



Minutes

MERRILLVILLE STORMWATER MANAGEMENT BOARD

Tuesday, August 2, 2022 at 3:30 PM

Merrillville Stormwater Resource Center, 7404 Broadway, Merrillville, IN

CALL MEETING TO ORDER

President L.J. “Bud” Crist called the August 2nd, 2022 Stormwater Management Board (SWMB) meeting to order at 3:33 p.m.

PLEDGE OF ALLEGIANCE

President Crist led the pledge of allegiance.

ROLL CALL

Members in attendance were, President, Bud Crist, Vice President and Vice President Ralph Simek. A quorum was established. Staff members present were Executive Director Matt Lake, Attorney James Meyers, Financial Advisor Karl Cendar, and Secretary Adra Breclaw-Csanyi.

COMMENTS FROM THE PRESIDENT:

None.

MINUTES

Stormwater Management Board Minutes (SWMB) from July 5th, 2022, approved. President Bud Crist made a motion to approve the minutes from the SWMB meeting held July 5th, 2022, motion seconded by Vice President Ralph Simek. There were no questions. A voice vote was taken, and the motion unanimously passes with a 2/0 vote.

ACCOUNTS PAYABLE REGISTERS APPROVAL

Included in the agenda packet were copies of the Accounts Payable Registers from July 12th, 2022 and July 26th, 2022. Bud Crist made a motion to accept the Accounts Payable Registers from July 12th and July 26th, 2022 including corrections, seconded by Ralph Simek. There were no questions. A voice vote was taken, and the motion unanimously passed with a 2/0 vote.

Approval of claims for Accounts Payable Register for ARP from July 12th, 2022 and July 26th, 2022 with Stormwater Contractual Service appropriations/submissions. Bud Crist made a motion to approve the Accounts Payable Register for ARP from July 12th, 2022 and July 26th, seconded by Ralph Simek. There were no questions. A voice vote was taken, and the motion unanimously passed with a 2/0 vote.

OLD BUSINESS

Bud Crist – Open Bids

Matt Lake –Matt Lake discussed that although we can open these quotes when received for projects under \$150,000.00, we decided to keep them sealed and open at a public meeting. Opening and Reading of Bids for the following three bid (quotes) projects are as follows:

TREE REMOVAL FOR PHASE 1 – MEADOWLAND SUBDIVISION PROJECT - Closing of acceptance of bids (sealed bids due 7/18/22), bid opening and recommendation of award upon review by staff and attorney.

Homer Tree Service	\$147,400.00
Kelly’s Tree Service	\$97,300.00
Clemons Tree Service	\$89,300.00

This concludes the opening. It would be recommended to accept the lowest and most responsive bidder as long as the lowest quote is competed and accurate. These will be reviewed to ensure it is complete and accurate, Matt would then notify the lowest and most responsive bidder. Ralph Simek moved to accept the lowest and most responsive bidder, Cleamons Tree Service in the amount of \$89,300.00, Bud Crist seconded, no questions asked, A voice vote was taken, and the motion unanimously passed with a 2/0 vote.

TREE REMOVAL FOR PHASE 2 – MEADOWLAND SUBDIVISION PROJECT - Closing of acceptance of bids (sealed bids due 7/18/22), bid opening and recommendation of award upon review by staff and attorney.

Homer Tree Service	\$143,400.00
Kelly's Tree Service	\$94,350.00
Cleamons Tree Service	\$86,600.00

This concludes the opening for Meadowland Phase 2 Tree Removal. Ralph Simek moved to accept the lowest and most responsive bid from Cleamons Tree Service for Phase 2, in the amount of \$86,600.00, Bud Crist seconded, no questions asked, A voice vote was taken, and the motion unanimously passed with a 2/0 vote.

MARCELLA ROAD STORM SEWER PROJECT – Closing of acceptance of bids (sealed bids due 7/27/22), bid opening and recommendation of award upon review by staff and attorney.

Gough Construction	\$617,466.78
Gatlin Plumbing	\$475,000.00
Dyer Construction	\$408,818.18

This concludes the submittals for Marcella Road. Ralph Simek moved to accept the lowest and most responsive bid from Dyer Construction, in the amount of \$408,818.18, Bud Crist seconded, no questions asked, A voice vote was taken, and the motion unanimously passed with a 2/0 vote.

In the members packet are invoices for the following:

Director Matt Lake read invoices for approval for the following projects listed below:

DLZ for professional services for Marcella Road Storm Sewer Project, Addendum #5, pay request #2 in amount due this invoice for \$11,275.00 (VOICE VOTE) – Ralph Simek made a motion to approve payment of the invoice to DLZ for \$11,275.00, it was seconded by Bud Crist. There were no questions. A voice vote was taken, and the motion unanimously passed with a 2/0 vote. *ARP Appropriation*

DLZ for professional services for Marcella Road Storm Sewer Project, Addendum #5, pay request #3 in amount due this invoice for \$3,470.00 (VOICE VOTE) - Ralph Simek made a motion to approve payment of the invoice to DLZ for the Marcella Road Project in the amount of \$3,470.00, it was seconded by Bud Crist. There were no questions. A voice vote was taken, and the motion unanimously passed with a 2/0 vote. *ARP Appropriation*

Christopher B. Burke Engineering, LLC for professional services for Hickory Ridge Flood Control Improvements, in amount due this invoice for \$3,945.50 (VOICE VOTE) - Ralph Simek made a motion to approve payment of the invoice to Christopher B. Burke Engineering, LLC for the Hickory Ridge Flood Control Project in the amount of \$3,945.50, it was seconded by Bud Crist.

There were no questions. A voice vote was taken, and the motion unanimously passed with a 2/0 vote.
ARP Appropriation

Robinson Engineering, Ltd. for professional services for MSU Southmoor Subdivision Drainage Improvements Phase 2, in amount due this invoice for \$4,142.00 (VOICE VOTE) - Ralph Simek made a motion to approve payment of the invoice to Robinson Engineering, Ltd. for \$4,142.00, it was seconded by Bud Crist. There were no questions. A voice vote was taken, and the motion unanimously passed with a 2/0 vote. *ARP Appropriation*

Homer Tree Service, Inc. for Meadowdale Subdivision Phase 2 tree removal, in amount due this invoice for 86,820.00 (VOICE VOTE). Robinson Engineering reviewed and validate the request, there is still a balance left. Matt said they still have stump removals to take out for phase 2 and 3. Ralph Simek made a motion to approve payment of the invoice to Homer Tree Service, Phase 2 for \$86,820.00, it was seconded by Bud Crist. There were no questions. A voice vote was taken, and the motion unanimously passed with a 2/0 vote. *ARP Appropriation*

Homer Tree Service, Inc for Meadowdale Subdivision Phase 3 tree removal, in amount due this invoice for \$38,000 (VOICE VOTE). Again, Robinson has recommended payment based on their review. Ralph Simek made a motion to approve payment of the invoice to Homer Tree Service, Phase 3 for \$38,000.00, it was seconded by Bud Crist. There were no questions. A voice vote was taken, and the motion unanimously passed with a 2/0 vote. *ARP Appropriation*

DELTA III for installation of new 72” roadway culvert on Randolph @ 101st Street, in amount due this invoice for 15,750.00 (VOICE VOTE) – Pictures are enclosed. Ralph Simek made a motion to approve payment of the invoice to DELTA III for \$15,750.00, it was seconded by Bud Crist. There were no questions. A voice vote was taken, and the motion unanimously passed with a 2/0 vote.

Matt Lake said that he has ordered more of the 72” polymer-coated CMP culvert which will have 100+ year longevity, we sometimes get sink holes along Madison even though this area has been televised. There is a lag period when you order it and when it is received.

DELTA III for removal and replacement of culvert pipe and concrete driveway at 7463 Lincoln Mill Road in amount due this invoice for \$9,700.00 (VOICE VOTE) – Ralph Simek made a motion to approve payment of the invoice to DELTA III for \$9,700.00, it was seconded by Bud Crist. There were no questions. A voice vote was taken, and the motion unanimously passed with a 2/0 vote.

DELTA III for replacement of 24” culvert at approximate location of 8955 Louisiana Street, in amount due this invoice for \$19,250.00 (VOICE VOTE) – Ralph Simek made a motion to approve payment of the invoice to DELTA III for Louisiana Street in the amount of \$19,250.00, it was seconded by Bud Crist. There were no questions. A voice vote was taken, and the motion unanimously passed with a 2/0 vote.

Howard’s Tree Service for Taney Ditch cleaning and tree removal (73rd to Rt 30), in amount due this invoice for \$8,000.00 (VOICE VOTE) - Ralph Simek made a motion to approve payment of the invoice to Howard’s Tree Service for \$8,000.00, it was seconded by Bud Crist. There were no questions. A voice vote was taken, and the motion unanimously passed with a 2/0 vote.

Updates – Executive Director Matt Lake gave an update on the projects listed below:

- Kaiser Ditch Lateral Project (Taney Ditch) – we have received our last permit required which is from the Army Corp of Engineers. It is all set to go out for bids. DLZ will prepare all of the front-end documents. We will get the advertising out and get some numbers in. This will be half ARP and half Little Cal monies. It will not come out of our budget at all.
- 101st & Clay Street Drainage Project - This is a Winfield project that is in Merrillville. Two culverts are being changed with some grading/ditch clearing. This will help both Towns. DLZ has all of the plans and has made some revisions. They should be able to put this out for bids and is waiting on one easement from Mr. & Mrs. Hammond, after that it should move forward. We are in full support of this project.
- Hickory Ridge Lake Apartment Regional Basin Design survey work has been commenced by Christopher B. Burke Engineering. All of the survey work is completed and the engineering is being worked on. By late fall we should have a set of plans and put it out for bids this winter and starting work next year as our budget allows. Bud asked how this will work, Matt said it will be designed as a large regional dry basin and I can share the hydraulic analysis. This will detain runoff before entering Turkey Creek - Lateral 6, and it will be a complete reconstruction of supporting stormwater infrastructure. This will be a tremendous improvement for this area.
- Southmoor Park Drainage Project, Phase 2, plans are about 95% complete by Robinson Engineering, Ltd. Matt will be reviewing the plans and will strategically wait to put it out to bids with a project that Merrillville Conservancy District (MCD) since they are designing a project in the same area. MCD is planning sanitary improvements in that area so by coordinating our schedules with them there will be less duration of disturbance for residents regarding construction. This will probably bring project costs down for both entities if we bid/advertise these projects out at the same time this winter.
- Independence Street Drainage Phase 2 is about 95% complete with engineering. Matt has received a set up plans and is marking them as needed. It is almost set to go but Matt wants to do a walk through with them just to make sure they are considering everything. This would include offsite and easements that would be needed.
- Grassfield Subdivision/9401 Randolph St Drainage Coordination with NRCS, and they confirmed they don't have cost share programs that would assist. We have full cooperation with the property owners to establish permanent drainage easements at no cost. This will allow for drainage improvements to help Grassfield and Auburn Hills Subdivisions as well as Randolph St. Christopher Burke prepared the easement agreement. They are sending it to Mr. Bud & Ken Hayes for their review and signature, then we will get it notarized recorded, and move forward with the design. We have also prepared an application to the LCRBDC to help cover the design cost.
- Delta III Randolph 72" roadway culvert project was completed on July 6th, 2022. The project took about a half day and we did not have to interrupt traffic to bad. The existing culvert was severely deteriorated and dangerous. Ralph Simek mentioned that with the new culverts what is the life expectancy? Matt said that the polymer coated is 100 plus years. The plus means they don't have an end date and may last much longer. They do not make the 72" HDPE so our best affordable option is to install the polymer coated CMP which is the best alternative and is a much less expensive than concrete box culverts. This allows us to get projects done in an economical way but then have it last 100 years of service life. Ralph asked, what is used to join the two culverts together? Matt said there is banding used to join them together, which keeps it adequately sealed.

NEW BUSINESS

Bud Crist – None

Matt Lake – Matt said that we have drafted our budget with our financial advisor, and adjusted our anticipated costs due to inflation. Matt said Karl Cender can comment on this. Karl Cender said that we haven't raised our stormwater fees so we may have increased just a few areas because some of the miscellaneous revenues that we are receiving so that helps with some of the inflation and cost increase so we will probably give the budget at the September meeting. As you know the council will have a public hearing and we include this as a courtesy. It is not required but it been a long tradition that we include it and we tack it on as they do all other towns budgets.

OTHER BUSINESS

Matt Lake – Update: Stormwater Ordinance Update/New IDEM Permit Regulations, it is essentially done; with a few revisions with Daren Olson from Christopher Burke Engineering. We included all the new IDEM Permit regulations to ensure compliance. We also used the new LTAP model ordinance as a guide. Our ordinance still includes Low Impact Development requirements and additional wetland protection measure that we are trying strategically to protect class one and two wetlands since the state has passed a law that has put them in harms way. We also did complete a new draft of our flood hazard areas ordinance, and sent to Attorney Jim Meyer as well as IDEM review and comment prior to sending it to the Council.

Staci Goodwin from IDEM completed and on-site audit of our MS4 Program to ensure compliance with MCMs 1,2,3, & 6. As a result, there were a few items identified in the Public Works facility that would need corrective action. They are in the process of making those improvements. The Stormwater Resource Center had no deficiencies and was praised by Staci as being an example of compliance. It truly was a random audit.

Bud Crist and Matt Lake has a meeting with the union representative Dave Fagan Local 150 Financial Secretary to see if there are any options for having a crew using union labor using some type of contract. They said they can draft a Labor Participation Agreement similar to what they have used in the past. They will send us a draft for Attorney Jim Meyer to review, then we will proceed from there. Bud said they must have a change in attitude, Operator Engineers 150 local are pretty strict, so they've had a change in heart and were interested in helping us out. We have been looking for years to have a couple of part-timers, a small drainage crew, but instead of having actual employees we can have a crew, again under contract, that way we can schedule it and have them come in and do the work. This way there is no real down time at that point. Jim said then it would be as needed.

PUBLIC COMMENT

Two representatives are present.

Tim Hollensworth said he is from VS Engineering, and that they are currently working on a few of our stormwater projects and thanked the Board Members.

Frank Stewart from DLZ was present to answer any questions and thanked the Board Members.

Matt mentioned that it is National Night Out and we prepared maps for the event.

Jim asked if there was anything the Town had to do with the FEMA Flood Insurance Maps? Matt responded that FEMA has not had any significant updated since 2012 and local changes due to LOMAs.

Bud asked about the contracts for Marcella Road Drainage Improvement Project and Matt said that DLZ will review Dyer's bid then we will proceed with having the contracts signed and move forward with a pre-construction meeting with Dyer Construction.

ANNOUNCEMENTS

President Crist said the next SWMB meeting is set for Tuesday, September 6th, 2022, at 3:30 pm at the Stormwater Resource Center

ADJOURNMENT

The meeting was adjourned at 4:08 pm.

Respectfully submitted,
Adra Breclaw-Csanyi, Staff Secretary