

MADISON-BOND
WORKFORCE INNOVATION BOARD
June 21, 2017
MEETING MINUTES

CALL TO ORDER:

Gerry Schuetzenhofer called the meeting to order at 8:03AM. . After self-introductions, Gerry moved on to the next agenda item.

ROLL CALL (taken already by roll call list) Quorum Present.

Members Present:

Monica Bristow	John Otey
Rosemarie Brown	Timothy Schoenecker
Kevin Hamilton	Gerry Schuetzenhofer
Val Harris	Mike Toner
Chris Johnson	Rod Wolter
Andrew Jones	

Members Absent:

Ed Cunningham	Jack Minner
Robert Daiber	Ronda Sauget
Scott Frick	Timothy Scanlon
Sam Guarino	Dale Stewart
Dave Holtgrave	B. Dean Webb
Dionne Jackson	Paul Wellhausen
Scott Jarmon	Danielle Wisely
Charlie Juneau	Jan Woker

Guests and Staff Present:

Debbie Angleton	Rich Heinz
Terry Biggs	Terry Lane
Alice Bunjan	Sarah Ray
David Coombes	John Thompson
Tony Fuhrmann	Sharon Trettenero

PUBLIC COMMENT:

With no public comment, Gerry Schuetzenhofer moved on to the next agenda item.

APPROVAL OF MINUTES (ACTION):

Gerry Schuetzenhofer asked for a motion to approve the March 29, 2017 meeting minutes. The motion was made by Kevin Hamilton and seconded by Rosemarie Brown. The minutes were unanimously approved.

COMMITTEE & ACTIVITY REPORTS:

Executive Committee: (ACTION)

Gerry Schuetzenhofer reported that the committee met on May 17th & May 30th and the minutes are in the packet. Gerry Schuetzenhofer and Debbie Angleton presented 11 items for full board approval (already approved by the Executive Committee):

1. Approval of Standards of Conduct & Conflict of Interest Policy
Motion made by Rod Wolter & seconded by John Otey. Unanimously approved.
2. PY 2016 WIOA Intertitle Transfer Budget Modification
Motion made by Val Harris & seconded by Rosemarie Brown. Unanimously approved.
3. Approval of Updated PY 2017 Local & Regional Plan
Motion made by Mike Toner & seconded by Rod Wolter. Unanimously approved.
4. Permission for Exec. Comm. to Approve PY 2017 WIOA Budget in July
Motion made by Rosemarie Brown & seconded by Kevin Hamilton. Unanimously approved.
5. Approval of Contracted Youth Providers for PY 2017
Motion made by Mike Toner & seconded by Rod Wolter. Val Harris recused herself from the vote. Unanimously approved.
6. Renewal of the Approved Training Providers/Programs List for PY 2017
Motion made by Monica Bristow & seconded by Andrew Jones. Val Harris recused herself from the vote. Unanimously approved.
7. Approval of One Stop Operator
Motion made by Dr. Tim Schoenecker & seconded by Rod Wolter. John Otey & Val Harris recused themselves from the vote. Unanimously approved.
8. Approval of MOU for July 1, 2017 to June 30, 2020
Motion made by Chris Johnson & seconded by Mike Toner. John Otey & Val Harris recused themselves from the vote. Unanimously approved.
9. Approval of One Stop Center Certification
Motion made by Monica Bristow & seconded by Mike Toner. Unanimously approved.
10. Approval of One Stop Center Hours of Operation Policy
Amend policy to add that the center is closed for Madison County holidays.
Motion made by Rosemarie Brown & seconded by Andrew Jones. Unanimously approved.
11. Approval of Endorsement for St. Louis Regional Education Commitment from STL Regional Chamber
Motion made by Monica Bristow & seconded by Rod Wolter. Unanimously approved.

One-Stop Operations Committee:

No report.

Communications Update:

Debbie Angleton reported the department has been marketing services to the public by newspaper ads, Facebook postings and emails through the social services email network in Madison County. The 2016 annual report will be published in July.

Youth Committee:

Rod Wolter reported that the committee met on May 3 and the minutes are in the packet. The committee focused on the 2017 Career Days at Roxana High School on April 26 which was a success. Triad Middle School had their event on May 4. The Career Days are welcomed in the schools to have speakers come in and share their knowledge & experience of their careers.

Treasurer's Report:

Reporting for Dave Holtgrave, Rich Heinz referenced the Treasurer's Report in the packet. There were no questions or comments from board members.

Business Services/Business Engagement:

Sarah Ray reported that she continues to work on new and existing OJT and Incumbent Worker projects. She also continues to assist area companies with recruitment and hiring events. Our department proctored testing for Phillips66 in April (205 tested) & in June (613 tested). Chris Johnson replied that there are 37 openings at Phillips66. She is also involved in the planning of several job fairs in Alton, Granite City and St. Louis. Two Incumbent Worker Training contracts have been completed: Imperial Manufacturing in Alton and Bass-Millett Publishers in Greenville.

Great River Workforce Development Corporation:

Gerry Schuetzenhofer reported that there were 11 scholarship applications submitted and three \$1000 scholarships can be awarded for the fall semester 2017. A committee of Great River members will review the applications & use a rating form to decide the 3 winners. Currently, the bank account has \$3600.00.

Other Business:

Debbie Angleton referenced the Title 1B report in the packet and reported that the performance measures are an estimate because the State database the department uses, is not updated with the new measures. The planned numbers for PY 2016 are down in Adult & Dislocated Workers, so more marketing is being planned.

In the packet, is the One Stop Center Customer Satisfaction Survey Report. It is a small sample but majority of customers are pleased with the services they received.

Debbie announced the Jobs Plus 2017 Job Fair is Wednesday, September 13 from 1:00pm to 5:00pm at Gateway Convention Center.

She also reminded members about the DCEO/WIOA training on Tuesday, June 27 at 9:00am at the Madison County Administration Building in Edwardsville. DCEO staff will be presenting information about WIOA and the WIB involvement.

Debbie asked for volunteers to read & rate customer success stories for the Illinois Workforce Partnership (IWP) Individual Achievement Award. One winner is selected & will be honored at a luncheon in Springfield on September 14. The volunteers are Monica Bristow, Rosemarie Brown, Chris Johnson, Gerry Schuetzenhofer, and Rod Wolter.

Next, Val Harris from Lewis and Clark Community College Adult Education Department, reported that 50 out of 100 GED graduates attended the graduation ceremony. Department of Rehabilitative Services (DRS) could not attend the meeting, however, Dionne asked Debbie to report that DRS is reaching out to DCFS & Juvenile Detention Centers to present their services. DRS is trying to educate the community about what they offer. John Otey with Illinois Department of Employment Security closed out the partner update by handing out a flyer named My Tax Illinois which will be a website for employers to access for information about unemployment insurance taxes & processes. It will be available on September 11, 2017.

Next Meeting:

Gerry Schuetzenhofer announced that the next WIB meeting will be held on Wednesday, September 20 @ 8AM at the Wood River Facility.

Closing and Adjournment:

The meeting was adjourned at 9:45AM

Approved By:

David Holtgrave, WIB Secretary Treasurer