

Regular Meeting Minutes of the McBain City Council January 21, 2021 - UNAPPROVED
held at the meeting room of the fire station, 7:00 pm

Present: Mayor Roberts, D. Heuker, Warren, Heethuis, Lutke, D. Smith, M. Smith, H. Heuker, Mike King, Scott Hunter

Absent: Kubiak

Called to Order by Mayor Roberts at 7:00pm

Pledge of Allegiance

Invocation by Smith

- Motion by Lutke, supported by Heuker to approve the agenda, approved 5-0.
- Motion by Lutke, supported by Smith to approve the January 11, 2021 minutes, approved 5-0

Scott Hunter- Explained the unrestricted funds and answered questions to clarify information and budgeting procedures.

Treasurer Report: none

Clerk Report: Grand Traverse Mobil Communications bill for telecommunications work.

Zoning Report: none

Public input: none

DPW Report

- Ice Rink is started and will be sprayed to increase ice layer.
- Water Project will hopefully be starting in May.
- DPW has been trying to keep sidewalks plowed. This is not a top priority, but many positive comments have been received.
- Cross Connection program- Motion by Heethuis, supported by Heuker to move to a 3-year contract at \$2300.00 per year with CCRA Professional Services for inspecting and reporting on backflow preventers, approved 5-0.
- King purchased a box pusher for the tractor plowing snow in parking lots, to decrease wear and tear on the truck and save much labor time. Purchased a Demo unit from Ellen's Equipment and used a trade in of the city brush hog that was not being used. Net cost to the city is \$5000.00. Council approved.

Old Business-none

New Business-none

Mayor's Report

- Letter was sent to secure permission for early purchase of the BS & A software from the Water system project funding.
- Master Site Plan for the Recreation Park Development was received. Motion by Lutke, supported by Heuker to work towards the \$60,000.00 goal in the grant process to get started on the playground section with money coming from our General Fund recreation development line item, Land Development fund, donations, and look for other avenues of funding, approved 5-0.

Committee Reports and Recommendations

- **Smith-** reported on the cat nuisance problem,
 - Utility Committee met and opted to raise the turn on fee for restoration of utilities if your utility has been shut off for non-payment of fees. Motion by Heethuis, supported by Lutke to accept the recommendation of the utility committee and raise the restoration of utilities fee to \$250.00, approved 5-0.
 - Establish a Project Committee for the Water System Improvement Project, Motion by Lutke, supported by Heuker to appoint the Mayor, DPW Supervisor, Mayor pro tem and Utility Committee Chairman as the Point People so that if a decision needs to be made, they can do it without calling a meeting of the complete council, approved 5-0.
- **Heuker** presented employee agreements with updates reflecting the current practices for our DPW employees, Motion by Smith, supported by Lutke to approve the recommended employee agreement for Bruce Aittama, approved 5-0. Motion by Lutke, supported by Smith to approve the recommended employee agreement for Brenlyn Morris, approved 5-0. Motion by Heethuis, supported by Smith to approve the recommended employee agreement for Mike King, approved 5-0.
- **Thank you to Donna Lutke** for all your time and work to make these updates!
- Exhibit B of the agreements should be updated with every council action.
- Mayor Salary was discussed, research is being done and a decision will be made at our next council meeting.

Mayor Roberts adjourned the meeting at 9:00pm.

Marcia Smith,
McBain City Clerk

Next meeting is February 8, 2021