

Regular Meeting Minutes of the McBain City Council May 10, 2021
held at the meeting room of the fire station, immediately following the public hearing.

Present: Mayor Roberts, D. Heuker, Warren, Heethuis, D. Smith, M. Smith, H. Heuker, Kubiak, Lutke, Mike King

Absent: none

Called to Order by Mayor Roberts at 7:05pm

Pledge of Allegiance

Invocation by Smith

- Motion by Smith, supported by Kubiak to approve the agenda, approved 6-0.
- Motion by Heuker, supported by Kubiak to approve the April 12, 2021 minutes, approved 6-0
- Motion by Smith, supported by Heethuis to approve the financials as presented, approved 6-0. Lutke commented that the DPW Supervisor had done a good job staying within the budget guidelines for his department.

Treasurer Report:

Clerk Report: amend the Land Development budget to accommodate the loan to TIFA of \$150,000.00. Motion by Lutke, supported by Heethuis to amend the land development budget for the 1-year loan to TIFA, approved, 6-0. Also, the City of McBain election will be November 2, 2021. Forms for filing are available at the Clerk's office. The deadline is July 20, 2021.

Zoning Report: Chase Barber is continuing to do our zoning work along with his job in Manistee.

Public input: none

DPW Report:

- King presented a new design for a logo on the city trucks. Motion by Heuker, supported by Smith to change the City Logo, Lutke added the amendment that if approved it needs to be reworked, this was accepted by Heuker and supported by Smith, approved by roll call vote 5-1 with Heethuis dissenting.
- Motion by Lutke, supported by Smith to accept the change that Viking wants as presented on the RR track facility Plan, approved 6-0.
- Motion by Lutke, supported by Heuker to approve pursuing the installation of a more secure email system with seven licenses, approved 6-0. More discussion will follow.
- Motion by Lutke, supported by Heethuis to approve moving forward with a new fiber optic connection in the new building for our internet service there, approved 6-0.

Old Business-none

New Business-Motion by Lutke, supported by Kubiak to accept the equalization agreement with the county. Withdrawn.

- Motion by Lutke, supported by Heuker to table until the May 20, 2021 meeting, approved 6-0.
- Motion by Heuker, supported by Smith to table the PA 152 discussion until the May 20, 2021 meeting, approved 6-0.

Mayor's Report

- May 13th the bids for the Water System Improvement Project will be opened at 1:00pm at the fire station meeting room. Scott Conradson and Daire Rendon have been very helpful in this process.
- Meeting with the McBain School to discuss North Street development ended with no progress.
- Mr. Knapp is working on the traffic study recommendations.
- Motion by Heuker, supported by Lutke to pass the Authorizing resolution for the CDBG grant, approved 6-0.
- Motion by Lutke, supported by Kubiak to adopt the Community Development Plan, approved 6-0.
- Motion by Smith, supported by Kubiak to approve the Public Participation Certification Form, approved 6-0.
- Motion by Lutke, supported by Smith to approve the Certification by the City of McBain Form, approved by roll call vote 5-1. Heuker dissenting.
- Motion by Smith, supported by Kubiak to approve the Statement of Assurances Form, approved by roll call vote 5-1, Heuker dissenting.
- Motion by Heethuis, supported by Kubiak to approve the Residential Anti-Displacement and Relocation Assistance Plan under Section 104(d), approved by roll call vote 5-1, Heuker dissenting.

Committee Reports and Recommendations

- Heuker- nothing
- Smith- Banner for McBain Days to hang over M66, request \$2000.00 from the City to support the McBain Days. Motion by Lutke, supported by Heethuis to donate \$2000 from the Recreation Development line in the general budget, approved 6-0.
- Heethuis – Section M record keeping has been changed to a word document so that we can use the computer to keep records.
- Lutke – meeting with employees about the Employee Handbook. The Planning Commission has studied the Capital Improvement Plan that needs to be in place for the MEDC application. The Planning Commission unanimously approved the Capital Improvement Plan and recommends to the Council that they approve it as well. It is a 6-year plan.
- Motion by Heethuis, supported by Kubiak to approve the Capital Improvement Plan as recommended by the Planning Commission, approved 6-0.

- Motion by Kubiak, supported by Heuker to approve Mike Heuker as the Chairman of the Planning Commission, approved 6-0.

Mayor Roberts adjourned the meeting at 9:06pm.

Marcia Smith,
McBain City Clerk

Next meeting is May 20, 2021