

Regular Meeting Minutes of the McBain City Council July 12, 2021

held at the council room of the City Office building at 9478 S Morey Rd, McBain MI, at 7:00pm

Present: Mayor Roberts, D. Heuker, Heethuis, D. Smith, M. Smith, Kubiak, Lutke, Mike King, Warren, Ken Mlcek

Absent: H. Heuker

Called to Order: by Mayor Roberts at 7:00pm

Pledge of Allegiance

Invocation by Smith

- Motion by Smith, supported by Kubiak to approve the amended agenda, approved 6-0.
- Motion by Lutke, supported by Smith to approve the June 14 and June 24 Special meeting minutes, approved 6-0.
- Motion by Lutke, supported by Smith to approve the June financials as presented, approved 6-0.

Treasurer Report: notified by county that we have unclaimed property that we pursue. Motion by Lutke, supported by Heethuis to authorize the Mayor or Clerk to pursue claiming the property for the city, approved 6-0

Clerk Report: Motion by Heethuis, supported by Lutke to approve the contract for printing with the county, approved 6-0.

Motion by Heethuis, supported by Lutke to approve the request from NMC to use roads for the cross-country events on August 20 and Sept 21, approve with the need to work out the details because of the water project. Approved 6-0.

Motion by Lutke, supported by Smith to proceed to accept utility payments at the new office building and by mail and not at the hardware beginning January 2022, approved 6-0.

Zoning Report: none

Public input: none

DPW Report:

- Working on details for water project

Old Business-none

New Business: Motion by Lutke, supported by Heuker to approve the general account budget amendments as presented by the clerk, approved 6-0.

Motion by Heuker, supported by Heethuis to go ahead with the recommended changes to the Employee Handbook, approved 6-0.

Motion by Lutke, supported by Kubiak to approve the changes made to Mike King's contract, approved 6-0.

Motion by Lutke, supported by Heuker to approve the changes made to Brennyn Morris' contract, approved 6-0.

Motion by Lutke, supported by Kubiak to approve the changes made to Bruce Aittama's contract, approved 6-0.

Office hours in the new building were discussed and will be determined by Mayor, Clerk and Treasurer and published.

Community Room Lease was discussed and sent back to committee for revision and will be considered next month.

Mayor's Report

- MEDC notifications were sent out and we did not receive one.
- Problems at the water tower location were discussed. Motion by Lutke, supported by Smith to fence the area, approved 6-0.
- Ken Mlcek presented the specific resolution needed by the DWRF, Motion by Heuker, supported by Lutke to approve the resolution. Approved 6-0.
- Mayor Roberts shared the tentative schedule for the water project. If you are wondering, you may contact the Clerk's office. Please understand this is just a progression of how they will proceed and not an exact time frame. Work will begin next week. And the last workday for this year is expected to be October 29th. Council appreciates the patience of all our residents as we work through this project.
- July 19 at 1:00pm we will hold the Groundbreaking Ceremony for the Water Project. We will meet at the new office building and walk over to the site.
- Mayor Roberts will meet with both school Superintendents to answer questions and notify of the work progression.
- Our next meeting will be August 9, 2021
- **Committee Reports and Recommendations**

Smith – McBain Heritage Days are this week. July 16, 17, and 18. We are very excited about all the events that are planned. Beginning with the dinner at the new community room on Friday evening and ending with the Community Worship Service that will be held at the McBain Baptist Church. The committee is so grateful for the support received from area businesses!

Heuker – Thank you to Donna Lutke for all the work on the employee handbook and employee contracts. It is very much appreciated.

Mayor Roberts adjourned the meeting at 8:55pm.

Marcia Smith,
McBain City Clerk

Next meeting is August 9, 2021

