the notarized signed applicant(s) to use our property for their expressed purposes herein.

STATE OF INDIANA)

) SS

COUNTY OF LAKE)

TOWN OF MERRILLVILLE

The information contained in the attached exhibits, to my (our) knowledge and belief, are true and correct.

The owner hereby agrees to abide by and comply with the conditions of the Large Gathering Ordinance of Merrillville, Indiana and furthermore, understands that any variation from the provisions of the above mentioned ordinance or from the conditions as stated herein shall constitute cause for the revocation of this permit.

Signature(s) of Owner(s) and Applicant(s):

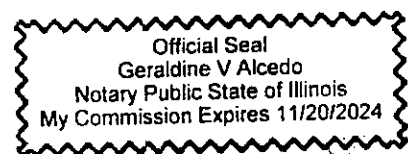
x Nick Bender (EVENT Chairman)
(Owner/Applicant) (Owner/Applicant)
(Owner/Applicant) (Owner/Applicant)
(Owner/Applicant) (Owner/Applicant)

Subscribed and sworn to before me this 8th day of May, 200 2023

Notary Public

My Commission Expires: 11/20/2024

Seal:



ASSEMBLY SPECIFICATIONS

The ordinance provides for numerous items to be included as public health, safety, and morals protection. Ideally a site plan large enough to be easily read can show most of the items required.
Please be specific on travel lanes for emergency personnel.

1. What is the nature or purpose of your assembly?
Church Fundraiser.
2. How many days and what hours is the assembly to operate? (Include dates)
SAT. July 22 - 12 noon - 12 a.m.; Sunday, July 23 12 noon - 5 p.m.
3. What will be the maximum number of people permitted to assemble per day? (If overnight, attach additional descriptions of assembly) 300 - 500
4. How many tickets are to be sold?
300 - 500
5. How will your organization limit the maximum number of people at your assembly?
will be held outdoors. Hall will be closed.
6. How many potable water facilities will be used? (i.e. drinking fountains, water spigots)
Drinking water available plus fountains & spigots.
7. How many toilet facilities are available for male/female? (Indoor also, if to be used)
 MALE 4 outdoor facility FEMALE 4 outdoor facility
8. Who will be responsible for maintaining the toilet facilities?
 Company Name Bruce SEPTIZ
 Address Lowell, IN
9. What means of disposal do they use?
10. How many dumpsters for solid waste material and trash containers does your event require? Describe your solid waste disposal plans and list your waste hauler.
 Number of Dumpsters: 3 Number of Trash Containers: 10 - 12
 Waste Hauler: Illiana DISPOSAL
 Address: Highland, IN
11. Do you have telephone service available to the public? Office if needed. Everyone has cell phs.
12. Do you have on-site parking facilities? yes
 Approximately how many spaces? 575
13. Does all parking have paved access from a public street(s)? yes
14. Do you plan to use other parking from surrounding property owners?
 Yes _____ No X

If **YES**, list the names and addresses of those areas/facilities you will be using on a separate piece of paper. **A signed letter from the owner of these facilities is required to be attached to that list and both lists and letters are to be attached to this application.**

15. Will camping and overnight stays be part of your assembly? YES _____ NO X
 If YES, describe all aspects of facility locations.
16. Will entertainment be supplied with the assembly? YES X NO _____
 If YES, what type? (i.e. bands, disc jockey, records, performers, etc.)
List the names and addresses of those individuals or groups involved in the entertainment, and the dates/nights of live entertainment.
Tambura Acoustic Band.
Both days.

NOTE:

Sound control and amplification locations shall be noted on the site plan.
Power of amplifiers and speakers shall also be located on the site plan.
Supply above items to the best of your ability. Please be aware that
nuisance violations for sound will be used if assembly is too loud for
surrounding property owners.

17. Will animals be part of the assembly? NO. If so, what plans are being provided for containment of the animals, disposal of animal waste and any odor arising from the animals?
18. List locations of all interior fire protection devices, i.e. alarms, extinguishers. Example: The front door have pull station fire alarm devices with alarms located at all interior halls and exists. Fire extinguishers are located as follows:
1. Type ABC at all south exits, twenty feet (20') to doorways.
 2. Type ABC in kitchen next to entrance/exit doors.
19. A list is to be attached with the names and addresses of food concessions. Lake County Health Department License or permit number shall also be included in the list.
20. Will alcohol be served during event? Yes ✓ No If yes, a copy of liquor license/ permit is required to be included with submittal.

YOUR SITE PLAN SHALL SHOW THE FOLLOWING:

1. Portable Water Locations.
2. Public Sewer Locations.
3. Toilet Facilities for Male & Female.
4. Dumpster and Trash Containers.
5. Illumination. Please indicate on the site plan all locations of illumination by Light poles (LP) and by Building Lamps (BL).
6. Telephone Service – (Phone Booth—PB).
7. Parking, Interior Roads, Access to Public Streets
8. Concession Areas.
9. **PUBLIC SAFETY**
 - A. All access points available to public and all access points available only to emergency personnel.
 - B. Gated and/or guarded points of travel for traffic and people.
 - C. Locations of all fire protection devices (i.e. extinguishers) that will be located outside.

APPLICATION SUBMITTALS:

APPLICATION/PERMIT COST: \$100.00 NON-REFUNDABLE

Submit this application to the Planning and Building Department of the Town of Merrillville at least sixty (60) days prior to your event. Within thirty-five (35) days you will be notified of the status of this application and permit. The Town Council approves all Large Gathering Permits.

A bond in the amount of five dollars (\$5.00) per person per day for the maximum number of persons to assemble with a minimum of two thousand dollars (\$2000) is required. The bond shall indemnify and hold harmless the Town of any of its agencies, officers, or employees from any liability or cause of action that might arise by reason of granting the license and any cost occurred in cleaning up any waste material produced or left by assembly. Also, guarantees the payment of any taxes that may accrue, guarantees reimbursement of ticket holders if event is cancelled, guarantees repayment to Town for actual expenses of repair or replacement of

property owned by Town and to reimburse the Town for any security or cost incurred by the Town by virtue of the assembly for additional police for the necessity to provide ambulance services, fire services, etc. by virtue of the assembly.

Liability Insurance Certificates are permissible provided the amount meet or exceed the bond amount scheduled above.

Question concerning this application or the Large Gathering Ordinance of the Town of Merrillville can be addressed by the Planning and Building Department. Phone (219) 769363 or 769-4670. Questions concerning gambling as provided in the Indiana State law can be addressed by the Merrillville Police Department (219) 769-3722.

Town of Merrillville

7820 Broadway

Merrillville, Ind.

Ref: Security

May 5, 2023

Town of Merrillville Police.

This letter is in reference to Security At St Elijah Church Serb Fest. To be held on July 22, 23, 2023. I am in charge of security for this event at St Elijah church. We will have security officers on duty for this days. In the pass the Lake County Police officers had worked the event. Due to the man power Centurian Detective Agency, will work the event. Also in Aug 3,4,5, 2023 the St Elijah Church members Will host the Serb Golf outing which will be held at the church also and Centurian Security officers will Also cover that event. A copy of our License and liability will be on file at your request last year we have Covered the fest with no problems.

Thank You

Alex Garza

219-746-0276

SG20700152

State License



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/08/2023 13:26

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Radoja, Dane 2008 N Main St Crown Point, IN 46307	CONTACT NAME: PHONE (A/C, No. Ext): (219) 663-1028 E-MAIL: Dane.Radoja@infarmbureau.com ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: United Farm Family Mutual Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	FAX (A/C, No): NAIC #: 15288
INSURED ST ELIJAH SERBIAN ORTHODOX CHURCH OF GARY, INDIANA 8700 TAFT ST MERRILLVILLE, IN 46410-6937		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR RSD / WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		CHU1518735	04/15/2023	04/15/2024	EACH OCCURRENCE \$1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000
						MED EXP (Any one person) \$5,000
						PERSONAL & ADV INJURY \$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					GENERAL AGGREGATE \$3,000,000
						PRODUCTS - COMP/OP AGG \$3,000,000
						\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$1,000,000
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$					EACH OCCURRENCE \$
						AGGREGATE \$
						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
FOR FESTIVAL JULY 22-23RD 2023

CERTIFICATE HOLDER TOWN OF MERRILLVILLE 7820 BROADWAY MERRILLVILLE, IN 46410	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Radoja, Dane
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LAKE COUNTY HEALTH DEPARTMENT

Crown Point, Indiana

HEREBY ISSUES

FOOD SERVICE

PERMIT

No.

NFP-23

To

ST. ELIJAH SERBIAN AMERICAN HALL

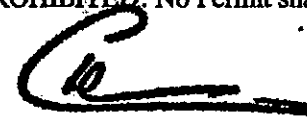
For the purpose of preparing and selling food in Lake County, Indiana, according to the terms and definitions of Food Ordinance No. 23.

DURATION OF PERMIT: MARCH 1, 2024

REVOCATION OF PERMIT: Any Permit may be revoked by the Health Officer upon violation by the holder of any of the terms of the above mentioned Ordinance.

TRANSFER OF PERMIT PROHIBITED: No Permit shall be sold, assigned, loaned or transferred.

2023



HEALTH OFFICER

March 8, 2023

Date Issued _____

Seal



Alcohol and Tobacco Commission
302 West Washington Street, Room E114
Indianapolis, Indiana 46204
(317) 232-2430

SUPPLEMENTAL LICENSES AND RESTRICTIONS

BEER WINE & LIQUOR - CATERING HALL PERMIT

PERMIT NUMBER	COUNTY	ISSUE DATE	EXPIRE DATE
CH4529973	Lake	4/18/2023	05/18/2024

SERBIAN AMERICAN CLUB OF GARY INC
d/b/a ST ELIJAH SERBIAN AMERICAN HALL
8700 TAFT ST
MERRILLVILLE IN 46410

DEANA BOROVICH, PRES. SUSAN GRUBNICH, SECY.

The above named permittee is hereby authorized to sell as a Beer Wine & Liquor - Catering Hall at and in the above designated premises in accordance with, and subject to, Title 7.1 of the Indiana Code and all acts supplemental or amendatory thereto and the rules, regulations, and orders of the Alcohol and Tobacco Commission. This permit is subject to revocation and/or suspension by the Commission at any time.

Jessica Allen, Chair
Alcohol and Tobacco Commission



APPLICATION FOR AMUSEMENT ENTERTAINMENT PERMIT

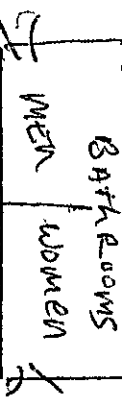
State Form 42235 (R10 / 3-18)

DEPARTMENT OF HOMELAND SECURITY
DIVISION OF FIRE AND BUILDING SAFETY
FIRE AND BUILDING CODE ENFORCEMENT
302 West Washington Street, Room E241
Indianapolis, Indiana 46204
Telephone: (317) 232-2222
Fax: (317) 233-0307

- INSTRUCTIONS:
1. If non-exempt, include appropriate fee with this application. See page 2 for Permit Fees.
 2. If claiming exempt status, please submit State Form 56400, Amusement and Entertainment Fee Exemption.
 3. Include an updated plan.
 4. Make all payments payable to the Indiana Department of Homeland Security.
 5. Return completed form and payment to the agency at the above address.

FACILITY INFORMATION						
Type of facility:	<input type="checkbox"/> Theater	<input type="checkbox"/> Dance Hall	<input type="checkbox"/> Night Club	<input type="checkbox"/> Cabaret	<input checked="" type="checkbox"/> Special Event	<input type="checkbox"/> Haunted House
	<input type="checkbox"/> Assembly Hall	<input type="checkbox"/> Roller Rink	<input type="checkbox"/> Lodge Hall	<input type="checkbox"/> Carnival / Fair	<input type="checkbox"/> Gymnasium	<input type="checkbox"/> Other (specify) <u>Church</u>
Name of facility	<u>St. ELISAH CATHEDRAL</u>				County	<u>LAKE</u>
Address of facility (number and street, city, state, and ZIP code)						
<u>8700 TAFT ST. MERRILLVILLE, IN 46410</u>						
Specific room floor or number	Description of facility					
	<u>CATHEDRAL & HALL & PICNIC GROUNDS</u>					
Closest intersecting street or road				Direction from intersection		
<u>TAFT ST. EAST OF HALL</u>				<input type="checkbox"/> North <input type="checkbox"/> South <input type="checkbox"/> East <input checked="" type="checkbox"/> West		
APPLICANT INFORMATION						
Type of applicant	<input checked="" type="checkbox"/> Owner <input type="checkbox"/> Operator <input type="checkbox"/> Lessee		Name of applicant		Telephone number	
				<u>St. ELISAH CATHEDRAL</u>		<u>(219) 769-4375</u>
Address of applicant (number and street, city, state, and ZIP code)						
<u>SAME AS ABOVE</u>						
Name of person to contact for inspection				E-mail address		Telephone number
<u>Deana Borovich</u>						<u>(219) 769-4375</u>
Address of contact person (number and street, city, state, and ZIP code)						
<u>SAME AS ABOVE</u>						
ANNUAL PERMIT INFORMATION						
Type of permit request (This event will be going on all year, daily, nightly, or weekends.)	Dates (month, day, year) and hours of event		Occupant load		For renewal, please provide:	
<input type="checkbox"/> Annual Event Endorsement					AE # _____	
Description of activities / event (Please use additional sheet to list events, if needed.)						
SPECIAL ENDORSEMENT INFORMATION						
Type of permit request (One time event; additional to annual)	Dates (month, day, year) and hours of event		Occupant load		AE # _____	
<input checked="" type="checkbox"/> Special Event Endorsement			<u>300-400</u>		you are applying under (Must first have an annual permit.)	
Name of event and description of activities. (Use separate sheet, if needed. Please attach all floor and site plans as required by 675 IAC 12-9-3(a)(2).)						
<u>Annual Fundraiser July 22, 23 (Picnic Grounds Only) HALL closed</u>						
EVENT DETAILS						
Is there going to be (check appropriate box):						
<input type="checkbox"/> Stage: <input type="checkbox"/> Temporary <input checked="" type="checkbox"/> Outdoor <input type="checkbox"/> Canopy <input checked="" type="checkbox"/> Tent <input type="checkbox"/> Outdoor Stage Equipment						
APPLICATION CERTIFICATION						
I, or we, <u>Nick Beader</u> , hereby certify, under penalty of perjury, that the information contained in this application is true and accurate to the best of my(our) knowledge and belief and that the operation of the place of amusement or entertainment or events described above will conform in every respect and at all times with the laws, rules, and regulations of the Fire Prevention and Building Safety Commission and will not be used for other purposes except as herein stated.						
Signature					Date (month, day, year)	
<u>Nick Beader</u>					<u>05-11-23</u>	
<u>Event Chairman</u>						

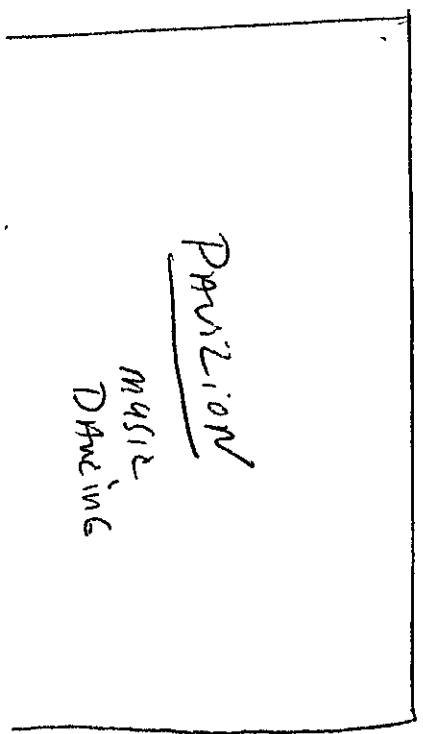
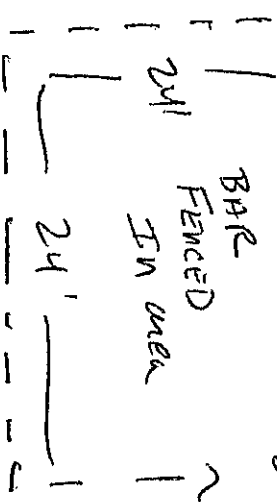
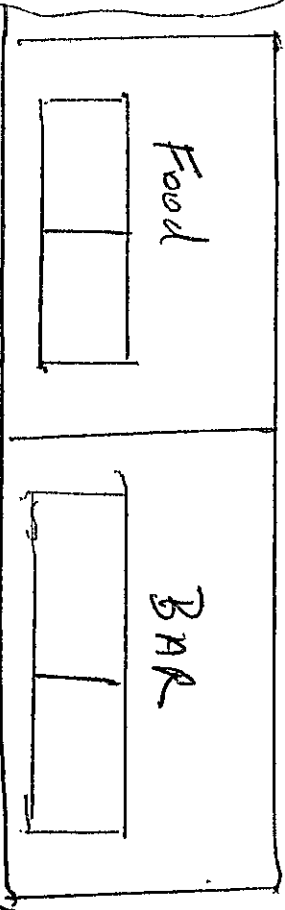
FOR OFFICE USE ONLY					
Permit number	Fee identification number	Type of permit	Fee amount	Type of payment	Year of permit
			\$		



Posta Postic

Dumpster

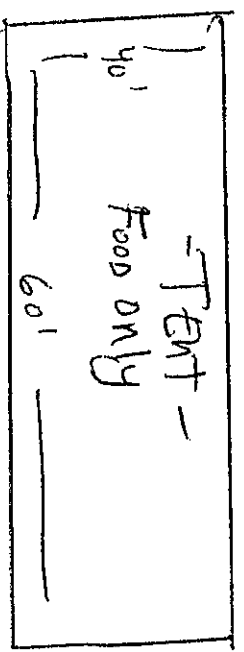
KIDS PLAYGROUND



12'

SOCCER FIELD

WALKING PATH



Parking at HALL PAVED

TOWN OF MERRILLVILLE
PLANNING DEPARTMENT
7820 BROADWAY
STAFF REPORT
LARGE GATHERING PERMIT APPLICATION

DATE: JULY 11, 2023

PREPARED BY: SHEILA SHINE

APPLICANT: ST. SAVA CHURCH

OWNER: ST. SAVA CHURCH

REQUEST: APPROVAL FOR LARGE GATHERING PERMIT

PURPOSE: ST. SAVA SERB FEST / CHURCH FUNDRASIER

LOCATION: 9191 MISSISSIPPI ST.

DATE(S) OF LARGE GATHERING: JULY 28, 2023
JULY 29, 2023
JULY 30, 2023

TIME(S): FRIDAY 12:00 P.M.- 12:00 A.M.
SATURDAY 12:00 P.M. – 12:00 A.M.
SUNDAY 12:00 P.M. – 10:00 P.M

COMMENTS: THE EVENT WILL BE HELD FRIDAY JULY 28TH – SATURDAY JULY 29TH FROM 12:00 P.M. – 12:00 A.M. AND SUNDAY JULY 30TH FROM 12:00 P.M. – 10:00 P.M. APPROXIMATELY 1,000 PEOPLE WILL ATTEND EACH DAY. THE MAXIMUM AMOUNT OF PEOPLE ALLOWED TO ATTEND PER DAY WILL BE LIMITED BY THE MERRILLVILLE POLICE, WHO WILL BE IN CHARGE OF SECURITY. THERE WILL BE SIX (6) MALE AND SIX (6) FEMALE TOILETS AVAILABLE WHICH WILL BE MAINTAINED BY ST. SAVA CHURCH COSTODIANS. THERE WILL BE 3 DUMPSTERS AND 25 TRASH CONTAINERS ON SITE WHICH WILL BE MAINTAINED BY HOMEWOOD DISPOSAL, HOMEWOOD IL. THERE WILL BE NO TELEPHONE SERVICE AVAILABLE TO THE PUBLIC. THERE WILL BE ONSITE PARKING OF 500 SPACES AND LAWN PARKING OF 500 SPACES WHICH IS ACCESSIBLE FROM THE PAVED PUBLIC STREETS. NO PARKING FROM SURROUNDING PROPERTY OWNERS WILL BE USED. THERE WILL BE NO ANIMALS AS PART OF THE ASSEMBLY. ENTERTAINMENT WILL INCLUDE SEVERAL BANDS DANCE GROUPS. ALCOHOL WILL BE SERVED IN A DESIGNATED AREA.

**TOWN OF MERRILLVILLE
LARGE GATHERING ORDINANCE
APPLICATION FORM**

ch#
5532

Receipt
#97322

Name of Festival or Activity: ST SAVA SERB FEST

Address of Festival or Activity: 9191 MISSISSIPPI ST MERRILLVILLE IN 46410

(if common address unavailable attach legal description)

Contact Person for Activity: TONY SETTELE

Address: 9191 Mississippi St Merrillville IN 46410

Phone: (219) 736-9191 (Vera - Church secretary)

Notarized application and signatures by the following:

- A) By the individual in the case of an individual
- B) By all officers in the case of a corporation
- C) By all partners in the case of a partnership
- D) By all officers of an unincorporated association, society or group
- E) By all members of an association, society or group, if there are no officers

Record Owners(s) of the Property:

	<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>
1.	ANTON SETTELE	409 N 375 W. VALPON 46385	219-741-2861
2.	PETE SORMAZ	231 TURIN DR Schererville IN 46375	219-765-6714
3.	DANICA PEJNOVIC	1116 S Dekalb St Ellettsville, IN 46342	219-730-3895
4.			
5.			

I, (We) do hereby permit the notarized signed applicant(s) to use our property for their expressed purposes herein.

STATE OF INDIANA)
) SS
COUNTY OF LAKE)

TOWN OF MERRILLVILLE

The information contained in the attached exhibits, to my (our) knowledge and belief, are true and correct.

The owner hereby agrees to abide by and comply with the conditions of the Large Gathering Ordinance of Merrillville, Indiana and furthermore, understands that any variation from the provisions of the above mentioned ordinance or from the conditions as stated herein shall constitute cause for the revocation of this permit.

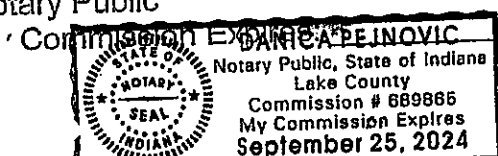
Signature(s) of Owner(s) and Applicant(s):

<u>Anton Settele</u>	PRESIDENT
(Owner/Applicant)	(Owner/Applicant)
<u>Pete Sormaz</u>	VICEPRESIDENT
(Owner/Applicant)	(Owner/Applicant)
<u>Danica Pejnovic</u>	TREASURER
(Owner/Applicant)	(Owner/Applicant)

Subscribed and sworn to before me this 16th day of June, 2023

Notary Public

Seal:



ASSEMBLY SPECIFICATIONS

The ordinance provides for numerous items to be included as public health, safety, and morals protection. Ideally a site plan large enough to be easily read can show most of the items required. Please be specific on travel lanes for emergency personnel.

1. What is the nature or purpose of your assembly? Church Fundraiser
2. How many days and what hours is the assembly to operate? (Include dates)
3 days 7/28/2003 NOON - MIDNIGHT 7/29 NOON - MIDNIGHT 7/30 NOON - MIDNIGHT
3. What will be the maximum number of people permitted to assemble per day? (If overnight, attach additional descriptions of assembly) 1000 per day
4. How many tickets are to be sold? N/A
5. How will your organization limit the maximum number of people at your assembly?
MERRILLVILLE POLICE ON SITE - TRAFFIC - PARKING
6. How many potable water facilities will be used? (i.e. drinking fountains, water spigots)
1 INSIDE BAR 1 OUTSIDE BAR
7. How many toilet facilities are available for male/female? (Indoor also, if to be used)
MALE 6 FEMALE 6
8. Who will be responsible for maintaining the toilet facilities?
Company Name ST SAVA CHURCH - CUSTODIANS
Address 9191 Mississippi St Merrillville IN 46410
9. What means of disposal do they use?
10. How many dumpsters for solid waste material and trash containers does your event require? Describe your solid waste disposal plans and list your waste hauler.
Number of Dumpsters: 3 Number of Trash Containers: 25
Waste Hauler: HomeWood Disposal
Address: 1501 W. 117th St Homewood IL 60430
11. Do you have telephone service available to the public? NO
12. Do you have on-site parking facilities? YES
Approximately how many spaces? 500 + 500 lawn spaces
13. Does all parking have paved access from a public street(s)? YES
14. Do you plan to use other parking from surrounding property owners?
Yes _____ No X

If YES, list the names and addresses of those areas/facilities you will be using on a separate piece of paper. A signed letter from the owner of these facilities is required to be attached to that list and both lists and letters are to be attached to this application.

15. Will camping and overnight stays be part of your assembly? YES _____ NO X
If YES, describe all aspects of facility locations.
16. Will entertainment be supplied with the assembly? YES ✓ NO _____
If YES, what type? (i.e. bands, disc jockey, records, performers, etc.)
List the names and addresses of those individuals or groups involved in the entertainment, and the dates/nights of live entertainment. see att'd

NOTE:

Sound control and amplification locations shall be noted on the site plan.
Power of amplifiers and speakers shall also be located on the site plan.
Supply above items to the best of your ability. Please be aware that
nuisance violations for sound will be used if assembly is too loud for
surrounding property owners.

17. Will animals be part of the assembly? NO. If so, what plans are being provided for containment of the animals, disposal of animal waste and any odor arising from the animals?
18. List locations of all interior fire protection devices, i.e. alarms, extinguishers. Example: The front door have pull station fire alarm devices with alarms located at all interior halls and exists. Fire extinguishers are located as follows:
1. Type ABC at all south exits, twenty feet (20') to doorways.
 2. Type ABC in kitchen next to entrance/exit doors.
19. A list is to be attached with the names and addresses of food concessions. Lake County Health Department License or permit number shall also be included in the list.
20. Will alcohol be served during event? Yes ☒ No ☐ If yes, a copy of liquor license/ permit is required to be included with submittal.

YOUR SITE PLAN SHALL SHOW THE FOLLOWING:

1. Portable Water Locations.
2. Public Sewer Locations.
3. Toilet Facilities for Male & Female.
4. Dumpster and Trash Containers.
5. Illumination. Please indicate on the site plan all locations of illumination by Light poles (LP) and by Building Lamps (BL).
6. Telephone Service – (Phone Booth—PB).
7. Parking, Interior Roads, Access to Public Streets
8. Concession Areas.
9. **PUBLIC SAFETY**
 - A. **All access points available to public and all access points available only to emergency personnel.**
 - B. **Gated and/or guarded points of travel for traffic and people.**
 - C. **Locations of all fire protection devices (i.e. extinguishers) that will be located outside.**

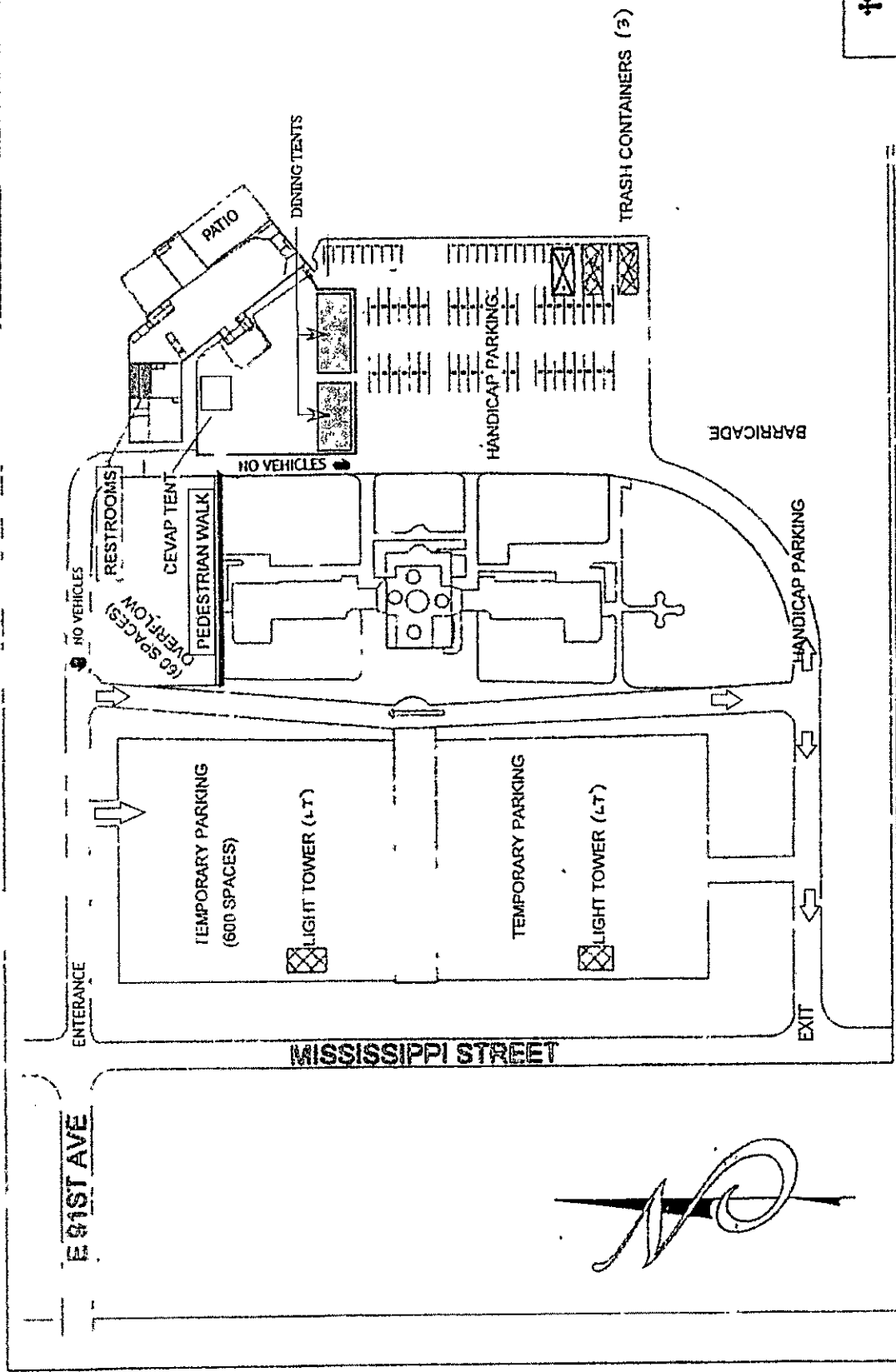
APPLICATION SUBMITTALS:

APPLICATION/PERMIT COST: \$100.00 NON-REFUNDABLE

Submit this application to the Planning and Building Department of the Town of Merrillville at least sixty (60) days prior to your event. Within thirty-five (35) days you will be notified of the status of this application and permit. The Town Council approves all Large Gathering Permits.

A bond in the amount of five dollars (\$5.00) per person per day for the maximum number of persons to assemble with a minimum of two thousand dollars (\$2000) is required. The bond shall indemnify and hold harmless the Town of any of its agencies, officers, or employees from any liability or cause of action that might arise by reason of granting the license and any cost occurred in cleaning up any waste material produced or left by assembly. Also, guarantees the payment of any taxes that may accrue, guarantees reimbursement of ticket holders if event is cancelled, guarantees repayment to Town for actual expenses of repair or replacement of

ST. SAVA SERB FEST MUSIC SCHEDULE			
DATE	TIME	LOCATION	ARTIST
Friday, 7/28/2023			
golf banquet	3pm	south patio	DUNAV (4 PIECE)
tambura	6:30 to 11:30pm	main hall	DUNAV (FULL)
kafana singers	6:30 to 11:30pm	south patio	KO TO TAMO PEVA
American band	7 to 11pm	parking lot	TOGETHER BAND
Saturday, 7/29/2023			
tambura	6:30 to 11:30pm	main hall	PRAZNA FLASHA
kolo dancing	6:30 to 11:30pm	parking lot	ORKESTRA SUMADIJA
kafana singers	6:30 to 11:30pm	south patio	Vlatko Miskovic & Jelka Jeknic
Sunday, 7/30/2023			
kafana singers	4:30 to 9:30pm	parking lot	Nikola Prvulovic & Sandra Ostojic
tambura	2 to 8pm	main hall	PRAZNA FLASHA



† Saint Sava <small>SERBIAN FESTIVAL</small> SERB FEST	
GENERAL ARRANGEMENT	
TOWN OF MERRILLVILLE REQUESTS	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/20/2023 14:28

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Radoja, Dane 2008 N Main St Crown Point, IN 46307	CONTACT NAME: PHONE (A/C, No, Ext): (219) 663-1028 FAX (A/C, No): E-MAIL ADDRESS: Dane.Radoja@Infarmbureau.com
INSURED ST SAVA SERBIAN ORTHODOX CHURCH 9191 MISSISSIPPI ST MERRILLVILLE, IN 46410	INSURER(S) AFFORDING COVERAGE INSURER A: United Farm Family Mutual Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 15288

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY			CHU8701462	05/13/2023	05/13/2024	EACH OCCURRENCE \$1,000,000
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000
							MED EXP (Any one person) \$5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$1,000,000
	POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$3,000,000
	OTHER:						PRODUCTS - COMP/OP AGG \$3,000,000
	AUTOMOBILE LIABILITY						
	ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$1,000,000
	OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
	HIRE AUTOS ONLY						BODILY INJURY (Per accident) \$
	SCHEDULED AUTOS NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB			UMB8602572	08/24/2022	08/24/2023	EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$2,000,000
	DED RETENTION \$10,000						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
IN REGARDS TO SERB FEST 7-28-2023-7-30-2023

CERTIFICATE HOLDER TOWN OF MERRILLVILLE 7820 BROADWAY MERRILLVILLE, IN 46410	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Radoja, Dane
---	---



REGISTERED RETAIL MERCHANT CERTIFICATE

INDIANA DEPARTMENT OF REVENUE
100 N SENATE AVE
INDIANAPOLIS IN 46204-2253
(317) 232-2240

SOUTH WING SOCIAL CENTER CORPORATION
9191 MISSISSIPPI ST
MERRILLVILLE IN 46410-7124

FEIN 90-0535188
LOC ID 0137128320-001
ISSUED January 03, 2022
EXPIRES January 31, 2024

IS AUTHORIZED TO COLLECT INDIANA RETAIL SALES TAX AT THE
ADDRESS ABOVE IF DIFFERENT FROM BELOW.

THIS LICENSE:
IS NOT TRANSFERRABLE TO ANY OTHER PERSON.
IS NOT SUBJECT TO REBATE.
IS VOID IF ALTERED.



SOUTH WING SOCIAL CENTER CORPORATION
9191 MISSISSIPPI ST
MERRILLVILLE IN 46410-7124

Robert J. Jennings

COMMISSIONER

MUST BE DISPLAYED BY MERCHANT IN THE LOCATION SHOWN

----- (Cut or Fold Here) -----

NextLevel



Alcohol and Tobacco Commission
302 West Washington Street, Room E114
Indianapolis, Indiana 46204
(317) 232-2430

SUPPLEMENTAL LICENSES AND RESTRICTIONS
Approved Limited Separation
Catering

BEER WINE & LIQUOR - CATERING HALL PERMIT

NO CARRYOUT

PERMIT NUMBER	COUNTY	ISSUE DATE	EXPIRE DATE
CH4526819	Lake	5/17/2023	04/21/2024

**SOUTH WING SOCIAL CENTER CORPORATION
d/b/a ST SAVA BANQUET & CATERING CENTER
9191 MISSISSIPPI ST
MERRILLVILLE IN 46410-**

ANTON SETTELE, PRES. OLIVÉRA LELA JENSEN, SECY.

The above named permittee is hereby authorized to sell as a Beer Wine & Liquor - Catering Hall at and in the above designated premises in accordance with, and subject to, Title 7.1 of the Indiana Code and all acts supplemental or amendatory thereto and the rules, regulations, and orders of the Alcohol and Tobacco Commission. This permit is subject to revocation and/or suspension by the Commission at any time.

Jessica Allen, Chair
Alcohol and Tobacco Commission

LAKE COUNTY HEALTH DEPARTMENT

Crown Point, Indiana

HEREBY ISSUES
FOOD SERVICE

PERMIT

No.

NFP-23

To

ST. SAVA ORTHODOX CHURCH

For the purpose of preparing and selling food in Lake County, Indiana, according to the terms and definitions of Food Ordinance No. 23.

MARCH 1, 2024

DURATION OF PERMIT:

REVOCAION OF PERMIT: Any Permit may be revoked by the Health Officer upon violation by the holder of any of the terms of the above mentioned Ordinance.

TRANSFER OF PERMIT PROHIBITED. No Permit shall be sold, assigned, loaned or transferred.

2023

HEALTH OFFICER
January 18, 2023

Date Issued

Seal

ST SAVA SERB FEST 2023

SECURITY OFFICERS:

Merrillville Police Office Curits Minchuk - In Charge of Security

(All officers will be uniformed officers)

Friday	7/28/2023	12:00 pm - 6:00 pm	2 officers
Friday	7/28/2023	6:00 pm - Midnight	4 officers
Saturday	7/29/2023	12:00 pm - 6:00 pm	2 officers
Saturday	7/29/2023	6:00 pm - Midnight	4 officers
Sunday	7/30/2023	12:00 pm - 6:00 pm	2 officers
Sunday	7/30/2023	6:00 pm - Midnight	4 officers



State of Indiana

DEMOGRAPHIC INFORMATION

Name: SOUTH WING SOCIAL CENTER CORPORATION

ADDRESS INFORMATION

Line 1: 9191 MISSISSIPPI ST
Line 2:
City/State/Zip: Merrillville IN 46410-
County: Lake
Jurisdiction: Merrillville

LICENSE INFORMATION

DBA: ST SAVA BANQUET & CATERING CENTER
Lic #: CH4526819 Profession: Alcoholic Beverage Type: Beer Wine & Liquor - Catering Hall Secondary: No Carryout
Status: Active Issued: 4/21/2010 Expiration: 4/21/2024 Renewed: 5/17/2023
Method: Application Extension Issue: 4/3/2023 Extension Expiration: 7/20/2023

RELATED LICENSES

Lic #:	CT4530893	Name:	SOUTH WING SOCIAL CENTER CORPORATION	
License Type:	Catering	License Status:	Active	Relationship: Same Licensee

CORPORATE PERSONNEL

Position	Name	Start Date	End Date
Manager	Anton Settele	4/3/2023	
Manager	DANICA PEJNOVIC		
President	Anton Settele		
President	DANICA PEJNOVIC		4/13/2020
Secretary	Olivera Lela Jensen		

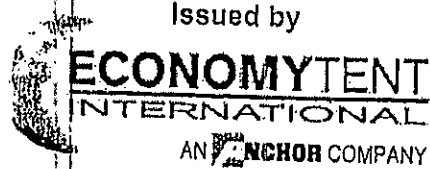
BOARD HEARINGS

Description	Event Date	Begin Time	Result
Lake Board #3 Hearing	5/3/2023	9:00 AM	Approved
Commission Meeting	5/16/2023	10:00 AM	Approved

ESCROW INFORMATION

Escrow Year	Start Date	End Date	Hearing Date	Hearing Time
-------------	------------	----------	--------------	--------------

IMPORTANT DOCUMENT
Certificate of Flame Resistance
Issued by



INPLAST CORPORATION
Registration
#F-011.01

MANUFACTURERS OF THE FINISHED PRODUCTS DESCRIBED HEREIN

This is to certify that the materials described are inherently flame retardant and we supplied to.
Big Tent Events
257 Commonwealth Dr.
Carol Stream, IL 60188



Certification is hereby made that:

The articles described on this Certificate have been treated with a flame-retardant approved chemical and that the application of said chemical was done in conformance with the California Fire Marshall Code. All fabric has been tested and passes NFPA 701-2010.

Description of item certified:
Serial #33085

40' x 80' Traditional Tent Cover
Flame Retardant Process Used Will Not Be Removed By
Washing and Is Effective For the Life of the Fabric

INPLAST CORPORATION
NAME OF APPLICATOR FLAME RESISTANT FINISH

SIGNED: ECONOMY TENT INTERNATIONAL

IMPORTANT DOCUMENT
Certificate of Flame Resistance
Issued by



INPLAST CORPORATION
Registration
#F-011.01

MANUFACTURERS OF THE FINISHED PRODUCTS DESCRIBED HEREIN

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Big Tent Events
257 Commonwealth Dr.
Carol Stream, IL 60188



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Serial #33085

40' x 60' Traditional Tent Cover
Flame Retardant Process Used Will Not Be Removed By
Washing and Is Effective For the Life of the Fabric

INPLAST CORPORATION
NAME OF APPLICATOR FLAME RESISTANT FINISH

SIGNED: ECONOMY TENT INTERNATIONAL



Indiana Department of Homeland Security
302 W. Washington Street, Room E208
Indianapolis, IN 46204
Phone: 317-232-2222

Receipt Number
351816

Visit us at: <http://www.in.gov/dhs>

Transaction #	Item(s) Purchased	Fee
548546	1,000 - 4,999 Fee: 1,000 - 4,999 Permit: AE4523781C (Application: 260761) State Number: AE4523781C	\$203.00
548547	Technology Fee	\$14.21

TOTAL AMOUNT DUE: \$217.21

Payment Date	Method of Payment	Check/CC#	Collected Amount	Convenience Fee(s)	Amount Collected With Fee(s)
06/15/2023	E-Check	1731	\$217.21	\$0.15	\$217.36

TOTAL AMOUNT COLLECTED \$217.36

All license and permit requests are completed at the time of payment.
No-refunds will be granted.

Search your permits

Search your permits

Status

- Expiring Soon

1
- Pending

1

Amusement & Entertainment

- Amusement & Entertainment Annual

Missing a Permit?

How to Associate Permits

How to See Expired/Expiring Soon Permits

Permit Number	Type	Owner	Location	Permit
<div>AE4523781C</div> <div>Status: Pending</div> <div>Remove from account</div>		<div>ST SAVA SERBIAN ORTHODOXCHURCH 9191 Mississippi Street Merrillville, Indiana 46410</div> <div>Map</div> <div>(219) 736-9191 DANICAPEJNOVIC@AOL. COM</div>	<div>ST SAVA CHURCH 9191 Mississippi St Merrillville, Indiana 46410 Lake County</div> <div>Map</div>	<div>Amusement & Entertainment</div> <div>Status: Pending</div> <div>06/28/2023 to 06/26/2024</div>

Showing records 1 to 1 of 1

DHS - Requests

Requests

Amusement Entertainment

Amusement & Entertainment Annual

2

App # / Type	Owner	Location	Last Change	
97499 Renew AE4523781C	ST SAVA SERBIAN ORTHODOX CHURCH 9191 Mississippi Street Merrillville, Indiana 46410 (219) 736-9191 DANICAPEJNOVIC@AOL.COM	ST SAVA CHURCH 9191 Mississippi St Merrillville, Indiana 46410	04/13/2021 at 5:58 PM	
260761 Renew AE4523781C	ST SAVA SERBIAN ORTHODOXCHURCH 9191 Mississippi Street Merrillville, Indiana 46410 (219) 736-9191 DANICAPEJNOVIC@AOL.COM	ST SAVA CHURCH 9191 Mississippi St Merrillville, Indiana 46410 Event: St Sava Serb Fest 2023	06/15/2023 at 2:55 PM	<div>Modify</div> <div>Abandon</div>

Showing records 1 to 2 of 2