

**MADISON-BOND
WORKFORCE INNOVATION BOARD
September 19, 2018
MEETING MINUTES**

CALL TO ORDER:

Gerry Schuetzenhofer called the meeting to order at 8:03AM.

ROLL CALL (taken already by roll call list) Quorum Present. All members introduced themselves and explained their business/organization.

Members Present:

Rosemarie Brown	Roy Kirkwood
Robert Daiber	John Otey
Tony Fuhrmann	Timothy Schoenecker
Val Harris	Gerry Schuetzenhofer
Dionne Jackson	Mike Toner
Chris Johnson	Paul Wellhausen
Charles Juneau	Danielle Wisely
John Keller	Rod Wolter

Members Absent:

Ed Cunningham	Andrew Jones
Scott Frick	Ronda Sauget
Alex Gromada	Tim Scanlon
Sam Guarino	Dale Stewart
David Holtgrave	B. Dean Webb
Scott Jarmon	Jan Woker

Guests and Staff Present:

Debbie Angleton	Terry Lane
Alice Bunjan	Sarah Ray Lorio
Rich Heinz	Jim McIsaac

PUBLIC COMMENT:

With no public comment, Gerry Schuetzenhofer moved on to the next agenda item.

APPROVAL OF MINUTES (ACTION):

Gerry Schuetzenhofer asked for a motion to approve the June 20, 2018 meeting minutes. The motion was made by Charlie Juneau and seconded by Rosemarie Brown. The minutes were unanimously approved.

COMMITTEE & ACTIVITY REPORTS:

Executive Committee: (ACTION)

Gerry Schuetzenhofer reported that the committee had a conference call on July 5 and met on August 16 and the minutes are in the packet. Gerry presented 4 items for full board approval (already approved by the Executive Committee):

1. Approval of PY 2017 WIOA Local Plan Budget Modification
A revised budget for PY 2017 is due to a supplemental allocation of \$24,298.00 from DCEO. The amount was spread out among the three funding streams.
A motion was made by Rod Wolter and seconded by Tim Schoenecker. Unanimously approved.
2. Approval of PY 2018 WIOA Local Plan Budget
This budget starts on July 1, 2018 and with the total of 2,238,567.00.
A motion was made by Ed Cunningham and seconded by Rod Wolter. Unanimously approved.
3. Approval of LWIA 22 Adult & Dislocated Worker WIOA Follow Up Services Policy
In the packet, is a new policy about following up on adults & dislocated workers for twelve months after exiting from the program. This only applies to those in unsubsidized employment. If needed, counseling & referral services are offered.
A motion was made by Rosemarie Brown and seconded by Tim Schoenecker.
Unanimously approved.
4. Approval of LWIA 22 Monitoring Review Policy
An updated policy was required after the State monitoring visit in May. It is required to complete a risk assessment on each subrecipient receiving federal funds. The policy is in the packet with the additional language in red ink.
A motion was made by Paul Wellhausen and seconded by Rod Wolter. Unanimously approved.

Membership & Management Update:

Tony Fuhrmann announced that 7 current members will have their terms ending September 30 and 5 are returning. They are David Holtgrave, Scott Jarmon, Charles Juneau, Timothy Schoenecker and Gerry Schuetzenhofer. Tim Scanlon is retiring so James McIsaac from US Steel is replacing Tim. Scott Frick is leaving due to new expanded job duties. His replacement is Dick Bold from the local McDonald's franchises. Also, John Keller of Riverbend Growth Association replace Wendi Valenti who left her job at Collinsville Chamber.

Tony was informed that Dale Stewart has retired so another union representative is needed to replace him. Currently, he is checking out possible candidates.

Tony reported the board needs to elect officers for the year. He asked for nominations. The current officers were nominated: Gerry Schuetzenhofer for Chairman, Paul Wellhausen for Vice Chairman and David Holtgrave for Secretary/Treasurer. Rosemarie Brown closed the nominations. A motion was made by Ed Cunningham and seconded by Tony Fuhrmann to elect the current officers for another year. Unanimously approved.

Madison County American Job Center Consortium

Debbie Angleton reported the MOU budget reconciliation for the second 6 months went well. The partners were sent invoices & all but 2 has returned their payment towards the One Stop Operation. The Center is revising their orientation by using a power point to show to customers so they can find out about partner services. The next meeting is November 20.

One-Stop Operations Committee:

Rosemarie Brown reported the One-Stop Operations Committee last met on August 22nd and the minutes are in the packet. A partner staff workshop is being scheduled with the Illinois Department of Human Rights to update staff on equal opportunity/disability. Several partners shared success stories about their customers. The next meeting is November 20.

Communications Update:

Tony Fuhrmann pointed out a news article in the packet about Jacob Smith. Jacob was a laid off US Steel worker who completed his Bachelor's Degree in Nursing at Maryville University in May. He is working at St. Louis University Hospital and Veteran's Affair Medical Center. Also, Madison County Public Relations staff will be sending out success stories of our customers to the press periodically.

Youth Committee:

Rod Wolter reported the Youth Committee meeting was cancelled in August. The next meeting is on Wednesday, November 7 in the Wood River office.

Treasurer's Report:

Rich Heinz referenced the Treasurer's Report in the packet which shows the WIOA financial summary and asked for any questions.

Business Services/Business Engagement:

Sarah Ray Lorio informed the committee that the One Stop office continues to have staffing agencies and businesses onsite for recruitment of applicants in addition to online assistance. There are 23 staffing agencies scheduled for September and 15 so far for October. She reported Manufacturing Day at SWIC on October 12. There were 1200 high school students that attended last year. More manufacturing vendors are needed as well as more sponsorships. Sarah referred to the Apprenticeship Plus handout in the packet. It explains the different types of apprenticeships & the benefits.

Other Business:

Tony Fuhrmann referenced the Title 1B report in the packet and reported that the performance measures are an estimate because the State database used by the department, is not updated with the new measures. The actual numbers for 1st quarter Adults, Dislocated Workers and Youth are on the report. The department continues to outreach & market services to increase the enrollment numbers.

Tony reported he is meeting with a SIUE graduate student on September 21st about a project to research customer marketing strategies. Also, a business marketing analysis is being planned by the SIUE marketing research program director for later in the semester.

A SIUE video was filmed earlier this month for distribution to faculty & staff so they can become aware of WIOA training programs. The video featured the Chancellor Randy Pembroke, Rick Stubblefield, Debbie Angleton, Charles Pelo (successful customer) and Tony Fuhrmann. After it is edited & finalized, it will be shared.

In the packet, is the One Stop Center Customer Satisfaction Survey Report for 3rd quarter of 2018. The sample shows that the majority of customers are pleased with the services they received and gave good comments for resource room staff.

Tony announced our office along with St. Clair WIOA office submitted an apprenticeship grant application for \$500,000.00 on September 17th.

He announced the Jobs Plus Fair 2018 is today at the Collinsville Gateway Center.

Core Partner Updates:

John Otey of IDES added that he wrote a letter of support for the apprenticeship grant. He reported the One Stop Center office has held some single employer hiring events. He announced a Veteran's Hiring Event will be held on November 14th at the Belleville SWIC campus.

Dionne Jackson from Division of Rehabilitation Services (DRS) discussed the Secondary Transitional Experience Program (STEP) program which is in the high schools to assist disabled students with work experience & vocational skills. One example noted by Dr. Daiber was the Roxana High School Shell Café. The students run the café for students & teachers to provide coffee and baked goods. He added how successful this project is for the students to learn how to run a business & gain skills. He also mentioned there is bakery at Civic Memorial High School using the same model.

Val Harris from Lewis & Clark Community College (LCCC) reported there are 100 students enrolled in Adult Education for this semester. The Youth Career Pathways program is on track, however, all the youth programs continue to look for ways to market the services.

Under Other Business, Tony Fuhrmann brought up a previous idea from Paul Wellhausen to include at ongoing Board meetings a dialogue among the business & labor members on workforce issues and updates on their industries.

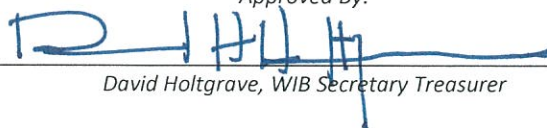
Next Meeting:

Gerry Schuetzenhofer announced that the next WIB meeting will be on Wednesday, December 12 @10:30am with the location to be determined.

Closing and Adjournment:

A motion to adjourn the meeting was made by Rod Wolter & seconded by Mike Toner. Unanimously approved. The meeting was adjourned at 8:52AM

Approved By:

A handwritten signature in blue ink, appearing to read "D. Holtgrave", is written over a horizontal line. The signature is stylized and somewhat cursive.

David Holtgrave, WIB Secretary Treasurer