

Regular Meeting Minutes of the McBain City Council June 10, 2019  
held at the meeting room of the fire station, 7:00 pm

Present: Mayor Roberts, D. Heuker, Warren, D. Smith, Kubiak, Heethuis, Lutke, M. Smith, Craig Fisher, Mike King, Brenny H. Heuker, Sharon Noordhoek, Herb Bronkema, Nicole (attorney), Cadillac News

Absent: none

Called to Order by Mayor Roberts at 7:00pm

Pledge of Allegiance

Invocation by Smith

- Motion by Lutke, supported by Smith to approve the amended agenda, approved 6-0.
- Motion by Lutke, supported by Smith to approve the May minutes, approved 6-0.
- Motion by Lutke, supported by Smith to receive financials as presented, approved 6-0.

**DDA/TIFA guidelines** – our attorney looked over the new statutes for DDA/TIFA some changes were made and the amendments for terms will be implemented as they become necessary. They need to hire a secretary to do minutes and take care of records and a director.

Motion by Lutke, supported by Heethuis to eliminate the closed session that was listed on the approved agenda, approved 6-0.

Lutke thanked Herb Bronkema and Sharon Noordhoek for all the work they do for TIFA/DDA and the City.

**Treasurer Report:**

**Clerk Report:** we need signatories for the insurance 125 plan. Motion by Heuker, supported by Heethuis to approve the Mayor and Clerk as signatories for the Section 125 plan for our insurance, approved 6-0.

**Public input** – None

**Fisher/King DPW Report**

- The cemetery and streets were picked up and clean and flowers planted prior to Memorial Day.
- Culverts have been installed at the cemetery and on the bike path. Some grass patching is still necessary by the bike path.
- Price for paint striping for parking spaces etc was received from PK. Motion by Lutke, supported by Heethuis, to approve the estimate for this work, approved 6-0.
- Cemetery ditch is steep to mow on Cemetery St near the east end and they are researching how to make this a safer area without adding more water runoff for neighboring residents.

**Old Business**-applications were received for the zoning ordinance enforcement officer and were referred to the labor committee for consideration.

**New Business**

- Motion by Lutke, supported by Heuker to approve the “opt Out” option with PA 152 again for this year, approved 6-0.
- Motion by Lutke, supported by Smith to approve the tax-exempt property inspection schedule, approved 6-0 with the stipulation that the City be provided with a list of which properties are on this list.
- Motion by Lutke, supported by Smith to authorize Heuker to begin discussion with the townships about the fire building rent with a 2.5% raise to reflect the rate of inflation + 1% catchup increase which will be approximately a \$260.00 increase for this year, approved 6-0.
- Motion by Smith, supported by Heethuis to increase the EMS rent to \$1000.00 for their annual space rent, approved, 6-0.
- Motion by Smith, supported by Lutke to approve the NMC request for road use for the CC meet scheduled for August 23<sup>rd</sup> with the requirement that they use water soluble paint or removeable signs to mark the path, approved 6-0.
- Motion by Lutke, supported by Heethuis to approve the Mayor sending the METRO ACT to the attorney for review before the extension of the contract is approved, the Mayor may sign if the attorney approved the contract, approved 6-0.

**Mayor's Report**

- The application for the USDA loan for the water system improvements is being worked on and should be ready soon.
- Motion by Lutke to set a second June meeting for June 20<sup>th</sup> at 7:00pm, withdrawn.
- Annual posting our meeting schedule on the board, the website and the Sentinel.
- Motion by Lutke, supported by Heuker to schedule a second regular council meeting on the 3<sup>rd</sup> Thursday of every month, approved 6-0.
- June 17, 2019 at 2:00pm is the second **Coffee Hour** scheduled with the Mayor and Sen VanderWall at the meeting room of the fire station.
- Motion by Lutke, supported by Heethuis to move forward with a recommendation from Biewer to log the 80 acres property that the City owns. The EDC will head up this project, approved 6-0.

**Committee Reports and Recommendations**

- Lutke/Heuker - The 125 Plan for this year has been formulated and we are moving forward with implementation and employee education.
- Smith – the utility committee has communicated with Summit requiring that the antennas be removed from the water tower within 90 days. McBain Days planning is coming together.
- Lutke – Planning Commission is reviewing the county recreation plan to use as a road map for the city recreation plan so we are eligible for grants next year.

➤ Letters will be sent out regarding properties that need mowing.  
Mayor Roberts adjourned the meeting at 8:40pm.

Marcia Smith,  
McBain City Clerk