

Regular Meeting Minutes of the McBain City Council June 8, 2020
held at the meeting room of the fire station, 7:00 pm

Present: Mayor Roberts, D. Heuker, Warren, Heethuis, D. Smith, Kubiak, Lutke, M. Smith, and Mike King, Craig Fisher, Herb Bronkema, H. Heuker, Adam and Maggie Southwick and reps., Den Houten, Harwell, John from Fleis Vandenbrink, Tom Schepers and Ken Stahl

Absent: none

Called to Order by Mayor Roberts at 7:00pm

Pledge of Allegiance

Invocation by Smith

- Motion by Lutke, supported by Smith to approve the agenda, approved 6-0.
- Motion by Lutke, supported by Smith to approve the May 2020 minutes, approved 6-0.
- Motion by Heuker, supported by Smith to receive financials as presented, approved 6-0.

Rezoning request: Motion by Lutke, supported by Kubiak to accept the recommendation from the Planning Commission to adopt the Ordinance #06082020 to Rezone 407 W Maple from R-2 to C-2, approved 5-1 with Heuker casting the dissenting vote.

Motion by Lutke, supported by Kubiak to enact the Ordinance #06082020 and that as required by Section 20.05.B of the zoning ordinance the McBain City Council hereby states the reasons for approving the rezoning requested by Adam and Maggie Southwick by adopting as its own the March 2, 2020 Planning Commission findings of fact concerning the rezoning request, approved 5-1 with Heuker casting the dissenting vote.

Bond Resolution- John from Fleis VandenBrink presented and discussed the Resolution Authorizing Publication of Notice of Intent to Issue Bonds and Declaration of intent to Reimburse Project Expenditures with Bond Proceeds. Motion by Lutke, supported by Kubiak to approve this resolution, approved 6-0.

Amendment to the Owner-Engineer Agreement #1 was explained by Fleis VandenBrink. It moves money from construction to the design phase and allows us to get the process started and give us a time advantage. Blake from USDA recommended that we make this amendment. Motion by Lutke, supported by Heuker to amend the Owner Engineer Agreement, approved 6-0.

Treasurer Report: none

Clerk Report: Health insurance meeting with Sindy Huver and our employees is scheduled for Wed., June 10, 2020 at 3:00pm

Public input -Den Houten and Harwell both stated their positions for running for election for Prosecuting Attorney on August 4th. Shelly Harwell shared her work at Michigan Works and how she is trying to facilitate job recovery after the COVID shutdown. Ken Stahl commended the council for approving the zoning change to allow new business in McBain.

Zoning Report – none

King DPW Report

- The Water/Sewer connection on Elm St from Martin to Jasper is just about completed.
- The sewer Permit for the wastewater plant has several contingencies that have to be met before the end of the year. These include 3 deep monitoring wells.
- Engineering evaluation of the sewer ponds- Fleis Vandenbrink will contact DEQ to find out exactly what information they need.
- Bids for improvements on Grace St. are being collected.

Old Business- Motion by Smith, supported by Kubiak to move the TIFA DDA board appointments to our June 18th meeting, approved 6-0.

- Motion by Heuker, supported by Smith to hire Sarah Plugger as our seasonal worker with a starting date of June 3, 2020, approved 6-0.
- Council received the Certificate of Survey for the 80 Acres. Viking is interested in 28.18 acres for their expansion. A notice will be posted as required by our Charter for sale of City property. Motion by Smith, supported by Heuker to post the notice for Bids for 28.18 acres for a minimum bid of 3000.00 per acres. All bids must be returned to the Clerk's office by 4:00pm on June 18, 2020, approved 6-0.

New Business

- **BOR** change of date resolution. Motion by Lutke, supported by Smith to approved the change of date for Board of Review to July 20, 2020, approved 6-0.
- Motion by Heuker, supported by Smith to approve the request from NMC to use the small portion of city property for the cross country on August 21, 2020, approved 6-0.
- **Closed Session-** Motion by Smith, supported by Heuker to enter Closed Session 8:30pm to review and consider the contents of an application for employment, approved by roll call vote 6-0.
- Mayor ended Closed Session at 8:55pm

Mayor's Report

- Letter needs to be sent to the city residents regarding the need to determine water connections in each residence. The letter needs to state what we need to do and what is required by the DEQ. Motion by Lutke, supported by Smith for the Mayor and DPW supervisor to put the notice together, approved 6-0.

Committee Reports and Recommendations

- Heuker- Motion by Heuker, supported by Smith to increase the Mayor and Treasurer's salary to match the increase budgeted for the clerk retroactive to May 1, 2020, approved 6-0.
- Motion by Heuker, supported by Kubiak to receive and accept the TIFA DDA budgets for 20/21, approved 6-0.
- Heethuis is working with B & D to make new signs for the cemetery.

- Mayor Roberts adjourned the meeting at 9:15pm.

Marcia Smith,
McBain City Clerk

Next Meeting will be June 18, 2020