

**MERRILLVILLE PLAN COMMISSION & BOARD OF ZONING APPEALS  
7820 Broadway, Merrillville, Indiana 46410**

**APPLICATION FOR A SPECIAL EXCEPTION**

|                      |                   |                  |
|----------------------|-------------------|------------------|
| <b>FEE: \$250.00</b> | <b>DATE PAID:</b> | <b>RECEIPT #</b> |
|----------------------|-------------------|------------------|

Proposed Use: \_\_\_\_\_

Address or General Location:  
\_\_\_\_\_

(Attach Complete Legal Description)

Current Zoning: \_\_\_\_\_ Area of Ground: \_\_\_\_\_

Tax Key #: \_\_\_\_\_ Present Use: \_\_\_\_\_

**USES OF ADJACENT PROPERTY TO REQUESTED SPECIAL EXCEPTION:**

North \_\_\_\_\_ East \_\_\_\_\_

South \_\_\_\_\_ West \_\_\_\_\_

SUBMIT WITH THIS APPLICATION SEVERAL PHOTOGRAPHS OF YOUR PROPERTY AND THE PROPERTY SURROUNDING IT. ALSO, SUBMIT A PLAT SHOWING THE PROPERTY AND INDICATING THE PRESENT USAGE AS WELL AS USAGE OF ADJACENT PROPERTY.

| <b>TYPE or PRINT</b> |              |
|----------------------|--------------|
| <b>PETITIONER</b>    | <b>OWNER</b> |
| NAME:                | NAME:        |
| ADDRESS:             | ADDRESS:     |
| PHONE: ( )           | PHONE: ( )   |

Being first duly sworn upon (my - our) oath, do hereby declare that the facts and figures set forth in the above petition are true to (my - our) information and belief, and that (I am - we are) submitting such facts and figures to the Merrillville Plan Commission and Board of Zoning Appeals for the purpose of this request for the above described real estate.

**SIGNATURES:**

PETITIONER(S)

OWNER(S)

\_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\*

STATE OF INDIANA, COUNTY OF LAKE) SS

Before me, a Notary Public in and for said County and State, personally appeared the above named petitioner(s) and owner(s) and acknowledged the execution of the above and foregoing instrument to be a voluntary act and need for the use and purposes therein mentioned.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public  
My commission expires: \_\_\_\_\_

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|                 |                    |
|-----------------|--------------------|
| <b>CONTACT:</b> | <b>PHONE # ( )</b> |
|-----------------|--------------------|

**\*\*\*FILING FEE WILL NOT BE REFUNDED IF PETITION IS WITHDRAWN OR DENIED**

SPECIAL EXCEPTION CASE # \_\_\_\_\_

TOWN OF MERRILLVILLE, INDIANA  
BOARD OF ZONING APPEALS  
DATE: \_\_\_\_\_

Pursuant to Article III, Section 6 of the Rules and Regulations of Practice and Procedure of the Town of Merrillville Board of Zoning Appeals, Petitioner, \_\_\_\_\_ submits the following findings of fact which address the effects that Petitioner's proposed special exception for the property commonly known as \_\_\_\_\_ will have on such property and to the surround area:

1. Petitioner owns the property commonly known as \_\_\_\_\_ which is classified as \_\_\_\_\_ pursuant to the terms of the zoning ordinance.

2. Petitioner has request a special exception for the following purpose:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Petitioner submits that:

a. The establishment, maintenance, or operation of the proposed special exception use will not be detrimental to or endanger the public health, safety, morals and general welfare and is in accordance with the comprehensive plan because:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b. The proposed special exception will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted nor substantially diminished and impair property values within the neighborhood because:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c. The establishment of the proposed special exception will not impede the normal and orderly development and improvement of surrounding properties for uses permitted in the district because:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

d. Adequate utilities, access roads, drainage, and/or other necessary facilities will be provided in the following manner:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

e. Adequate measures will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets in the following manner:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

f. The proposed special exception shall in all other respects conform to the applicable regulations of the district in which it is located and there is a public necessity for the proposed special exception in that:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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The Board of Zoning Appeals shall approve or deny the above findings prior to approval or denial of the Petition. The Board of Zoning Appeals can modify Petitioner's findings if facts presented at the public hearing show false information in the findings and/or new information pertinent to the Petition. Findings of fact which are modified shall then be resubmitted on the approved forms within five (5) days of the modification.