

Regular Meeting Minutes of the McBain City Council December 9, 2019
held at the meeting room of the fire station, 7:00 pm

Present: Mayor Roberts, D. Heuker, Warren, Heethuis, Lutke, D. Smith, Kubiak, M. Smith, C Fisher, Shane Plugger, Chase Barber

Absent: H. Heuker, M. King

Called to Order by Mayor Roberts at 7:00pm

Pledge of Allegiance

Invocation by Smith

- Motion by Smith, supported by Kubiak to approve the agenda, approved 6-0.
- Motion by Lutke, supported by Smith to approve the November 21,2019 minutes, approved 6-0.
- Motion by Lutke, supported by Heuker to receive financials as presented, approved 6-0.

Treasurer Report: none

Clerk Report: Election Source- additional 5- year coverage on new equipment. Motion by Lutke, supported by Smith to pay at the end of the coverage if necessary, approved 5-0.

Public input -Shane Plugger had questions about usage for a piece of property he is considering. Council recommended he get a Phase One study done with the EPA.

Zoning Report – waiting for the NMC zoning permit approval, Zoning permit from Hamilton Trucking with many different usage ideas, Site plans need to be brought to the Planning Commission prior to issuing any zoning permits in the commercial or industrial areas, Council needs to draw up a form that can be used for gathering the signatures required from the land owners within the TIFA district when needed.

King DPW Report

- Water line break on S Roland was repaired.
- Bills for the Biewer sewer line damage repair have been received.

Old Business-

Motion by Lutke, supported by Kubiak to approve the November budget amendments, approved 6-0.

New Business –

- Zoning Ordinance – because it is totally out of date with new State regulations it needs to be redone and updated. Research is being done to discover the best approach to this. The cost estimates so far are \$50,000 to \$60,000.
- Excused Absences- Motion by Heethuis, supported by Smith (because of our Charter Section 5.5 Vacancy defined) to excuse Lutke for the January, February, and March meetings, approved 5-0, Lutke abstained.

Mayor's Report

Water update will be on the 19th of December

Committee Reports and Recommendations

- Heuker/ Labor Committee- 1). Recommend that Fisher's contract as Temporary Consultant be extended for 1 year with all the terms and conditions previously stated. Motion by Heethuis, supported by Kubiak, to approve this recommendation, approved 5-1 with Lutke casting the dissenting vote.
- 2). Place an ad for a 3rd full time employee for the DPW giving preference to applicant with mechanical capabilities, machinery operator with CDL, welder, we need someone to fill the specific need. Motion by Smith, supported by Heuker to post for 3rd full time employee, approved 6-0.
- 3). Make the transfer from Major to Local Street of \$30,000 now and then will look at it again next year. Motion by Lutke, supported by Smith to make the transfer, approved 6-0.
- 4). Discussion about a city hall/office building are proceeding and a very preliminary drawing has been made. It will be presented to TIFA board and then to council for discussion and suggestions. Lutke strongly encouraged more community involvement before any definite plans are made.
- 5). The City will need to sell the Fire Dept building. We need to get an appraisal. The whole contract with the Fire Department will need to be redone.
- Smith – Thank you to all the volunteers who helped with the Christmas decorations! They look beautiful again. Tom Vine has contacted the utility committee regarding putting in a new well.
- Lutke- the Public Hearing for the Recreation Plan will be December 19 at 7:00pm.
- Mayor Roberts adjourned the meeting at 9:00pm.

Marcia Smith,
McBain City Clerk

Next Meeting will be December 19, 2019