

**MADISON-BOND
WORKFORCE INNOVATION BOARD
JUNE 20, 2018
MEETING MINUTES**

CALL TO ORDER:

Gerry Schuetzenhofer called the meeting to order at 8:01AM.

ROLL CALL (taken already by roll call list) Quorum Present. All members introduced themselves and explained their business/organization.

Members Present:

Rosemarie Brown
Ed Cunningham
Robert Daiber
Tony Fuhrmann
Alex Gromada
Val Harris
Dave Holtgrave
Scott Jarmon
Chris Johnson
Andrew Jones

Charlie Juneau
Roy Kirkwood
John Otey
Tim Scanlon
Timothy Schoenecker
Gerry Schuetzenhofer
Mike Toner
Paul Wellhausen
Danielle Wisely
Rod Wolter

Members Absent:

Scott Frick
Sam Guarino
Dionne Jackson
Ronda Sauget

Dale Stewart
Wendi Valenti
B. Dean Webb
Jan Woker

Guests and Staff Present:

Debbie Angleton
Terry Biggs
Trudy Bodenbach
Alice Bunjan
Rich Heinz

Clint Jones
Terry Lane
Sarah Ray Lorio
Connie Vick

PUBLIC COMMENT:

With no public comment, Gerry Schuetzenhofer moved on to the next agenda item.

APPROVAL OF MINUTES (ACTION):

Gerry Schuetzenhofer asked for a motion to approve the March 21, 2018 meeting minutes. The motion was made by Alex Gromada and seconded by Rosemarie Brown. The minutes were unanimously approved.

COMMITTEE & ACTIVITY REPORTS:**Executive Committee: (ACTION)**

Gerry Schuetzenhofer reported that the committee met on May 17 and June 11 and the minutes are in the packet. Gerry presented 6 items for full board approval (already approved by the Executive Committee):

1. Approval of the Selection for the One Stop Operator for PY 2018
The Madison County American Job Center Consortium comprising of the WIOA Four Core Partners were the sole bidder. A Fact Sheet is in the packet that identifies the Consortium & the budget of \$15,000. A motion was made by Alex Gromada and seconded by Charlie Juneau. Recused from voting were John Otey of IDES and Val Harris of LCCC. Unanimously approved.
2. Approval of 2 Training Programs: Kaskaskia College- Dental Assisting, AAS Degree and Lewis & Clark Community College – Dental Assisting, Certificate of Proficiency.
Information about the programs are in the packet. A motion was made by Ed Cunningham and seconded by Rosemarie Brown. Val Harris of LCCC recused herself from voting. Unanimously approved.
3. Approval of Classroom Training Providers for Program Year 2018: The complete list of schools & training programs is in the packet. A motion was made by Charlie Juneau and seconded by Danielle Wisely. Recused from voting were Val Harris of LCCC and Dr. Timothy Schoenecker. Unanimously approved.
4. Approval of Contract Sized Adult & Dislocated Worker Training for PY 2018 with SIUE Environmental Resources Training Center (ERTC). This agreement is for 2 Adults & 1 Dislocated Worker to be trained in the Water Quality Treatment program & qualify as water treatment operators. The budget is \$29,834. A Fact Sheet is in the packet. A motion was made by Charlie Juneau and seconded by Ed Cunningham. Recused from voting was Dr. Timothy Schoenecker of SIUE. Unanimously approved.
5. Approval of Contract Sized Adult & Dislocated Worker Training for PY 2018 with Lewis & Clark Community College. This agreement is for 50 Adults & 20 Dislocated Workers to be trained in 2 sectors: Manufacturing and Transportation & Logistics. The budget is \$312,920. Mike Toner asked about what kind of programs are being offered? Val Harris replied the training will be based on the student's reading level. The training will be in welding, process operations, truck driving, automotive, & logistics. Bob Daiber inquired about whether Southwestern Illinois College (SWIC) submitted a bid. Debbie Angleton replied that all training providers were sent a bid notice & SWIC did not submit a bid. A motion was made by Mike Toner and seconded by Alex Gromada. Recused from voting was Val Harris of LCCC. Unanimously approved.

6. Approval of Youth Providers for PY 2018. There is one In School Youth Program at Madison CUSD #12 at \$34, 100 which will serve 20 juniors & seniors in an after school paid work experience program. There are 2 Out of School Youth Programs: MERS/Goodwill Industries for 45 youth in Madison and Bond Counties at \$119,888.30 and Lewis & Clark Community College for 20 youth in Madison County at \$65,456.00. Fact sheets are included in the packet.
A motion was made by Rosemarie Brown and seconded by Dr. Timothy Schoenecker. Recused from voting was Val Harris of LCCC. Unanimously approved.

Membership & Management Update:

Tony Fuhrmann announced that 7 current members will have their terms ending September 30. Tony will be contacting those members to see if they want to continue serving on the Board.

Madison County American Job Center Consortium

Connie Vick reported the MOU budget reconciliation for the first 6 months went well. The partners were sent invoices & all but 1 has returned their payment towards the One Stop Operation. She will be sending out billings for the last 6 months of the program year 2017. Connie reviewed the customer satisfaction surveys and a person suggested a needs assessment on the resource room customer profile to discover what their needs are & refer them to the appropriate partners. She is also working on a binder with information of partner services for all staff to utilize with customers. The next meeting is August 21.

One-Stop Operations Committee:

Paul Wellhausen reported the One-Stop Operations Committee last met on May 22nd and the minutes are in the packet. There was discussion about partner shared workshops for customers. An employer workshop was held here with IDES, Lewis & Clark Community College and Employment & Training staff to provide information on business services. It was well attended by a cross section of employers. Several partners shared success stories about one of their customers. Vicki Hinkle of LCCC informed us about a Youth Build student that passed his GED and received certifications in Highway Construction & Flagger and OSHA 10. He has been hired as a 1st year apprentice in the Carpenter's union. The next meeting is August 21.

Communications Update:

Tony Fuhrmann pointed out the 3 news articles in the packet. Two were press releases about Employment & Training services for job seekers and businesses. The other article is a success story about a laid off steelworker, Charles Pelo who completed his bachelor's degree in geography at SIUE through Employment & Training and is working for the National Geospatial-Intelligence Agency. Also, Madison County Public Relations staff will be sending out success stories of our customers to the press periodically.

Youth Committee:

Rod Wolter reported the Youth Committee met on May 2, 2018. The minutes are in the packet. Employment & Training recommended three youth providers for Program Year 2018. The out of school youth providers were MERS/Goodwill and Lewis & Clark Community College. The in school provider was Madison School District #12. The committee approved all 3 providers.

Information on the Youth Performance & Provider report was presented. The youth enrollment numbers are on target in the 3rd quarter. The next meeting is Wednesday, August 1, 2018 at 9:00am in Wood River office.

Treasurer's Report:

Dave Holtgrave referenced the Treasurer's Report in the packet which shows the WIOA financial summary and asked for any questions.

Business Services/Business Engagement:

Sarah Ray Lorio informed the committee that the One Stop office continues to have staffing agencies and businesses onsite for recruitment of applicants in addition to online assistance. She reported there are seven contracts with businesses for incumbent worker training. Majority of the contracts are for leadership & supervisor training with current employees. One of the contracts are with Menasha Corporation. Roy Kirkwood commented that his company appreciates the training for his employees.

Sarah has been working with the USDOL apprenticeship representative for our department to become an intermediary for apprenticeships. This means our office can assist in the process of getting a registered apprenticeship approved by USDOL.

Other Business:

Tony Fuhrmann referenced the Title 1B report in the packet and reported that the performance measures are an estimate because the State database used by the department, is not updated with the new measures. The actual numbers for 4th quarter Adults, Dislocated Workers and Youth have increased since the last report. The department continues to outreach & market services to increase the enrollment numbers.

Also, in the packet are the revised PY 2017 allocations for our LWIA 22. We received an additional \$24,298 in funds from the State. The PY 2018 allocations are on the next document. The total funds are \$2,238,567 which is a decrease from last year's 2.9 million.

Tony reported he continues to meet with SIUE on the marketing plan & more research is being initiated. Also, Tony is meeting with a possible summer intern to work in the office to assist with the social media outreach.

In the packet, is the One Stop Center Customer Satisfaction Survey Report for 2nd quarter of 2018. The sample shows that the majority of customers are pleased with the services they received and gave good comments for resource room staff.

Tony recognized and thanked the Employment & Training managers for their hard work during this last program year. They are Rich Heinz, Sarah Ray Lorio, Darlene Ladd and Debbie Angleton. He explained the PY 2018 MOU budget is still preliminary with some small increases. It will be sent out to the partners soon for approval.

He announced the Job Plus Fair 2018 is on September 19 at the Collinsville Gateway Center.

Core Partner Updates:

John Otey of IDES gave high praises to the partnerships in this One Stop Center. Staff are working together to assist job seekers and businesses. He reported the unemployment rate is 4%. Several large employers are hiring now: Amazon and U.S. Steel.

He announced 3 veterans in the Metro East received awards by the American Legion for their assistance in helping veterans obtain employment. One of the winners was Lee Russell who is stationed in the Madison County One Stop Center.

Dionne Jackson from Division of Rehabilitation Services (DRS) explained their fiscal year is about to end on June 30. The East Alton DRS office has had 120 people successfully rehabilitated and working in competitive jobs during the past year. They have made connections with Walgreen Distribution Center, Walmart, City of Alton and McDonalds in East Alton.

Val Harris from Lewis & Clark Community College (LCCC), also gave kudos to the partnerships. She reported the Lewis & Clark District received from the Illinois Community College Board (ICCB) around \$450,000 to serve youth between the ages of 16 to 24 for adult education services. With these resources and partnerships, everyone can help more people obtain jobs. The next Access Academy is on July 16 for youth without a high school diploma or GED.

Under Other Business, Terry Lane of LCCC reported at their job fair in April, there were 114 employers which was an increase of 30 from last year. However, the 287 job seekers attending this year was a lower number from the previous year.

Next Meeting:

Gerry Schuetzenhofer announced that the next WIB meeting will be on Wednesday, September 19 @8:00am at the Wood River One Stop office.

Closing and Adjournment:

A motion to adjourn the meeting was made by Rod Wolter & seconded by Mike Toner. Unanimously approved. The meeting was adjourned at 9:06AM

Approved By:

David Holtgrave, WIB Secretary Treasurer