

**STORM WATER MANAGEMENT BOARD MEETING
MINUTES
JANUARY 4, 2011**

President Bud Crist called the January 4, 2011 Storm Water Management Board meeting to order at 5:00 p.m. Members in attendance were Barbara Ghoston and Dorinda Gregor. Staff present included Councilman Tom Goralczyk, Councilwoman Chrissy Barron, Attorney Steve Bower, Howard Fink, Town Administrator, Jon Derwinski-Robinson Engineering, Matt Lake-Christopher Burke Engineering, and Public Works Director Bruce Spires.

Barbara Ghoston motioned to approve the December 7, 2010 and the correction to the November 3, 2010 Merrillville Stormwater Management Board meeting minutes, seconded by Dorinda Gregor. Upon roll call vote, the December 7, 2010 and the correction to the November 3, 2010 Merrillville Storm water Management Board meeting minutes was unanimously approved.

Dorinda Gregor motioned to approve the December 29, 2010 under the 626 line items on the claim list only, seconded by Barbara Ghoston. Upon roll call vote, the December, 2010 claim list was unanimously approved.

Howard Fink stated the appeal filled by Michael Halpin, 5590 Broadway was denied. This appeal was reviewed by Howard Fink and Steve Bower and since there are two parcels and a flat rate system is used, the only solution would be for the owner to combine the two parcels. A letter will be prepared and sent to the owner on 01-05-11 advising him that since the appeal was not followed through that it was denied.

Discussed was the broken pipe located at 73rd and Taney Street that was repaired. There were fourteen residents notified regarding the problem. A written warning was given to Utilities Inc. for not having the necessary manhole silt basket during this emergency response. The Storm Water Management Board should conduct an educational outreach meeting to advise the importance of following through on the MS4 regulations.

OLD BUSINESS

Jon Derwinski stated the Chapel Manor project was placed on hold until a revision of the box culvert drawings have been approved. It is easier to replace the collapsed old structure during the winter months. The excavation of the repair will begin in a couple of weeks. The new storm water management board sign will be placed at the job site.

NEW BUSINESS

1. Enclosed in the monthly packet is a meeting date schedule for the year 2011.

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2. Submitted for the SWMB to review was stationary designs. Once design has been selected it will be submitted for printing.

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3. There have been four application submitted to review for the secretary's position. The SWMB will have to make a recommendation to the Town Council.

4. President Bud Crist provided the Board with information for the purchase of the following equipment:

a. Off road vehicle-ARGO 848 Avenger. It is a land, water vehicle having a wench on the front and rear. This unit is priced at \$20,465.51 from Warsaw Power and Equipment. It can be used for the Town of Merrillville during emergencies.

b. Yamaha four wheel ATV which will be used for inspections. Tracks will be installed on the ATV. This will be purchased from MAXIM's Dealership for \$10,157.63 with the tracks purchased at \$5,931.

c. A trailer hitch will have to be installed on the SWMB Pick-Up in the amount of \$153.00

d. A trailer for the transporting of the off road vehicle to be purchased in the amount of \$1,523.00.

On December 31, 2010 the unexpended balance in the SWMB account is \$392,735.00
The SWM Utility should be receiving our utility fee reimbursement collected from Lake County approximately the middle of January, 2011

Total amount encumbered from the 2010 budget is \$376,000 which is earmarked for the Chapel Manor project, the backhoe, and street sweeper.

The SWMB discussed maintaining a cash reserve.

Dorinda Gregor motioned to approve the purchase of the above mentioned items, seconded by Barbara Ghoston. Upon roll call vote, the above mentioned items was unanimously approved to be purchased.

Discussed was the possibility of purchasing property for a proposed SWM Utility office. This will be researched later.

Applicants for secretary position to be interviewed on January 31, 2011.

The SWMB approved Resolution 10-41 for the transfer of funds into encumbered 2010 accounts. This was previously approved at the TC meeting held on 12-28-10.

Since payment for the leased copier should be the same per month, the SWMB approved payment to be made on a monthly basis so there will not be a delinquent payment due to the processing of invoice.

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Meeting adjourned at 6:30 p.m.
Respectfully submitted,
Dorinda Gregor
Recording Secretary