

Minutes
McBain City Council Meeting
December 19, 2019
7:35 p.m.

Present: Mayor Joey Roberts, Mayor Pro-Tem Chuck Heethuis, Don Heuker, Mike Kubiak, Donna Lutke, Lori Warren, DPW Superintendent Mike King. **Absent:** Clerk Marcia Smith, Treasurer Heidi Heuker, Doug Smith.

Call to Order: Mayor called the meeting to order at 7:35 p.m. in the Meeting Room of the Fire Station. Pledge of Allegiance was recited and Invocation given.

Approval of Agenda: Two items were added to New Business: C. Recreation Plan; D. Bond Attorney Assignment. It was moved by Kubiak and supported by Heuker to approve the Agenda with the two additions. Carried 5-0.

Approval of Minutes: December 9, 2019 Meeting Minutes - #3 under Committee Reports and Recommendations should be amended to read: "Make the transfer from Major to Local Street of \$30,000 now and then **will look at** again next year. Motion by Lutke, supported by Smith to make the transfer, approved 6-0." It was moved by Heethuis and supported by Kubiak to approve the December 9, 2019 meeting Minutes as amended, carried 5-0.

Financial Report: None, **Treasurer's Report:** None

Clerk's Report: Question of what account to post \$45,000 TIFA check received for their share of new Service Truck. It was moved by Lutke, supported by Heethuis to put this check back into the Land Development Fund, carried 5-0.

Zoning Report: None, **Public Input:** None

DPW Report: Update was received on frozen hydrant and status of sewer pond capacity, including the action being taken to remedy each situation. It was moved by Heethuis and supported by Lutke to authorize DPW to have camera scans done on sewer lines, beginning with those lines not having been scanned the longest, carried 5-0.

Update was received on Industrial Park lift station and line monitoring. Temperature probe previously approved has been installed, and flow meter needed for lift station at Industrial Park location. It was moved by Lutke and support by Kubiak to approve the purchase and installation of a flow meter for the Industrial Park lift station, carried 5-0.

Update was received on the telemetry system and equipment as well as the internet and phone service for the DPW. Mayor and DPW Superintendent will follow up.

Discussion took place on the status of old communication equipment as well as a possible functioning Communication equipment located on City property at the dump site. Mayor and DPW Superintendent will follow-up.

Updating of utility connections in conjunction with the NMC building project. The Mayor and the DPW Superintendent will meet with NMC representatives to discuss this matter further.

Employee Christmas: It was moved by Heuker and supported by Heethuis to provide each regular full time and part time employee with a Christmas gift, at the same level as last year. Carried 5-0.

Zoning Forms: It was moved by Heuker and supported by Kubiak to table this matter until our attorney has an opportunity to review the forms, carried 5-0

Recreation Plan: It was moved by Heuker and supported by Kubiak to adopt the resolution of approval for the five year Recreation Plan. Roll call vote: Aye: Heethuis, Heuker, Kubiak, Lutke, Warren. Nay: 0
Carried 5-0.

Water Project: Update on the Project status given by the Mayor, including proposal for assignment of Bond Attorney. It was moved by Lutke and supported by Kubiak to authorize the Mayor to sign the Bond Attorney authorization document, carried 5-0.

Concern expressed about the need for public discussion and input on this proposed Project due to the size, scope and cost. Suggestions were informational newsletters, public meetings and forums, etc. prior to the Council members being asked to approve.

Excused Absence: It was moved by Lutke and supported by Heethuis to grant excused absence status to Kubiak from the end of January through the end of March, 2020, carried 5-0.

Committee Reports and Recommendations: Concern expressed with the public school traffic occurring on the alley running from M-66 to Roland Street. Discussion took place concerning the new traffic pattern to be implemented, as outlined in the recent Traffic Study.

Report received from the Cemetery Committee concerning the updating of Section M Cemetery records.

Report and recommendation received from Utility Committee on Letter of Agreement for repayment of sewer connection costs to 237 S. Martin Street. It was moved by Heethuis and supported by Kubiak to approve the proposed Letter of Agreement presented and authorize the Mayor and Clerk to sign on behalf of the City, and authorize the Clerk to send a bill at least thirty (30) days prior to the due date of each payment, carried 5-0.

Report and recommendation received from Utility Committee concerning annual adjusted REU assignment for the two schools. It was moved by Heuker and supported by Kubiak to approve the annual adjustment in the schools' REU assignment, carried 5-0.

Adjournment: Mayor adjourned the meeting at 9:38 p.m.

Respectfully submitted,

Donna M. Lutke,
Meeting Recorder