

TOTAL
BELLA
WHITE
PETIT
UZELAC
MINC huk
HARDWAY
SPANN

- |          |
|----------|
| TOTAL    |
| BELLA    |
| WHITE    |
| PETIT    |
| UZELAC   |
| MINC huk |
| HARDWAY  |
| SPANN    |



# ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

## TOWN OF MERRILLVILLE

GOVERNMENTAL UNIT

AGENCY

APV Register Batch - AUGUST 23, 2022 TC MEETING

NOTES: (1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.  
(2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part. If continue to a later meeting of governing board, or for other pertinent information

Page 1 of 4 Pages

General Form No. 364 (1997) APVREGISTER\_SUM.FRX

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
//	347	PAMPALONE INSURANCE	GENERAL/WORKMAN'S	61639.00			WORKMANS COMP
//	1320	MIDWESTERN ELECTRIC	CASINO/DISCRETIONARY	330.00			73RD & WITCOMB
//	347	PAMPALONE INSURANCE	GENERAL/INSURANCE	159284.00			810-4H317714-AUTO LIABILITY
//	693	BARNES & THORNBURG LLP	BDWY TIFF/BDWY TIFF	3825.00			RDC ADVICE
//	1320	MIDWESTERN ELECTRIC	CASINO/DISCRETIONARY	5655.72			ROUTINE MAINTENANCE
//	2303	MILESTONE	MVRESTRICTED/HOTASPH	5797.76			LIMESTONE, 19.0 BASE & 9.5 SURFACE
//	1153	MY FLEET CENTER.COM	GENERAL/REPAIRS TO	24.98			OIL CHANGE #249
//	347	PAMPALONE INSURANCE	GENERAL/INSURANCE	97388.00			ZLP-51M65637-LIABILITY
//	232	STAR UNIFORMS	GENERAL/CLOTHING	250.00			GENERAL/ CLOTHING ALLOW
//	693	BARNES & THORNBURG LLP	BDWY TIFF/BDWY TIFF	2814.00			RDC ADVICE
//	519	CHRISTOPHER BURKE	SW/CONTRACTUAL SERV	1008.70			SW PROFESSIONAL ENGINEERING
//	64	INDIANA OFFICE OF	GENERAL/IDACS	140.47			IT SERVICES FEBRUARY 2022
//	151	KOPKA PINKUS DOLIN PC	GENERAL/ATTORNEY	6388.33			MISC. TOWN MATTERS
//	34	MAVIS TIRE SUPPLY LLC	GENERAL/REPAIRS TO	40.00			R&R BRAKES #407
//	1320	MIDWESTERN ELECTRIC	CASINO/DISCRETIONARY	231.80			US 30 & BROADWAY
//	2303	MILESTONE	MVRESTRICTED/HOTASPH	180.88			LIMESTONE
//	1153	MY FLEET CENTER.COM	GENERAL/REPAIRS TO	31.98			OIL CHANGE #210
//	237	NORTHWEST INDIANA AUTO	LRS/REPAIRS TO	110.54			LED OVAL LAMPS
//	1510	ODP BUSINESS SOLUTIONS.	GENERAL/OFFICE	54.79			OFFICE SUPPLIES
//	347	PAMPALONE INSURANCE	GENERAL/INSURANCE	32131.00			630-4H317714-TIL-PROPERTY
//	232	STAR UNIFORMS	GENERAL/CLOTHING	250.00			GENERAL/ CLOTHING ALLOW
//	721	ADVANCE AUTO PART	FD/REPAIR PARTS	492.40			40- CLAY OIL OBSORBENT
//	693	BARNES & THORNBURG LLP	BOWY TIFF/BDWY TIFF	23907.63			RDC ADVICE
//	210	BUTLER, FAIRMAN & SEUFERT	BDWY TIF/ST IMPROVMT	5997.50			ENGINEERING SERVICES
//	183	FIRST GROUP ENGINEERING.	CASINO/CONTRACTUAL	25157.15			ENGINEERING SERVICES
//	549	GALLS, LLC	POLICE EQUIP/FREIGHT	30.00			SHIPPING
//	264	HUBINGER LANDSCAPING	BDWY TIFF/BDWY TIFF	464.38			WATERING OF BASKETS
//	64	INDIANA OFFICE OF	GENERAL/IDACS	150.31			IT SERVICES JULY 2022
//	101	JAMES MEYER & ASSOC., P C.	SW/ATTORNEY FEES	770.00			SW PROFESSIONAL LEGAL SERVICE-
//	434	KEOUGH MECHANICAL CORP.	GENERAL/REPAIRS TO	1861.05			WATER HEATER
//	151	KOPKA PINKUS DOLIN PC	GENERAL/ATTORNEY	8277.50			TOWN COUNCIL
//	34	MAVIS TIRE SUPPLY LLC	GENERAL/REPAIRS TO	41.28			R&R BRAKES #147
//	1315	MENARDS	FD/BUILDING SUPPLIES	137.20			MISC SUPPLIES
//	1320	MIDWESTERN ELECTRIC	CASINO/DISCRETIONARY	1437.50			78TH & MISSISSIPPI
//	2303	MILESTONE	MVRESTRICTED/HOTASPH	1201.88			CRUSHED CONCRETE & LIMESTONE
//	1153	MY FLEET CENTER.COM	GENERAL/REPAIRS TO	24.98			OIL CHANGE #410
//	237	NORTHWEST INDIANA AUTO	LRS/REPAIRS TO	908.31			OIL
//	1510	ODP BUSINESS SOLUTIONS.	GENERAL/OFFICE	44.69			OFFICE SUPPLIES
//	347	PAMPALONE INSURANCE	GENERAL/INSURANCE	14182.00			ZUP-51M65649-UMBRELLA
//	1339	PULSE TECHNOLOGY	GENERAL/STATIONERY &	270.96			PAPER COPY
//	168	ACME PRINT COPY DESIGN	GENERAL/ ATTY	75.00			BUSINESS CARDS

# ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

TOWN OF MERRILLVILLE

GOVERNMENTAL UNIT

AGENCY

NOTES: (1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.  
(2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information

Page 2 of 4 Pages

General Form No. 364 (1997) APVREGISTER\_SUM.FRX

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/ Memorandum (See Note (2) Above)
//	721	ADVANCE AUTO PART	FD/REPAIR PARTS	147.39			DIEHARD MARINE BATTERY
//	314	AMERICAN COMPLETE AUTO	GENERAL/REPAIRS TO	529.00			R&R BLOWER MOTOR #314
//	1123	ANDREA LYNCH	PNR/UNAPPROPRIATED	50.00			DAMAGE REFUND
//	1112	ANGELA THEUS	PNR/UNAPPROPRIATED	50.00			REFUND
//	1115	ANGELICA CLAIBORNE	PNR/UNAPPROPRIATED	628.00			REFUND
//	891	ANNABELLE BROEFFLE	PNR/MARKETING &	2187.00			MARKETING
//	1117	ANNETTE LAWRENCE	PNR/UNAPPROPRIATED	200.00			REFUND
//	1008	ANTHONY PATTON, JR.	PNR/UNAPPROPRIATED	1020.00			CAMP
//	1124	AUDRIANNA DOWNS	PNR/UNAPPROPRIATED	150.00			CAMP
//	763	B&H TECHNICAL SERVICES,	SW/REPAIRS TO	872.51			SW 3 COLORWAVE 300 MAINTENANCE
//	693	BARNES & THORNBURG LLP	BDWY TIFF/BDWY TIFF	535.50			RDC ADVICE
//	1113	BREGIETE BULLOCK	PNR/UNAPPROPRIATED	200.00			REFUND
//	1109	BUCHERTECH	FD/CONTRACTUAL	80.00			1 YR. REGISTRATION OF DOMAIN
//	210	BUTLER, FAIRMAN & SEUFERT	BDWY TIF/ST IMPROVMT	7362.50			ENGINEERING SERVICES
//	355	CENDER/DALTON	GENERAL/CONTRACTUAL	5656.25			ACCOUNTING SERVICES
//	954	CHICAGO COMMUNICATIONS	GENERAL/REPAIRS TO	807.69			REPAIRS TO RADIO
//	519	CHRISTOPHER BURKE	SW/CONTRACTUAL SERV	2126.50			SW PROFESSIONAL ENGINEERING
//	400	CHS OCCUPATIONAL HEALTH	PNR/PERMITS & FEES	115.00			TESTING
//	456	CIRCLE "R" MECHANICAL, INC.	PNR/BLDG REPAIR &	1445.00			REPAIRS
//	1013	CLEMONS TREE SERVICE	SW/CONTRACTUAL SERV	2250.00			SW CHAPEL MANOR 7755 DELAWARE
//	1060	CREEKSIDE OUTDOOR LIVING	SW/CONTRACTUAL SERV	146.00			SW-MOWING MSU, FILLMORE BLVD
//	1125	D & E AUTO ELECTRIC, INC.	PNR/REPAIR PARTS	169.00			REPAIRS
//	364	DAVID BARRON	PNR/LABORER	420.00			SECURITY
//	278	DOLAN CONSULTING GROUP,	GENERAL/INSTRUCTION	290.00			INTERNAL AFFAIRS INV SCHOOL 220 &
//	1118	DORIAN CHEAIRS	PNR/UNAPPROPRIATED	50.00			DAMAGE REFUND
//	641	DOUBLE-A SAFETY AND	FD/BUILDING SUPPLIES	75.00			MISC. SAFETY SUPPLIES FOR
//	348	EMERGENCY MEDICAL	FD/OTHER EQUIPMENT	54.08			2 CASES OF COLD PACKS + HANDLING
//	409	EMERGENCY SERVICES	FD/SUBS & DUES	660.00			THREE OF FIVE YEAR SUBSCRIPTION +
//	183	FIRST GROUP ENGINEERING,	CASINO/CONTRACTUAL	3479.76			ENGINEERING SERVICES
//	549	GALLS, LLC	POLICE EQUIP/OTHER	2574.00			BODY ARMOR #220, 314, 322, 355, 397
//	520	GRAINGER	SW/DRAINAGE SUPPLIES	257.22			SW COUPLINGS, ADAMPTERS,
//	712	GRUEL BROS., INC.	SW/DRAINAGE SUPPLIES	240.66			SW BG50 HANDHELD BLOWER
//	264	HUBINGER LANDSCAPING	BDWY TIFF/BDWY TIFF	4886.00			INSTALL HANGING BASKETS
//	378	INDIANA GROCERY GROUP	POLICE EQUIP/OTHER	116.95			WATER & TINT FOR NATIONAL NIGHT
//	1041	INDIANA TESTING INC	LRS/CDL PHYSICALS	203.00			RANDOM TOM GARTNER
//	903	IUPPS	CASINO/DISCRETIONARY	799.90			JULY LOCATE TICKETS
//	101	JAMES MEYER & ASSOC., P.C.	SW/ATTORNEY FEES	240.00			sw professional legal services-june 2022
//	21	JOE E FISH	SW/TELEPHONE	39.01			REIMBERSEMENT FOR TRACFONE
//	1081	JOHN R COSTELLO	LRS/CDL PHYSICALS	78.00			DOT PHYSICAL REIMBURSEMENT
//	434	KEOUGH MECHANICAL CORP.	GENERAL/REPAIRS TO	946.10			PD URINAL REPAIR
//	151	KOPKA PINKUS DOLIN PC	MISS ST	1662.50			RDC

# ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

## TOWN OF MERRILLVILLE

GOVERNMENTAL UNIT

AGENCY

NOTES: (1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.  
(2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information

Page 3 of 4 Pages

General Form No. 364 (1997) APVREGISTER\_SUM.FRX

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
//	1114	LaCHUNDA YOUNG	PNR/UNAPPROPRIATED	50.00			REFUND
//	176	M & K TRUCK CENTERS	LRS/REPAIR PARTS	256.10			COOLANT
//	99	MACQUEEN EMERGENCY	FD/REPAIR PARTS	1792.92			MSA INSTRUMENT
//	1116	MALCOLM TINSLEY	PNR/UNAPPROPRIATED	200.00			REFUND
//	669	MATTHEW A REYNOLDS	PNR/LABORER	315.00			SECURITY
//	493	MATTHEW LAKE	SW/TELEPHONE	133.13			SW REIMBURSEMENT FOR PHONE
//	34	MAVIS TIRE SUPPLY LLC	GENERAL/REPAIRS TO	25.00			OIL CHANGE #411
//	1315	MENARDS	FD/BUILDING SUPPLIES	394.35			MISC. SUPPLIES
//	1320	MIDWESTERN ELECTRIC	CASINO/DISCRETIONARY	18359.83			79TH GRANT
//	2303	MILESTONE	MVRESTRICTED/HOTASPH	5195.70			9.5 COMM #12 SURFACE
//	2012	MOTION & CONTROL	LRS/G&M SUPPLIES	456.12			CHIMP HOSE
//	1153	MY FLEET CENTER COM	GENERAL/REPAIRS TO	18.99			OIL CHANGE #332
//	653	NICK BERZAC	PNR/LABORER	210.00			SECURITY
//	1111	NICOLE STRIPE	PNR/UNAPPROPRIATED	87.00			REFUND
//	237	NORTHWEST INDIANA AUTO	PNR/REPAIR PARTS	693.93			REPAIRS
//	204	NWI PRINTPRO	GENERAL/REPAIRS TO	316.22			CODE VEHICLE DECALS
//	1510	ODP BUSINESS SOLUTIONS.	GENERAL/OFFICE	19.76			OFFICE SUPPLIES
//	347	PAMPALONE INSURANCE	GENERAL/INSURANCE	748.00			ZPL-81M63791-CYBER
//	165	PETRO CHOICE	LRS/OIL	5372.47			OIL
//	691	POWER BRAKE & SPRING	LRS/REPAIRS TO	45.93			LUBE SPIN & WATER SEPARATOR
//	878	PRO CHEM	PNR/CLEANING SUPPLIES	407.05			SUPPLIES
//	1339	PULSE TECHNOLOGY	GENERAL/MACHINE	1618.12			STANDARD PAYMENT
//	1834	RAY O'HERRON CO., INC.	GENERAL/REPAIRS TO	272.90			LAPTOP MOUNT
//	1108	REVIZE LLC	CC/CONTRACTUAL	7353.00			WEBSITE YEARLY FEE & REDESIGN
//	1121	SANADAH PATTERSON	PNR/UNAPPROPRIATED	200.00			DAMAGE REFUND
//	193	SOUTHEND BODY SHOP	POLICE EQUIP/REPAIRS	1934.14			REPAIRS FOR 201's 10-50
//	821	SPECIALTIES COMPANY	PNR/REPAIR PARTS	7650.00			REPAIRS
//	232	STAR UNIFORMS	GENERAL/CLOTHING	250.00			GENERAL CLOTHING ALLOW
//	660	TERRENCE MICHAEL	PNR/LABORER	105.00			SECURITY
//	759	THE UPS STORE	GENERAL/FREIGHT	32.33			SHIPPING TO LAW ENFOR. TRAINING
//	357	TRACTOR SUPPLY CREDIT	SW/DRAINAGE SUPPLIES	15.99			SW-FLEXILLA GREASE WHIP HOSE
//	187	TRADEWINDS SERVICES	TOURISM/CONTRACTUAL	335.50			YARD SIGNS
//	356	TRI-ELECTRONICS, INC.	FD/OTHER EQUIPMENT	400.00			SERVICE & LABOR FOR REPAIRS TO
//	113	VALPARAISO AUTO & TRAILER	LRS/REPAIR PARTS	381.50			HITCH & COMBO PLUG
//	1120	VERNESS WATKINS	PNR/UNAPPROPRIATED	200.00			DAMAGE REFUND
08/04/2022	592	THE TIMES	MISS ST	253.70	253.70	1758	NOTICE OF ADOPTION BROADWAY
08/10/2022	742	MARTINEZ, SHARMAT &	BDWY TIFF/BDWY TIFF	1300.00	1300.00	1765	APPRAISAL 6680 BROADWAY
08/16/2022	695	ROBERT C SANDLING	2022 RDC Bd(A)-RD	2558.10	2558.10	1769	PAYROLL
08/12/2022	1411	NEW YORK LIFE	PAYROLL - NEW YORK	159.75	159.75	23895	MONTHLY EMPLOYEE PREMIUMS
08/12/2022	2104	NATIONWIDE RETIREMENT	PAYROLL - DEFERRED	5539.38	5539.38	23896	EMPLOYEE DEPOSITS FOR 8/5/2022
08/12/2022	650	TRUSTMARK VOLUNTARY	PAYROLL - TRUSTMARK	1001.91	1001.91	23897	EMPLOYEE PREMIUMS

# ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

## TOWN OF MERRILLVILLE

GOVERNMENTAL UNIT

AGENCY

NOTES: (1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed. (2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information.

Page 4 of 4 Pages

General Form No. 364 (1997) APVREGISTER\_SUM.FRX

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
08/12/2022	274	ALLSTATE	PAYROLL - ALLSTATE	499.83	499.83	23898	MONTHLY EMPLOYEE PREMIUMS
08/04/2022	1209	LAW ENFORCEMENT TRNG.	GENERAL/INSTRUCTION	50.00	50.00	58348	TRAINING WAIVER FEES
08/04/2022	627	JOI WHITESIDE	GENERAL/REFUNDS,	98.41	98.41	58349	REIMBERSEMENT
08/05/2022	1600	PAYROLL FUND	GENERAL/CLERK-TREAS.	392976.44	392976.44	58350	CT-Clerk-treasurer
08/05/2022	733	THE INDEPENDENT BANKERS	LRS/OFFICE SUPPLIES	233.53	233.53	58365	DESK & LARGE WALL CALENDARS,
08/05/2022	470	VERIZON WIRELESS	FD/TELEPHONE	552.36	552.36	58366	WIRELESS SERVICE
08/05/2022	700	INDIANA AMERICAN WATER	FD/WATER	61.05	61.05	58367	SPRINKLER SYSTEM @ ST #71
08/05/2022	551	MONROE PEST CONTROL INC.	FD/CONTRACTUAL	172.00	172.00	58368	MONTHLY PEST CONTROL AT STATION
08/08/2022	1105	NATHANN COMER	GENERAL/UNAPPROPRIAT	150.00	150.00	58370	REFUND BUSINESS LICENSE APP
08/08/2022	508	DEIDRE L MONROE	GENERAL/PROFESSIONAL	1093.75	1093.75	58371	LEGAL FEES/EMPLOYEE MANUEL &
08/08/2022	776	COMCAST	SW/TELEPHONE	380.59	380.59	58372	SW BUSINESS SERVICES AUG 5, 2022
08/08/2022	105	HINCKLEY SPRINGS	GENERAL/OTHER	3.99	3.99	58373	COOLER RENTAL
08/08/2022	219	B.E.C. ENTERPRISES LLC	LRS/REPAIRS TO	39.10	39.10	58374	RELAY SOCKER
08/11/2022	1401	NIPSCO	SW/GAS & ELECTRIC	635.00	635.00	58451	SW MONTHLY SERVICES
08/12/2022	776	COMCAST	FD/TELEPHONE	47.50	47.50	58452	CABLE AT HQ
08/12/2022	776	COMCAST	FD/TELEPHONE	19.52	19.52	58453	CABLE AT STATION #74
08/12/2022	885	RICOH USA, INC.	SW/COPIER	770.91	770.91	58454	SW-QUARTERLY SERVICES AND
08/12/2022	592	THE TIMES	FD/LEGAL ADS	24.04	24.04	58455	NOTICE OF ADDT APPROP FOR ORD
08/12/2022	417	PHIL & SON, INC.	FD/CONTRACTUAL	3366.12	3366.12	58456	HOSTING SERVICES AT HQ
08/16/2022	200	SYNCR/AMAZON	CUML FIRE EQPT/OTHER	1170.27	1170.27	58457	MISC. SUPPLIES/EQUIP
08/16/2022	563	STAPLES BUSINESS CREDIT	FD/BUILDING SUPPLIES	77.85	77.85	58458	MISC SUPPLIES
08/16/2022	673	CARD SERVICE CENTER	GENERAL/SUBSCRIPTION	311.19	311.19	58459	YEARLY BUSINESSPRIME
08/16/2022	700	INDIANA AMERICAN WATER	GENERAL/WATER	758.26	758.26	58460	TOWN HALL - 220015152684
08/16/2022	700	INDIANA AMERICAN WATER	GENERAL/WATER	61.06	61.06	58461	WATER/FIRE PW-210006881134
08/16/2022	334	COMCAST	GENERAL/TELEPHONE	1481.45	1481.45	58462	INTERNET/PHONE
08/16/2022	106	HINCKLEY SPRINGS	GENERAL/SUBSCRIPTION	129.44	129.44	58463	WATER FOR OFFICES
08/16/2022	673	CARD SERVICE CENTER	TOURISM/CONTRACTUAL	1000.00	1000.00	58464	BURN CAMP GOLF OUTING
08/17/2022	602	WASTE MANAGEMENT	PNR/WATER & SEWER	180.00	180.00	58465	SERVICES
08/17/2022	1127	DOUBLE TREE BY HILTON	SW/SUBS & DUES	198.00	198.00	58466	SW INAFSM CONFERENCE SEPT 14-16
08/17/2022	565	MATTIE COLLINS	RP/P-T SECRETARY	961.54	961.54	58467	CONTRACTUAL PAY
08/17/2022	830	ORALIA SANTOS	RP/P-T SECRETARY	800.00	800.00	58468	CONTRACTUAL PAY
08/18/2022	1019	FIRE SMART PROMOTIONS	FIREFI/DISCRETIONARY	4100.00	4100.00	58472	FIRE PREVENTION SUPPLIES &
08/12/2022	739	CENTIER BANK	PAYROLL - NET SALARIES	271857.45	271857.45	144762	NET SALARIES FOR 8/5/2022 PAYDAY
08/12/2022	739	CENTIER BANK	PAYROLL - FEDERAL	69017.21	69017.21	144763	941 AUTO DEBIT FOR 8/5/2022 PAYDAY
08/12/2022	917	INDIANA CHILD SUPPORT	PAYROLL - COURT	2103.32	2103.32	144764	CHILD SUPPORT FOR 8/5/2022 PAYDAY
08/16/2022	371	PAYMENTGATEWAY	GENERAL/CONTRACTUAL	23.62	23.62	144798	MERCHANT BANKCARD BILLING
08/16/2022	725	GENERAL FUND	LOIT CREDIT/TRANSFERS	491929.40	491929.40	144857	CREDIT TRANSFER TO GENERAL FUND
Checks: 0- 144857				1820801.21	1258147.04		



**Town of Merrillville**

**Town Council Meeting Minutes (Amended)**

**July 26, 2022**

**6:30 P.M.**

**CALL TO ORDER:** President Bella called the meeting to order at 6:30 P.M.

**INVOCATION/MOMENT OF SILENCE:** A brief invocation was given along with a moment of silence from Richard Augie of Impact Church.

**PLEDGE OF ALLEGIANCE:** Led by any veteran in attendance.

**ROLL CALL** – Roll Call was taken by Madam Clerk Treasurer White Gibson.

Present were: Vice-President Hardaway- (Ward 2)

Councilman Minchuk- (Ward 3)

Councilwoman Uzelac- (Ward 4)

Councilman White – (Ward 7)

Councilman Spann- (Ward 1)

Councilman Pettit- (Ward 6)

President Bella- (Ward 5)

Seven Present (7)

**PETITIONS, COMMUNICATIONS, ACKNOWLEDGEMENTS AND REMONSTRATIONS:**

The Proclamation recognizing AHEPA Centennial Anniversary

- Engagement Letter from Robert W. Baird & Co. (Baird) to provide sole Book running managing underwriting or placement agent services to the Town Regarding the offering and issuance \$2,000,000.00 Tax Increment Revenue Bond Anticipation Note, Series 2022.

Councilman Pettit made a motion to approve the engagement letter, seconded by Councilwoman Uzelac.

- Letter from Town Engineering Administrator endorsing Core Construction's recommendation to approve payment for Application #3 to various vendors for work completed at Merrillville Town Hall Conference Room.

Councilman Pettit made a motion to approve the letter from Town Engineering, seconded by Councilwoman Uzelac.

- Letter from Town Engineering Administrator endorsing Core Construction's recommendation to approve payment for Application #28 to various vendors for work completed at the Merrillville Community Center.
  - Building Corporation/Redevelopment Commission MCC Requisition # 50; review and approval for payment.
  - Redevelopment Authority/Redevelopment Commission MCC Requisition #51 review and approval for payment.

Councilman Pettit made a motion to approve the letter from Town Engineering Administrator, seconded by Councilwoman Uzelac.

**CONSENT AGENDA**

Accts. Payable Register Voucher Approval for July 26, 2022

Approval of Town Council Meeting Minutes of June 12, 2022

Councilwoman Uzelac made a motion to approve the Consent Agenda, seconded by Vice-President Hardaway

Motion carried by voice vote.

**STANDING COMMITTEES**

**BUDGET & FINANCE- HARDAWAY** – Vice President Hardaway informed the council that starting the week of August 1, 2022 department heads will meet with Trista. There will be a schedule out by the end of the week.

**COUNCIL AFFAIRS- PETTIT** – No Report

**PUBLIC WORKS & UTILITIES- MINCHUK** – Councilman Minchuk informed the council that he will be meeting with Director King and some of the Public Works staff prior to the next council meeting.

**ELECTIONS, PUBLIC RELATIONS, & TOWN BEAUTIFICATION-PETTIT**- Councilman Pettit informed the council that there is a request from the Merrillville Corporation to wave permit fees.

Councilman Pettit made a motion to approve the 50% building permit fees, seconded by Vice-President Hardaway.

Motion carried by roll call vote 6-1 abstention.

Councilman Pettit informed the council that he received an invoice from Hubinger Landscape Corporation.

Councilman Pettit made a motion to approve Hubinger Landscape to take care of the planters on 93<sup>rd</sup> Ave, Seconded by Councilwoman Uzelac.

Motion Carried by roll call vote 7-0.

**ENVIRONMENTAL AFFAIRS- WHITE** – Councilman White informed the council that there have been 68 new admitted cases in the local hospitals. There are also 140 new cases per day which is an increase by 38% from two weeks ago. Councilman White also stated that there is a 17% positive rate which is a 2 and half increase.

Councilwoman Uzelac also informed the council that the Covid-19 numbers are rising, that even President Joe Biden has Covid-19. Councilwoman Uzelac also stated that there is only 55% of America that is vaccinated.

**PERSONNEL POLICY & EMPLOYEE BENEFITS – HARDAWAY** – Vice-President Hardaway informed the council that later on the agenda there is an Ordinance for the new Personnel Policy Manual. Vice-President Hardaway informed the council that HR Director Pettit is in the audience if anyone has questions on the manual.

**PUBLIC SAFETY- MINCHUK**- Councilman Minchuk informed the council that he wanted to thank the Merrillville Fire Department and the Merrillville Police Department. Councilman Minchuk stated both departments have shown up to lots of community events and have been working really hard throughout the community.

**ECONOMIC DEVELOPMENT-PETTIT** – Councilman Pettit informed the council that he would like to make a motion to purchase the real state via 7150 Broadway, seconded by Councilman Minchuk.

Councilman Pettit elaborated more towards the land purchase.

Motion carried by roll call vote 7-0.

**PARKS & RECREATION- UZELAC**- Councilwoman Uzelac informed the council that all parks are up to par. Councilwoman Uzelac also stated that Director Price and she have been in contact about an upcoming party at Rosenbaum Park.

**ABANDONED -BLIGHTED PROPERTIES-HARDAWAY** – No Report

**DEAN& BARBARA WHITE COMMUNITY CENTER-MINCHUK & PETTIT** – Councilman Pettit informed the council that there is a meeting scheduled Thursday July 28, 2022 at 4:00P.M. The meeting will be over to discuss the Boys & Girls Club after school program.



**Special Projects (F & B Tax, Diversity) – HARDAWAY** – Vice President Hardaway informed the council that August 2, 2022 is National Night Out from 5:00P.M.-8:00P.M. At the Dean & Barbra White Community Center. Vice-President Hardaway reminded the council about welcome week at Merrillville Intermediate School. Vice-President Hardaway informed the council that some Merrillville employees were invited by the Salvation Army to take a student back to school shopping.

#### **DEPARTMENT & COMMISSION REPORTS**

**LAKE COUNTY SOLID WASTE MANAGEMENT-WHITE**- Councilman White informed the council that there was a board meeting July 21, 2022. Councilman White informed the council that the Solid Waste Management President would like for the council to come see her and visit the new building. Councilman White stated that at the meeting a resolution was made to transfer funds.

**NORTHERN INDIANA REGIONAL PLANNING COMMISSION-HARDAWAY**– Vice-President Hardaway informed the council there was a meeting July 21, 2022. Vice-President Hardaway informed the council that the government has created a Federal Discretionary Grant Program. All information about the Federal Discretionary Grant Program will be given to Town Manager Reardon.

**STORMWATER MANAGEMENT RESOURCES-LAKE**- Director Lake informed the council that StormWater just finished a draft of their flood hazard ordinance. Director Lake explained that the ordinance is to maintain compliance with a national flood insurance program. Director Lake explained that Stormwater's permit was received for the Taney ditch project.

**SOUTHSHORE VISITORS AND CONVENTION AUTHORITY**– Town Manager Reardon informed the council that he could not attend the meeting last week due to a scheduling conflict. Manager Reardon did state he talked to President and CEO Uran about the meeting that he could not attend. Manager Reardon stated he would like to find a time that works best for the council and the visitor's convention bureau to meet.

**FIRE TERRITORY BOARD- Minchuk**- Councilman Minchuk informed the council that the next meeting is scheduled to be in September.

#### **DEPARTMENT REPORTS**

Assistant Chief Nuses informed the council that he wanted to thank Councilman Minchuk for the recognition of the Merrillville Police Officers. Chief Nuses informed the council that there were 4,602 calls for service in the month of June, that's 1,500 more than the month prior. Chief Nuses stated how proud he is of the Merrillville Police officers. Chief Nuses also informed the council that he met with Julie Altoff a state representative on Friday to discuss some hurdles that the Merrillville Police Department is facing.

Director King informed the council that the Public Works department has been extremely busy with helping out with town events. Director King stated the road projects are ongoing for the paving program. Director King also stated that there was a parcel that was purchased for the west side of Broadway. Unfortunately Public Works had to hold out so that project will happen next year. Director King informed the council about the nipsco switching towers that are going up all over the county. These switching towers help nipsco lessen their power outages.

Director Price informed the council that the lions club had an event where a Colorado blue spruce tree was planted. Director Price also stated that at the Dean & Barbra White Community Center there will be a MMA fight on Saturday July 30, 2022. There will also be a jazz and gospel festival on Sunday July 31, 2022 from 12:00P.M.-9:00P.M.

#### **GENERAL ORDERS**

##### **A. Ordinances**

##### **First Readings: (Discussion and Roll Call)**

##### **Ordinance 22-19 (Discussion and Roll Call Vote)**

An Ordinance Amending Town Ordinance 94-05 Entitled "An Ordinance Of The Town Of Merrillville, Lake County, Indiana, For The Establishment Of A Merrillville Town Court", As It Pertains To The Closure Of The Merrillville Town Court And The Orderly Transition Of Cases And Repealing All Town Code Sections And Ordinances, Or Parts Thereof, In Conflict Herewith.

Councilman Pettit made a motion to approve Ordinance 22-19, seconded by Councilman Minchuk. Vice-President Hardaway stated he would like to suspend any hiring at the moment to see if any of the court employees would like to fill any open positions.

President Bella elaborated towards Ordinance 22-19.

Motion carried by roll call vote 5- 1 abstention, 1 no.

**Ordinance 22-20 (Discussion and Roll Call Vote)**

An Ordinance Establishing A Personnel Policy Manual For The Employees Of The Town Of Merrillville, Lake County, Indiana, Entitled "Personnel Policy Manual For The Town Of Merrillville" And Repealing All Ordinances Or Parts Thereof, In Conflict Therewith.

Vice-President Hardaway made a motion to approve Ordinance 22-20, seconded by Councilman Pettit.

Director Pettit informed the council about the process of updating the Personnel Manual.

Clerk-Treasurer White Gibson asked Director Pettit "in the new amended policy did human resources because the last policy did not include the Clerk-Treasurer's office in regard to certain sections was it an intent in effect that the Clerk-Treasurer's office would have to adhere to all the policies in the personnel policy manual." Director Pettit answered yes to Clerk-Treasurer White Gibson.

Clerk-Treasurer White Gibson stated "for the recorded I have spoken with my attorney and I disagree with personnel policy manual. I will adopt the portions of the personnel policy manual that are relative to all town employees but there are certain portions of it that do apply to the Clerk-Treasurer's office never have in the past and by statute do not apply now". That is the legal opinion of Clerk-Treasurer White Gibson's attorney.

Clerk-Treasurer White Gibson stated the statute makes the Clerk-Treasurer's office an independent office as an elected official and part of the Clerk-Treasurer's duties is to prescribe how our employees are hired and how they are paid. As well as to be able to hire her own employees and not have to go through the human resources department. Clerk-Treasurer White Gibson also stated the Clerk-Treasurer office does adhere to the policies the personnel policies in terms of time off, police checks and drug policy. There is not very much of a difference but there are other towns and other cities whose Clerk-Treasurer and Judge have their own personnel policy. Those town's or cities Clerk-Treasurer or judge adopt portions of the cities or town's policy but they have their own sections that are added to the policy and then that's their policy which would be Clerk-Treasurer White Gibson's intent.

Motion carried by roll call vote 7-0.

***Second Readings: (Discussion, Public Comment and Roll Call Vote)***

***B. Resolutions: (Discussion and Voice Vote)***

**Resolution 22-53 (Discussion and Voice Vote)**

A Resolution Authorizing And Approving Appointment Of Appraisers And Acquisition Of Certain Real Estate, 220 78TH (Approx.) Avenue, Approximately 0.56 Acre And 7706 Adams (Ext.) Street, Approximately 0.15 Acre, Steve Sieraki Owner And All Matters Related Thereto.

Councilman Pettit made a motion to approve Resolution 22-53, seconded by Councilman Minchuk.

Motion carried by voice vote.

**Resolution 22-54 (Discussion and Voice Vote)**

A Resolution Authorizing And Approving Appointment Of Appraisers And Acquisition Of Certain Real Estate, 7809 Madison (Approx.), Approximately 1.564 Acres, John Thomas Gartner, Owner And All Matters Related Thereto.

Councilman Minchuk made a motion to approve Resolution 22-54, seconded by Councilman Pettit

Motion carried by voice vote.

**Resolution 22-55 (Discussion and Voice Vote)**

A Resolution Authorizing And Approving Appointment Of Appraisers And Acquisition Of Certain Real Estate, 7809 Madison (Rear), Approximately 0.71-Acre, Raymond P. Gartner, Owner And All Matters Related Thereto.

Councilman Pettit made a motion to approve Resolution 22-55, seconded by Councilwoman Uzelac.

Town Manager Reardon elaborated on Resolution 22-55.

Motion carried by voice vote.

***C. American Rescue Plan***

AP Voucher Register Summary for ARP Purchases for July 26, 2022

Vice-President Hardaway made a motion to approve the American Rescue Plan, seconded by Councilman Pettit.

***D. BZA Actions & LARGE GATHERING ACTIONS***

**Petitioner:** Tony settele

**Owner:** Anton Settele, Danica Pejnovic & Pete Sormaz

**Request:** Large Gathering Permit- St. Sava Serb Fest

**Purpose:** Church Fundraiser

**Location:** 9191 Mississippi Street

**Date:** July 29, 2022 12:00 P.M.-12:00 A.M. July 30, 2022 12:00 P.M. – 12:00A.M. & July 31, 2022 12:00 P.M. – 10:00 P.M.

Town Manager Reardon elaborated towards the BZA Action.

Councilman Pettit made a motion to approve the BZA Action, seconded by Councilwoman Uzelac.

No further questions or comments from the council.

Motion carried by voice vote

***OLD BUSINESS***

*None*

***NEW BUSINESS***

Councilman Pettit and Town Manager Reardon elaborated about the recent job fair that took place at the Dean & Barber White Community Center.

***ANNOUNCEMENTS:***

Town Council Meeting August 9, 2022 at 6:30 P.M.

National Night out August 2, 2022 at the Dean & Barbra White Community Center from 5:00P.M. - 8:00P.M.

Boys & Girls Club after school program registration will be August 17, 2022 (there will only be 50 students allowed).

***ADJOURNMENT:***

Motion to adjourn by Vice-President Hardaway, seconded by Councilman White. Meeting Adjourned.

---

***Rick Bella, President***

---

***Kelly White Gibson, Clerk-Treasurer***

***Minutes Submitted By Britni Reillo***



**Town of Merrillville**  
**Town Council Meeting Minutes**  
**August 9, 2022**  
**6:30 P.M.**

**CALL TO ORDER:** President Bella called the meeting to order at 6:30 P.M.

**INVOCATION/MOMENT OF SILENCE:** A brief invocation was given along with a moment of silence from Richard Augie of Impact Church.

**PLEDGE OF ALLEGIANCE:** Led by any veteran in attendance.

**ROLL CALL** – Roll Call was taken by Madam Clerk Treasurer White Gibson.

Present were:

Vice-President Hardaway- (Ward 2)

Councilman Minchuk- (Ward 3)

Councilman White – (Ward 7)

Councilman Spann- (Ward 1)

Councilman Pettit- (Ward 6)

Five Present (5) Two absent (2) Councilwoman Uzelac (Ward 4), President Bella (Ward 5)

Vice-President Hardaway read a statement of civility. On March 26, 2019 this town council adopted an ordinance number 19-11. Which is referred to as our civility ordinance for public meetings, this ordinance covers any individual who makes personal, impertinent, or slanderous remarks, or who becomes boisterous or delays or interrupts the proceeding or peace of the meetings of the town council or town public body, or who refuses to obey the orders of the appropriate action for restoration of order by the presiding officer may be made. In the event of any disturbance or disorderly conduct during any public meeting, the presiding officer shall be authorized to restore order and direct appropriate actions for same, if necessary. Persons addressing the Town Council or other Town public body are to maintain decorum of civility in presenting public comments, and to avoid repetitive comments. We request that comments be restricted to topics which are inclusive of tonight's agenda only. Other comments or on topics not related to tonight's agenda could be considered impertinent and or repetitive.

**PETITIONS, COMMUNICATIONS, ACKNOWLEDGEMENTS AND REMONSTRATIONS:**

Director Shine presented employee of the seconded quarter to Planning & Building Inspector Dan Brown. Director Shine thanked Dan Brown for his hard work and service.

**CONSENT AGENDA**

Accts. Payable Register Voucher Approval for August 9, 2022

Councilman Pettit made a motion to approve the Accounts Payable Voucher, seconded by Councilman White.

Motion carried by voice vote

Approval of Town Council Meeting Minutes of July 26, 2022

Clerk-Treasurer White Gibson informed the council that there were changes that needed to be made under Ordinance 22-20.

Councilman Pettit made a motion to table the Town Council Meeting Minutes of July 26, 2022, seconded by Councilman White.

Motion carried by voice vote.

**STANDING COMMITTEES**

**BUDGET & FINANCE- HARDAWAY** – Vice President Hardaway informed the council that the second portion of the budget meetings will be tomorrow (August 10, 2022). The meeting will be for the Police Department, Clerk-Treasurer office and Parks and Recreation.

**COUNCIL AFFAIRS- PETTIT** – No Report

**PUBLIC WORKS & UTILITIES- MINCHUK** – No Report

Vice-President Hardaway thanked the Public Works Department for doing an outstanding job. Especially when the north end of Merrillville had been destroyed due to the recent weather.

**ELECTIONS, PUBLIC RELATIONS, & TOWN BEAUTIFICATION-PETTIT**- No Report

**ENVIRONMENTAL AFFAIRS- WHITE** – Councilman White informed the council that there are 160 Covid-19 cases, 70 of those cases are hospitalization cases for Lake County. Councilman White also stated the positivity rate is currently at 19%.

**PERSONNEL POLICY & EMPLOYEE BENEFITS – HARDAWAY** – No Report

**PUBLIC SAFETY- MINCHUK**- Councilman Minchuk informed the council there was a meeting August 4, 2022. Councilman Minchuk explained he sat down with two representatives from the F.O.P to reference preliminary negotiations. The F.O.P is going through changes in their executive board so they'll contact Councilman Minchuk very soon. Councilman Minchuk also informed the council that he sat down with the Chief and Councilman White and they discussed how to improve the workforce. Councilman Minchuk, Councilman White and the Chief also discussed what can be done to help the police and their work load along with any kind of financial help. Councilman Minchuk stated the wheels are turning and they will continue to keep on them and once there is a rock solid plan he will inform the council.

Vice-President Hardaway informed the council that he wanted to commend the Merrillville Police Department, especially Sergeant Schmidt. There was a hit and run at 57<sup>th</sup> and Broadway where a lady was hit and officer Schmidt was in the area at the time. The officer stopped and tried to help her but he pursued the lady who was the driver of the hit and run but she was apprehended. Unfortunately the lady who was hit did not survive.

**ECONOMIC DEVELOPMENT-PETTIT** – No Report

**PARKS & RECREATION- UZELAC**- No Report

**ABANDONED -BLIGHTED PROPERTIES-HARDAWAY** – No Report

**DEAN & BARBARA WHITE COMMUNITY CENTER-MINCHUK & PETTIT** – Councilman Pettit informed the council there was a meeting last week. During the meeting several items were discussed, as well as additional purchasing for things in the Dean & Barbara White Center. Councilman Pettit informed the council that every event is a great turn out and Barb Young is unbelievable. Councilman Pettit stated he doesn't know how she does it. The parking lot on the north end is always full, at least every other day with something happening at the Dean & Barbara White Community Center.

Director Price also informed the council that the court floors will be redone starting August 29, 2022 through Labor Day.

**Special Projects (F & B Tax, Diversity) – HARDAWAY** – Vice President Hardaway informed the council that National Night Out was a great event, but next year we will have to do a better job of encouraging people to tailgate. Vice-President Hardaway also stated he talked to Pastor Bob and he gave out over 300 snow cones. Vice-president Hardaway stated he appreciated the residents for coming to the event and their support.

**DEPARTMENT & COMMISSION REPORTS**

**LAKE COUNTY SOLID WASTE MANAGEMENT-WHITE**- No Report

**NORTHERN INDIANA REGIONAL PLANNING COMMISSION-HARDAWAY**– No Report

**STORMWATER MANAGEMENT RESOURCES-LAKE**- No Report

**SOUTHSHORE VISITORS AND CONVENTION AUTHORITY**– No Report

**FIRE TERRITORY BOARD- Minchuk**- Councilman Minchuk informed the council that the next meeting is scheduled for September 2022.

**DEPARTMENT REPORTS**

Chief Cuttino informed the council that he would like to thank Assistant Chief Nuses for sitting in for him the last two meetings. Chief Cuttino also stated he would like to point out that the Merrillville Police

Officers have been very busy this summer. Chief Cuttino also informed the council that there were 4,600 calls of service, 187 tickets and 157 warnings for the month of June.

Director Price informed the council there was a corvette show that went really well last weekend at the Dean & Barbra White Community Center. August 20, 2022 the Dean & Barbra White Community Center will be hosting the Forever Young Sports Cards Memorabilia Autograph Show. On August 20, 2022 Horace Grant, Chris Zorich and Raheem Rocket Ishmael will be at the Dean & Barbra White Community Center for autographs. On August 21, 2022 Khalil Herbert and Jaquan Brisker will be at the Dean & Barbra White Community Center for autographs. Admission is free for the events on August 20 & 21, 2022. Director Price also stated the new open gym hours will be posted for after school which will be Monday-Friday until 5:00P.M.

## **GENERAL ORDERS**

### **A. Ordinances**

*First Readings: (Discussion and Roll Call)*

*Second Readings: (Discussion, Public Comment and Roll Call Vote)*

### **B. Resolutions: (Discussion and Voice Vote)**

#### **C. American Rescue Plan**

AP Voucher Register Summary for ARP Purchases for June 14, 2022

Councilman Minchuk made a motion to approve the AP Voucher Register Summary for \$129,807.52, seconded by Councilman Pettit.

Motion carried by Voice vote.

#### **D. BZA Actions & LARGE GATHERING ACTIONS**

**Petitioner:** Gupqral singh

**Owner:** Gupqral Singh

**Request:** Variance of Use Approval

**Purpose:** To Allow a LED Outdoor Message Center

**Location:** 7590 Broadway

**Zoning:** C-2 Community Commercial Zoning District

**Case #:** Z14Uv3-0722

Planning and Building Director Shine elaborated towards the BZA Action.

Councilman Pettit made a motion to approve the BZA Action, seconded by Councilman Minchuk.

No further questions or comments from the council.

Motion carried by voice vote

**Petitioner:** Amina Taylor

**Owner:** John Amico

**Request:** Special Exception Approval

**Purpose:** Cosmetology School

**Location:** 48 West 67<sup>th</sup> Ave

**Zoning:** C-2 Community Commercial Zoning District

**Case #:** Z15E7-0722

Planning and Building Director Shine elaborated towards the BZA Action.

Councilman Spann made a motion to approve the BZA Action, seconded by Councilman White.

No further questions or comments from the council

Motion carried by voice vote

**Petitioner:** Fr. Mikolaj Markeiwicz SDS

**Owner:** Salvatorian Fathers

**Request:** Approval for a Large Gathering Permit- Polonia Pilgrimage

**Purpose:** Religious Gathering

**Location:** 5755 Pennsylvania St

**Dates:** Fri August 14, 2022 10:00A.M.-5:00P.M.

Planning and Building Director Shine elaborated towards the BZA Action.

Councilman Pettit made a motion to approve the BZA Action, seconded by Councilman Spann.

No further questions or comments from the council.

Motion carried by voice vote

**Petitioner:** Nick Beader

**Owner:** Saint Alijah Serbian Orthodox Cathedral

**Request:** Approval for a Large Gathering Permit-Serb fest Picnic

**Purpose:** Fundraiser

**Location:** 8700 Taft Street

**Dates:** Saturday August 13, 2022 12:00P.M.-10:00P.M. & Sunday August 14, 2022 12:00P.M.-5:00P.M.

Planning and Building Director Shine elaborated towards the BZA Action.

Councilman Pettit made a motion to approve the BZA Action, seconded by Councilman White.

No further questions or comments from the council.

Motion carried by voice vote.

**Petitioner:** NWI Hindu Religious Center/Indian American Cultural center

**Owner:** NWI Hindu Religious Center/Indian American Cultural center

**Request:** Approval for a Large Gathering Permit

**Location:** 8605 Merrillville Road

**Purpose:** India Fest

**Dates:** Saturday August 18, 2022 11:00A.M. -5:00P.M.

Planning and Building Director Shine elaborated towards the BZA Action.

Councilman White made a motion to approve the BZA Action, seconded by Councilman Pettit.

No further questions or comments from the council.

Motion carried by voice vote.

### ***OLD BUSINESS***

*None*

### ***NEW BUSINESS***

*None*

### ***ANNOUNCEMENTS:***

Plan Commission Meeting August 16, 2022 6:30 P.M.

RDC Meeting August 23, 2022 at 6:00 P.M.

Town Council Meeting August 23, 2022 at 6:30 P.M.

Town Council Workshop September 6, 2022 4:30 P.M.

### ***ADJOURNMENT:***

Motion to adjourn by Councilman White, seconded by Councilwoman Pettit. Meeting Adjourned.

---

***Rick Bella, President***

---

***Kelly White Gibson, Clerk-Treasurer***

***Minutes Submitted By Britni Reillo***

**TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA**

**RESOLUTION NO. 22-56**

**A RESOLUTION AUTHORIZING THE DONATION OF CERTAIN REAL ESTATE TO ANOTHER GOVERNMENTAL ENTITY, AND ALL MATTERS RELATED THERETO.**

WHEREAS, I.C. §36-1-11 *et seq.* "Transfer of Real Estate to Another Governmental Entity" dictates the procedure to transfer/donate municipally owned real estate to another governmental entity; and

WHEREAS, I.C. §36-1-11-8, requires that a transfer or exchange of property, including a donation, may be made with a governmental entity upon terms and conditions agreed upon by the entities as evidenced by adoption of a substantially identical resolution by each entity. Such a transfer may be made for any amount of real property, cash, or other personal property, as agreed upon by the entities; and

WHEREAS, the Town Council is the fiscal body of government in the Town of Merrillville, Lake County, Indiana; and

WHEREAS, the Merrillville Town Manager is the disposing agent of government in the Town of Merrillville, Lake County, Indiana.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, AS FOLLOWS:**

**SECTION ONE:** That the Town Council of Merrillville, Lake County, Indiana, states its interest in donating real property commonly known as:

910 W. 66<sup>th</sup> Rear Avenue, Merrillville, Indiana 46410  
(Parcel Number: 45-12-09-327-002.000-030)

to the Lake County Parks and Recreation Department and directs the Town Manager and Town Attorney to proceed pursuant to I.C. §36-1-11-8 and requires the donation of the above-mentioned property be made to the Lake County Parks and Recreation Department upon terms and conditions agreed upon by both entities as evidenced by adoption of a substantially identical resolution by each entity.

**SECTION TWO:** That this Resolution shall take effect, and be in full force and effect, from and after its passage and approval by the Town Council of the Town of Merrillville, Lake County, Indiana, in conformance with applicable law.

**ALL OF WHICH IS RESOLVED THIS \_\_\_\_\_ DAY OF AUGUST, 2022, BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA.**

**TOWN OF MERRILLVILLE,  
LAKE COUNTY,  
INDIANA, TOWN COUNCIL**

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member



1

**RESOLUTION # 22-57  
TOWN OF MERRILLVILLE, INDIANA**

**A RESOLUTION OF THE TOWN OF MERRILLVILLE, LAKE  
COUNTY, INDIANA, TRANSFERRING MONIES OF THE 2022  
BUDGET WITHIN THE GENERAL FUND**

**WHEREAS, in the appropriation of funds for the year 2022, there is a need to transfer certain monies within the General Fund, therefore**

**BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, that the following transfer of funds be approved:**

	<u><b>Decrease</b></u>	<u><b>Increase</b></u>
1101002391    General/Instruction	\$34.61	
1101002385    General/Town Promotion	\$1,000.00	
1101002221    General/Gas		\$1,034.61
	Total:	\$1,034.61

**DULY ADOPTED AND RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MERRILLVILLE, LAKE COUNTY, INDIANA, this \_\_\_\_ day of \_\_\_\_\_, 2022.**

\_\_\_\_\_  
Rick Bella, Town Council President

ATTEST:

\_\_\_\_\_  
Kelly White Gibson, Clerk-Treasurer

# ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

## TOWN OF MERRILLVILLE

GOVERNMENTAL UNIT

AGENCY

APV Register Batch - ARP AUGUST 23, 2022 TC MEETING

NOTES:(1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.  
(2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information.

Page 1 of 1 Pages

General Form No. 364 (1997) APVREGISTER\_SUM.FRX

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
/ /	1645	PRECISE COMPUTERS, INC.	ARP/HWWE-SOFTWARE	2509.00			DESKTOP SCANNERS (4)
/ /	475	BLOOMINGTON FORD, INC	ARP/OTHER EQUIPMENT	38465.25			2022 FORD EXPLORER
/ /	519	CHRISTOPHER BURKE	ARP/CONTRACTUAL	25525.25			SW PROF ENG SRVS-HICKORY RIDGE
/ /	1129	MERRILLVILLE LIONS CLUB	ARP/AID TO NONPROFIT	1500.00			LIONS CLUB TREE & DONATION
/ /	1645	PRECISE COMPUTERS, INC.	ARP/HWWE-SOFTWARE	1937.00			LOGITECH DESKTOP USB (3)
/ /	1128	TRIM-A-SEAL OF INDIANA	ARP/SMALL BUSINESS	4620.00			ARP GRANT- WILLIAMS WINDOWS
08/05/2022	1102	IAN FULTZ	ARP/CONTRACTUAL	100.00	100.00	58351	NNO
08/05/2022	1104	NICHOLAS WRIGHT	ARP/CONTRACTUAL	150.00	150.00	58352	NNO
08/05/2022	663	JESUS SOLIS JR	ARP/CONTRACTUAL	150.00	150.00	58353	NNO
08/05/2022	1051	DEVANTE BRADLEY	ARP/CONTRACTUAL	150.00	150.00	58354	NNO
08/05/2022	247	MICHAEL BUNNELL PE 270	ARP/CONTRACTUAL	150.00	150.00	58355	NNO
08/05/2022	666	CURTIS MINCHUK	ARP/CONTRACTUAL	100.00	100.00	58356	NNO
08/05/2022	660	TERRENCE MICHAEL	ARP/CONTRACTUAL	100.00	100.00	58357	NNO
08/05/2022	653	NICK BERZAC	ARP/CONTRACTUAL	100.00	100.00	58358	NNO
08/05/2022	364	DAVID BARRON	ARP/CONTRACTUAL	150.00	150.00	58359	NNOP
08/05/2022	1047	GEORGE FIELDS JR	ARP/CONTRACTUAL	150.00	150.00	58360	NNO
08/05/2022	442	DAVID DESALLE	ARP/CONTRACTUAL	100.00	100.00	58361	NNO
08/05/2022	797	RYAN KIJURNA	ARP/CONTRACTUAL	150.00	150.00	58362	NNO
08/05/2022	1105	HOMER TREE SERVICE INC	ARP/CONTRACTUAL	125620.00	125620.00	58363	SW MEADOWDALE SUBDIV PH 3 TREE
08/05/2022	671	REEVES FENCE SERVICES	ARP/SMALL BUSINESS	5000.00	5000.00	58364	ARP IMPROVEMENT FRANT
08/18/2022	345	RAY TRISTAIN	ARP/BLDG MAINT	200.00	200.00	58469	GREETERS 7/24/22-8/6/22
08/18/2022	1107	KENNETH WOODSIDE	ARP/BLDG MAINT	1075.00	1075.00	58470	GREETERS 7/27/22-8/6/22
08/18/2022	637	DENNIS J DOBROLECKI	ARP/BLDG MAINT	825.00	825.00	58471	GREETERS 7/4/22-08/6/2022
		<b>Checks: 0 - 58471</b>		208826.50	134270.00		

TOWN OF MERRILLVILLE  
PLANNING DEPARTMENT  
7820 BROADWAY  
LARGE GATHERING PERMIT APPLICATION  
PERMIT #: SPE2022-00013

DATE: AUGUST 23, 2022

PREPARED BY: SHEILA SHINE

APPLICANT: AMY MCDUNN

OWNER: FOOD BANK OF NORTHWEST INDIANA

REQUEST: APPROVAL FOR LARGE GATHERING PERMIT – RIDE  
THE REGION

PURPOSE: ORGANIZATIONAL FUNDRAISER

LOCATION: 6490 BROADWAY

DATE(S) OF LARGE GATHERING: SEPTEMBER 3, 2022

TIME(S): 12:00 – 2:00 PM

COMMENTS: EVENT WILL BE HELD ON SATURDAY, SEPTEMBER 3, 2022 FROM 12:00 PM TO 2:00 PM. THIS EVENT IS A FUNDRAISER THAT RAISE FUNDS TO SUPPORT HUNGER RELIEF EFFORTS. A MAXIMUM OF APPROXIMATELY 250 PEOPLE WILL BE IN ATTENDANCE WHICH WILL BE CONTROLLED THROUGH TICKET SALES. ATTENDEES WILL WEAR WRISTBANDS THAT ARE IDENTIFIABLE TO ON-SITE SECURITY. THERE WILL BE THREE HUNDRED (300) PARKING SPOTS FOR ONSITE PARKING AT THE FACILITY, THEREFORE, NO PARKING WILL USED FROM SURROUNDING PROPERTY OWNERS. PORTABLE WATER FACILITIES WILL BE AVAILABLE IN THE FACILITY. THERE WILL BE SIX (6) MALE AND SIX (6) FEMALE INDOOR TOILET FACILITIES AVAILABLE. FOOD BANK STAFF IS RESPONSIBLE THEIR MAINTENANCE. THERE WILL BE ONE (1) DUMPSTER AND FIVE (5) TRASH CANS AVAILABLE FOR USE. THEY WILL BE MAINTAINED BY TOTAL DISPOSAL, INC. THERE WILL BE NO CAMPING OR OVERNIGHT STAYS. ENTERTAINMENT PROVIDED BY DJ BRIAN CATALYST PRODUCTIONS. ALCOHOL WILL BE SERVED AT THE EVENT AND THE OWNER HAS PROVIDED A COPY THE LIQUOR LICENSE. THE SITE HAS BEEN INSPECTED BY THE FIRE INSPECTOR. SECURITY WILL BE PROVIDED BY AN OFF-DUTY MERRILLVILLE POLICE OFFICER.

# TOWN OF MERRILLVILLE LARGE GATHERING ORDINANCE APPLICATION FORM

Rec 90647

Name of Festival or Activity:

Ride The Region 2022

**Address of Festival or Activity:**

Address of Festival or Activity:  
Food Bank of Northwest Indiana (6490 Broadway, Merrillville IN 46411)  
 (if common address unavailable attach legal description)

Contact Person for Activity: Amy McDonn, Events & Outreach Manager

Address: amcdunn@foodbankkwi.org

Phone: (214) 980-1777 x313

Notarized application and signatures by the following:

- A) By the individual in the case of an individual
- B) By all officers in the case of a corporation
- C) By all partners in the case of a partnership
- D) By all officers of an unincorporated association, society or group
- E) By all members of an association, society or group, if there are no officers

**Record Owners(s) of the Property:**

	<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>
1.	Food Bank of NWI	6490 Broadway, Merrillville, IN	219-980-1777
2.			
3.			
4.			
5.			

I, (We) do hereby permit the notarized signed applicant(s) to use our property for their expressed purposes herein.

STATE OF INDIANA )  
 ) SS  
COUNTY OF LAKE )

amedunn@foodbank.nwrc.org

TOWN OF MERIILLVILLE

The information contained in the attached exhibits, to my (our) knowledge and belief, are true and correct.

The owner hereby agrees to abide by and comply with the conditions of the Large Gathering Ordinance of Merrillville, Indiana and furthermore, understands that any variation from the provisions of the above mentioned ordinance or from the conditions as stated herein shall constitute cause for the revocation of this permit.

Signature(s) of Owner(s) and Applicant(s):

Amy McDonn, Amy McDonn  
(Owner/Applicant)

(Owner/Applicant)

(Owner/Applicant)

(Owner/Applicant)

(Owner/Applicant)

(Owner/Applicant)

Subscribed and sworn to before me this 2 day of August, ~~200~~ 2022

Notary Public

My Commission Expires: \_\_\_\_\_

Seal:

ASSEMBLY SPECIFICATIONS

The ordinance provides for numerous items to be included as public health, safety, and morals protection. Ideally a site plan large enough to be easily read can show most of the items required. Please be specific on travel lanes for emergency personnel.

1. What is the nature or purpose of your assembly?  
To raise funds & awareness to support hunger relief efforts
2. How many days and what hours is the assembly to operate? (Include dates)  
Saturday, September 3rd from 12P-2P
3. What will be the maximum number of people permitted to assemble per day? (If overnight, attach additional descriptions of assembly) 250
4. How many tickets are to be sold?  
150-250 Max
5. How will your organization limit the maximum number of people at your assembly?  
By having a limited number of wrist bands, & security
6. How many potable water facilities will be used? (i.e. drinking fountains, water spigots)  
drinking fountain (1)
7. How many toilet facilities are available for male/female? (Indoor also, if to be used)  
MALE 6 (Indoor) FEMALE 6 (Indoor)
8. Who will be responsible for maintaining the toilet facilities?  
Company Name Food Bank of Northwest Indiana  
Address 6490 Broadway, Merrillville, IN, 46410
9. What means of disposal do they use?  
Piping & Sewer disposal
10. How many dumpsters for solid waste material and trash containers does your event require? Describe your solid waste disposal plans and list your waste hauler.  
Number of Dumpsters: 1 Number of Trash Containers: 5  
Waste Hauler: Total Disposal, Inc  
Address: 100 Blaine Street, Gary, IN 46406
11. Do you have telephone service available to the public? yes
12. Do you have on-site parking facilities? yes  
Approximately how many spaces? 300
13. Does all parking have paved access from a public street(s)? yes, from Broadway
14. Do you plan to use other parking from surrounding property owners?  
Yes \_\_\_\_\_ No X

If YES, list the names and addresses of those areas/facilities you will be using on a separate piece of paper. A signed letter from the owner of these facilities is required to be attached to that list and both lists and letters are to be attached to this application.

15. Will camping and overnight stays be part of your assembly? YES \_\_\_\_\_ NO X  
If YES, describe all aspects of facility locations.
16. Will entertainment be supplied with the assembly? YES X NO \_\_\_\_\_  
If YES, what type? (i.e. bands, disc jockey, records, performers, etc.)  
List the names and addresses of those individuals or groups involved in the entertainment, and the dates/nights of live entertainment.  
DJ, Brian Catalyst Productions; 219-836-8240  
brian@catalystprodjs.com

ate: Saturday, September 3rd from 12P-2P

**NOTE:**

**Sound control and amplification locations shall be noted on the site plan.**  
**Power of amplifiers and speakers shall also be located on the site plan.**  
**Supply above items to the best of your ability. Please be aware that**  
**nuisance violations for sound will be used if assembly is too loud for**  
**surrounding property owners.**

17. Will animals be part of the assembly? NO. If so, what plans are being provided for containment of the animals, disposal of animal waste and any odor arising from the animals?
18. List locations of all interior fire protection devices, i.e. alarms, extinguishers. Example: The front door have pull station fire alarm devices with alarms located at all interior halls and exists. Fire extinguishers are located as follows:
1. Type ABC at all south exits, twenty feet (20') to doorways. ✓
  2. Type ABC in kitchen next to entrance/exit doors. ✓
19. A list is to be attached with the names and addresses of food concessions. Lake County Health Department License or permit number shall also be included in the list.
20. Will alcohol be served during event? Yes X No \_\_\_\_ If yes, a copy of liquor license/ permit is required to be included with submittal.

**YOUR SITE PLAN SHALL SHOW THE FOLLOWING:**

1. Portable Water Locations.
2. Public Sewer Locations.
3. Toilet Facilities for Male & Female.
4. Dumpster and Trash Containers.
5. Illumination. Please indicate on the site plan all locations of illumination by Light poles (LP) and by Building Lamps (BL).
6. Telephone Service – (Phone Booth—PB).
7. Parking, Interior Roads, Access to Public Streets
8. Concession Areas.
9. **PUBLIC SAFETY**
  - A. **All access points available to public and all access points available only to emergency personnel.**
  - B. **Gated and/or guarded points of travel for traffic and people.**
  - C. **Locations of all fire protection devices ( i.e. extinguishers) that will be located outside.**

**APPLICATION SUBMITTALS:**

**APPLICATION/PERMIT COST: \$100.00 NON-REFUNDABLE**

Submit this application to the Planning and Building Department of the Town of Merrillville at least sixty (60) days prior to your event. Within thirty-five (35) days you will be notified of the status of this application and permit. The Town Council approves all Large Gathering Permits.

A bond in the amount of five dollars (\$5.00) per person per day for the maximum number of persons to assemble with a minimum of two thousand dollars (\$2000) is required. The bond shall indemnify and hold harmless the Town of any of its agencies, officers, or employees from any liability or cause of action that might arise by reason of granting the license and any cost occurred in cleaning up any waste material produced or left by assembly. Also, guarantees the payment of any taxes that may accrue, guarantees reimbursement of ticket holders if event is cancelled, guarantees repayment to Town for actual expenses of repair or replacement of

property owned by Town and to reimburse the Town for any security or cost incurred by the Town by virtue of the assembly for additional police for the necessity to provide ambulance services, fire services, etc. by virtue of the assembly.

Liability Insurance Certificates are permissible provided the amount meet or exceed the bond amount scheduled above.

Question concerning this application or the Large Gathering Ordinance of the Town of Merrillville can be addressed by the Planning and Building Department. Phone (219) 769363 or 769-4670. Questions concerning gambling as provided in the Indiana State law can be addressed by the Merrillville Police Department (219) 769-3722.





Indiana Department of Homeland Security  
302 W. Washington Street, Room E208  
Indianapolis, IN 46204  
Phone: 317-232-2222

Receipt Number
327954

Visit us at: <http://www.in.gov/dhs>

Transaction #	Item(s) Purchased	Fee
465420	100 - 499 Fee: 100 - 499 Permit: AE110659 (Application: 192342) State Number: AE110659	\$134.00
465421	Technology Fee	\$9.38

TOTAL AMOUNT DUE: \$143.38

Payment Date
07/13/2022

Method of Payment	Check/CC#	Collected Amount	Convenience Fee(s)	Amount Collected With Fee(s)
Credit Card	8716	\$143.38	\$3.87	\$147.25

TOTAL AMOUNT COLLECTED \$147.25

All license and permit requests are completed at the time of payment.  
No refunds will be granted.



## Amy McDunn

---

**From:** Swift, Mary <MSwift@dhs.IN.gov>  
**Sent:** Friday, July 15, 2022 2:25 PM  
**To:** Amy McDunn  
**Subject:** RE: Amusement & Entertainment Permit - Food Bank of Northwest Indiana  
**Attachments:** Receipt-327954-20220715-152051PM.pdf

I would explain that the permit is pending the site visit, which usually happens the day of the event. If they need documentation that you've applied for the permit, I've attached your payment receipt. If they have questions, please have them call me.

Hope this helps. Have a great weekend.

Mary Swift  
Indiana Department of Homeland Security  
Office of the State Fire Marshal  
Fire and Building Code Enforcement  
302 W Washington St Rm E 241  
Indianapolis, IN 46204  
Phone: 317-232-2393  
FAX: 317-233-0307  
Email mswift@dhs.in.gov

**From:** Amy McDunn <amcdunn@foodbanknwi.org>  
**Sent:** Friday, July 15, 2022 3:16 PM  
**To:** Swift, Mary <MSwift@dhs.IN.gov>  
**Subject:** RE: Amusement & Entertainment Permit - Food Bank of Northwest Indiana

\*\*\*\* This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email. \*\*\*\*

---

Hi Mary,

Thank you for this information. My town, the town of Merrillville is requiring the Amusement & Entertainment Permit for the approval of the event. Would you foresee the permit being approved by or around August 3<sup>rd</sup>, or should I communicate with the Town that my Amusement & Entertainment Permit is pending, supply them with a copy of the application, and then supply the permit once it is approved.

Thank you!

Amy McDunn  
Events & Outreach Manager  
Food Bank of Northwest Indiana  
6490 Broadway, Merrillville, IN 46410  
E: [amcdunn@foodbanknwi.org](mailto:amcdunn@foodbanknwi.org)  
P: 219-980-1777 x313  
[www.foodbanknwi.org](http://www.foodbanknwi.org)

\*\*\*\* This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email. \*\*\*\*

Good Afternoon,

I applied for an Amusement & Entertainment Permit on the Indiana Homeland Security website, and I wanted to ask what the next step would be in getting it approved. Am I able to schedule an inspection with my local fire department? We would just be using our large parking lot, cooking out, and serving beer cans to guests (21+ only) with the area being blocked off by an orange fence. This is for a motorcycle event called Ride The Region on September 3<sup>rd</sup> at the Food Bank of Northwest Indiana (6490 Broadway, Merrillville, IN 46410). Any guidance you can provide would be greatly appreciated!

Thank you!

Amy McDunn  
Events & Outreach Manager  
Food Bank of Northwest Indiana  
6490 Broadway, Merrillville, IN 46410  
E: [amcdunn@foodbanknwi.org](mailto:amcdunn@foodbanknwi.org)  
P: 219-980-1777 x313  
[www.foodbanknwi.org](http://www.foodbanknwi.org)



Walk, Run, or Bike with us at our upcoming Hunger Hike, to raise awareness & funds for hunger relief on Saturday, September 17<sup>th</sup> at the Lake County Fairgrounds. Create a team with your family, friends, or company!

Sign up today: [www.foodbanknwi.org/hike](http://www.foodbanknwi.org/hike)

# HUNGERHIKE<sup>2022</sup>





980 W. Bethel Rd · Coppel, TX 75019

PHONE (800) 295-5510 · WEB [uline.com](http://uline.com) · FAX (800) 295-5571

July 9, 2021

Food Bank Of Nw Indiana  
6490 Broadway  
Merrillville, IN 46410

Hello Amy McDunn,

Order: 36036219

This is the Certificate of Compliance for your order placed on 04/15/20.

Uline Model with Description: H-2675G - Aluminum Frame Canopy - 10 x 10', Green  
Quantity: 3  
Item Notes:

- Polyester Covers are flame, UV, and water resistant
- Meets CPAI 84 FR6 Requirements
- Meets NFPA 701 Requirements

Please contact our Customer Service Department at 1-800-295-5510 if you have any additional questions.

Sincerely,  
Karen J.  
Customer Service  
Texas

CHICAGO · ATLANTA · DALLAS · LOS ANGELES · MINNEAPOLIS · NYC/PHILA · RENO  
· SEATTLE · MEXICO · CANADA



980 W. Bethel Rd · Coppel, TX 75019

PHONE (800) 295-5510 · WEB [uline.com](http://uline.com) · FAX (800) 295-5571

July 9, 2021

Food Bank Of Nw Indiana  
6490 Broadway  
Merrillville, IN 46410

Hello Amy Mcdunn,

Order: 36495491

This is the Certificate of Compliance for your order placed on April 29, 2020.

Uline Model with Description: H-7265W - Aluminum Frame Canopy - 10 x 20', White  
Quantity: 2

Item Notes:

- Polyester Covers are flame, UV, and water resistant
- Meets CPAI 84 FR6 Requirements
- Meets NFPA 701 Requirements

Please contact our Customer Service Department at 1-800-295-5510 if you have any additional questions.

Sincerely,  
Karen J.  
Customer Service  
Texas

CHICAGO · ATLANTA · DALLAS · LOS ANGELES · MINNEAPOLIS · NYC/PHILA · RENO  
· SEATTLE · MEXICO · CANADA



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/19/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER General Insurance Services, Inc. 421 Franklin Street Michigan City, IN 46360	CONTACT NAME: Charlie Keene		
	PHONE (A/C, No, Ext): (219) 809-2229	FAX (A/C, No): (219) 809-0779	
	E-MAIL ADDRESS: ckeene@genins.com		
INSURED  Food Bank of Northwest Indiana, Inc. 6490 Broadway Merrillville, IN 46410	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Selective Insurance Co of America		12572
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:  
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			S 2416307	12/20/2021	12/20/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			S 2416307	12/20/2021	12/20/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			S 2416307	12/20/2021	12/20/2022	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
RE: Ride the Region event on September 3, 2022.

CERTIFICATE HOLDER	CANCELLATION
Town of Merrillville 7820 Broadway Merrillville, IN 46410	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



**BEER / WINE AUTHORITY / TYPE 118**  
State Form 35494 (R10 / 3-20)

**RECEIVED**

JUL 25 2022

check # 17799

**INSTRUCTIONS:**

1. Applicant must complete all requested information.
2. Please type or print clearly.
3. Submit application and payment to the local excise district office.
4. All events are \$50.00 per day (905 IAC 1-11.1-1). Business checks and money orders made payable to the Indiana Alcohol and Tobacco Commission are accepted.
5. Serving past midnight, no later than 3 AM, is one (1) day.
6. No rain checks on any of the listed events.

Deliver or mail completed application and payment to:

**DISTRICT 1**  
52422 County Road 17  
Bristol, IN 48507  
Telephone: (574) 284-9480

**DISTRICT 4**  
651 S. Commerce Drive  
Seymour, IN 47274  
Telephone: (812) 523-8314

**DISTRICT 2**  
1353 South Governors Drive  
Columbia City, IN 48725  
Telephone: (260) 244-4285

**DISTRICT 5**  
3650 South US Hwy 41  
Vincennes, IN 47591  
Telephone: (812) 882-1292

**DISTRICT 3**  
41 West 300 North  
Crawfordsville, IN 47933  
Telephone: (765) 382-8815

**DISTRICT 6**  
8400 East 30th Street  
Indianapolis, IN 46219  
Telephone: (317) 541-4100

Visit <https://www.in.gov/atc/sep/2379.htm> for additional information about the districts.

**STEP 1. GENERAL INFORMATION**

Name of applicant applying for permit (organization, club, corporation, individual) <b>Food Bank of Northwest Indiana</b>		TM Permit number (issued by ATC) <b>TM0095902</b>
Address of applicant (number and street, city, state, and ZIP code) <b>6490 Broadway, Merrillville, IN, 46410</b>		E-mail address <b>amcdunn@foodbanknwl.org</b>
Name of person making application <b>Amy McDunn</b>	Fax number <b>( 219 ) 525-4043</b>	Emergency contact telephone number <b>( 219 ) 980-1777x313</b>
Printed name of contact person of event <b>Amy McDunn</b>		Emergency contact telephone number <b>( 219 ) 869-1380</b>

**STEP 2. EVENT INFORMATION**

Beginning day <b>Saturday</b>	Beginning date (month, day, year) <b>September 3rd, 2022</b>	Ending day <b>Saturday</b>	Ending date (month, day, year) <b>September 3rd, 2022</b>
Time of event Start time <b>12</b> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM		End time <b>2</b> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	
Type or description of event <b>Ride The Region - Cook Out Fundraising Event</b>			
Exact address of event (number and street, city, state, and ZIP code) <b>Food Bank of Northwest Indiana, 6490 Broadway, Merrillville, IN, 46410</b>			

**STEP 3. FLOOR PLAN (See Step 4, Number 2)**



+ 21 Guests ONLY

#### STEP 4. ACKNOWLEDGMENT


In order to qualify for this authority to serve beer and wine, the following guidelines must be met:

1. There must be a well defined premises, i.e. building, tent, enclosure, or fenced-in or designated area.
2. You must have a defined floor plan or diagram. This is to be drawn on Page 1, Step 3 of this application. If minors are to be present, you must have a defined separation between the bar area and family area. (Must be on floor plan.)
3. There shall be NO carry-out privileges, NO carry-in privileges and NO spirituous beverages allowed.
4. Each applicant must designate an individual to be responsible for the event and such person shall sign the authority.
5. ANY and ALL persons dispensing or accepting payment for alcoholic beverages MUST POSSESS a valid ATC employee permit.
6. The event must meet applicable Indiana State Board of Health requirements, particularly with regard to restroom facilities.
7. If the event is held in a town park, you must have approval from the town board.
8. Legal Hours of dispensing alcoholic beverages: (Prevailing time)  
Monday through Saturday – 7 AM to 3 AM the following day  
Sunday – 7 AM to 3 AM the following day
9. Applicant must file with the district office at which the event will be held at least five (5) days prior to the event.
10. The authority must be posted in the most conspicuous place at the location of the event. An excise officer or commissioner, for good cause, has the authority to revoke the authority during the event.

#### STEP 5. COMMUNITY CLEARANCE

1. Signature of Sheriff of county, or Chief of Police, or Town Marshall of jurisdiction where the event will be held 	Date signed (month, day, year) 07/18/2022
2. Signature of the mayor (if the event is held in Fort Wayne)	Date signed (month, day, year)
<p>Note: Please post your approved request in a conspicuous place where the alcoholic beverages are being dispensed at the location. If for any reason this request is denied, you may be notified either in person or by telephone.</p> <p>I swear or affirm under penalties of perjury that the information is true and accurate.</p>	
Signature of permittee / agent (Your signature acknowledges that you have read and will abide by the rules and guidelines.) 	Date signed (month, day, year) 06-29-2022

#### FOR DISTRICT USE ONLY

District number 1	Date issued (month, day, year) 7-25-2022
Reviewed by Excise Police District Representative 	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied



# MERRILLVILLE FIRE DEPARTMENT

24 W. 73<sup>rd</sup> Ave.

Merrillville, IN 46410

Robert W. Pillman- Fire Marshal

Ph. (219) 769-0004

Fax (219) 769-1341

Cell (219) 742-0107

[Rpillman@merrillville.IN.gov](mailto:Rpillman@merrillville.IN.gov)



**Station #71**  
18 W. 73<sup>rd</sup> Ave.  
Merrillville, IN

**Station #72**  
7905 Taft. St.  
Merrillville, IN

**Station#73**  
9264 Old Lincoln Hwy.  
Hobart, IN

**Station#74**  
850 W. 57<sup>th</sup> Ave  
Merrillville, IN

To: Amy McDunn, Food Bank of NWI

RE: Ride the Region Event

From: Robert W. Pillman, Fire Marshal

Date: 8/8/2022

Upon review of the above mention special event. The following is required:

- Must have at least one person at the location at all times as a trained crowd manager. Free training can be found online in a google search.
- During the event there must be two fire extinguishers near the DJ/ entertainment area. Extinguishers may be taken from the local building, provided the area of the building is not occupied.
- During the event there must be at least one extinguisher near any food vendors/ suppliers. Extinguishers may be taken from the local building, provided the area of the building is not occupied.

*Robert W. Pillman*

Fire Marshal- Town of Merrillville



**W. Luther Cuttino**  
*Chief of Police*

**Konstantinos Nuses**  
*Assistant Chief of Police*

**Kurt Horvath**  
*Support Services  
Commander*



**Nathaniel Dillahunt**  
*Operations Commander*

**Jeffrey Bunnell**  
*Patrol Commander*

**Joshua Gonzales**  
*Detective Commander*

## **Merrillville Police Department**

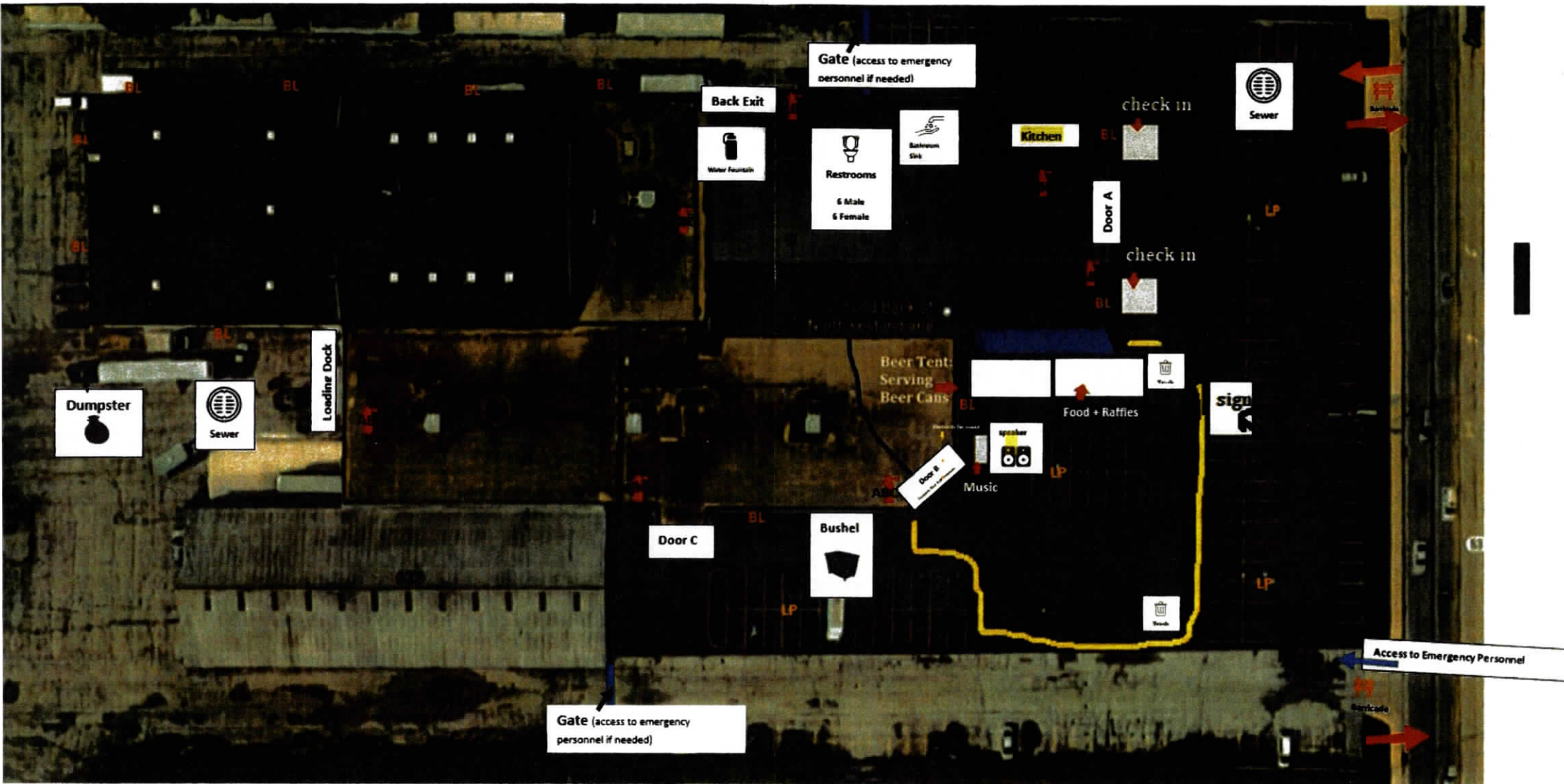
7820 Broadway Merrillville, IN 46410  
219-769-3531 – Fax 219-769-3846  
Merrillville.IN.gov

I will be working the Fundraising event at the Food Bank of Northwest Indiana located at 6490 Broadway Merrillville IN on September 3<sup>rd</sup> from 12:00PM-2:00PM.

-Ofc. Fultz #389

*"Crime Cannot Continue Unless The Community Condone It"*

---



RIDE THE REGION  
Saturday, Sept 3rd

TOWN OF MERRILLVILLE  
PLANNING DEPARTMENT  
7820 BROADWAY  
LARGE GATHERING PERMIT APPLICATION  
PERMIT #: SPE2022-00014

DATE: AUGUST 23, 2022

PREPARED BY: SHEILA SHINE

APPLICANT: ADAM ESPINOZA

OWNER: PEPE'S OFF BROADWAY

REQUEST: APPROVAL FOR LARGE GATHERING PERMIT –  
MEXICAN INDEPENDENCE DAY

PURPOSE: MEXICAN INDEPENDENCE DAY CELEBRATION

LOCATION: 260 EAST 84<sup>TH</sup> DR

DATE(S) OF LARGE GATHERING: SEPTEMBER 10, 2022

TIME(S): SATURDAY, SEPTEMBER 10, 2022 – 4:00 – 10:00 PM

COMMENTS: EVENT WILL BE HELD SATURDAY, SEPTEMBER 10, 2022 FROM 4:00 PM TO 10:00 PM AND SUNDAY. EVENT IS HELD TO RAISE AWARENESS OF THE MEXICAN INDEPENDENCE DAY.

APPROXIMATELY 165 PEOPLE WILL ATTEND. THE EVENT WILL BE CONFOUND BY SPACE AND 150 SEATS AVAILABLE. THERE WILL BE 100 PARKING SPACES AVAILABLE AND ACCESSIBLE FROM PAVED PUBLIC STREETS. PETITIONER HAS CROSS PERMISSION FROM MAVIS TIRES FOR GUEST PARKING. DRINKING WATER WILL BE AVAILABLE FOR ALL ATTENDEES. THERE WILL BE TWO (2) MALE TOLIET FACILITIES AND TWO (2) FEMALE TOLIET FACILITIES, WHICH WILL BE MAINTAINED BY GARY SANITATION. THERE WILL ALSO BE ONE (1) DUMPSTER AND TEN (10) TRASH CONTAINERS ONSITE. THOSE WILL BE MAINTAINED BY REPUBLIC SERVICES. THERE WILL BE NO CAMPING OR OVERNIGHT STAYS. ENTERTAINMENT WILL BE PROVIDED BY THE BAND HEAVY AND LOS TRES AMIGOS TRIO. ALCOHOL WILL BE SOLD AT THIS EVENT. THE PETITIONER HAS SUPPLIED THE AMUSEMENT & ENTERTAINMENT PERMIT AS WELL AS THEIR LIQUOR AND CATERING LICENSES. SECURITY WILL BE PROVIDED BY THE MERRILLVILLE POLICE DEPARTMENT.

**TOWN OF MERRILLVILLE  
LARGE GATHERING ORDINANCE  
APPLICATION FORM**

Name of Festival or Activity:

MEXICAN INDEPENDENCE DAY EVENT

Address of Festival or Activity:

260 EAST 84TH DRIVE, MERRILLVILLE, IND. 46410

(if common address unavailable attach legal description)

Contact Person for Activity:

ADAM J. ESPINOSA

Address:

260 EAST 84TH DRIVE, MERRILLVILLE, IN. 46410

Phone:

(773) 972-0739 / (219) 769-2191

Notarized application and signatures by the following:

- A) By the individual in the case of an individual
- B) By all officers in the case of a corporation
- C) By all partners in the case of a partnership
- D) By all officers of an unincorporated association, society or group
- E) By all members of an association, society or group, if there are no officers

Record Owners(s) of the Property:

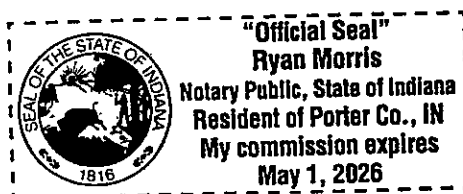
	NAME	ADDRESS	PHONE
1.	ADAM J. ESPINOSA	260 EAST 84TH DRIVE, MERRILLVILLE, IN.	46410 (219) 769-2191
2.			
3.			
4.			
5.			

I, (We) do hereby permit the notarized signed applicant(s) to use our property for their expressed purposes herein.

STATE OF INDIANA )

) SS

COUNTY OF LAKE )



TOWN OF MERRILLVILLE

The information contained in the attached exhibits, to my (our) knowledge and belief, are true and correct.

The owner hereby agrees to abide by and comply with the conditions of the Large Gathering Ordinance of Merrillville, Indiana and furthermore, understands that any variation from the provisions of the above mentioned ordinance or from the conditions as stated herein shall constitute cause for the revocation of this permit.

Signature(s) of Owner(s) and Applicant(s):

(Owner/Applicant)

(Owner/Applicant)

(Owner/Applicant)

(Owner/Applicant)

(Owner/Applicant)

(Owner/Applicant)

Subscribed and sworn to before me this 29 day of JULY, 2002

Notary Public

My Commission Expires: MAY 1, 2026

Seal:

**ASSEMBLY SPECIFICATIONS**

The ordinance provides for numerous items to be included as public health, safety, and morals protection. Ideally a site plan large enough to be easily read can show most of the items required. Please be specific on travel lanes for emergency personnel.

1. What is the nature or purpose of your assembly? 1 DAY EVENT Honoring the Independence of MEXICO
2. How many days and what hours is the assembly to operate? (Include dates) 1 DAY EVENT SATURDAY SEPT. 10, 2002 4 PM - 9 PM
3. What will be the maximum number of people permitted to assemble per day? (If overnight, attach additional descriptions of assembly) 165
4. How many tickets are to be sold? NONE
5. How will your organization limit the maximum number of people at your assembly? AREA will be ROPED OFF AND ONLY 150 SEATS AVAILABLE
6. How many potable water facilities will be used? (i.e. drinking fountains, water spigots) (4) Portable Restrooms (2) Handicap Portable Units
7. How many toilet facilities are available for male/female? (Indoor also, if to be used)  
 MALE 2 FEMALE 2 Handicap 2
8. Who will be responsible for maintaining the toilet facilities?  
 Company Name GARY Sanitations  
 Address 839 BROADWAY, GARY INDIANA 46402
9. What means of disposal do they use? Location They will haul Toilet Facilities Away From
10. How many dumpsters for solid waste material and trash containers does your event require? Describe your solid waste disposal plans and list your waste hauler.  
 Number of Dumpsters: 1 Number of Trash Containers: 10  
 Waste Hauler: Republic SERVICES  
 Address: 865 WHEELER ST. CROWN POINT, INDIANA  
(1029 E. Summit, Crown Point, IND. 46307)
11. Do you have telephone service available to the public?
12. Do you have on-site parking facilities? YES  
 Approximately how many spaces? 100
13. Does all parking have paved access from a public street(s)? YES
14. Do you plan to use other parking from surrounding property owners?  
 Yes ✓ No

If YES, list the names and addresses of those areas/facilities you will be using on a separate piece of paper. A signed letter from the owner of these facilities is required to be attached to that list and both lists and letters are to be attached to this application.

15. Will camping and overnight stays be part of your assembly? YES      NO ✓  
 If YES, describe all aspects of facility locations.
16. Will entertainment be supplied with the assembly? YES ✓ NO       
 If YES, what type? (i.e. bands, disc jockey, records, performers, etc.)  
 List the names and addresses of those individuals or groups involved in the entertainment, and the dates/nights of live entertainment.

BAND: HEAVY - Lou Rivas (219) 308-5655 6-9pm

TRIO: LOS TRES AMIGOS - RAMON GONZALEZ (219) 613-6261

**NOTE:**

**Sound control and amplification locations shall be noted on the site plan.**  
**Power of amplifiers and speakers shall also be located on the site plan.**  
**Supply above items to the best of your ability. Please be aware that**  
**nuisance violations for sound will be used if assembly is too loud for**  
**surrounding property owners.**

17. Will animals be part of the assembly? NO. If so, what plans are being provided for containment of the animals, disposal of animal waste and any odor arising from the animals?
18. List locations of all interior fire protection devices, i.e. alarms, extinguishers. Example: The front door have pull station fire alarm devices with alarms located at all interior halls and exists. Fire extinguishers are located as follows:
1. Type ABC at all south exits, twenty feet (20') to doorways.
  2. Type ABC in kitchen next to entrance/exit doors.
19. A list is to be attached with the names and addresses of food concessions. Lake County Health Department License or permit number shall also be included in the list.
20. Will alcohol be served during event? Yes ✓ No        If yes, a copy of liquor license/ permit is required to be included with submittal.

**YOUR SITE PLAN SHALL SHOW THE FOLLOWING:**

1. Portable Water Locations.
2. Public Sewer Locations.
3. Toilet Facilities for Male & Female.
4. Dumpster and Trash Containers.
5. Illumination. Please indicate on the site plan all locations of illumination by Light poles (LP) and by Building Lamps (BL).
6. Telephone Service – (Phone Booth—PB).
7. Parking, Interior Roads, Access to Public Streets
8. Concession Areas.
9. **PUBLIC SAFETY**
  - A. **All access points available to public and all access points available only to emergency personnel.**
  - B. **Gated and/or guarded points of travel for traffic and people.**
  - C. **Locations of fire protection devices ( i.e. extinguishers) that will be located outside.**

**APPLICATION SUBMITTALS:**

**APPLICATION/PERMIT COST: \$100.00 NON-REFUNDABLE**

Submit this application to the Planning and Building Department of the Town of Merrillville at least sixty (60) days prior to your event. Within thirty-five (35) days you will be notified of the status of this application and permit. The Town Council approves all Large Gathering Permits.

A bond in the amount of five dollars (\$5.00) per person per day for the maximum number of persons to assemble with a minimum of two thousand dollars (\$2000) is required. The bond shall indemnify and hold harmless the Town of any of its agencies, officers, or employees from any liability or cause of action that might arise by reason of granting the license and any cost occurred in cleaning up any waste material produced or left by assembly. Also, guarantees the payment of any taxes that may accrue, guarantees reimbursement of ticket holders if event is cancelled, guarantees repayment to Town for actual expenses of repair or replacement of

property owned by Town and to reimburse the Town for any security or cost incurred by the Town by virtue of the assembly for additional police for the necessity to provide ambulance services, fire services, etc. by virtue of the assembly.

Liability Insurance Certificates are permissible provided the amount meet or exceed the bond amount scheduled above.

Question concerning this application or the Large Gathering Ordinance of the Town of Merrillville can be addressed by the Planning and Building Department. Phone (219) 769363 or 769-4670. Questions concerning gambling as provided in the Indiana State law can be addressed by the Merrillville Police Department (219) 769-3722.

**August 10, 2022**

**Adam J. Espinoza  
Pepe's Off Broadway  
260 East 84<sup>th</sup> Drive  
Merrillville, In. 46410  
(219) 769-7191**

**Chief Cuttino  
Police Chief Of Town of Merrillville  
Merrillville, Indiana 46410  
(219) 769-3531**

**Dear Chief Cuttino:**

**The purpose of my letter is to advise you of an event we would like to have Saturday September 10, 2022. The event will be sponsored by Pepe's Off Broadway. WE would like to have our event to take place between 4:00pm-9:30pm or 10:00pm whichever time the Town of Merrillville will approve. The event will be in recognition of Mexican Independence Day.**

**Our goal is to bring culture, diversity to the Town Of Merrillville as have the African American, Greek, Serbian, Macedonian and Polish communities before us. We (Pepe's) have been serving our community of Merrillville for over 42 years and we hope to serve it for a long time to come.**

**I am providing you the agenda for the event on Saturday**

**September 10, 2022 and the event would commence at 4:00pm will finish at either 9:30 or 10:00pm. Chief Cuttino we are looking to hire 3 Merrillville Police officers for our event. The whole west area of the parking lot will be fenced in as to keep it enclosed and easier for the Police officers to monitor all people attending will be asked to show a valid ID to differentiate those**





**DISTRICT 6**  
6400 East 30th Street  
Indianapolis, IN 46219  
Telephone: (317) 541-4100

Page 1 of 2



Indiana Department of Homeland Security  
302 W. Washington Street, Room E208  
Indianapolis, IN 46204  
Phone: 317-232-2222

Receipt Number

328769

Visit us at: <http://www.in.gov/dhs>

Transaction #	Item(s) Purchased	Fee
467937	100 - 499 Fee: 100 - 499 Permit: AE110791 (Application: 194730) State Number: AE110791	\$134.00

**TOTAL AMOUNT DUE: \$134.00**

Payment Date
07/27/2022

Method of Payment	Check/GC#	Collected Amount	Convenience Fee(s)	Amount Collected With Fee(s)
Ledger	3953	\$134.00	\$0.00	\$134.00

**TOTAL AMOUNT COLLECTED \$134.00**

All license and permit requests are completed at the time of payment.  
No refunds will be granted.

Page 1 of 1



# MERRILLVILLE FIRE DEPARTMENT

24 W. 73<sup>rd</sup> Ave.

Merrillville, IN 46410

Robert W. Pillman- Fire Marshal

Ph. (219) 769-0004

Fax (219) 769-1341

Cell (219) 742-0107

[Rpillman@merrillville.IN.gov](mailto:Rpillman@merrillville.IN.gov)



**Station #71**  
18 W. 73<sup>rd</sup> Ave.  
Merrillville, IN

**Station #72**  
7905 Taft. St.  
Merrillville, IN

**Station#73**  
9264 Old Lincoln Hwy.  
Hobart, IN

**Station#74**  
850 W. 57<sup>th</sup> Ave  
Merrillville, IN

To: Adam Espinoza

Re: Mexican Independence/ Cultural Day Event

From: Robert W. Pillman, Fire Marshal

Date: 8/8/2022

Upon review of the above mention special event. The following is required:

- Must have at least one person at the location at all times as a trained crowd manager. Free training can be found online in a google search.
- During the event there must be two fire extinguishers near the DJ/ entertainment area. Extinguishers may be taken from the local building, provided the area of the building is not occupied.
- Any tents that may be used must have a fire rating certificate on file at Town Hall

*Robert W. Pillman*

Fire Marshal- Town of Merrillville

## AE110791 Receipt

From: Swift, Mary (mswift@dhs.in.gov)

To: adamespinozaa@yahoo.com

Date: Friday, July 29, 2022 at 11:53 AM CDT

Hi Adam

I'm following up on your application. It's been approved and sent out to the inspector for scheduling. Attached is a receipt of payment.

Thanks again and have a great weekend.

**Mary Swift**

Office of the State Fire Marshal

Indiana Dept of Homeland Security

Fire and Building Code Enforcement

302 W Washington St Rm E 241

Indianapolis, IN 46204

Phone: 317-232-2393

FAX: 317-233-0307

Email mswift@dhs.in.gov



Receipt-328769-20220729-125208PM.pdf  
25.1kB

# Alcohol and Tobacco Commission

302 West Washington Street, Room E114  
Indianapolis, Indiana 46204  
(317) 232-2430



## Alcohol and Tobacco Commission

302 West Washington Street, Room E114  
Indianapolis, Indiana 46204  
(317) 232-2430

SUPPLEMENTAL LICENSES AND RESTRICTIONS

### BEER WINE & LIQUOR - RESTAURANT (210) PERMIT

PERMIT NUMBER	COUNTY	ISSUE DATE	EXPIRE DATE
RR4537118	Lake	10/19/2021	11/27/2022

PEPE'S OFF BROADWAY INC  
d/b/a PEPE'S OFF BROADWAY  
260 E 84TH DR  
MERRILLVILLE IN 46410

ADAM ESPINOZA, PRES. ADAM ESPINOZA, SECY.

The above named permittee is hereby authorized to sell as a Beer Wine & Liquor - Restaurant (210) at and in the above designated premises in accordance with, and subject to, Title 7.1 of the Indiana Code and all acts supplemental or amendatory thereto and the rules, regulations, and orders of the Alcohol and Tobacco Commission. This permit is subject to revocation and/or suspension by the Commission at any time.

Jessica Allen, Chair  
Alcohol and Tobacco Commission

STATE FORM 48122 (12 / 10-18)  
STATE FORM 48122 (12 / 10-18)

Alcohol and Tobacco Commission  
302 West Washington Street, Room E114  
Indianapolis, Indiana 46204 (317) 232-2430

### PERMITTEE REFERENCE CARD

PERMIT NUMBER	DATE ISSUED	EXPIRATION DATE
RR4537118	10/19/2021	11/27/2022

PEPE'S OFF BROADWAY INC  
d/b/a PEPE'S OFF BROADWAY  
260 E 84TH DR  
MERRILLVILLE IN 46410

STATE FORM 48122 (12 / 10-18) 18 349



## Alcohol and Tobacco Commission

302 West Washington Street, Room E114  
Indianapolis, Indiana 46204  
(317) 232-2430

SUPPLEMENTAL LICENSES AND RESTRICTIONS

### CATERING PERMIT

PERMIT NUMBER	COUNTY	ISSUE DATE	EXPIRE DATE
CT4531831	Lake	1/31/2022	11/27/2022

PEPE'S OFF BROADWAY INC  
d/b/a  
260 E 84TH DR  
MERRILLVILLE IN 46410

ADAM ESPINOZA, PRES. ADAM ESPINOZA, SECY.

The above named permittee is hereby authorized to sell as a Catering at and in the above designated premises in accordance with, and subject to, Title 7.1 of the Indiana Code and all acts supplemental or amendatory thereto and the rules, regulations, and orders of the Alcohol and Tobacco Commission. This permit is subject to revocation and/or suspension by the Commission at any time.

Jessica Allen, Chair  
Alcohol and Tobacco Commission

STATE FORM 49122 (R2 / 10-18)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – STATE OR GOVERNMENTAL  
AGENCY OR SUBDIVISION OR POLITICAL  
SUBDIVISION – PERMITS OR AUTHORIZATIONS  
RELATING TO PREMISES

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

SCHEDULE

State Or Governmental Agency Or Subdivision Or Political Subdivision: Town of Merrillville 7820 Broadway Ave , Merrillville, IN, 46410
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Liability is amended as follows:

A. The following is added to Paragraph C. Who Is An Insured:

3. Any state or governmental agency or subdivision or political subdivision shown in the Schedule is also an additional insured, subject to the following additional provision:

This insurance applies only with respect to the following hazards for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization in connection with premises you own, rent or control and to which this insurance applies:

- a. The existence, maintenance, repair, construction, erection or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoistaway openings, sidewalk vaults, street banners or decoration and similar exposures;
- b. The construction, erection or removal of elevators; or
- c. The ownership, maintenance or use of any elevators covered by this insurance.

However:

- a. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Paragraph D. Liability And Medical Expenses Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- 1. Required by the contract or agreement; or
  - 2. Available under the applicable Limits Of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits Of Insurance shown in the Declarations.







# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/25/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Meyers Glaros Group, LLC 8605 Broadway Merrillville IN 46410	CONTACT NAME: Joanna Howell PHONE (A/C, No, Ext): 219-865-6447 E-MAIL: joanna.howell@meyersglaros.com ADDRESS: joanna.howell@meyersglaros.com	FAX (A/C, No): 219-865-6443
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Society Insurance		15261
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES CERTIFICATE NUMBER: 1613759523 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			BP15032382	11/14/2021	11/14/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 10,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BP15032382	11/14/2021	11/14/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			UM15032388	11/14/2021	11/14/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC15032386	11/14/2021	11/14/2022	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Department of Homeland Security  
Division of Fire and Building Safety  
Fire and Building Code Enforcement  
302 W Washington St, Room E241  
Indianapolis IN 46204

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD

August 18, 2022

Mavis Tire  
Calvin Wallace  
Store Manager  
8303 Broadway  
Merrillville, In. 46410

Store: (219) 202-6150

Mobile: (219) 712-1334

Ms. Sheila Shine  
Planning and Building Director  
Town of Merrillville  
Merrillville, Indiana 46410  
(219) 769-3531

Dear Ms. Shine and Councilmen of The Town of Merrillville:

My name is Calvin Wallace and I am the store manager for Mavis Tire located at 8303 Broadway in Merrillville. The purpose of my letter is to advise you that Mavis Tires is authorizing Pepe's Off Broadway located at 260 East 84<sup>th</sup> Drive in Merrillville, the use of our rear parking lot for their event which will take place on Saturday, September 10, 2022. The event will be sponsored by Pepe's Off Broadway. If you have any questions please feel free to contact me at any of the above phone numbers.

Best Regards,

Calvin Wallace



8-18-22

This is  
for Vista

## Certificate of Flame Resistance

REGISTERED  
FABRIC  
NUMBER

F-140.01

ISSUED BY  
JOHNSON OUTDOORS INC.  
BINGHAMTON, NEW YORK 13902  
*Manufacturers of the Finest  
Tent Products Described Herein*

Date of Manufacture

MAY 2009

This is to certify that the products herein have been manufactured from material inherently flame retardant as here after specified by the material supplier.

NAME: CROWN RENTALS

CITY: CROWN POINT, IN

Certification is hereby made that:

The articles described on this certificate have been manufactured with an approved flame retardant chemical in compliance with California State Fire Marshal Code, NFPA-701\*, Underwriters Laboratory of Canada, and have been tested in accordance with the Federal Test Method Specifications and meet or exceed the Military Flame Specifications of MIL-C-43008G.

Type, color and weight of material 14 OZ. WBO

Description of item certifies EFS 20 X 30 1 PC WBO

**Flame Retardant Process Used Will Not Be Removed By Washing And  
Is Effective For The Life Of The Fabric**

**Snyder Manufacturing, Inc.**

Manufacturer of Flame Retardant Vinyl Laminates

  
TENT DEPARTMENT, JOHNSON OUTDOORS INC.

\*Large Scale

This is  
for Vista

## Certificate of Flame Resistance

REGISTERED  
FABRIC  
NUMBER

F-140.01

ISSUED BY  
JOHNSON OUTDOORS INC.  
BINGHAMTON, NEW YORK 13902  
*Manufacturers of the Finest  
Tent Products Described Herein*

Date of Manufacture

MAY 2009

This is to certify that the products herein have been manufactured from material inherently flame retardant as here after specified by the material supplier.

NAME: CROWN RENTALS

CITY: CROWN POINT, IN

Certification is hereby made that:

The articles described on this certificate have been manufactured with an approved flame retardant chemical in compliance with California State Fire Marshal Code, NFPA-701\*, Underwriters Laboratory of Canada, and have been tested in accordance with the Federal Test Method Specifications and meet or exceed the Military Flame Specifications of MIL-C-43008G.

Type, color and weight of material 14 OZ. W80

Description of item certifies EFS 20 X 30 1 PC W80

**Flame Retardant Process Used Will Not Be Removed By Washing And  
Is Effective For The Life Of The Fabric**

Snyder Manufacturing, Inc.

Manufacturer of Flame Retardant Vinyl Laminates

  
TENT DEPARTMENT, JOHNSON OUTDOORS INC.

\*Large Scale