

Regular Meeting Minutes of the McBain City Council April 8, 2019
held at the meeting room of the fire station, 7:00 pm

Present: Mayor Roberts, D. Heuker, Warren, D. Smith, Kubiak, Heethuis, Lutke, M. Smith, Craig Fisher, Mike King, H. Heuker, Cadillac News Rep., NMC students, Herb Bronkema, Frye family, Dennis Meekhof, Brian Warner,

Absent: none

Called to Order by Mayor Roberts at 7:00pm

Pledge of Allegiance

Invocation by Smith

- Motion by Smith, supported by Kubiak to approve the amended agenda, approved 6-0.
- Motion by Heethuis, supported by Kubiak to approve the March minutes, approved 6-0.
- Motion by Smith, supported by Heuker to receive financials as presented, approved 6-0.

Treasurer Report: Settled with the county and needs a new land line phone for the City, purchased within the treasurer expense line.

Clerk Report: City wide Garage Sales will be posted on the web site. Clerk has more and more state requirements to learn and follow for our election procedures and Qualified Voter File. Jobs that were previously done in the county office will be done in the city office now.

Public input – Brian Warner commented on the proposed school site plan.

Fisher/King DPW Report

- Major lift station repair with dirt packed in the pipe.
- Will be getting some sewer pipes scanned to check their condition and flow.
- Parking lines paint on Main St needs to be redone.
- Trucks are parking on the City Street on Gerwoude. Needs to be addressed.
- Generator is installed.
- Manure flowed into the Cemetery when the ground was frozen and we had all of the rain. Suggested changing the culvert direction to help prevent this from happening again. Will get an estimate.
- Leaf pickup will resume.
- State of Michigan is requiring inspections for lead and copper of every home/commercial indoor water connection to document and report the type of pipe used and make sure it is all in compliance with new State regulations. This has to be completed by January 1, 2020.

Old Business-

- Motion by Lutke, supported by Warren to choose the Blue Circle logo to represent the City of McBain, approved 4-2 with Heuker and Smith dissenting. The winner will be notified and will receive the prize. A special "Thank You" to all of the students who participated in the contest. We could see that a lot of thought and talent went into each entry!

New Business

- Financial Policies and Procedures need to be updated. Lutke will collect recommendations until April 26th and will compile a new version to be presented in May.
- Traffic Study for the Roland Street and school traffic flow has been completed and recommendations have been made.
- Motion by Heuker, supported by Smith to approve the Special Land Use zoning change requested by the McBain School, approved 6-0.
- Motion by Smith, supported by Heuker to table the site plan approval pending input from the school on how they will implement the traffic study recommendations, approved 6-0.
- Motion by Lutke, supported by Heuker to approve the April amendments with a change to the Health Insurance expense line in the general budget, approved 6-0.
- Motion by Heuker, supported by Smith to adopt the job description for a full time hourly DPW employee as discussed, approved 6-0.
- Motion by Smith, supported by Kubiak to adopt the job posting as amended, approved 6-0.
- Motion by Smith supported by Heuker to allow DPW to use seasonal part time help from May 1st until the full time employee is hired, approved 6-0.
- Motion by Heuker, supported by Lutke to approve the TIFA/DDA budgets for the 19/20 fiscal year, approved 6-0.

Mayor's Report

- Category B funding application sent in.
- USDA process is moving forward.
- Fireworks memo from our Attorney. Motion by Lutke, supported by Heuker to refer this memo to our Planning Commission to bring back a recommendation, approved 6-0.
- We really need an Ordinance Enforcement Officer who lives in the City or very near and is available. Motion by Lutke, supported by Smith to refer to public safety and ordinance committee, approved 6-0.
- Consent for Tom Vine to use our new City Logo as requested.
- Summit Digital contract needs to be cleaned up and rewritten.

Committee Reports and Recommendations

- Lutke has been doing research on Michigan Housing Authority Beautification grant money that may be available for trees, flowers etc.
- We can use volunteers to plant flowers and clean up the cemetery

Mayor Roberts adjourned the meeting at 9:45pm.

Marcia Smith,
McBain City Clerk