

**MADISON-BOND WORKFORCE INVESTMENT BOARD  
YOUTH COMMITTEE MEETING MINUTES**

**January 18, 2017**

**In Attendance**

Members: Bob Daiber, Rod Wolter, Rob Werden, Vicki Niederhofer, Meredith Shivers, Sam Guarino, Andy Hightower, Kathy Wilson and Lisa Brown

Staff Present: Matt Jones, Debbie Angleton, Darlene Ladd

**Call to Order**

Rod Wolter called the meeting to order at 9:05 a.m.

**Approval of November 7, 2016 Minutes (motion item)**

A motion was made, seconded and carried to accept the minutes from the November 7, 2016 meeting.

**Career Days 2017**

Bob discussed the career days for 2017. Debbie & Bob have had meetings at Roxana High School and Triad Middle School. Both schools are interested in holding a career day in the spring. Roxana HS has set the date of April 26. Triad have not announced their date yet. Meetings with each school will be held soon.

**Youth Performance & Provider Report**

Debbie reported the planned and actual numbers of youth enrolled in the 3rd quarter on PY 2016 are right on track. The PY 2016 performance goals are listed, however, there are no actual or outcome data yet because the state database system has not been updated with the new WIOA measures. However, by manually keeping track of the exit numbers & exit reasons, we are meeting our performance goals. All of the Youth Providers are meeting their numbers of participants. On the report are success stories from each provider.

**Youth Provider Request for Proposal for PY 2017**

Debbie reported the new RFP for PY 2017 In School & Out of School Youth will be available around March 3. There will be public notification for interested parties to pick up a packet in the Madison County Administration Building. Every 2 years we have to issue new RFPs for youth programs. When the bids are opened in early April, Debbie asked for volunteers to read and rate the proposals. Vicki Niederhofer and Kathy Wilson volunteered to assist.

**Other Business**

Bob inquired about the Great River Workforce Development scholarships for 2017. Matt replied the scholarship application is now available and is for high school graduates that are attending either Lewis & Clark Community College, Southwestern Illinois College or Kaskaskia College in the fall. A \$1000 scholarship for 5 students will be awarded in June. Debbie will email the information & application.

Andy inquired about making him the proxy for Madison County Housing Authority (MCHA) & having Marie Nelson be the voting member. According to the by-laws, there is only 1 person from each entity that has a voting member with a proxy in case of the member's absence. Therefore, Marie will be the designated member from MCHA with Andy as the proxy.

Bob asked about the status of the Employment & Training administrator. At this time, no Executive Director has been appointed, however, the work of the department continues moving forward.

Matt informed us about LCCC is applying for an out of school youth grant with the State. Our department is a partner on this grant application along with other agencies. It will be submitted in early February.

**Next Meeting**

Rod announced that the next Youth Committee meeting is scheduled for Wednesday, May 3, 2017 at 9:00 a.m. at the Wood River Manley Auditorium. An email announcement will be sent out two weeks prior to the meeting.

**Adjournment**

Rod Wolter adjourned the meeting at 9:40a.m.