

Regular Meeting Minutes of the McBain City Council May 11, 2020  
held at the meeting room of the fire station, 7:00 pm

Present: Mayor Roberts, D. Heuker, Warren, Heethuis, D. Smith, Kubiak, Lutke, M. Smith, and Mike King, Herb Bronkema, H. Heuker  
Absent: none

Called to Order by Mayor Roberts at 7:00pm

Pledge of Allegiance

Invocation by Smith

- Motion by Lutke, supported by Smith to approve the agenda, approved 6-0.
- Motion by Lutke, supported by Kubiak to approve the Final Project Plan for Water System improvements and designating an authorized project representative for the project, approved unanimously 6-0.
- Motion by Heethuis, supported by Smith to approve the regular April 13, 2020 minutes, approved 6-0.
- Motion by Heuker, supported by Kubiak to receive financials as presented, approved 6-0.

**Treasurer Report:** all but 2 of personal property DLQ bills have been received.

**Clerk Report:** Audit begins June 1<sup>st</sup>. Our zoning officer position will remain a service contract position.

**Public input** -Lutke expressed Thanks to the DDA for the support they gave to our downtown businesses. It was much needed and appreciated.

**Zoning Report** – none

**King DPW Report**

- Working to prepare for Memorial Day weekend.
- Cleaned out the shed at the sewer pond and hauled the scrap metal away.
- Water main flushing has started.
- Flowers will come next Wednesday. **Volunteers are needed** for planting at noon Wednesday, May 20 and Thursday, May 21 please meet at the DPW building. Students usually do this for the city but that will not be possible this year. Social distancing guidelines will be observed.
- Motion by Lutke, supported by Heuker to pay Pete Mischler to help with the Saturday cleanup and haul away the scrap, approved 6-0.
- Need to consider replacement of the JD front mower. After discussion this was tabled for more information gathering.
- Marking valves is almost done.
- Motion by Smith, supported by Lutke to increase Westdorp part time hours to 40 hours per week for the next 2 weeks, approved 5-1 with Heethuis dissenting.
- Cemetery needs so much cleanup and attention for overgrown shrubs and plants and general maintenance. Considered a seasonal 12-week employee for this job. Motion by Heuker, supported by Smith to post a notice for this seasonal job focused primarily on cemetery, approved 6-0.
- The service door and the header of the overhead door of the shed at the sewer pond will be fixed.

**Old Business-** The McBain Heritage Days will be cancelled for this year. After careful consideration, the committee felt that we cannot expect the businesses to donate to this cause when they are already struggling financially during this health crisis. Our businesses have always faithfully supported this festival and now we need to support them by respecting their situation. We are looking forward to next year when hopefully we will be able to resume normal celebrations.

**New Business –**

- Motion by Lutke, supported by Kubiak to adopt the new FOIA guidelines, approved 6-0.
- Motion by Lutke, supported by Kubiak to table the water ordinance update pending input from our attorney, approved 6-0.
- Motion by Lutke, supported by Heuker to implement recertification and renewal of our Health Insurance plan, approved 6-0.
- Motion by Lutke, supported by Smith to Opt Out of the PA 152, approved 6-0.
- Motion by Lutke, supported by Heuker to table the TIFA DDA appointment pending contact with the members that are up for term renewal, approved 6-0.

**Mayor's Report**

- Viking has presented an option to buy 20 acres of the 80-acre parcel that the city owns. Discussion followed and Motion by Lutke, supported by Smith to table this for further research, approved 6-0.
- May 21<sup>st</sup> meeting will be cancelled.

**Committee Reports and Recommendations**

- Heuker- the townships have accepted the proposal from the city for purchasing the Fire department building. We need to establish a committee to sort through the logistics of making this happen. Heuker suggests a transition committee consisting of 2 representatives from each entity to come up with a proposal for all to consider. Mayor will contact the township supervisors to start this process.
- Smith - we do have a hardship ordinance for residents if they find themselves in financial difficulty regarding utility payments.

- Warren and Lutke have been working to organize volunteers to help weed our flowers and have all but 1 block covered for the season. We will need a crew of volunteers to plant on Wed. May 20<sup>th</sup> and Thurs, May 21<sup>st</sup>. Meet at noon at the DPW building if you can help. THANK YOU to our citizens who have stepped up to make our town beautiful!
- Heethuis has printed cemetery rules on bright paper to post around the cemetery to hopefully help people be aware of what they may and may not place on the graves. Motion by Lutke, supported by Kubiak to approve placement of these notices, approved 6-0.
  
- Mayor Roberts adjourned the meeting at 9:40pm.

Marcia Smith,  
McBain City Clerk

Next Meeting will be June 8, 2020